

**APPENDIX B**

**PERMIT OFFICE FORMS**

**See the Monroe County web site for the latest version of these forms.  
[www.monroecounty.gov](http://www.monroecounty.gov)**

- B-1 136 Highway Permit
- B-2 239-F Permit and Letter of Consent
- B-3 Permit Fee Worksheet
- B-4 6905P Annual Permit Form
- B-5 Special Conditions Checklist
- B-6 Stop Work Order
- B-7 Application For Special Hauling Permit

Permit No. \_\_\_\_\_

COUNTY OF MONROE  
DEPARTMENT OF TRANSPORTATION  
6100 City Place  
50 West Main Street  
Rochester, New York 14614-1231  
585-753-7710

WO # \_\_\_\_\_

- File Copy
- Applicant Copy
- Town Copy
- Inspector Copy

**PERMIT UNDER SECTION 136 HIGHWAY LAW**

WHEREAS, Section 136 of the Highway Law Provides: No street surface or other railroad shall be constructed upon any portion of a road constructed or improved on a county road system, nor shall any person, firm, corporation or municipality enter upon or construct any works in or upon any such road, or construct any overhead or underground crossing thereof, or lay or maintain therein drainage, sewer or water pipes underground, except under such conditions and regulations as may be prescribed by the county superintendent, notwithstanding any consent or franchise granted by any town or by the municipal authorities of any village or town. Any municipal corporation may enter upon any road constructed or improved on a county road system for the purpose of widening the pavement or constructing sidewalks or for any other purpose authorized by this section, but only after securing a permit as provided herein. Notwithstanding the limitations in any general or special law, every municipal corporation shall have and is hereby given authority to deposit with the county superintendent such a sum of money as may be required by the county superintendent as a condition precedent to the granting of the permit provided in this section. Any person, firm or corporation violating this section shall be liable to a fine of not less than one hundred dollars nor more than one thousand dollars for each day of such violation, to be recovered by the county superintendent and paid in to the county treasury to the credit of the county road fund created under article six of this chapter for the construction, reconstruction and maintenance of county roads on the county road system in accordance with the provisions of said article six, and may also be removed therefrom as a trespasser by the county superintendent upon petition to the county court of the county or to the supreme court of the state.

WHEREAS, a certain highway known as \_\_\_\_\_ in the town of \_\_\_\_\_

(print road name)

\_\_\_\_\_ has been improved and is on the Monroe County Road System and

(print town name)

WHEREAS, \_\_\_\_\_

(print property owner name or utility company name)

whose address is \_\_\_\_\_

(print current mailing address, city, state and zip code)

requests permission to perform the following work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

at HOUSE #: \_\_\_\_\_ LOT #: \_\_\_\_\_ PROJECT NAME: \_\_\_\_\_

\_\_\_\_\_ as per sketch or map attached.

\_\_\_ Residential \_\_\_ Commercial \_\_\_\_\_ Other

**NOW, THEREFORE, a permit is hereby granted in accordance with the SPECIAL CONDITIONS (Attached) - In consideration of granting this permit the undersigned applicant accepts it subject to all methods, conditions and restrictions listed on the back of this form and all special conditions attached to this form.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
County Superintendent of Highways

\_\_\_\_\_  
By: Applicant Name (please print)

\_\_\_\_\_  
Date Issued

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone #

Permit Fee: \$ \_\_\_\_\_

Review Fee: \$ \_\_\_\_\_

Security Dep: \$ \_\_\_\_\_

All fees paid

Date: \_\_\_\_\_

## CONDITIONS AND RESTRICTIONS

1. Work at all locations shall be approved by an authorized representative of the County of Monroe Department of Transportation.
2. All pipes or mains crossing highway pavements shall, wherever possible, be driven beneath the roadway without disturbance to the pavement. The point of driving shall not be less than ten (10) feet from the edge of paved surface. Such crossover pipes shall, whenever possible, be enclosed in sleeves or larger pipes so that repairs or replacements may be made in the future without any further disturbance of the roadway pavement. Minimum depth of cover of all pipe shall be 36 inches.
3. Approvals of open cuts will be determined by the Monroe County Department of Transportation Open Cut Policy. Backfill of open cuts shall conform to Monroe County Department of Transportation Trench and Pavement Restoration Construction Detail for Road Cuts. Refer to the Monroe County Department of Transportation Highway Access Guidelines for the above referenced policy and detail. Non-emergency road cuts will not be allowed during the winter months when the asphalt plants are closed. If the permittee insists on open cutting the road, then temporary restoration must use quick setting concrete, instead of cold patch.
4. During the performance of all work under this permit, great care shall be exercised to prevent any damage to property within and adjacent to the County Highway right-of-way.
5. All land monuments and property marks shall be carefully protected from disturbances of any nature. Their removal shall not be permitted until the Monroe County Survey Office has referenced their location. The cost of removal and or replacement shall be borne by the permittee.
6. This permit shall not be transferred.
7. If any work authorized by this permit is not performed to the satisfaction of the County Superintendent of Highways, is not fully completed or is otherwise defective, the said applicant hereby agrees that the County Superintendent of Highways may satisfactorily complete said work or correct any defect therein after the discovery of such unsatisfactory or defective work. The cost or expense thereof shall be paid by said applicant immediately upon receipt of a statement of such cost or expense from the County Superintendent of Highways or may be deducted by the Director of Finance of Monroe County out of any funds deposited with him as security for the satisfactory completion of said work.
8. Applicant certifies all persons concerned with the actual work under this permit are duly covered by Workmen's Compensation Insurance and the State, County and Town shall be held harmless on account thereof.
9. The said County Superintendent of Highways reserves the right to at any time revoke or annul this permit should the said applicant fail to comply with the terms and conditions upon which it is granted.
10. The said applicant hereby agrees to hold the State, County and Town harmless on account of damages of any kind which may arise or occur as a result of the work authorized by this permit, either during the progress of same or within a period of five years from the date of such completion, and to defend at said applicant's own expense any and all actions instituted against the State, County or Town to recover for such damages.
11. It is understood that should future changes in the highway construction or use should make necessary changes in the proposed work covered by this application and permit, the applicant shall on reasonable notice from the County Superintendent make such necessary changes at his own expense within the time so specified in notice.
12. Care must be taken not to interfere with drainage ditches or structures.
13. The installation of utilities, when permitted, must be made outside of the ditch line and as near to the highway right-of-way line as possible or as designated in writing by the County Superintendent of Highways.
14. Equipment with chains, steel tracks, armored tires, lugs, etc. will not be permitted on the pavement area.
15. Permits issued for work within the limits of a Monroe County contract will be performed in collaboration and conformity with the work schedule and all related specifications for work which the County of Monroe's contractor has submitted to and which has been approved by the County Superintendent of Highways.
16. The person in charge of the work covered by this permit shall have the permit and the approved plans and sketches in his possession on the job at all times.
17. The permittee must notify Dig Safely New York, the Underground Facilities Protective Organization (U.F.P.O.) at 1-800-962-7962 and any affected agencies not covered by U.F.P.O. at least 48 hours before the start of any work.
18. It is required that the owner (utility company, town, village, sewer district, water district, developer, home owner) of the facility to be installed within the right-of-way of the county highway must sign the permit as the applicant. Contractors will not be allowed to sign the permit as applicant except as permitted by the County Superintendent of Highways.
19. MCDOT does not own or maintain items such as private driveways (including culvert pipes), ditch pipes (unless 3 or more consecutive properties, installed under permit), utility mains or services not installed by MCDOT (water, gas, electric, sanitary, cable, etc), sidewalks or any fixed item/hardscape (such as mailboxes, retaining walls, fences, trees, landscape rocks/boulders, etc) that there is no record of being installed under permit.
20. This permit is valid for a one year period from the date of issuance. The applicant may request additional time by reapplying at the end of the one year term. A fee will be assessed as outlined in the Monroe County Department of Transportation Fee Schedule.

# 239-F PERMIT

COUNTY OF MONROE  
DEPARTMENT OF TRANSPORTATION  
CITY PLACE  
50 WEST MAIN STREET, SUITE 6100  
ROCHESTER, NEW YORK 14614-1231  
585-753-7710

To the County of Monroe Department of Transportation: 136 Permit # \_\_\_\_\_

**Section 239-F** of the General Municipal Law encourages cooperation between the County, Towns and Villages. Specifically, the law provides that municipalities shall not issue or approve building permits when proposed buildings have frontage on, access to or be otherwise directly related to any existing or proposed right-of-way or site shown on the County official map unless an approval is given by the County Superintendent of Highways. The County Superintendent of Highways has 10 working days to respond with approval or disapproval.

Before a municipality approves a subdivision, they must notify the County Planning Board and the County Superintendent of Highways. In this case the County Superintendent of Highways has 30 working days to respond with approval or disapproval.

## APPLICANT PLEASE TYPE OR PRINT:

Village or Town of:	Road #:	Road #:
Subdivision Name:	Subdivision Lot Number:	
Tax Account Number:	House Number:	
Applicant:	Owner of Record:	
Applicant's Address:	Phone Number:	
Owner's Address:	Phone Number:	
Type of Building Use:	New/Addition:	

A 239-F Permit must be submitted by the owner when a building permit will be issued by a town or village for a project that has frontage on a County highway. A town or village official must fill out and sign this permit. If the town or village does not sign off on the 239-F Permit, no 136 Highway Permit will be issued for the project. Therefore, the 239-F Permit must accompany all 136 Highway Permits involving new buildings. No fees are charged for a 239-F Permit.

If a 136 Highway Permit is required, then the applicant shall submit one signed copy along with the 136 applications to Monroe County Department of Transportation for approval. If a 136 Highway Permit is not required but property has frontage on a County highway then only a 239-F Permit is required.

For projects requiring 136 Highway Permits, Monroe County Department of Transportation will send a Building Consent Request with the 136 Highway Permit once the site plan has been approved.

MCDOT PROJECT APPROVAL DATE: \_\_\_\_\_

Town Official: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**PERMIT FEE WORK SHEET**  
**MONROE COUNTY DEPARTMENT OF TRANSPORTATION**

Permit Number \_\_\_\_\_

(Prepare and submit one copy with 136 Highway Permit Applications)

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Signature:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Phone No.** \_\_\_\_\_

CHECK TYPE OF OPERATION	C H E C K	REVIEW FEE	PERMIT FEE	SECURITY DEPOSIT REQUIRED (see Pg 2)	ADDITIONAL PERMIT FEES		PERMIT FEE SUBTOTAL
					NO. OF FEET OR POLES	TIMES UNIT RATE	
<b>COMMERCIAL/RESIDENTIAL ACCESSES</b>							
Residential Driveway-New		\$75	\$150	\$			
Residential Driveway-Resurface		\$25	\$50	\$			
Agricultural/Farm Access		\$75	\$150	\$			
Access to Undeveloped Property		\$75	\$150	\$			
Commercial Entrance-Resurface		\$50	\$200	\$			
Commercial Access							
Major (Design Hour Volume>100)		\$150	\$550	\$			
Minor (Design Hour Volume<100)		\$150	\$500	\$			
Subdivision Street Major and Minor Design		\$150	\$500	\$			
Construction Entrance/Temp. Access – residential		\$75	\$100	\$			
Construction Entrance/Temp. Access- for all other		\$75	\$250	\$			
<b>UNDERGROUND INSTALLATION BY PUSHING (&lt;2" dia.) OR OUT OF PAVEMENT EXCAVATION</b>							
Watermain/Sanitary/Storm Sewer Installation		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
Pipe Roadside Ditch		\$75	\$150	\$			
Gas Main/ Duct/Buried Cable Installation		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
Service Installation (Water, Gas, Electric, etc.)		\$75	\$150	\$		\$0.50 per LF (>250 LF)	
<b>UNDERGROUND INSTALLATION BY TUNNELING/BORING (&gt;2" diameter)</b>							
Watermain/Sanitary/Storm Sewer Installation		\$75	\$150	\$		\$0.25 per LF (>250 LF)	
Gas Main/Duct/Buried Cable Installation		\$75	\$150	\$		\$0.25 per LF (>250 LF)	
<b>UNDERGROUND INSTALLATION BY CUTTING PAVEMENT</b>							
Watermain/Sanitary/Storm Sewer Installation		\$150	\$500	\$		Additional pavement Cut Maint. Fee \$5/SF- Roads not recently maintained \$10/SF- Roads resurfaced in past 5 years \$15/SF- Road reconstructed in past 10 years (To be calculated by MCDOT)	
Gas Main /Duct/Buried Cable Installation		\$150	\$500	\$			
Service Installation (Water, Gas, Electric, etc.)		\$150	\$500	\$			
Cross Culverts							
Major > 6' span/all box culverts		\$150	\$550	\$			
Minor < 6' span		\$150	\$500	\$			
<b>OVERHEAD INSTALLATION</b>							
Service Installation (Without a new pole)		\$75	\$150	N. A.			
Erecting Poles, Towers, Luminaires, Anchors		\$75	\$150	N. A.		\$2 per unit	
Running New Lines		\$75	\$150	N. A.		\$0.05 per LF (>250 LF)	
<b>MISCELLANEOUS</b>							
Annual Maintenance Permit - Use Form 6905P		0	\$800	N. A.			
Annual Driveway Paving Permit- Use Form 6905P		0	\$250	N. A.			
Divisible Load Permit		0	\$10	N. A.		\$10/truck/yr	
House Moving Permit		\$100	\$300	\$			
Special Hauling Permit		\$100	\$300	\$			
Miscellaneous				\$			
<b>TOTALS:</b> (Separate payments needed)							

Review fees

Sec. Deposits

Permit fees

- NO CASH.** Make checks payable to: **Director of Finance, County of Monroe**
- Separate payments are required for Review Fees, Permit Fees, and Security Deposits. **They cannot be combined.**
- Security Deposits of \$1000 or more must be paid by Mastercard/Visa, money order, cashiers, bank, or certified check.
- Security Deposits of less than \$1000, as well as all Review Fees and Permit Fees, can be paid by personal check.

### MISCELLANEOUS FEES CONTINUED

Operation	Review Fee	Security Deposit	Permit Fee	Operation	Review Fee	Security Deposit	Permit Fee
Traffic Signal Permit	\$300		\$550	Abandon Private Service	0		\$50
Modify Traffic Signal	\$150		\$500	Roof Drain/Sump Pump Discharge to Ditch	\$50		\$50
Storm Sewer Connection to Private Property >6"	\$100		\$350	Remove Existing Access	0		\$50
Storm Sewer Connection to Private Property <=6"	\$100		\$350	Replace Existing Culvert	\$75		\$150
Road Closing	\$150		\$300	Handicap Ramp	\$50		\$50
Full Depth Shoulder	\$150		\$500	Permanent or Temporary Sign	\$50		\$50
By-Pass Lane	\$150		\$500	Fill or Clean Drainage Ditch	0		\$50
Left Turn Lane	\$150		\$500	Grading and Seeding	0		\$50
Modify Existing Commercial Access	\$150		\$350	Test Pits or Soil Borings/Road	\$50		\$50
Modify Existing Residential Access	\$75		\$150	Tree Removal	\$50		\$50
Roadway Improvements	\$150		\$500	Permit Renewal	\$50		\$50
Restriping Pavement	\$150		\$300	City Site Plan Review	\$250		0
Sidewalk Installation/ADA Ramp	\$50		\$100	School Warning Device	\$50		\$50
Guiderail Modifications	\$50		\$100	MCDOT Requested Maintenance/Relocation	0		N.C.
Right - Of - Way Access Fee	\$50		\$100	Adopt - A - Highway Program	0		N.C.
Detour	\$150		\$300	Monroe County In Bloom Program	0		N.C.
Fire Hydrant	0		\$50	Beautification	0		0
Paint Traffic Control Box	0		0	<b>Other-As Determined by Co. Hwy Supt.</b>			

**Traffic Impact Report Review Fees :**

- \$1,500 for Major Traffic Impact Reports ( Trip Generation > 100 vehicles/peak hour)
- \$1,000 for Minor Traffic Impact Reports ( Trip Generation < = 100 vehicles/peak hour)
- \$ 500 for Traffic Analysis

### SECURITY DEPOSIT POLICY

Security Deposits are required for various construction activities on County Highways. The following is a list of those activities and the associated security deposit amounts.

Activity	Deposit	Activity	Deposit
Driveway Installations	\$200	Subdivision Entrance	\$1000
Piping Roadside Ditches	\$200	Commercial Entrances	\$1000
Open Cut Shoulder	\$2000	Remove Curbs or Gutters	\$2000
Open Cut One Lane	\$2000	By-Pass Lane, Full Depth Shoulder	\$2000
Open Cut Two Lanes	\$3000	Turn Lane	\$2000
Open Cut Three Lanes	\$4000	Right of Way Restoration in Lawn Area	\$2000
Open Cut Four Lanes	\$5000	Bores	\$3000
Parallel Cuts (Per Foot)	\$100	Signal Permits	\$5000
Open Cut > Four Lanes	\$5000 + \$1000/Lane > Four Lanes		

**SECURITY DEPOSITS WILL BE ACCEPTED IN THE FOLLOWING FORM:**

Security Deposits of \$1000 or more must be paid by:  
 Cashier's Check, Official Bank Check, Money Order, Certified Check or VISA/Mastercard  
 Security Deposits of less than \$1000 can be paid by personal check.

Utility companies and municipalities are exempt from providing security deposits.

The security deposit will not be released until all County and/or Town requirements are met. Security Deposits will be held for at least 30 days and up to a maximum of 1 year after the work is completed to the County's satisfaction as a guarantee of the work performed in the County right-of-way.

**Cost of Inspection and Supervision** - If, in the accounts kept by the Monroe County Department of Transportation, costs of supervision are found to be exceedingly high, the department reserves the right to bill the permittee for actual expenses incurred by the supervision and inspection of the permittee's project.

**Annual Permit Work Notification – Form 6905P**

**FAX THIS FORM TO: 585-753-7730 or SCAN TO EMAIL BOX: mcdotpermits@monroecounty.gov**

**TO: Monroe County Department of Transportation**  
 County Highway Superintendent, Permit Office  
 50 West Main Street, Suite 6100  
 Rochester, New York 14614-1231  
 585-753-7710 (office 7:00 am – 4:00 pm)  
 585-753-7750 (dispatch 4:00 pm – 7:00 am)

Annual Permit # \_\_\_\_\_  
 Notification # \_\_\_\_\_  
 Work Order# \_\_\_\_\_

**FROM: «FirstName» «LastName»**  
 «Company»  
 «Address1»  
 «City», «State» «PostalCode»

This will notify you that on \_\_\_\_\_ (date) the above Permittee will perform work on:  
 Road Name: \_\_\_\_\_, in the Town of \_\_\_\_\_ at  
 (location): \_\_\_\_\_  
 Nearest address: \_\_\_\_\_ Distance from cross street: \_\_\_\_\_

<b>Nature of Work to be Performed (check all that apply):</b>			
<input type="radio"/> Overhead	<input type="radio"/> Transfer Overhead Wire	<input type="radio"/> Remove Pole	
<input type="radio"/> Pavement Cut in Road	<input type="radio"/> Out of Pavement Excavation	<input type="radio"/> Other	
<input type="radio"/> Driveway Resurface	<input type="radio"/> Other Pavement Cut (driveway, sidewalk, parking lot)		
<b>If a Pavement Cut in Road is Required (check all that apply):</b>			
Direction of Travel:	<input type="radio"/> Northbound	<input type="radio"/> Southbound	<input type="radio"/> Eastbound <input type="radio"/> Westbound
Lane Type:	<input type="radio"/> Curb	<input type="radio"/> Left	<input type="radio"/> Right <input type="radio"/> Thru <input type="radio"/> Left Turn <input type="radio"/> Shoulder <input type="radio"/> Other
Approximate Distance from:	<input type="radio"/> Curb _____ (in feet)	<input type="radio"/> Centerline _____ (in feet)	<input type="radio"/> Edge of Pavement _____ (in feet)

Work described as follows: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Attached plan or drawing (Yes or No)

In accordance with the conditions and restrictions of the referenced Annual Permit.

Contact Name:	Phone # (24 hour):
Title:	Date:

This notification to be forwarded 48 hours in advance when:

1. Right-of-way is disturbed in any way.
2. Emergency repair/maintenance is undertaken, but County must be notified verbally as soon as possible. All such verbal notices to be followed up by this form. All pavement cuts must be delineated using cone, candlestick or barrel.

Failure to obtain prior verbal approval and submit a 6905P Form will constitute non-compliance with this Annual Permit and may be subject to fine in accordance to Section 136 of the New York State Highway Law.

**INSPECTORS REPORT:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SPECIAL CONDITIONS FOR 136 PERMIT**

**Permit #:**

- 1 \_\_\_ All work must be done in accordance with approved plans.
- 2 \_\_\_ All disturbed areas within the right-of-way are to be restored to their original condition.
- 3 \_\_\_ The work authorized by this permit shall be performed under the supervision and to the satisfaction of the County Superintendent of Highways or his/her representative.
- 4 \_\_\_ A security deposit of \$ \_\_\_\_\_ is required for \_\_\_\_\_.
- 5 \_\_\_ The curb shall be removed of its entirety and a driveway shall be installed as per driveway installation detail.

6 \_\_\_ Comply with attached details:

a ___ Driveway Installation with curb/gutter	d ___ Pavement Restoration	g ___ Asphalt Shoulder Replacement
b ___ Frame & Grate Anchors	e ___ Drop Inlets	h ___ See Approved Plan
c ___ Driveway Standards	f ___ Ditch Enclosure	i ___ Storm Lateral Connection

- 7 \_\_\_ Install \_\_\_ inch perforated CMP or PE culvert with galvanize end sections; culvert must extend 10' beyond edge of driveway.
- 8 \_\_\_ A sag vertical curve is required in the driveway.
- 9 \_\_\_ Maintain existing drainage away from the roadway.
- 10 \_\_\_ The highway must be kept clean of mud, dirt and other debris at all times.
- 11 \_\_\_ A minimum of 3" of MCDOT approved temporary asphalt pavement or concrete must be placed and maintained in all approved road cuts until permanent pavement is installed. The permittee is to maintain the road cut until such time the highway is reconstructed or resurfaced.
- 12 \_\_\_ The proposed culvert invert elevations shall be on a grade line that is between the upstream and downstream adjacent property culverts and/or cross culvert invert elevations.
- 13 \_\_\_ Two-way traffic shall be maintained by the permittee on this section of the highway while the work is in progress and until it's final completion. All work zone traffic control shall be performed as directed by the National Manual of Uniform Traffic Control Devices, and the New York State Supplement, latest revision.
- 14 \_\_\_ Permittee must notify M.C.D.O.T. Permit Office (Phone # 753-77\_\_\_) at least two (2) business days prior to performing any work within the County right-of-way. Failure to notify may delay release of security deposit (where applicable).
- 15 \_\_\_ Other:
- 16 \_\_\_ Prior to beginning any work within the County right-of-way, the permittee or their representative must schedule a meeting with our Permit and Highway Operations representatives to develop and implement a maintenance and protection of traffic plan. A maintenance and protection sketch or plan may be required upon request.
- 17 \_\_\_ A letter of notification of the start of construction must be sent to all effected residents at least two (2) weeks in advance of the start of construction. The County Superintendent of Highways must be sent a copy of this letter.
- 18 \_\_\_ All work must be done under the supervision and approval of the County Engineer-In-Charge of this project.
- 19 \_\_\_ A revised traffic impact report is required for future phases of this development. Any mitigating measures from this study must be installed by the developer.
- 20 \_\_\_ Mitigating measures (geometrics, traffic signal, etc.) are required at a later phase of this development.
- 21 \_\_\_ If future County projects on this road necessitate use of the right-of-way occupied by your facility, these facilities must be relocated at the owners expense.
- 22 \_\_\_ All disturbed areas should be seeded and stabilized with erosion control materials, such as straw, mulch, jute mesh, or excelsior within 15 days of final grading. If construction has been suspended, or sections completed, areas should be seeded immediately and stabilized with erosion control materials. Maintenance should be performed as necessary to ensure continued stabilization.
- 23 \_\_\_ A record drawing will be required along with an electronic file.
- 24 \_\_\_ All materials installed in the County right-of-way shall be in accordance with the Monroe County Department of Transportation Standard and Details in effect when installed.
- 25 \_\_\_ The Driveway Culvert & Piping Installation Certification form must be returned to MCDOT before this permit can be closed out and the security deposit can be released.
- 26 \_\_\_ Utility companies whose facilities are located within the County right-of-way are liable for damages under NYS General Obligations Law Article 11, Title 1, regarding interference or delay of a County highway project. In addition, when requested by the County, utility companies shall confirm under Part 131-Accommodation of Utilities Within State Highway Right of Way, Section 131.11, the impact a County project may have on their facilities within 30 days upon request to do so.



MONROE COUNTY DEPARTMENT OF TRANSPORTATION  
50 W. MAIN ST., ROCHESTER, NY 14614 – 585-753-7710

YOU ARE ORDERED TO

# STOP

## CONSTRUCTION IMMEDIATELY

You are in violation of Section 136 of the Highway Law of the State of New York. You will appear personally before The County Superintendent of Highways and/or his duly Authorized representative with plans, proposals and pertinent papers to resolve the vacating of this order.

---

County Superintendent of Highways  
Director of Transportation

POSTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

THE REMOVAL, MUTILATION OR COVERING UP OF  
THIS NOTICE OR A FAILURE TO STOP WORK IS  
PUNISHABLE BY FINE.