



MONROE COUNTY

Intergovernmental Relations Committee

March 27, 2023 5:30 PM

AGENDA

A. ROLL CALL

B. PUBLIC FORUM

C. APPROVAL OF MINUTES

February 27, 2023

D. NEW BUSINESS

23-0076

Authorize an Intermunicipal Agreement with the City of Rochester for the Provision of County Historian Services - County Executive Adam J. Bello

23-0077

Authorize Intermunicipal Agreements with Eight Municipalities for Use of the Tyler Records Management System - County Executive Adam J. Bello

23-0082

Authorize Intermunicipal Agreements with Municipalities for Rochester-Monroe County Youth Bureau Programs in 2023 - County Executive Adam J. Bello

E. OTHER MATTERS

F. ADJOURNMENT

The next meeting of the Intergovernmental Relations Committee will be held on
April 24, 2023 at 5:30PM



ATTACHMENTS:

Description File Name

- February 27, 2023 2.27.23_IGR_Draft_Minutes.pdf

Summary of Minutes
INTERGOVERNMENTAL RELATIONS COMMITTEE
February 27, 2023
5:30 p.m.

Vice Chairwoman DiFlorio called the meeting to order at 5:32 p.m.

MEMBERS PRESENT: Tracy DiFlorio (Vice Chair), Mark Johns, Dave Long (RMM), Maria Vecchio, Sean Delehanty (Ex-Officio)

MEMBERS ABSENT: George Hebert (Excused)

OTHER LEGISLATORS PRESENT: Frank X. Allkofer, Rachael Barnhart, Howard Maffucci, Steve Brew, John B. Baynes, Sue Hughes-Smith, Mercedes Vazquez Simmons

ADMINISTRATION PRESENT: Adrienne Green (Legislative Liaison), John Bringewatt (County Attorney), Robert Franklin (CFO), Laura Smith (Chief Deputy County Attorney), Kristin Durante (Public Safety)

PUBLIC FORUM: There were no speakers.

APPROVAL OF MINUTES: The minutes of November 28, 2022 meeting were approved as submitted.

NEW BUSINESS: *(Vice President Delehanty Voted on the Following Referrals)*

23-0041- Authorize an Intermunicipal Agreement with the City of Rochester for Flower City Public Health Corps Members to Serve in the Monroe County Department of Public Health – County Executive Adam J. Bello

MOVED by Legislator Johns, SECONDED by Legislator Delehanty.
ADOPTED: 5-0

23-0045- Authorize a Contract with Keeler Construction Co., Inc. for Construction Services and Authorize An Intermunicipal Agreement with the Town of Pittsford in Conjunction with the Stone Road Culverts Project in the Town of Pittsford – County Executive Adam J. Bello

MOVED by Legislator Delehanty, SECONDED by Legislator Johns.
ADOPTED: 5-0

23-0046- Authorize an Intermunicipal Agreement with the City of Rochester for Traffic Control Services at Innovative Field – County Executive Adam J. Bello

MOVED by Legislator Johns, SECONDED by Legislator DiFlorio.
ADOPTED: 5-0

23-0047- Authorize Intermunicipal Agreement with Ten Municipalities for the STOP-DWI Law Enforcement Program – County Executive Adam J. Bello

MOVED by Legislator Delehanty, SECONDED by Legislator Johns
ADOPTED: 5-0

23-0048- Authorize Intermunicipal Agreement with the City of Rochester to Accept Pass through Funding From the United States Department of Justice for the 2022 Edward Byrne Memorial Justice Assistance Grant Program – County Executive Adam J. Bello

MOVED by Legislator Johns, SECONDED by Legislator Delehanty.
ADOPTED: 5-0

23-0064- Acceptance of a Grant from the New York State Division of Criminal Justice Services for Criminal Justice Discovery Reform Funding for the District Attorney’s Office, the Department of Public Safety, Office of Probation and Community Corrections, and the Office of the sheriff and Authorize Intermunicipal Agreements with the City of Rochester, Rochester Police Department and the Town of Greece, Greece Police Department – As a Matter of Importance – County Executive Adam J. Bello

MOVED by Legislator Delehanty, SECONDED by Legislator Johns.
ADOPTED: 5-0

OTHER MATTERS:

ADJOURNMENT:

There being no other matters, Vice Chairwoman DiFlorio adjourned the meeting at 5:45 p.m.

The next Intergovernmental Relations Committee meeting is scheduled on Monday, March 27, 2023 at 5:30 P.M.

Respectfully submitted,
Ian Watkins
2nd Assistant Deputy Clerk of the Legislature



ATTACHMENTS:

Description File Name

▣ Referral R23-0076.pdf

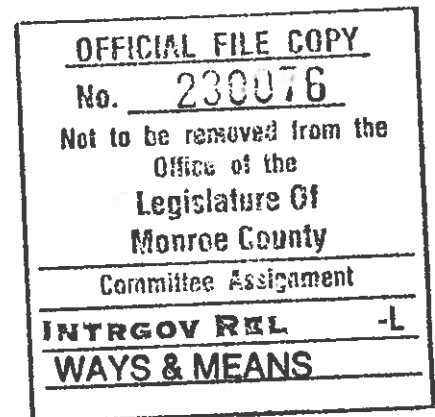


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10, 2023



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the City of Rochester for the Provision of County Historian Services

Honorable Legislators:

I recommend that Your Honorable Body authorize an Intermunicipal Agreement (“IMA”) with the City of Rochester (“City”) for the provision of County Historian Services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.

The City will move the County’s historical archives from its current location at St. John Fisher’s Lavery Library to the Local History and Genealogy Division of the Central Library of Rochester and Monroe County, hold and maintain the County’s historical archives, perform the duties of the County Historian, and engage consultants to assess and evaluate the County Historian responsibilities and collections, County’s historical archives, feasibility of shared service between the County and City for a regional history center, possibility of a long term plan for the working relationship between the parties for the maintaining County’s historical archives and the functioning as the County Historian as well as optimal physical and virtual spaces to provide these services.

The City will supply two (2) full-time historians, two (2) part-time historians, two (2) full-time librarians, and three (3) part-time support staff or such other numbers and titles of employees parties, as agreed to by the parties, to perform the services required by the IMA. The County’s historical archives and the County Historian office will be available to the public during all Central Library hours of operation (55 hours/week) including at times on Saturdays, ensure the Collection is maintained in accordance with industry accepted practices.

A request for qualifications was issued for these services with the City of Rochester/Rochester Public Library selected as the most qualified to provide the services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the City of Rochester for the provision of County Historian support services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.

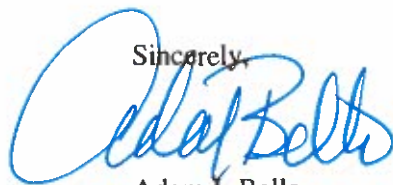
110 County Office Building • 39 West Main Street • Rochester, New York 14614

Funding for this contract is included in the 2023 operating budget of the Department of Finance, general fund 9001, funds center 1207010000, Purchasing. No additional net County support is required in the current Monroe County budget.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive



ATTACHMENTS:

Description File Name

▣ Referral R23-0077.pdf



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10, 2023

OFFICIAL FILE COPY	
No.	230077
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
INTRGOV REL	-L
PUBLIC SAFETY	
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Intermunicipal Agreements with Eight Municipalities for Use of the Tyler Records Management System

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with the following eight (8) municipalities within Monroe County, which have local police departments, for use of Tyler Technologies, Inc.'s Records Management System ("RMS"): Brighton, Brockport, East Rochester, Fairport, Greece, Irondequoit, Ogden, and Webster.

The RMS integrates and provides for the sharing of information between the various law enforcement agencies such as incident reports, arrests, citations, warrants, case management and field contact information in a unified database. Pursuant to Resolution 45 of 2019 Your Honorable Body authorized the County's purchase of the RMS for use by law enforcement in Monroe County. The RMS was installed at the County and eight municipalities in 2021 and the parties desire to expand its services to permit the use of a reporting dashboard to enhance situational awareness and operational decision-making when responding to public safety concerns.

The specific legislative actions required is to authorize the County Executive, or his designee, to execute intermunicipal agreements, and any amendments thereto, with the following eight (8) municipalities within Monroe County, which have local police departments, for use of Tyler Technologies, Inc.'s Records Management System: Brighton, Brockport, East Rochester, Fairport, Greece, Irondequoit, Ogden, and Webster.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

These intermunicipal agreements will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive



ATTACHMENTS:

Description File Name

▣ Referral R23-0082.pdf



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10, 2023

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No.	<u>230062</u>
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Committee Assignment	
INTRGOV REL	-L
HUMAN SERVICES	
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Intermunicipal Agreements with Municipalities for Rochester-Monroe County Youth Bureau Programs in 2023

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with municipalities for Rochester-Monroe County Youth Bureau Programs related to the currently approved Child and Family Services Plan in a total amount not to exceed \$138,042 for the period of January 1, 2023 through September 30, 2023. The list of municipalities, along with a description of the youth services each will provide, and the breakdown of funding to each, is in Attachment A.

The Rochester-Monroe County Youth Bureau enters into fifteen (15) intermunicipal agreements each year. New York State Office of Children and Family Services makes available recreation and youth services funds for all towns and villages via a pass through to local counties. Allocation ceilings are determined through a formula, based on the youth population of each town or village, provided by the state. The recreation and youth services programs to be provided are available to all youth that reside in the respective towns and villages. Recreational programs include a variety of athletic, social, artistic, and cultural events. Youth services programs include youth and family counseling, after-school programs, leadership development, and employment readiness workshops. This year's funding represents no change from last year's funding.

Programs will be evaluated consistently and continually through three methods utilized by the Youth Bureau, documented in its Monitoring and Evaluation Systems Procedures Manual. These methods include: 1) self-report, requiring agency submission of three (3) different self-report instruments; 2) yearly outcome evaluation assessment of contract outcomes; and 3) expenditure review. These contracts will allow for the provision of a comprehensive range of youth services and programs by the municipalities specified in Attachment A.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to execute intermunicipal agreements, and any amendments thereto, with each municipality listed in Attachment A for Rochester-Monroe County Youth Bureau Programs related to the currently approved Child and Family Services Plan in a total amount not to exceed \$138,042 for the period of January 1, 2023 through September 30, 2023.
2. Authorize the County Executive, or his designee, to execute any applications, contracts, agreements and amendments thereto, with New York State and/or the municipalities listed in Attachment A to increase or decrease the agreement amount and to extend the length of the agreement(s) in order to maximize state reimbursements for these purposes.

3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these agreements is included in the 2023 operating budget of the Department of Human Services, Monroe County Youth Bureau, general fund 9001, funds center 5603010000, Youth Contracts.

Funding for these agreements is 100% reimbursable by the Office of Children and Family Services. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db

ATTACHMENT A

MUNICIPALITIES CONTRACTS 2022

1. **Town of Brighton** \$5,314
This program works with teens in the community to develop and implement the Brighton asset building initiative. A Youth Board will work throughout the community in promoting awareness, support and opportunities for asset building in Brighton. The Youth Board, under the direction of the recreation supervisor, will work closely with Brighton Asset Network in developing and achieving this initiative.
2. **Town of Chili** \$4,588
This program is designed to promote the constructive use of leisure time to address youth problems in our community. Opportunities for youth, ages 10-19, to participate in leisure and social activities are provided throughout the year.
3. **Village of East Rochester** \$1,057
To provide homework assistance, tutoring, and education presentations. Youth are provided opportunities to become involved in community service projects and leadership development through the East Rochester Youth Activity Center. .
4. **Town of Greece** \$28,759
The programs provide youth under 21 years of age with recreational, social, educational, physical, and self-help opportunities to help mold them into responsible young adults, including diversion program to divert youth from Family Court and a counseling program for the general youth population.
5. **Town of Hamlin** \$1,576
To serve youth from ages 18 months to 16 years on how to get along and work with others of all ages through play group, playground and youth groups. These programs offer social, education, leisure and community service opportunities.
6. **Town of Henrietta** \$17,560
Services for youth, age 20 and under (and their families), who are experiencing problems in the areas of relationships, communication, personal, career planning, and substance abuse. Youth will be referred by schools, family, community sources and word of mouth. Services will primarily be individual and group counseling experiences, including recreational activities for youth and families. Programs include arts and crafts, field trips, educational activities, special events and youth/adult partnership opportunities.
7. **Town of Irondequoit** \$7,267
The program serves juveniles with police contact in the Town of Irondequoit and assists in preventing juvenile delinquency. Specialized programs, counseling and referrals to appropriate agencies are used to reach the primary goal of diversion from the juvenile system, supervised summer playground through town recreation.

8. **Town of Hilton-Parma** \$2,593
 The program will provide year-round recreational activities, both active and passive, for school age youth including: individual sports, team sports, instructional programs and open drop-in type programs.
9. **Town of Penfield** \$5,662
 The Penfield Recreation Department will provide a creative and constructive program of leisure time activities and asset building opportunities to aid in the positive mental and physical development of the town's youth population.
10. **Town of Perinton** \$6,682
 A comprehensive youth services program offered to youth 20 and under that are residents of Perinton. Programs require a registration form or sign-in, depending on the activity, and include youth-adult partnership opportunities; adventure based programming, social competency development groups and recreation opportunities.
11. **Town of Pittsford** \$5,482
 Pittsford Youth Services, Inc. is a private, not-for-profit agency, providing crisis intervention, counseling, prevention programming, information and referral services to Pittsford youth and families. Examples of concerns youth bring to the agency include drug and alcohol abuse, school problems, depression/suicide, and family and peer relationships. This program also provides crisis intervention, counseling, prevention programming, information and referral services to Pittsford youth and families. Such services include drug and alcohol abuse, school problems, depression/suicide, and family and peer relationships. This is a joint program with the Village of Pittsford.
12. **Town of Riga** \$588
 Provide a year round recreation program to youth, ages up to 20, in the Riga area. Athletics, aquatics, art and special event programs will be offered. Participants will meet new people, experience new activities and enjoy constructive use of leisure time.
13. **Town of Sweden** \$4,193
 This is a joint program with the Town of Sweden, Town of Clarkson and Village of Brockport. The program provides a variety of recreational events for youth and their families to give youth a sense of community and to build and enhance developmental assets.
14. **Town of Webster** \$5,995
 To provide after-school activities that promotes health lifestyles. These programs include development of recreational, problem-solving and social skills. Leadership development is also offered through a youth volunteer program.
15. **City of Rochester** \$40,726
 Prepare youth for economic success and encourage improved academic success through BIZ Kids I and II, which involves them in junior achievement type opportunities. Youth Councils at each of the twelve major City Recreation sites develop leadership skills in youth. Youth provided with life-long learning experiences, future career expectations and employment potential through the Junior Recreation program.