

*Monroe County  
Clerk of the Legislature*

*Jamie L. Slocum  
Clerk*



*Heather D. Halstead  
Deputy Clerk*

*David Grant  
Assistant Deputy Clerk*

**MEMORANDUM**

**TO:** Legislators, Directors, Staff and Media  
**FROM:** Jamie L. Slocum, Clerk of the Legislature *JS*  
**DATE:** January 23, 2015  
**RE:** Matters of Importance – File Nos. 15-0047 – 15-0050

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- 15-0047 –** Authorize a Contract with CHA Consulting, Inc. for Design Services for the Viaduct Rehabilitation Project at the Greater Rochester International Airport – As A Matter of Importance – County Executive Maggie Brooks
- 15-0048 –** Amend the 2015-2020 Capital Improvement Program, the 2015 Capital Budget, and Bond Resolution 12 of 2014 to Expand the Scope of the Rehabilitate and Reconstruct Existing Aircraft Aprons Project at the Greater Rochester International Airport and Increase the Project Authorization; and Authorize a Contract with CHA Consulting, Inc. for Design Services for the Project – As A Matter of Importance – County Executive Maggie Brooks
- 15-0049 –** Amend the 2015-2020 Capital Improvement Program and the 2015 Capital Budget to Add a Project Entitled “North Ramp Improvements” at the Greater Rochester International Airport; Authorize Financing for the Project; and Authorize a Contract with Passero Associates, Engineering, Architecture & Surveying, P.C., for Design Services for the Project – As A Matter of Importance – County Executive Maggie Brooks
- 15-0050 –** Acceptance of a Grant from the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trail Development and Maintenance Program and Authorize Contracts with the Hilton Sno-Flyers, Inc., Webster Ridge Runners, Inc., Salmon Creek Snowmobile Club, Inc., and Hill and Gully Riders, Inc. for the Development and Maintenance of Trails – As A Matter of Importance – County Executive Maggie Brooks

These referrals were not made to committee at the preceding meeting of the Legislature on January 13, 2015, but have been determined by President Jeffrey R. Adair to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Sections 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments.



# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
*County Executive*

January 22, 2015

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>
No. <u>150047</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS</b>
<b>WAYS &amp; MEANS</b>

**Subject:** Authorize a Contract with CHA Consulting, Inc. for Design Services for the Viaduct Rehabilitation Project at the Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with CHA Consulting, Inc., in the amount of \$34,500, for design services, for the Viaduct Rehabilitation Project at the Greater Rochester International Airport.

This project will rehabilitate the Airport viaduct, the elevated roadway that traverses the front of the Passenger Terminal. The rehabilitation work will include replacement of the concrete deck that is supported by a pre-cast plank system, remedial work as required on existing piers and columns, and related work as necessary to maintain the structural integrity of the viaduct.

This project will be funded by a Federal Aviation Administration grant of 90%, a New York State Department of Transportation grant of 5%, and a local share of 5%.

The Department of Aviation recommends authorization of a contract with CHA Consulting, Inc., a designated airport consultant per Resolution 18 of 2015, to provide design services for the Viaduct Rehabilitation Project in the amount of \$34,500.

**The specific legislative action required is** to authorize the County Executive, or her designee, to execute a contract with CHA Consulting, Inc., 16 Main Street West, Suite 830, Rochester, New York 14614, for design services, for the Viaduct Rehabilitation Project at the Greater Rochester International Airport, in the amount of \$34,500, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for the Viaduct Rehabilitation Project and it was determined that there would be no significant effect on the environment.

Funding for the design portion of this project, consistent with authorized uses, is included in capital fund 1694 and any capital fund(s) created for the same intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No additional net County support is required in the current Monroe County budget.

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(585) 753-1000 • fax: (585) 753-1014 • [www.monroecounty.gov](http://www.monroecounty.gov) • e-mail: [countyexecutive@monroecounty.gov](mailto:countyexecutive@monroecounty.gov)

The records in the Office of the Monroe County Treasury have indicated that neither CHA Consulting, Inc., nor any of its executive officers, owe any delinquent Monroe County property taxes. The executive officers of the firm are:

Rodney A. Bascom, President and Chief Operating Officer  
Dom M. Bernardo, Executive Vice President and Chief Financial Officer  
William S. Lucarelli, Executive Vice President  
Michael A. Platt, Executive Vice President, General Counsel and Secretary  
Raymond L. Rudolph, Jr., Chief Executive Officer  
John Sobiech, Executive Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive



# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
*County Executive*

January 22, 2015

To The Honorable  
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Committee Assignment <b>ENV. &amp; PUB. WORKS -L</b>
<b>WAYS &amp; MEANS</b>

**Subject:** Amend the 2015-2020 Capital Improvement Program, the 2015 Capital Budget, and Bond Resolution 12 of 2014 to Expand the Scope of the Rehabilitate and Reconstruct Existing Aircraft Aprons Project at the Greater Rochester International Airport and Increase the Project Authorization; and Authorize a Contract with CHA Consulting, Inc. for Design Services for the Project

Honorable Legislators:

I recommend that Your Honorable Body amend the 2015-2020 Capital Improvement Program, the 2015 Capital Budget, and Bond Resolution 12 of 2014 to expand the scope and increase the project authorization for the Rehabilitate and Reconstruct Existing Aircraft Aprons Project at the Greater Rochester International Airport; and authorize a contract with CHA Consulting, Inc., in the amount of \$138,000, for design services for the project.

The original project scope was to rehabilitate and reconstruct apron pavement areas as recommended in the Airport Pavement Management Study. The on-going Airport Master Plan Update is recommending both the addition of new taxiways and the reshaping of existing ramp areas to meet present and future needs. The current and projected use of this pavement is for general aviation aircraft operations, including corporate jets, as well as use by fuel trucks necessary for aircraft fueling. It is the latter use which places a greater load on the pavement. It has been determined that, to accommodate this use, the program should be expanded and accelerated to improve pavement areas that have already failed, and address the remaining pavement to prevent additional failure. The Federal Aviation Administration encouraged advancing this project to provide improved operational flexibility and safety for aircraft movements. It is therefore necessary to expand the scope of the project to also include new taxiways and modification of existing Airport owned buildings which conflict with necessary pavement improvements. The total estimated project cost is now \$3,400,000.

The project will be funded by a Federal Aviation Administration grant of 90%, a New York State Department of Transportation grant of 5%, and a local share of 5%.

This project is scheduled to be considered by the Monroe County Planning Board on January 29, 2015.

The Department of Aviation recommends authorization of a contract with CHA Consulting, Inc., a designated airport consultant per Resolution 18 of 2015, to provide design services for the Rehabilitate and Reconstruct Existing Aircraft Aprons Project in the amount of \$138,000.

**The specific legislative actions required are:**

1. Amend the 2015-2020 Capital Improvement Program to expand the scope of the "Rehabilitate and Reconstruct Existing Aircraft Aprons Project" at the Greater Rochester International Airport to include new taxiways and modification of existing Airport structures and provide for a \$2,000,000 increase in the cost of the project making the total project cost \$3,400,000.

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2. Amend the 2015 Capital Budget to expand the scope of the project to include new taxiways and modification of existing Airport structures and to increase funding for the "Rehabilitate and Reconstruct Existing Aircraft Aprons Project" at the Greater Rochester International Airport, in the amount of \$2,000,000 from \$1,400,000 to \$3,400,000, for a total project authorization of \$3,400,000.
3. Amend Bond Resolution 12 of 2014 to expand the scope of the project to include new taxiways and modification of existing Airport structures and increase financing for the "Rehabilitate and Reconstruct Existing Aircraft Aprons Project" at the Greater Rochester International Airport, capital fund 1623, in the amount of \$2,000,000 from \$1,400,000 to \$3,400,000, for a total authorization of \$3,400,000.
4. Authorize the County Executive, or her designee, to execute a contract with CHA Consulting, Inc., 16 Main Street West, Suite 830, Rochester, New York 14614, for design services for the Rehabilitate and Reconstruct Existing Aircraft Aprons Project at the Greater Rochester International Airport, in the amount of \$138,000, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for the Rehabilitate and Reconstruct Existing Aircraft Aprons Project at the Greater Rochester International Airport and it was determined that there would be no significant effect on the environment.

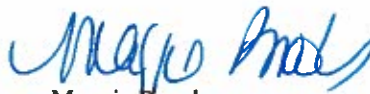
Funding for this project, consistent with authorized uses, is included in capital fund 1623 and any capital fund(s) created for the same intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither CHA Consulting, Inc., nor any of its executive officers, owe any delinquent Monroe County property taxes. The executive officers of the firm are:

Rodney A. Bascom, President and Chief Operating Officer  
Dom M. Bernardo, Executive Vice President and Chief Financial Officer  
William S. Lucarelli, Executive Vice President  
Michael A. Platt, Executive Vice President, General Counsel and Secretary  
Raymond L. Rudolph, Jr., Chief Executive Officer  
John Sobiech, Executive Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive



# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
*County Executive*

January 22, 2015

To The Honorable  
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<b>OFFICIAL FILE COPY</b>
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Committee Assignment
<b>ENV. &amp; PUB. WORKS</b>
<b>WAYS &amp; MEANS</b>

**Subject:** Amend the 2015-2020 Capital Improvement Program and the 2015 Capital Budget to Add a Project Entitled "North Ramp Improvements" at the Greater Rochester International Airport; Authorize Financing for the Project; and Authorize a Contract with Passero Associates, Engineering, Architecture & Surveying, P.C., for Design Services for the Project

Honorable Legislators:

I recommend that Your Honorable Body amend the 2015-2020 Capital Improvement Program and the 2015 Capital Budget, to add a project entitled, "North Ramp Improvements" in the amount of \$2,000,000; authorize financing for the project in the amount of \$2,000,000; and authorize a contract with Passero Associates, Engineering, Architecture & Surveying, P.C., in the amount of \$117,900, for design services, for the North Ramp Improvements Project at the Greater Rochester International Airport.

The current Airport Pavement Management Update report has identified areas of the Terminal Apron which required major work to maintain a safe surface for aircraft movement around the Terminal. The aircraft pavement area west of Gate A-11 on the West Concourse shows deterioration of the concrete pavement that is over thirty years old. Drainage system updates to manage deicing fluid runoff will also be implemented. The North Ramp Improvements Project will include engineering investigations to more accurately define the cause and extent of the deterioration and review cost effective rehabilitation strategies during the design of improvements.

This project will be funded 100% by Passenger Facility Charges.

The Department of Aviation recommends authorization of a contract with Passero Associates, Engineering, Architecture & Surveying, P.C., a designated airport consultant per Resolution 18 of 2015, to provide design services for the North Ramp Improvements Project in the amount of \$117,900.

This project is scheduled to be considered by the Monroe County Planning Board on January 29, 2015.

**The specific legislative actions required are:**

1. Amend the 2015-2020 Capital Improvement Program to add a project entitled, "North Ramp Improvements" at the Greater Rochester International Airport, in the amount of \$2,000,000.
2. Amend the 2015 Capital Budget to add a project entitled, "North Ramp Improvements" at the Greater Rochester International Airport, in the amount of \$2,000,000.

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3. Authorize financing for the North Ramp Improvements Project at the Greater Rochester International Airport in the amount of \$2,000,000.
4. Authorize the County Executive, or her designee, to execute a contract with Passero Associates, Engineering, Architecture & Surveying, P.C., 242 West Main Street, Suite 100, Rochester, New York 14614, for design services, for the North Ramp Improvements Project at the Greater Rochester International Airport, in the amount of \$117,900, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for the North Ramp Improvements Project at the Greater Rochester International Airport and it was determined that there would be no significant effect on the environment.

Funding for this project, consistent with authorized uses, will be included in the capital fund to be created for this intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Passero Associates, Engineering, Architecture & Surveying, P.C., nor any of its executive officers, owe any delinquent Monroe County Property taxes. The executive officers of the firm are:

Gary W. Passero, Founding Partner  
Wayne F. Wegman, Chief Executive Officer  
John F Caruso, President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive





# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
*County Executive*

January 22, 2015

To The Honorable  
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Committee Assignment	
<b>REC &amp; ED</b>	-L
<b>WAYS &amp; MEANS</b>	

**Subject:** Acceptance of a Grant from the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trail Development and Maintenance Program and Authorize Contracts with the Hilton Sno-Flyers, Inc., Webster Ridge Runners, Inc., Salmon Creek Snowmobile Club, Inc., and Hill and Gully Riders, Inc. for the Development and Maintenance of Trails

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Office of Parks, Recreation and Historic Preservation, in the amount of \$35,070, for the Snowmobile Trail Development and Maintenance Program, for the period of December 1, 2014 through November 30, 2015, and authorize contracts with the Hilton Sno-Flyers, Inc., in the amount of \$26,110, the Webster Ridge Runners, Inc., in the amount of \$1,575, the Salmon Creek Snowmobile Club, Inc., in the amount of \$5,670, and Hill and Gully Riders, Inc., in the amount of \$1,715, for the development and maintenance of trails, for the period of December 1, 2014 through November 30, 2015.

This funding will be allocated to the Hilton Sno-Flyers, Inc. for trail development and maintenance of eighty-four (84) miles of snowmobile trails, the Webster Ridge Runners, Inc. for trail development and maintenance of five (5) miles of snowmobile trails, the Salmon Creek Snowmobile Club, Inc. for trail development and maintenance of eighteen (18) miles of snowmobile trails, and the Hill and Gully Riders, Inc. for trail development and maintenance of seven (7) miles of snowmobile trails, all located in Monroe County. These trails provide public access to any snowmobile that is properly registered in New York State. This will be the fourteenth year the County has received this grant. This year's funding represents the same amount as last year.

**The specific legislative actions required are:**

1. Authorize the County Executive, or her designee, to accept a \$35,070 grant from, and to execute a contract and any amendments thereto with, the New York State Office of Parks, Recreation and Historic Preservation, for the Snowmobile Trail Development and Maintenance Program, for the period of December 1, 2014 through November 30, 2015.
2. Amend the 2015 operating grant budget of the Parks Department by appropriating the sum of \$35,070 into fund 9300, funds center 8807010000, Snowmobile Trail Grant.
3. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Hilton Sno-Flyers, Inc., 4812 Lyell Avenue, Spencerport, New York 14559, for development and maintenance of eighty-four (84) miles of trails, in the amount of \$26,110, for the period of December 1, 2014 through November 30, 2015.

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4. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Webster Ridge Runners, Inc., 1145 Chimney Trail, Webster, New York 14580, for development and maintenance of five (5) miles of trails, in the amount of \$1,575, for the period of December 1, 2014 through November 30, 2015.
5. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Salmon Creek Snowmobile Club, Inc., 610 Stoney Point Road, Spencerport, New York 14559, for development and maintenance of eighteen (18) miles of trails, in the amount of \$5,670, for the period of December 1, 2014 through November 30, 2015.
6. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Hill and Gully Riders, Inc., 1411 Martin Road, West Henrietta, New York 14586, for development and maintenance of seven (7) miles of trails, in the amount of \$1,715, for the period of December 1, 2014 through November 30, 2015.
7. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
8. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program, and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and where applicable, the terms of any labor agreement affecting such positions.

Environmental assessments were completed for this grant and it was determined that there would be no significant effect on the environment.

The Hilton Sno-Flyers, Inc., Webster Ridge Runners, Inc., the Salmon Creek Snowmobile Club, Inc., and the Hill and Gully Riders, Inc. are not-for-profit agencies and the records in the Office of the Monroe County Treasury have indicated that they do not owe any delinquent Monroe County property taxes.

This program is 100% funded by the New York State Office of Parks, Recreation and Historic Preservation. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive