



Monroe County Legislature

LINDA HASMAN
Assistant Minority Leader

LINDA HASMAN
LEGISLATOR - DISTRICT 23
763 HARVARD STREET
ROCHESTER, NEW YORK 14610
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May 8, 2023

OFFICIAL FILE COPY
No. 230143
Not to be removed from the
Office of the
Legislature Of
Monroe County
Committee Assignment
Memorializing Referral -L

To The Honorable
Monroe County Legislature
39 West Main Street
Rochester, NY 14614

RE: Memorializing the United States Congress to Pass the Child Care Workforce and Facilities Act of 2023

Honorable Legislators:

Child care is a critical component of our economic infrastructure. It is essential to a strong workforce and ensuring children receive the highest quality care. The New York State Office of Children and Family Services has identified many areas of Monroe County as child care deserts. This means there are not enough licensed or registered child care slots to adequately serve the number of children in a geographic area.

The Covid-19 pandemic did substantial harm to the child care sector. In New York alone, the pandemic eliminated an estimated 15,000 child care slots due to the loss of providers. The economic burden due to the loss of providers has primarily been borne by women because they are traditionally the primary caregivers. The impact has been especially high for women of color.

The Child Care Workforce and Facilities Act of 2023 would provide grants through the U.S. Department of Health and Human Services to states and tribal entities to increase access to licensed child care services. The grants may be used to develop and expand the child care workforce or child care facilities in locations with insufficient available providers and locations to meet demand. The funding would cover 50% of the cost of programs to support the education and training of caregivers or projects to build, expand, or renovate child care facilities in these areas. The increased training would create the opportunity to offer more high quality child care and preschool programs.

S268: The Child Care Workforce and Facilities Act of 2023 will help alleviate the child care deserts and help with financial and economic stability.

We encourage the United States Senate to pass this legislation to help improve the lives of children and families in Monroe County and New York State. We also urge the House of Representatives to follow suit and President Biden to sign this into law.

Respectfully Submitted,



Linda Hasman  
Assistant Minority Leader



Yversha M. Roman  
Democratic Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Howard Maffucci  
Legislator – District 10



Michael Yudelson  
Legislator – District 13



Susan Hughes-Smith  
Legislator – District 14



Dave Long  
Legislator – District 16



Maria Vecchio  
Legislator – District 17



John B. Baynes  
Legislator – District 18



Rachel Barnhart  
Legislator – District 21



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25



Ricky Frazier  
Legislator – District 28



William Burgess  
Legislator – District 29



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230144</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PLAN &amp; EC DEV -L</b>
<b>ENV. &amp; PUB. WORKS</b>
<b>INTRGOV REL</b>
<b>REC &amp; ED</b>
<b>HUMAN SERVICES</b>
<b>TRANSPORTATION</b>
<b>PUBLIC SAFETY</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Adopt 2024-2029 Capital Improvement Program

Honorable Legislators:

I recommend that Your Honorable Body adopt the proposed 2024-2029 Capital Improvement Program as recommended by the Monroe County Planning Board. The proposed Capital Improvement Program is submitted to the County Legislature in accordance with Section C4-10 of Article IV and Section C5-7 of Article V of the Monroe County Charter.

This proposed program includes projects designed to address aging infrastructure while at the same time ensuring that Monroe County continues to grow and expand its job base and quality of life. Projects contained in the program are intended to improve and modernize public buildings, construct needed highway and bridge improvements, as well as continue investment in public safety, the Frederick Douglass Greater Rochester International Airport, the County Parks System, the Monroe County Library System, the Monroe Community Hospital, and Monroe Community College.

The 2024-2029 Capital Improvement Program is the result of a collaborative effort involving the County Executive's Office, Departments of Planning and Development, Finance (Office of Management and Budget), Law, Transportation, Environmental Services, Parks, and Information Services. In addition, the Monroe County Planning Board put in many hours in reviewing and recommending this program. I want to thank all of those involved in the preparation of this program for their hard work and dedication.

**The specific legislative actions required are:**

1. Fix a public hearing on the adoption of the proposed 2024-2029 Capital Improvement Program.

2. Direct the Clerk of the Legislature to publish legal notice of such public hearing at least once in one daily newspaper of general circulation in the County at least ten (10) days before the date set for the hearing.
3. Adopt the proposed 2024-2029 Capital Improvement Program, as submitted, in its entirety.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

The adoption of the proposed 2024-2029 Capital Improvement Program will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230145</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS - L</b>
<b>REC &amp; ED</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Passero Associates Engineering, Architecture and Surveying, D.P.C. for Professional Design Services for the Monroe County Parks System-Wide Facilities Renovations Project

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Passero Associates Engineering, Architecture and Surveying, D.P.C. for professional design services in the amount of \$40,819 for the Monroe County Parks System-Wide Facilities Renovations Project.

By Resolution 277 of 2022, Your Honorable Body approved \$9,400,000 in funding for the Monroe County Parks System-Wide Facilities Renovations Project which includes, but is not limited to, golf course improvements, ADA accessibility modifications, infrastructure improvements and new playgrounds at various parks, renovations to the Kanatota Lodge in Webster Park, and renovations to the Dentzel Carousel.

A Request for Proposals was issued with Passero Associates Engineering, Architecture and Surveying, D.P.C. selected as the most qualified to perform these services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute a contract with Passero Associates Engineering, Architecture and Surveying, D.P.C. Engineering, Architecture and Surveying, D.P.C., 242 West Main Street, Rochester New York 14614 in the amount of \$40,819 for professional design services for Monroe County Parks System-Wide Facilities Renovations Project, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

A number of the projects in the Parks System-Wide Facilities Renovations involve Type I or Unlisted actions under the New York State Environmental Quality Review Act ("SEQRA"). Your Honorable Body has acted on the following projects pursuant to the resolutions listed in brackets after each project, including one (1) Type I Action: Golf Course Improvements (Resolution 257 of 2022), and six (6) Unlisted Actions: New Playgrounds at Powder Mills and Ontario Beach Parks (Resolution 255 of 2022); ADA Accessible Canoe/Kayak Launch at Churchville Park (Resolution 256 of 2022); Beikirch Memorial Park Underground Electrical and Data Upgrades (Resolution 258 of 2022); New Labor Center at Powder Mills Park (Resolution 259 of 2022); Pickleball Courts at Black Creek and Mendon Ponds Parks (Resolution 260 of 2022); and Spray Park at Ontario Beach Park (Resolution 261 of 2022). No further action under SEQRA is required.

The balance of the projects in the Parks System-Wide Facilities Renovations (e.g., replacement of wood burning stoves, waterline replacements, renovations of existing lodges) are Type II actions pursuant to 6 NYCRR § 617.5(c)(1) ("maintenance or repair involving no substantial changes in an existing structure or facility"); (2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"); (9) ("construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;"); and (31) ("purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials"). No further action under SEQRA is required.


Funding for this contract, consistent with authorized uses, is included in the capital fund 2010, and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Passero Associates Engineering, Architecture and Surveying, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Jess Sudol, President  
Andrew Holesko, Vice President  
Peter Wehner, Vice President  
Brad Wentz, Vice President  
Jeff Bonecutter, Vice President  
David Passero, CFO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230146</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS-L</b>
<b>PUBLIC SAFETY</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Erdman Anthony and Associates, Inc., and LaBella Associates, D.P.C. for Monroe County Sheriff's Office Architectural and Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Erdman Anthony and Associates, Inc., and LaBella Associates, D.P.C. in a total annual aggregate amount not to exceed \$300,000 for Monroe County Sheriff's Office ("MCSO") engineering and architectural term services for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to the amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

These contracts will provide architectural and engineering term services for small-scale MCSO projects requiring prompt turn-around. Specific services include space utilization, programming, and planning; general interior and exterior structural design and layout; compliance with New York State Building Code and Commission of Correction requirements; civic/site, mechanical, electrical and plumbing, and structural system evaluation and improvement; preparation of contract drawings and specifications; and cost estimating and construction phase services including inspection. County staff does not routinely perform in-house architectural and engineering services and will utilize the consultant's services as an extension of its staff on an as-needed basis to support the MCSO.

A Request for Proposals was issued with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Erdman Anthony and Associates, Inc., and LaBella Associates, D.P.C. selected as the most qualified to provide these services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with Bergmann Associates, Architects, Engineers, Landscape Architects, Surveyors, D.P.C., 280 East Broad Street, Suite 200, Rochester, New York 14604; Erdman Anthony and Associates, Inc., 145 Culver Road, Suite 200, Rochester, New York 14620; and LaBella Associates, D.P.C., 300 State Street, Suite 201, Rochester, New York 14614 for Monroe County Sheriff's Office engineering and architectural term services in a total annual aggregate amount not to exceed \$300,000 for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to the amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”), (26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”), and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these services, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Erdman Anthony and Associates, Inc., and LaBella Associates, D.P.C. nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.

Joseph Dopico, President  
Kevin Haney, Vice President  
Leonardo Ponzio, Vice President, Secretary and Treasurer  
Richard Chelotti, Vice President  
Thomas Reder, Vice President

Erdman Anthony and Associates, Inc.

Bruce R. Wallmann, Principal Associate

LaBella Associates, D.P.C.

Steven Metzger, CEO  
Jeffery Roloson, President  
Mark Kukuvka, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely  


Adam J. Bello  
Monroe County Executive





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230147</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS-L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Contracts with M/E Engineering, P.C. and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. for Energy Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with M/E Engineering, P.C. and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., in a total annual aggregate amount not to exceed \$200,000 for energy engineering term services for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

Monroe County Department of Environmental Services ("DES") is responsible for managing energy-related projects at all of Monroe County's facilities and assets, including buildings, utilities and the general infrastructure. These contracts will allow DES to supplement its staff with consultants, on an as-needed basis, to assist with energy-related engineering services including technical analysis, utility cost assessment, peak load curtailment, energy aggregation group assistance, retrocommissioning studies, energy reduction initiatives, and overall planning, design, and construction assistance with renewable energy projects to reduce energy consumption throughout the County.

A Request for Proposals was issued with M/E Engineering, P.C. and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. selected as the most qualified to provide these services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute a contracts with M/E Engineering P.C., 387 East Main Street, Rochester, New York 14604 and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 85 Allen Street, Suite 200, Rochester, New York 14608, to provide energy engineering term services in a total annual aggregate amount not to exceed \$200,000 for the period of June 1, 2023 through May 31, 2024, with an option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) ("information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"); (26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment"); and (27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to further review under the State Environmental Quality Review Act.


Funding for these contracts, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purpose, and in the operating budget of the Department of Environmental Services, internal service fund 9020, funds center 8600010000, Building Operations, and will be requested in future years' budgets . No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither M/E Engineering, P.C. nor Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

M/E Engineering P.C.  
Ronald C. Mead, President  
John A. Dredger, Vice President  
William P. Liberto, Vice President

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.  
Charles H Nesbitt, Jr., Principal-in-Charge  
Joseph A. DeFazio, President and CEO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive

AJB:db

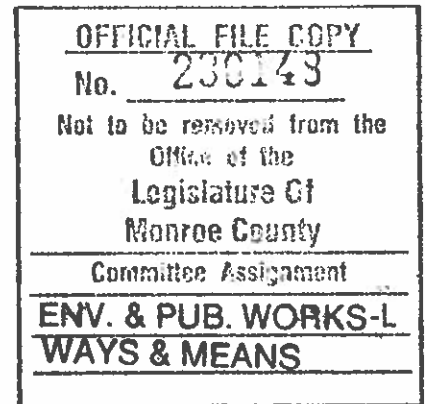


# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc., and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. for Geographic Information System Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; Geocove, Inc.; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. in a total annual aggregate amount not to exceed \$200,000 for Geographic Information System ("GIS") term services for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

Monroe County Department of Environmental Services ("DES") is responsible for managing GIS-related services for all Monroe County facilities and assets, including buildings, utilities, and the general infrastructure. These contracts will allow DES to supplement its staff with consultants, on an as-needed basis, to assist with GIS-related services including reviewing record information, data, and related information; performing field inspections and related documenting and reporting; maintenance of GIS data layers; upgrading GIS servers; processing remote sensing data and aerial imagery; creating map services for web-based GIS applications; and scanning and linking GIS features.

A Request for Proposals was issued with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc., and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. selected as the most qualified to provide these services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., 280 East Broad Street, Suite 200, Rochester, New York 14604; Fisher Associates, P.E., L.S., L.A., D.P.C., 180 Charlotte Street, Rochester, New York 14607; Geocove, Inc., 247 Cayuga Road, Suite 70, Cheektowaga, New York 14225; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 85 Allen Street, Suite 200, Rochester, New York 14608, to provide Geographic Information System term services in a total annual aggregate amount not to exceed \$200,000 for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”); (26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”); and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purpose, and in the operating budget of the Department of Engineering, pure waters fund 9007, funds center 8572030000, Geographic Information Services (GIS) and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc. nor Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.

Joseph Dopico, President  
Kevin Haney, Vice President  
Leonardo Ponzio, Vice President, Secretary and Treasurer  
Richard Chelotti, Vice President  
Thomas Reder, Vice President

Fisher Associates, P.E., L.S., L.A., D.P.C.

Roseann B. Schmid, Chief Executive Officer  
Christopher R. Smith, Chief Operations Officer  
David Toole, CFO  
Emily M. Smith, Vice President

Geocove, Inc.

Karyn S. Tareen, President and CEO

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.

Charles H. Nesbitt, Jr., Principal-in-Charge  
Joseph A. DeFazio, President and CEO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

To The Administrative Board of the  
Gates-Chili-Ogden Sewer District  
Irondequoit Bay South Central Pure Waters District  
Northwest Quadrant Pure Waters District  
Rochester Pure Waters District  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>	
No.	<u>230149</u>
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Committee Assignment	
<b>PWAB</b>	-L

**Subject:** Authorize Contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc., and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. for Geographic Information System Term Services

Honorable Legislators:

I recommend that the Administrative Boards of the Gates-Chili-Ogden Sewer District, Irondequoit Bay South Central Pure Waters District, Northwest Quadrant Pure Waters District and Rochester Pure Waters District authorize contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.; Fisher Associates, P.E., L.S., L.A., D.P.C.; Geocove, Inc.; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. in a total annual aggregate amount not to exceed \$200,000 for Geographic Information System ("GIS") term services for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics)

Monroe County Department of Environmental Services ("DES") is responsible for managing GIS-related services for all Monroe County facilities and assets, including buildings, utilities, and the general infrastructure. These contracts will allow DES to supplement its staff with consultants, on an as-needed basis, to assist with GIS-related services including reviewing record information, data and related information; performing field inspections and related documenting and reporting; maintenance of GIS data layers; upgrading GIS servers; processing remote sensing data and aerial imagery; creating map services for web-based GIS applications; and scanning and linking GIS features.

A Request for Proposals was issued with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc., and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., selected as the most qualified to provide these services.

**The specific Administrative Boards action required** is to authorize the County Executive, or his designee, to execute contracts with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., 280 East Broad Street, Suite 200, Rochester, New York 14604; Fisher Associates, P.E., L.S., L.A., D.P.C., 180 Charlotte Street, Rochester, New York 14607; Geocove, Inc., 247 Cayuga Road, Suite 70, Cheektowaga, New York 14225; and Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 85 Allen Street, Suite 200, Rochester, New York 14608, to provide Geographic Information System term services in a total annual aggregate amount not to exceed \$200,000 for the period of June 1, 2023 through May 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

To The Administrative Board of the  
Gates-Chili-Ogden Sewer District  
Irondequoit Bay South Central Pure Waters District  
Northwest Quadrant Pure Waters District  
Rochester Pure Waters District  
May 5, 2023  
Page 2

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”); (26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”); and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts, consistent with authorized uses, is included in various capital fund(s), and any capital funds created for the same intended purpose, and in the operating budget of the Department of Engineering, pure waters fund 9007, funds center 8572030000, Geographic Information Services (GIS) and will be requested in future years budgets . No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C., Fisher Associates, P.E., L.S., L.A., D.P.C., Geocove, Inc. nor Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.

Joseph Dopico, President  
Kevin Haney, Vice President  
Leonardo Ponzio, Vice President, Secretary and Treasurer  
Richard Chelotti, Vice President  
Thomas Reder, Vice President

Fisher Associates, P.E., L.S., L.A., D.P.C.

Roseann B. Schmid, Chief Executive Officer  
Christopher R. Smith, Chief Operations Officer  
David Toole, CFO  
Emily M. Smith, Vice President

Geocove, Inc.

Karyn S. Tareen, President and CEO

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.

Charles H. Nesbitt, Jr., Principal-in-Charge  
Joseph A. DeFazio, President and CEO

I recommend that this matter receive favorable action by the Administrative Boards of the Gates-Chili-Ogden Sewer District, Irondequoit Bay South Central Pure Waters District, Northwest Quadrant Pure Waters District and the Rochester Pure Waters District.

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230159</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS-L</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Classification of Action and Determination of Significance Pursuant to the State Environmental Quality Review Act for the Sale of County Owned Tax Foreclosure Property Located at 456 Westside Drive in the Town of Gates

Honorable Legislators:

I recommend that Your Honorable Body determine whether the sale of County owned tax foreclosure property located at 456 Westside Drive in the Town of Gates may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

The proposed sale is as follows:

<u>Parcel</u>	<u>Offeror</u>	<u>Offered Amount</u>
456 Westside Drive TA # 133.12-5-20 Town of Gates	Kevin A. Brongo 184 Pine Hill Road Spencerport, New York 14559	\$30,000

This vacant land was acquired January 8, 2018 through tax foreclosure, is surplus property, and is not needed by Monroe County. The price indicated above was negotiated by Monroe County Real Estate.

The sale of County owned tax foreclosure property located in the Town of Gates has been preliminarily classified as an Unlisted action. The SEQRA regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

**The specific legislative actions required are:**

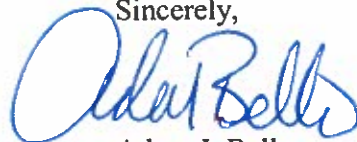
1. Determine that the sale of County owned tax foreclosure property located in the Town of Gates is an Unlisted action.

2. Make a determination of significance regarding the sale of County owned tax foreclosure property located at 456 Westside Drive in the Town of Gates pursuant to 6 NYCRR § 617.7.
3. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of the State Environmental Quality Review Act, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under the State Environmental Quality Review Act, and any other actions to implement the intent of this resolution

This designation will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Sale of Monroe County Tax Foreclosed Property			
Project Location (describe, and attach a location map): 456 Westside Drive, Rochester, NY 14624 in the Town of Gates with Tax Parcel Number 133.12-5-20			
Brief Description of Proposed Action: Monroe County has negotiated a sale of 456 Westside Drive which is tax foreclosed property in the Town of Gates			
Name of Applicant or Sponsor: Monroe County		Telephone: 585-753-1233	
		E-Mail:	
Address: 39 West Main Street			
City/PO: Rochester		State: NY	Zip Code: 14614
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 0.88 acres			
b. Total acreage to be physically disturbed? _____ 0.00 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 0.88 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

Shoreline    Forest    Agricultural/grasslands    Early mid-successional

Wetland    Urban    Suburban

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

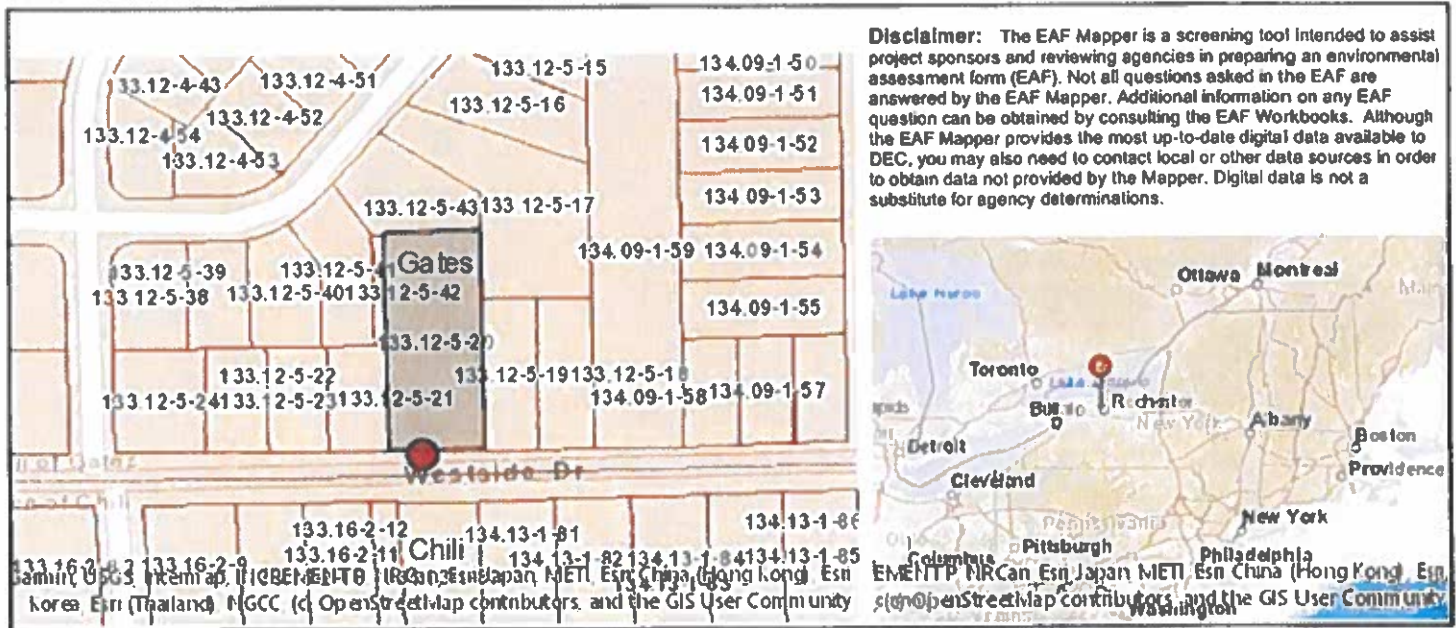
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE**

Applicant/sponsor/name: Monroe County Date: 4/6/23

Signature: *Amy Rhonde* Title: Director



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Project:

Date:

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

### **Short Environmental Assessment Form Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The action is for the sale of the property and does not include the physical alteration nor disturbance of the property. Part 1 of the EAF indicates the site contains or is near the following: archaeological resources.

According to the New York State Cultural Resource Inventory System (CRIS) this action is not an action subject to review as no construction or disturbance is involved in this property transfer. Future actions that involve disturbance may be subject to environmental review, including cultural review at that time.

The sale of this property does not include physical disturbance or development of the parcel and will not result in any significant adverse environmental impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Monroe County	_____
Name of Lead Agency	Date
Adam J. Bello	County Executive
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230151
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
WAYS & MEANS -L

May 5, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Sale of County Owned Tax Foreclosure Property Located at 456 Westside Drive in the Town of Gates

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract to sell County owned tax foreclosure property located at 456 Westside Drive in the Town of Gates as follows:

Table with 3 columns: Parcel, Offeror, Offered Amount. Row 1: 456 Westside Drive, Kevin A. Brongo, \$30,000

This vacant land was acquired January 8, 2018 through tax foreclosure, is surplus property and is not needed by Monroe County. The price indicated above was determined to be market value by Monroe County Real Estate.

The specific legislative action required is to authorize the County Executive, or his designee, to enter into a contract with the above referenced offeror, to sell the real property identified by the following tax account number 133.12-5-20 and to execute all documents necessary for the conveyance for the purchase price set forth above.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

This contract is revenue generating and no net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the individual property owner listed above does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,
[Signature]

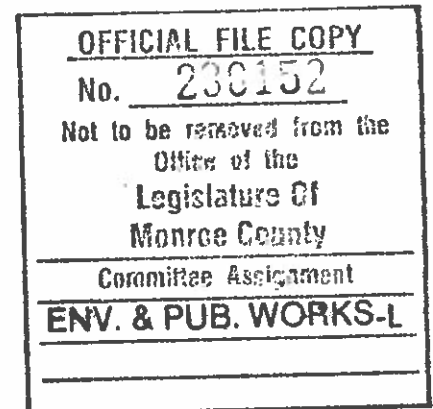
Adam J. Bello
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*



May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Classification of Action and Determination of Significance Pursuant to the State Environmental Quality Review Act for the Sale of County Owned Tax Foreclosure Property Located at 189 Golden Road in the Town of Chili

Honorable Legislators:

I recommend that Your Honorable Body determine whether the sale of County owned tax foreclosure property located at 189 Golden Road in the Town of Chili may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

The proposed sale is as follows:

<u>Parcel</u>	<u>Offeror</u>	<u>Offered Amount</u>
189 Golden Road TA # 132.20-1-3.2 Town of Chili	Gavin J. Stedman 6481 Lake Road South Brockport, NY 14420	\$7,000

This vacant land was acquired January 8, 2018 through tax foreclosure, is surplus property, and is not needed by Monroe County. The price indicated above was negotiated by Monroe County Real Estate.

The sale of County owned tax foreclosure property located at 189 Golden Road in the Town of Chili has been preliminarily classified as an Unlisted action. The SEQRA regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

**The specific legislative actions required are:**

1. Determine that the sale of County owned tax foreclosure property located at 189 Golden Road in the Town of Chili is an Unlisted Action.



2. Make a determination of significance regarding the sale of County owned tax foreclosure property located 189 Golden Road in the Town of Chili pursuant to 6 NYCRR § 617.7.
3. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of the State Environmental Quality Review Act, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under the State Environmental Quality Review Act, and any other actions to implement the intent of this resolution.

This designation will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

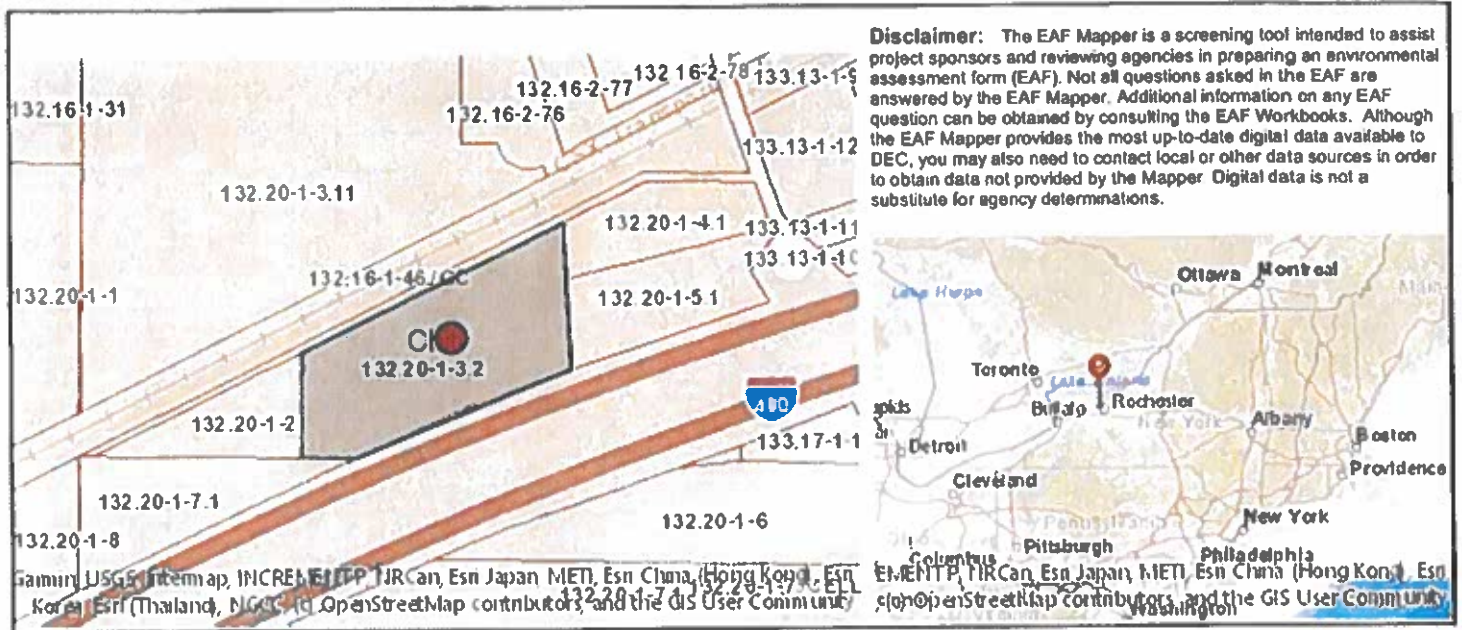
**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
<b>Name of Action or Project:</b>			
Proposed Sale of Monroe County Tax Foreclosed Property located at 189, Golden Road in the Town of Chili			
<b>Project Location (describe, and attach a location map):</b>			
189 Golden Road, Town of Chili, Tax ID number is 132.20-1-3.2			
<b>Brief Description of Proposed Action:</b>			
The County is selling Tax foreclosed property located in the Town of Chili at 189 Golden Road.			
<b>Name of Applicant or Sponsor:</b>		<b>Telephone:</b> 585-753-1233	
Monroe County		<b>E-Mail:</b> tmurphy@monroecounty.gov	
<b>Address:</b>			
39 West Main Street			
<b>City/PO:</b>		<b>State:</b>	<b>Zip Code:</b>
Rochester		NY	14614
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
3. a. Total acreage of the site of the proposed action?		5.90 acres	
b. Total acreage to be physically disturbed?		0.00 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		5.90 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
State Superfund Site 828021 "Golden Road Disposal Site." Excavation of the site was conducted and remediation completed. An Environmental Notice has restricted the property to remain undeveloped land. A use change will require further evaluation.		
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Monroe County</u>		Date: <u>2023.04.07</u>
Signature: <u><i>Oluf E. Tharde</i></u>		Title: <u>Director of Real Property Services</u>



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

Project:	189 Golden Road
Date:	2023.04.07

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: 189 Golden Road  
 Date: 2023.04.07

**Short Environmental Assessment Form  
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Part 1 of the EAF indicates the site contains or is near wetlands. New York State and Federal Wetland Regulations will need to be followed to develop this site, but will not be impacted by the sale of this parcel.

The Environmental Mapper also indicates that the subject property, or an adjoining property, has been the subject of remediation. This site under went remediation through the State's Super Fund Program - Site Code: 828021, Site Name: Golden Road Disposal Site (Site Record Attached and additional site materials can be found here: <https://www.dec.ny.gov/data/DecDocs/828021/>).

This parcel was the site of illegal dumping from approximately 1955 to 1976. A Phase II Site Assessment showed elevated levels of heavy metals and low levels of volatile organic compounds in shallow groundwater and petroleum contaminated soil. Remediation efforts were undertaken in 1983 and 2001. Remediation is complete, however residual contamination in the soil, groundwater, and sediment is being managed under a site management plan. Currently, there are no occupied buildings on the site and an environmental notice has restricted the property to remain undeveloped land. Should the current use of the site change in the future, a soil vapor intrusion evaluation needs to be completed at that time. Environmental sampling indicates soil vapor intrusion is not a concern for off-site buildings.

The action is for sale of vacant tax foreclosed property that is subject to a site management plan and a environmental notice restricts the use of the property. No construction or development is contemplated as a part of this review. The sale of this property does not permit any development or construction. Accordingly, no wetlands will be impacted by this sale. Any future development of this parcel is heavily restricted and will be subject to an Environmental Notice, local zoning codes, and the NYS Building Code. Additionally, New York State and Federal Wetland Regulations will need to be followed to develop this site. Accordingly, the sale of this parcel will not result in any significant adverse environmental impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Monroe County \_\_\_\_\_ Date \_\_\_\_\_

Adam J. Bello \_\_\_\_\_  
 Name of Lead Agency County Executive

Print or Type Name of Responsible Officer in Lead Agency \_\_\_\_\_  
 Title of Responsible Officer

Signature of Responsible Officer in Lead Agency \_\_\_\_\_  
 Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**



**Department of  
Environmental  
Conservation**

## Environmental Remediation Databases Details

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### Site Record

#### Document Repository

Site-related documents are available for review through the DECInfo Locator on line at [DECInfoLocator](#)

### Administrative Information

**Site Name:** Golden Road Disposal Site  
**Site Code:** 828021  
**Program:** State Superfund Program  
**Classification:** 04  
**EPA ID Number:**

### Location

**DEC Region:** 8  
**Address:** Golden Road  
**City:**Chili **Zip:** 14624  
**County:**Monroe  
**Latitude:** 43.11895833  
**Longitude:** -77.762232  
**Site Type:** DUMP  
**Estimated Size:** 7 Acres

### Institutional And Engineering Controls

**Control Type:**  
Environmental Notice

**Control Elements:**  
Ground Water Use Restriction  
Landuse Restriction  
Monitoring Plan  
Site Management Plan  
O&M Plan  
IC/EC Plan

### Site Owner(s) and Operator(s)

**Current Owner Name:** ESTATE OF HOWARD FITZSIMMONS, JR.  
**Current Owner(s) Address:** 86 MEADOW DRIVE  
ROCHESTER,NY, 14626  
**Current Owner Name:** Estate of Howard Fitzsimons, Jr.  
**Current Owner(s) Address:** 86 Old Meadow Drive  
Rochester,NY, 14626





Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 230153
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
WAYS & MEANS -L

May 5, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize the Sale of County Owned Tax Foreclosure Property Located at 189 Golden Road in the Town of Chili

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract to sell County owned tax foreclosure property located at 189 Golden Road in the Town of Chili as follows:

Table with 3 columns: Parcel, Offeror, Offered Amount. Row 1: 189 Golden Road TA #132.20-1-3.2 Town of Chili, Gavin J. Stedman 6481 Lake Road South Brockport, NY 14420, \$7,000

This vacant land was acquired January 8, 2018, through tax foreclosure, is surplus property, and is not needed by Monroe County. The price indicated above was determined to be market value by Monroe County Real Estate.

The specific legislative action required is to authorize the County Executive, or his designee, to enter into a contract with the above referenced offeror, to sell the real property identified by the following tax account number 132.20-1-3.2 and to execute all documents necessary for the conveyance, for the purchase price set forth above.

The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving the action requested in this referral.

This contract is revenue generating and no net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that the offeror listed above does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,
Adam J. Bello
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

<b>OFFICIAL FILE COPY</b>
No. <u>230154</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS -L</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Classification of Action and Determination of Significance Pursuant to the State Environmental Quality Review Act for the First Time Home Buyers Program Funded through the Monroe County Home Investment Partnerships Program

Honorable Legislators:

I recommend that Your Honorable Body determine whether the First Time Home Buyers ("FTHB") Program funded through the Monroe County Home Investment Partnerships ("HOME") Program may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

This project develops affordable housing opportunities by providing a direct subsidy for down payment or closing cost assistance for income eligible first time home-buyers purchasing their first home in suburban Monroe County. This is an administrative program that will aid individuals purchasing private homes that are still subject to existing municipal building and zoning codes.

All property involved in this program are privately owned and still subject to the New York State Building Code and municipal zoning laws. This program will not result in construction or other physical projects; encroachment on wetlands, Critical Environmental Areas, floodplains; encroachment on a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the New York State Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. This Program will not have any significant adverse environmental impacts.

**The specific legislative actions required are:**

1. Determine that the First Time Home Buyers Program is an Unlisted Action.
2. Make a determination of significance regarding the First Time Home Buyers Program pursuant to 6 NYCRR § 617.7.

3. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of the State Environmental Quality Review Act, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under the State Environmental Quality Review Act, and any other actions to implement the intent of this resolution

The FTHB Program funded through the Monroe County Home Investment Partnerships has been preliminary classified as an Unlisted Action pursuant to 6 NYCRR Part 617. The State Environmental Review Quality Review Act regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

This determination will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db

# Short Environmental Assessment Form

## Part 1 - Project Information

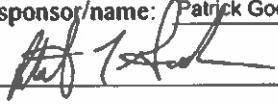
### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>				
Name of Action or Project: First Time Home Buyers Program (FTHB)				
Project Location (describe, and attach a location map): Monroe County, with the exception of the City of Rochester.				
Brief Description of Proposed Action: Develop affordable housing opportunities by providing a direct subsidy for down payment or closing cost assistance for income eligible first time home-buyers purchasing their first home in suburban Monroe County. This is an administrative program that will aid individuals purchasing homes that are still subject to existing municipal building and zoning codes.				
Name of Applicant or Sponsor: Monroe County		Telephone: 585-753-2032 E-Mail: patrickgooch@gmail.com		
Address: 39 W Main Street				
City/PO: Rochester		State: New York	Zip Code: 14614	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Dept. of Housing and Urban Development			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 0 acres b. Total acreage to be physically disturbed? _____ 0 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 0 acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
<input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)				
<input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):				
<input checked="" type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input type="checkbox"/> <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Patrick Gooch</u>		Date: <u>04/04/2023</u>
Signature: 		Title: <u>Senior Planner</u>

Project: Community Development FTHB 2023  
 Date: April 4, 2023

**Short Environmental Assessment Form  
 Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### **Short Environmental Assessment Form Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The First-Time Home Buyer Program is a Monroe County program that provides one-time grants for down payment and closing assistance to income-eligible first time home buyers who purchase homes in the suburban towns and villages of Monroe County. This program has no direct effects on the environment, all property involved in this program is privately owned and still subject to the the New York State Building Code and municipal zoning laws. This program will not result in construction or other physical projects; encroachment on wetlands, Critical Environmental Areas, floodplains; encroachment on a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. This program will not have any significant adverse environmental impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Monroe County

Name of Lead Agency

Date

Adam J. Bello

County Executive

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230155</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Classification of Action and Determination of Significance Pursuant to the State Environmental Quality Review Act for the Acquisition Rehab Resale Program Funded through the Monroe County Home Investment Partnerships Program

Honorable Legislators:

I recommend that Your Honorable Body determine whether the Acquisition Rehab Resale Program funded through the Monroe County Home Investment Partnerships ("HOME") Program may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

This project develops affordable housing opportunities by providing a direct subsidy for income eligible first time home-buyers purchasing their first home in suburban Monroe County. A subrecipient acquires a single family home, develops work specifications for rehab, awards a contract to complete the work, and bring the home up to minimum standards for resale to individuals purchasing homes, which are still subject to existing municipal building and zoning codes

All property involved in this program are privately owned and still subject to the New York State Building Code and municipal zoning laws. This program will not result in construction that results in the expansion of the original footprint or encroachment on wetlands, Critical Environmental Areas, floodplains; encroachment on a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the New York State Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.

**The specific legislative actions required are:**

1. Determine that the Acquisition Rehab Resale Program is an Unlisted Action.
2. Make a determination of significance regarding the Acquisition Rehab Resale Program pursuant to 6 NYCRR § 617.7.

3. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of the State Environmental Quality Review Act, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under the State Environmental Quality Review Act, and any other actions to implement the intent of this resolution

The Acquisition Rehab Resale Program funded through the Monroe County Home Investment Partnerships has preliminary classified as an Unlisted Action pursuant to 6 NYCRR Part 617. The State Environmental Review Quality Review Act regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

This determination will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db

# Short Environmental Assessment Form

## Part 1 - Project Information

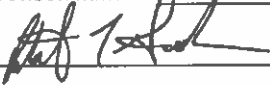
### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Acquisition Rehab Resale			
Project Location (describe, and attach a location map): Monroe County, with the exception of the City of Rochester.			
Brief Description of Proposed Action: Develop affordable housing opportunities by providing a direct subsidy for income eligible first time home-buyers purchasing their first home in suburban Monroe County. A sub recipient acquires a single family home, develops work specifications for rehab, awards a contractor to complete the work and bring home up to minimum standards for resale to individuals purchasing homes. All homes are subject to existing municipal building and zoning codes.			
Name of Applicant or Sponsor: Monroe County		Telephone: 585-753-2032	
		E-Mail: patrickgooch@monroecounty.gov	
Address: 39 W Main Street			
City/PO: Rochester		State: NY	Zip Code: 14614
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Department of Housing and Urban Development			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		_____ 0 acres	
b. Total acreage to be physically disturbed?		_____ 0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ 0 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Patrick Gooch</u>		Date: <u>04/04/2023</u>
Signature: 		Title: <u>Senior Planner</u>

Project:	Community Development - ARR 2023
Date:	April 4, 2023

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### **Short Environmental Assessment Form Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Acquisition Rehab Resale Program is a Monroe County program that provides grants to income-eligible first time home buyers who purchase homes in the suburban towns and villages of Monroe County. This program has no direct effects on the environment, all property involved in this program is privately owned and subject to the New York State Building Code and municipal zoning laws. This program will not result in construction that results in the expansion of the original footprint; encroachment on wetlands, Critical Environmental Areas, floodplains; encroachment on a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. This program will not have any significant adverse environmental impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
<b>Monroe County</b>	
Name of Lead Agency	Date
Adam J. Bello	County Executive
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230156</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKSL</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Classification of Action, and Determination of Significance Pursuant to the State Environmental Quality Review Act for the Lifetime Assistance Brick Schoolhouse Road Project Funded Through the Monroe County Home Investment Partnerships Program

Honorable Legislators:

I recommend that Your Honorable Body determine whether the Lifetime Assistance Brick Schoolhouse Road Project funded through the Monroe County Home Investment Partnerships ("HOME") Program may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

The project involves renovating the existing one story, slab-on-grade wood framed Individualized Residential Alternative (IRA) group home facility for six developmentally disabled occupants. The intent of these proposed renovations is to increase the residence from four bedrooms to six bedrooms. Each of the bedrooms will be 135 square feet, allowing additional maneuvering space for residents using wheelchairs.

**The specific legislative actions required are:**

1. Determine that Lifetime Assistance Brick Schoolhouse Road Project is an Unlisted Action.
2. Make a determination of significance regarding the Lifetime Assistance Brick Schoolhouse Road Project pursuant to 6 NYCRR § 617.7.
3. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of SEQRA, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under SEQRA, and any other actions to implement the intent of this resolution.

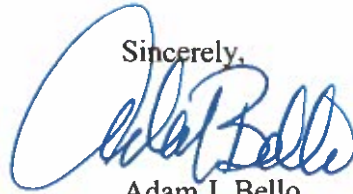


The Lifetime Assistance Brick Schoolhouse Road Project funded through the Monroe County Home Investment Partnerships (HOME) Program has been preliminarily classified as an Unlisted Action pursuant to 6 NYCRR § 617(b). The State Environmental Quality Review Act regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

This designation will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db

# Short Environmental Assessment Form

## Part 1 - Project Information


### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Monroe County			
Name of Action or Project: Lifetime Community Home			
Project Location (describe, and attach a location map): 3852 Brick Schoolhouse Road			
Brief Description of Proposed Action: The 3852 Brick Schoolhouse Road, Hamlin, NY (IRA) group home consists of two double bedrooms and two single bedrooms (4 units for six (6)) individuals). The renovations proposed include the addition of two new single bedrooms. The addition of two accessible bedrooms, will allow the four people currently living in two double bedrooms to each have a bedroom that will fit their wheelchair and adaptive bed. The renovations will include an addition of approximately 364 square feet that includes the two bedrooms and a small storage area.			
Name of Applicant or Sponsor: Monroe County		Telephone: 585-753-2000	
		E-Mail: patrickgooch@monroecounty.gov	
Address: 50 West Main Street, Suite 1150, Rochester NY 14614			
City/PO: Rochester		State: NY	Zip Code: 14614
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: New York State Office of People With Developmental Disabilities Operating Certificate and Building Permit			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		_____ 0.57 acres	
b. Total acreage to be physically disturbed?		_____ .008 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ 0.57 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?  If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ Brush Creek is approximately 200 feet northeast of the project. The creek is small and has intermittent flows, there will be no impact. _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Monroe County</u> Date <u>04/06/2023</u>		
Signature: <u></u> Title: <u>Senior Planner</u>		



**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Project:	Lifetime Assistance
Date:	April 5, 2023

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

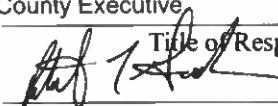
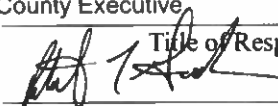
Project: Lifetime AssistanceDate: April 5, 2023

### **Short Environmental Assessment Form Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The project involves renovating the existing one story, 1996, slab-on-grade wood framed Individualized Residential Alternative (IRA) group home facility in accordance with 2020 New York State Residential Code and 2000 NFPA-101 Life Safety Code Chapter 33 Existing Board and Care occupancy for six developmentally disabled occupants. The intent of these proposed renovations is to increase the residence from four bedrooms to six bedrooms. Each of the bedrooms will be 135 square feet, allowing the existing occupants to have their own bedrooms and ensure that each bedroom is accessible for wheelchair uses. Other minor modifications to hallways and storage areas bring the addition to a total of 364 square feet.

No historic properties, including archaeological and/or historic resources, will be affected by this undertaking. It is anticipated that this project will not have an impact on historic, natural, and cultural resources and will not alter the existing community character or increase traffic. The proposed action is consistent with existing land use. Accordingly, the proposed action will have no significant effect upon the environment and is determined to be a negative determination.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Monroe County <div style="text-align: center;">Name of Lead Agency</div>	 <div style="text-align: center;">Date</div>
Adam J. Bello <div style="text-align: center;">Print or Type Name of Responsible Officer in Lead Agency</div>	County Executive  <div style="text-align: center;">Title of Responsible Officer</div>
 <div style="text-align: center;">Signature of Responsible Officer in Lead Agency</div>	 <div style="text-align: center;">Signature of Preparer (if different from Responsible Officer)</div>



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230157</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PLAN &amp; EC DEV -L</b> <b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: 2023 Annual Action Plan for Housing and Community Development in Suburban Monroe County and Grant Submission to the U.S. Department of Housing and Urban Development

Honorable Legislators:

I recommend that Your Honorable Body approve Monroe County's 2023 Annual Action Plan for Housing and Community Development in Suburban Monroe County and Grant Submission to the U.S. Department of Housing and Urban Development ("HUD") for the Community Development Block Grant ("CDBG"), Home Investment Partnerships Program ("HOME") and Emergency Solutions Grants (ESG) programs.

Approval of this submission by HUD will provide the County with funding in the amount of \$3,444,380 for the period of August 1, 2023 to July 31, 2024. This represents the combined total of funds for the CDBG Program in the amount of \$1,872,408; the HOME Program in the amount of \$1,410,985; and the ESG Program in the amount of \$160,987. This year's allocations represent a \$312,745 increase in funding received from HUD last year. This is the 48<sup>th</sup> year the County will receive this funding.

The CDBG, HOME and ESG programs have been designed to carry out neighborhood projects, Americans with Disabilities Act (ADA) improvements to public facilities, community services, economic development activities, housing activities, and homeless services. Pursuant to HUD regulations, these programs must principally benefit low to moderate-income persons, the elderly, and persons with special needs who live in the towns and villages that participate in the Monroe County Community Development Consortium.

Members of the Consortium and community services agencies apply to the County to receive grants for projects, which are listed in the 2023 Annual Action Plan.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to submit the 2023 Annual Action Plan to the United States Department of Housing and Urban Development (HUD) and to provide such additional information as may be required by HUD for the Community Development Block Grant, Home Investment Partnerships Program, and Emergency Solutions Grants programs.
2. Authorize the County Executive, or his designee, to accept the grant funds in the amount of \$3,444,380 or such other amount as determined by the United States Department of Housing and Urban Development (HUD), subject to HUD approval of the submission.



3. Appropriate the sum of \$3,444,380 for grant funds, or such other amount as determined by the United States Department of Housing and Urban Development (“HUD”), and the sum of \$241,424, which is the estimated Program Income expected to be generated during the program year, into fund 9005; funds center 1501010000, Community Development Grants, contingent on HUD approval.
4. Authorize the County Executive, or his designee, to execute all contracts, including intermunicipal agreements, and any amendments thereto, that are necessary to carry out the administration of the Community Development Block Grant, Home Investment Partnerships Program and Emergency Solutions Grants programs.
5. Authorize the County Executive, or his designee, to execute all agreements, debt instruments, and other documents for each loan, grant, relending project or activity which may be approved under HUD Section 108 Loan Guarantee Assistance program, pursuant to Section 168.00 of the Local Finance Law, and to accept, receive and reappropriate funds which are borrowed from HUD or any other party, and relend the same to qualified borrowers.
6. Authorize the County Executive, or his designee, to approve the use of contingency funds or funds reprogrammed from current or prior years pursuant to the United States Department of Housing and Urban Development regulations.
7. Authorize the County Executive, or his designee, to accept, receive and appropriate or reappropriate any funds which accrue to the Community Development Office in the form of program income for use in connection with programs offered or funded by the Community Development Office, which administers the grants. All such income shall be utilized in accordance with the United States Department of Housing and Urban Development regulations governing the use of program income.
8. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
9. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify such program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

The 2023 Annual Action Plan includes Type II actions pursuant to 6 NYCRR § 617.5(c)(1) (“maintenance or repair involving no substantial changes in an existing structure or facility”); (2) (“replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part”); (5) (“repaving of existing highways not involving the addition of new travel lanes”); (6) (“street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities”); (13) (“extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list”); (26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment); and (31) (“purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”) that are not subject to further review under the State Environmental Quality Review Act.

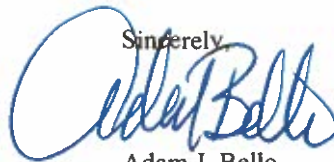
Monroe County served as Lead Agency for Annual Action Plan Item 13, Volunteers of America Farm Fresh Hydroponic Farm, which it determined to be an Unlisted Action and issued a Negative Declaration per Resolution 301 of 2022. No further action under SEQRA is required for this project.

2023 Annual Action Plan Item 3, Willow Pond Way Sidewalk Project, is an Unlisted Action for which another agency served as Lead Agency. The Town of Penfield served as Lead Agency for the Willow Pond Way Sidewalk project, which it determined to be an Unlisted Action. The Town of Penfield is scheduled to make a Determination of Significance at their May 3<sup>rd</sup> Town Board Meeting. The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving these projects.

Last, Monroe County will serve as Lead Agency for three (3) actions, Items 25, 26, and 27 titled First Time Home Buyers Program, the Lifetime Assistance Brick Schoolhouse Road project, and the Acquisition Rehab and Resale Program. These three (3) projects have all been preliminarily classified as Unlisted Actions. The provisions of the New York State Environmental Quality Review Act shall be complied with prior to Your Honorable Body undertaking, funding, or approving these projects.

This grant is funded by the U.S. Department of Housing and Urban Development. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db

2023

# Draft Annual Action Plan

For Housing & Community Development  
in Suburban Monroe County



**Adam J. Bello**  
*County Executive*

## Home Improvement Projects



Before



After

## Affordable Rental Housing Project



Wellington North, Brockport

**Public Comment Period: May 4 - June 12, 2023**

Ana Liss - Director • Department of Planning & Development  
1150 City Place, 50 West Main Street • Rochester, NY 14614  
Phone: (585) 753-2000 • Fax: (585) 753-2028 • [www.monroecounty.gov](http://www.monroecounty.gov)

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

Monroe County's Annual Action Plan (Plan) goals are administered utilizing CDBG, HOME, and ESG funds made available by the United States Department of Housing and Urban Development (HUD). 2023 is the fourth year of the 2020-24 Five-Year Consolidated Plan and marks the forty-eighth year that Monroe County has received an allocation from the Community Development Block Grant (CDBG) program, the thirty-second year for Home Investment Partnerships Program (HOME), and it also marks the seventeenth year with the Emergency Solutions Grants (ESG) program. Combined, these program funds channel more than three million dollars annually through the Department of Planning and Development, Community Development division, for suburban towns and villages that comprise Monroe County's consortium in support of housing, public works, economic development, and community services programs that primarily benefit low to moderate-income households, seniors, and persons with special needs. This Plan addresses both projects funded on an annual basis and new program initiatives that focuses on accomplishing the following primary program goals and objectives:

- Develop affordable and accessible housing and home ownership opportunities for all low to moderate income residents, with a priority focus on the development of housing in the towns and villages that do not currently provide affordable units that have been financed, in part, through the CDBG and/or HOME programs
- Repair and conserve existing housing stock
- Improve essential infrastructure in lower income areas
- Provide job training and economic development for low- and moderate- income persons and persons with special needs
- Provide essential public services, particularly those that promote home ownership, fair housing, and housing stability
- Revitalize deteriorated neighborhoods.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Monroe County intends to continue our mission, which was identified in the Needs Assessment of Monroe County's 2020-2024 Strategic Plan in promoting community development, in addition to Monroe County's Analysis of Impediments to Fair Housing Choice in order to accomplish the following primary program goals and objectives during the 2023-2024 program year:

- a) Develop affordable and accessible rental and home ownership opportunities for all low to moderate-income residents with a priority focus on the development of housing in towns and villages that do not

currently provide affordable units that have been financed, in part, through the County's CDBG and/or HOME Program; b) Repair and conserve existing housing stock; c) Increase energy efficiency of existing housing stock; d) Improve access to and the quality of public facilities; e) Provide essential infrastructure in lower income areas; f) Provide job training and economic development opportunities for low to moderate-income persons and person with special needs; g) Provide essential public services, particularly those that promote home ownership, fair housing ad housing stability; h) Revitalize deteriorated neighborhoods.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Projects funded with CDBG, HOME, and ESG grants have had a positive effect on the individuals and communities served. These projects were carried out to meet our primary program goals and objectives in housing, economic development, community services, and public works/facilities improvement projects. The Home Improvement Program (HIP) annually helps between 60 to 70 low to moderate-income homeowners make necessary home repairs. The repairs made under the HIP allow homeowners to make essential repairs that allow them to stay in their homes. This program is all the more critical in our community due to the lack of available housing stock/options for relocation. Neighborhood and utility improvements are a high priority for Monroe County because of their importance in preserving neighborhoods. A large number of communities throughout suburban Monroe County have deteriorated infrastructure due to age. Monroe County uses CDBG funding to improve roads, sidewalks, and sewers in low to moderate- income neighborhoods. This funding helps local governments undertake projects they would not otherwise be able to do because of funding limitations. Public services projects and programs have been essential in maintaining safe and affordable housing for the community and providing services that benefit underserved populations including seniors and those with special needs.

Monroe County has continued to monitor housing and economic metrics relating to potential impediments to fair housing choice that were identified in the 2020 Analysis of Impediments to Fair Housing Choice (AI). Between 2018 (the data available at the time of the AI development) and 2021, the overall poverty rate in Monroe County has declined 1% (from 13.8% to 12.8%). When comparing 2016 poverty rates by municipality to 2021 poverty rates by municipality, Monroe County has observed that there has been a growth in rural poverty in Brockport, Scottsville, Hamlin, and Hilton. The percentage of the population living in poverty has decreased in Henrietta, Greece, and Spencerport.

Additional statistics that Monroe County has been monitoring since the 2020 AI includes the unemployment rate across Monroe County. The most recent data available from the American Community Survey compared to the 2018 American Community Survey data used for the AI shows that the unemployment rate in Monroe County has gone from 6% to 5% during this time.

Monroe County has acted on recommendations from its Analysis of Impediments in its partnerships and support of local senior and special needs populations. This includes utilizing community development funding to provide more than 300 senior households with minor home repairs and installation of fall safety features.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Monroe County holds two (2) public hearings annually at convenient, fully accessible locations. For the 2023 program year, Monroe County continued a hybrid in-person/virtual public meeting in January to inform and announce the opening of the 2023-24 application round, which was attended by 11 individuals in person and 32 individuals virtually. The Steering Committee meeting, which is comprised of town and village officials who are members of the County's Consortium, was held immediately following the public hearing and attended by both virtually and in-person by 26 individuals. Meetings are fully accessible with bilingual and/or sign language interpreters and other accommodations provided upon request to interpret policies and program requirements. In addition, Monroe County conducted a brief survey to gather feedback on the various programs and project priorities, which was extended through January 31, 2023. Fifteen community members responded to the survey, which asked community members if they were attending the public hearing as a representative of a municipality, representing non-profit, a member of the general public, or other. 53% of respondents were representing non-profit organizations, while 40% were representing municipalities and one county legislator was in attendance and responded to the survey. Respondents were asked what they believe should be the highest priority for Monroe County's Community Development. 46.7% of respondents believe that the highest priority should be investment in public facilities and infrastructure, while 40% of respondents believe that the highest priority should be the development of affordable housing. Several individuals indicated that they believe emergency services and public services should be the biggest priority for Monroe County. The survey also provided community members with an opportunity to provide comments, suggestions, and recommendations in a narrative format. Monroe County accepted these responses as part of the collection of public comments. See Summary of Public Comments section of this Plan.

The May public hearing was held on May 4, 2023 @ 9:45a with the Steering Committee @ 10:00a, which was also held in-person and via Zoom. 13 individuals attended the public hearing and 18 participants attending the Steering committee meeting. This meeting encourages the public to review and comment on the Draft Annual Action Plan. The 30-day public comment period was available from May 4 – June 12, 2023. The public hearing notice and availability of the Draft Action Plan for public comment was posted in the Daily Record and the Rochester Business Journal newspapers, as well as the County's website - Community Development page, and upon request.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments received from the January Public Hearing and Steering Committee are attached to the Citizen Participation section of the Draft Annual Action Plan.

The Public Comment period was from May 4 – June 12, 2023. Public comments received will be attached to the Citizen Participation section of the Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments received at the public hearing and during the public comment period are accepted.

**7. Summary**

All CDBG, HOME, and ESG funds, including program income will be used to continue to meet goals included in the Strategic Plan and in the 2023-24 Annual Action Plan to improve the quality of life for low to moderate-income families, seniors, and persons with special needs in Monroe County. The Plan addresses the goals by providing affordable housing and home ownership opportunities, repairing and conserving existing housing stock, financing public infrastructure and infrastructure improvements, creating and retaining jobs, and funding public services that stabilize and enhance living conditions.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MONROE COUNTY	Department of Planning and Development
HOME Administrator	MONROE COUNTY	Department of Planning and Development
ESG Administrator	MONROE COUNTY	Department of Planning and Development

Table 1 – Responsible Agencies

**Narrative**

Monroe County Department of Planning and Development, Community Development (CD) division is the lead agency that is responsible for and oversees the Annual Action Plan process and for administering the three (3) entitlement funds: Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) program, and Emergency Solutions Grant (ESG) program funding. Programs are administered by CD staff with participation from the other divisions of the Planning and Development department, as well as municipal consortium members and private sector sub-recipients. CD staff administer the Home Improvement Program (HIP) and oversees the First Time Home Buyer (FTHB) Direct Subsidy component. The Community Liaison for Community Development is the designated Fair Housing Officer within the County. Any Fair Housing Complaints may be directed to the Community Liaison. The Economic Development (ED) division of the Department, through private, state, federal and county financial resources and technical assistance, supports businesses, developers, units of local government and major county facilities like the airport and landfill in economic development activities. The division provides administrative support to County of Monroe Industrial Development Agency (COMIDA), the Monroe County Industrial Development Corporation (MCIDC) and the APEX Accelerator (fka: Monroe County Finger Lakes Procurement Technical Assistance Center). ED staff administers the CDBG funded ED Grant and Loan fund, Section 108 Loan Guarantee Program, and a wide variety of County business incentive programs. The Division of Planning provides a diverse set of services related to land use and development including: technical and mapping support in the development and implementation of various land use plans and regulations; guidance on project permitting and compliance with environmental review; preparation of the annual Land Use



Report on major projects proposed, approved, and constructed; coordination of the Capital Improvement Program; training opportunities through the Spring and Fall Land Use Decision-Making Training Program. The Planning division evaluates municipal planning and development activities including environmental reviews for all HUD projects and programs, including CDBG infrastructure projects, Home Improvement Program (HIP) projects, and the HOME funded affordable rental housing developments and acquisition rehabilitation and resale projects. APEX, a component of the Monroe County Economic Development division, helps local businesses compete for and secure government contracts with other federal, state, and local agencies, including large government prime contractors, that will keep the business competitive and thriving in Monroe County and in our region. APEX provides services to businesses in the nine-county Finger Lakes territory, at no cost. In addition, APEX staff assists businesses with their M/WBE certifications and acquiring a Unique Entity Identifier (UEI) number. Monroe County CD contracts with towns and villages for municipal projects, and sub-recipients for public services and first time homebuyers for those purchasing their first home in suburban Monroe County.

#### **Consolidated Plan Public Contact Information**

Chanh Quach, Community Development Manager, Department of Planning and Development, City Place, 50 West Main Street, Suite 1150, Rochester, New York 14614. (585) 753-2000.

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Monroe County Department of Planning and Development consists of the Community Development, Economic Development, Planning, and Procurement Technical Assistance divisions. These four (4) divisions coordinate and collaborate on many efforts. CD works with local town and village governments, the City of Rochester, as well as many agencies, organizations, and groups to address the needs of the community. Monroe County is fortunate to be home to many agencies, organizations, and groups that focus on the wellbeing of the community as a whole.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Department of Planning and Development and the CD staff periodically meets with local developers, Fairport Urban Renewal Agency (FURA) to coordinate the planning of housing projects and federal grant applications. The County, City of Rochester, and RHA continue to explore ways to enhance our Section 3 efforts. Planning and Development coordinates, collaborates, and consults with other departments throughout Monroe County, including Human Services, Public Health, and Office of the Aging, in the planning process as often as possible and to maximize resources. Monroe County will continue to meet and coordinate with public and assisted housing providers within the Monroe County service area. These housing providers keep Monroe County informed about upcoming projects. Monroe County staff members are engaged with the Continuum of Care on initiatives for and in support of community members experiencing and at risk of homelessness.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The County actively participates in the Rochester/Monroe County Homeless Continuum of Care (CoC) locally known as Partners Ending Homelessness (PEH). The CoC coordinates the allocation of HUD CoC federal funding to facilities and programs within the CoC's service area. County staff consult on a regular basis with the organizations that participate in the CoC and the Homeless Services Network (HSN). County staff serve on the CoC Board and on the Steering Committee of HSN. County staff also serve on the Chronically Homeless Work Group that plans, coordinates, and implements activities and strategies for servicing the chronically homeless and sit on the CoC Project Selection and Monitoring Committee. CoC staff participate in reviewing applications for Emergency Solution Grant applications submitted annually to Monroe County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

County staff work closely with the CoC and other agencies to develop funding applications and determine the best use of ESG funds. By working with the CoC, County staff are involved in improving coordination among agencies, facilitating data collection through HMIS and allocating funds. The CoC Executive Director serves on the County ESG proposal review team along with staff from Monroe County Department of Human Services (DHS), City of Rochester, and community representatives. The County and the City release a joint RFP for ESG funding which has increased the efficiency and coordination of ESG funding in the community. The CoC Board has 21 ex-officio members representing public and private organizations deemed necessary to develop, maintain, monitor, and continuously improve a comprehensive, coordinated, and flexible system of homeless housing and support services. They represent Monroe County, City, RHA, Homeless Services Network (HSN - the CoC's Stakeholder Group), formerly homeless community members, a domestic violence advocacy organization member, and a health services representative. In addition, there are elected general members from both public and private groups from the community (business sector, legal field, faith-based organizations, veteran organizations, schools, law enforcement, criminal justice, advocacy groups). This diverse team is the primary planning and coordinating body for homeless housing and services in this community. The CoC is now a 501(c)(3) not-for-profit organization and is the Collaborative Applicant for HUD CoC funding and the HMIS Lead Agency. Long term goals include becoming a Unified Funding agency and continually striving to achieve the status of a High Performing Community. The CoC has been a long-time participant in the ESG planning process for the County and City, and are represented on the Rating and Ranking Committee of the CoC to review applications submitted annually for HUD CoC Homeless Program funding. ESG community priorities and planning have been discussed at both CoC and HSN meetings, especially in terms of policy priorities, the efficient use of resources and community objectives. The CoC staff also reviews the ESG proposals for fidelity to the ESG requirements and additional information set forth by HUD via policy briefs. ESG funding continues to be a critical issue for local homeless service providers. Facilitated discussions of ESG community priorities are held at the HSN meetings; CoC members and community stakeholders are strongly encouraged to participate. The County staff members participate on the Coordinated Entry (CE) Oversight workgroup. CE is the portal for all referrals to Permanent Supportive Housing (PSH) and Rapid Re-Housing (RR) programs and prioritizes those who are the most vulnerable when openings occur. CE is fully implemented in Monroe County and is continually being improved. CE is working and is successful in ensuring that homeless persons are directed to the programs that will best meet their needs; and that homeless persons with the highest vulnerability are prioritized for placement. CE is exploring options for a new vulnerability assessment tool. The current tool, the Vulnerability Index-Services Prioritization Decision Assistance Tool (VI-SPDAT) is no longer being supported. CE will look at other existing tools or develop a community tool. CE has created a new position and since hired a Housing Resource Specialist who recruits landlords to provide units for PSH and RRH programs; and is a liaison between programs and

landlords. The Housing Recruitment Specialist will also be centralizing information on permanent housing resources and unit availability in the CE website, [www.FrontdoorNY.org](http://www.FrontdoorNY.org).

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Rochester Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Partners Ending Homelessness	

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Monroe County hosted its public hearings in person and remotely in order to accommodate and allow for access to participants to participate in public hearings most convenient and accessible for the community.

Monroe County amended its Citizen Participation Plan to continue a hybrid in-person and virtual public hearing to make it available and accessible for as many individuals as possible. An in-person meeting will allow those who do not have access to the internet to attend and participate. Interpreting services are available upon request.

Monroe County has incorporated stakeholder surveys into their outreach/participation process and received 15 responses to a survey of stakeholders from the January public hearing.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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1	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	43 individuals attended	<p>15 people submitted a response via our online questionnaire. Comments discussed the importance of utilizing funding to find solutions to barriers to affordable housing, increasing accessibility to housing resource, the importance of this funding for supporting at-risk commun</p>	All comments received are accepted	<p><a href="https://docs.google.com/forms/d/1ciKD_tfp9FuY2d_Qgz2V0Xlbl_S0hXrA1x0R58-Rh9M/edit#responses">https://docs.google.com/forms/d/1ciKD_tfp9FuY2d_Qgz2V0Xlbl_S0hXrA1x0R58-Rh9M/edit#responses</a></p>
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				ity members, operational budget support, collaboration with the City of Rochester, and the CDBG application process.		
2	Newspaper Ad	Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

2023 marks the fourth year of Monroe County's 2020-2024 Five-year Consolidated Plan. This is the 48th year of the Community Development Block Grant program, and the 32nd year of the HOME Investment Partnerships Program. This is the 17th year that Monroe County has received an Emergency Solutions Grants allocation. Funds for all three programs are used for projects that primarily benefit lower income families, elderly and disabled residents in the suburban towns and villages in the county of Monroe. The Community Development division of the Department of Planning and Development administers these HUD-funded programs on behalf of 17 towns and 10 villages that comprise the Monroe County Community Development Consortium. All municipalities in Monroe County are members of the consortium, with the exception of Greece, Irondequoit and the City of Rochester. The Towns of Greece and Irondequoit participate in the HOME Program only, bringing HOME consortium membership to 19 towns and 10 villages. The Towns of Greece and Irondequoit apply directly to HUD and receive their own CDBG allocations. The City of Rochester also receives funding directly from HUD for these programs. Monroe County expects to receive an allocation of \$3,444,380 from HUD for the period of August 1, 2023 to July 31, 2024. This represents the combined total of funds for the Community Development Block Grant (CDBG) in the amount of \$1,872,408; the Home Investment Partnerships Program (HOME) in the amount of \$1,410,985; and the Emergency Solutions Grants Program (ESG) in the amount of \$160,987. This year's allocation includes an increase of \$312,745 from HUD funding received last year.

Estimated program income (interest on outstanding loans and other repayments) is expected to total \$100,000 for the CDBG program and

\$141,424 for the HOME program.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,872,408	100,000	5,576,885	7,549,293	0	Funding to be used for Admin and Planning, Economic Development, Housing, Public Facilities /Improvements, Public Services

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,410,985	141,424	3,689,829	5,242,238	0	Funding to be used for Admin, development of affordable rental and homeownership, as well as home improvement and direct subsidies for closing and/or down payment assistance

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	160,987	0	478,584	639,571	0	Funding to be used for Admin, Homeless Services, financial assistance, emergency shelter, Rapid re-housing (rental assistance), Rental Homelessness Prevention Assistance, and Street Outreach/Coordinated Access

Table 2 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The potential sources of these leveraged funds (other than match funds) include investor equity, tax credit syndications; homebuyer down payments through private funding, private rental and home ownership loans; other federal, state, and local housing and community development programs and foundations. CDBG, HOME, and ESG sources leveraged additional resources, which are wide, including the items listed. Match contributions for both HOME and ESG will be made from non-federal resources. The match contributions for HOME will total no less than 25% of the funds drawn from the County's HOME account each fiscal year. Monroe County CD maintains records demonstrating

compliance with HOME match requirements, including a running log and project records documenting the type and amount of match contributions by project. The HOME program attracts substantial private and other public dollars into its funded projects. This year, Monroe County, through our non-profit partner has also secured a grant from a local bank to help offset the cost of up to three (3) properties through the acquisition, rehab, resale program. Match contribution from ESG will be a one-to-one (1:1) cash and or/in-kind services match.



**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There are no publicly owned properties in Monroe County that are funded through any of the funding sources from HUD.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of public facilities	2020	2024	Public Facilities	Gates Henrietta Penfield Perinton Sweden Brockport East Rochester Fairport Scottsville Village of Webster	Public Facilities	CDBG: \$599,200	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 9710 Households Assisted

2	Provide Economic Development and Job Training	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster	Business / Jobs Development (Economic Development) Planning / Administration	CDBG: \$150,000	Jobs created/retained: 4 Jobs Businesses assisted: 1 Businesses Assisted Other: 1 Other
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3	Repair and conserve existing housing stock	2020	2024	Affordable Housing	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster	Housing Rehabilitation	CDBG: \$579,726 HOME: \$923,860	Homeowner Housing Rehabilitated: 70 Household Housing Unit Other: 1 Other
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4	Provide essential public services	2020	2024	Homeless Non-Homeless Special Needs	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster	Public Services (Community Development)	CDBG: \$264,500	Public service activities for Low/Moderate Income Housing Benefit: 1105 Households Assisted Direct Financial Assistance to Homebuyers: 6 Households Assisted Jobs created/retained: 3 Jobs
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5	Develop Affordable Housing Opportunities	2020	2024	Affordable Housing	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster	Affordable Housing	HOME: \$423,308	Rental units constructed: 2 Household Housing Unit Homeowner Housing Added: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 6 Households Assisted
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Provide planning and administration services	2020	2024	Non-Housing Community Development Planning / Administration	Monroe County Service Area block groups	Planning / Administration	CDBG: \$383,982 HOME: \$155,241	Other: 1 Other

Table 3 – Goals Summary

### Goal Descriptions

1	Goal Name	Improve access to and quality of public facilities
	Goal Description	
2	Goal Name	Provide Economic Development and Job Training
	Goal Description	
3	Goal Name	Repair and conserve existing housing stock
	Goal Description	
4	Goal Name	Provide essential public services
	Goal Description	
5	Goal Name	Develop Affordable Housing Opportunities
	Goal Description	
6	Goal Name	Provide planning and administration services
	Goal Description	





**AP-35 Projects - 91.420, 91.220(d)**

**Introduction**

Monroe County proposes to fund the following projects for the 2023-24 program year. Funds will be used to repair and conserve existing housing stock; improve access to and quality of public facilities; provide essential infrastructure in lower income areas; provide job training and economic development opportunities to low to moderate-income persons and persons with special needs; provide essential public services, particularly to those that promote home ownership, fair housing, and housing stability and revitalize deteriorated neighborhoods. Funds will also be used to develop affordable housing, home ownership opportunities for all low to moderate income residents with a priority focus on the development of affordable housing in towns and villages that do not currently have affordable housing units. ESG funds will be used to fund shelter operations, coordinated entry, rapid rehousing, and homelessness prevention. The CDBG, HOME, and ESG allocations fund the general administration of each respective grant.

#	Project Name
1	Memorial Park Outdoor Restroom Replacement, Gates
2	Sanitary Sewer Slip Lining, Henrietta
3	Sidewalk Installation, Penfield
4	Sidewalk Replacement, Perinton
5	Mill & Pave, Sweden
6	Water Main Replacement, Brockport
7	Sidewalk Replacement, T/V East Rochester
8	Sanitary Sewer Relining, Fairport
9	Gutter Replacement, Village of Scottsville
10	Sidewalk Replacement, Village of Webster
11	Safety and Security for Seniors, LifeSpan of Greater Rochester
12	Goodwill Vision Enterprises (fka ABVI) Glass Crushing Operation
13	VOA Farm Fresh Hydroponic Farm
14	Expanding Housing Opportunities, The Housing Council at PathStone
15	Housing Stability Program, The Housing Council at PathStone
16	Homeownership Program, The Housing Council at PathStone
17	Home Improvement Program (HIP)
18	Lead Testing and Clearance, Proway
19	ED Loan and Grant Fund
20	Administration
21	Planning Services, Urban Vantage
22	Program Delivery, Home Improvement Program
23	Program Delivery, Economic Development
24	Program Delivery, Planning Services

#	Project Name
25	First-time Homebuyer
26	Rental Housing Development
27	Acquisition Rehab Resale
28	ESG 2023

**Table 4 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Memorial Park Outdoor Restroom Replacement, Gates
	<b>Target Area</b>	Gates
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	The Town proposes to demolish the existing structure and replace it with a pre-fabricated unit. The Town of Gates Highway Department will do all of the demolition and site work.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,925 people can benefit from this project.
	<b>Location Description</b>	Low mod census tract 14301 BG 1 (150 Spencerport Road, Memorial Park)
	<b>Planned Activities</b>	Replace existing restroom with new
2	<b>Project Name</b>	Sanitary Sewer Slip Lining, Henrietta
	<b>Target Area</b>	Henrietta
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Line 1,834 LF of sanitary sewer with cured in place pipe and cut lateral connections.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,245 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 13103 BG 1 (River Meadow Drive)
	<b>Planned Activities</b>	Sanitary slip lining of 1,834' on River Meadow Drive
3	<b>Project Name</b>	Sidewalk Installation, Penfield
	<b>Target Area</b>	Penfield
	<b>Goals Supported</b>	Improve access to and quality of public facilities

	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	The Town of Penfield is proposing the installation of a +/- 1030 linear foot of 5' wide concrete sidewalk and associated ADA ramps.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,090 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 11601 BG 4 (Willow Pond Way)
	<b>Planned Activities</b>	Install approx. 1,030' of sidewalk
4	<b>Project Name</b>	Sidewalk Replacement, Perinton
	<b>Target Area</b>	Perinton
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	This project includes the replacement of approximately 1,800 feet of existing asphalt sidewalk located in the North West portion of the Town of Perinton.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,305 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 11901 BG 4 (West Whitney Road)
	<b>Planned Activities</b>	Replacement of approx. 1,800 feet of sidewalk on West Whitney Road
5	<b>Project Name</b>	Mill & Pave, Sweden
	<b>Target Area</b>	Sweden
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$50,000

	<b>Description</b>	Resurfacing Crestview Dr, 1,302 LF and 30' wide. Milling of the road, removal of old catch basin, storm water pipes and manhole frames and installation of new fixtures.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 15304 BG 1 (Keable Court)
	<b>Planned Activities</b>	Replacement of 700 LF of water main with new 8-inch on Keable Court
6	<b>Project Name</b>	Water Main Replacement, Brockport
	<b>Target Area</b>	Brockport
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Replacement approximately 700 LF of water main with new 8-inch DIP water main, including 9 service lines (approximately 500 LF), new saddles, corp stops, curb boxes, hydrant, removing old concrete curbing & installing new concrete curbing & paving.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
7	<b>Project Name</b>	Sidewalk Replacement, T/V East Rochester
	<b>Target Area</b>	East Rochester
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Sidewalks installed in 1974 and new sidewalks will be ADA compliant.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	715 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 12100 BG 2 and census tract 12000 BG 2 (400 block of Main Street)
	<b>Planned Activities</b>	450 LF of curbing will be replaced and 3,000 SF of new sidewalks will be constructed on Main Street
<b>8</b>	<b>Project Name</b>	Sanitary Sewer Relining, Fairport
	<b>Target Area</b>	Fairport
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$39,200
	<b>Description</b>	Cured in place pipelining of approx. 763 LF of sanitary sewer main on Frank St.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	195 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 11800 BG 1 (Frank St between East St to a point approximately 161 ft. west of Maple St)
	<b>Planned Activities</b>	Reline 763 LF of sanitary sewer main on Frank Street
<b>9</b>	<b>Project Name</b>	Gutter Replacement, Village of Scottsville
	<b>Target Area</b>	Scottsville
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Replacement of 1815 lf of gutters.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	575 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 14700 BG 2 (Diana Drive/Heather Lane/Briarwood Lane)
	<b>Planned Activities</b>	Replacement of 1,815 LF of gutters on Diana Drive/Heather Lane/Briarwood Lane
10	<b>Project Name</b>	Sidewalk Replacement, Village of Webster
	<b>Target Area</b>	Village of Webster
	<b>Goals Supported</b>	Improve access to and quality of public facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Remove the existing 4-foot-wide sidewalks and replace them with new 5-foot-wide accessible sidewalks along the west side of Kircher Park between East Main Street and Lyon Drive. Rehabilitate a section of sanitary sewer system to protect the Donovan Park neighborhood.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,235 people can benefit from this project
	<b>Location Description</b>	Low mod census tract 11400 BG 1 (Kircher Park and Donovan Park)
<b>Planned Activities</b>	Replace 1,075' of sidewalks on west side of Kircher Park. Reline 1,850' of sanitary sewer pipe	
	<b>Project Name</b>	Safety and Security for Seniors, LifeSpan of Greater Rochester



<b>11</b>	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide essential public services
	<b>Needs Addressed</b>	Public Services (Community Development)
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Services for seniors in suburban Monroe County including in-home safety assessment and minor home safety modifications and intervention on scam and fraud.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	865 seniors will benefit from this program/project

	<b>Location Description</b>	Services will be provided to seniors throughout suburban Monroe County, excluding the towns of Greece and Irondequoit
	<b>Planned Activities</b>	350 suburban seniors will receive home environmental/fall prevention assessments and minor home modifications; 500 attendees at community outreach and educational presentations; 15 cases of consultation, advocacy, investigation, and resolution for potential scams and fraud.
<b>12</b>	<b>Project Name</b>	Goodwill Vision Enterprises (fka ABVI) Glass Crushing Operation
	<b>Target Area</b>	Henrietta
	<b>Goals Supported</b>	Provide essential public services
	<b>Needs Addressed</b>	Public Services (Community Development) Business / Jobs Development (Economic Development)
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Funding for purchase of glass crushing machine for new Glass Crushing Operation division
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The machinery will create a minimum of 3 jobs, at which 51% of which will be held by LMC qualified individuals
	<b>Location Description</b>	The new operation will be located in Henrietta, however, the jobs created will be available to qualified candidates who live in areas throughout Monroe County
	<b>Planned Activities</b>	Purchase a new glass crushing machine to divert glass away from landfill and be reused as construction material
<b>13</b>	<b>Project Name</b>	VOA Farm Fresh Hydroponic Farm
	<b>Target Area</b>	Gates East Rochester Webster Village of Webster
	<b>Goals Supported</b>	Provide essential public services
	<b>Needs Addressed</b>	Public Services (Community Development)
	<b>Funding</b>	CDBG: \$4,500

<b>Description</b>	Funding for the purchase of seeds and cost of utilities to support the operation of VOA's Hydroponic Farm to provide fresh produce and distributed to seniors and formerly homeless individuals and families, food pantries and/or churches in food dessert areas/suburban Monroe County
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The farm will provide fresh produce on a monthly basis to over 100 seniors, 100 formerly homeless individuals and families, and approx. 10 food pantries and/or churches with food distribution programs with suburban Monroe County
<b>Location Description</b>	The hydroponic farm will be located in Rochester but will serve the entire county including Gates, East Rochester, Webster (Town and Village)
<b>Planned Activities</b>	Purchase see and pay utility costs associated with the growing and cultivating fresh produce for distribution to seniors, formerly homeless, and food pantries/churches
<b>Project Name</b>	Expanding Housing Opportunities, The Housing Council at PathStone

14	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide essential public services
	<b>Needs Addressed</b>	Public Services (Community Development)
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Comprehensive rental management and educational program for tenants, landlords, and home buyers and sellers, real estate professionals and other housing providers for suburban residents and county-wide fair housing guidance
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 landlords with education on how to manage rental properties fairly and effectively, as well as 100 renters with education on their housing rights and access to services
	<b>Location Description</b>	Services will be provided at The Housing Council offices and online via Zoom
	<b>Planned Activities</b>	Comprehensive rental management and educational program for tenants, landlords, and home buyers and sellers, real estate professionals and other housing providers for suburban residents and county-wide fair housing guidance
15	<b>Project Name</b>	Housing Stability Program, The Housing Council at PathStone
	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide essential public services

<b>Needs Addressed</b>	Public Services (Community Development)
<b>Funding</b>	CDBG: \$50,000
<b>Description</b>	Provide mortgage foreclosure prevention counseling and outreach to at-risk homeowners and information and/or counseling for those considering HECM or reverse mortgage options
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 low-mod income households in suburban Monroe County will benefit from this services
<b>Location Description</b>	Services will be provided at The Housing Council offices and online via Zoom
<b>Planned Activities</b>	Mortgage foreclosure prevention counseling and outreach including Home Equity Conversion Mortgage counseling
<b>Project Name</b>	Homeownership Program, The Housing Council at PathStone

<b>16</b>	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide essential public services
	<b>Needs Addressed</b>	Public Services (Community Development)
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Homebuyer pre- and post-purchase counseling, credit restoration assistance and assist approximately 25 homebuyers to enable them to purchase their 1st homes in suburban Monroe County, 6 of whom with direct closing cost and down payment assistance
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	190 low-mod income households will benefit from this service, approximately 6 homeowners will benefit from down-payment and closing cost assistance from County HOME direct subsidies.
	<b>Location Description</b>	Services provided are to suburban residents and homebuyers in Monroe County
	<b>Planned Activities</b>	Initial personal interviews and counseling to 100 families and credit restoration assistance to over 90 families. Homebuyer pre- and post-purchase workshops and financial assistance for at least 25 first-time homebuyers to enable them to purchase their first home in suburban Monroe County, 6 of whom with direct closing cost and down payment assistance
	<b>Project Name</b>	Home Improvement Program (HIP)



17	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Repair and conserve existing housing stock
	<b>Needs Addressed</b>	Housing Rehabilitation Affordable Housing
	<b>Funding</b>	CDBG: \$514,726 HOME: \$923,860
	<b>Description</b>	Provide owner occupied homeowners a grant of up to \$20,000 for eligible home repairs including structural (roof, foundation, windows, exterior paint or siding), major systems (plumbing, heating, or electrical) and accessibility accommodations (ramps, lifts, doorways, bathrooms).
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 income eligible owner occupied homeowners will benefit from this program
	<b>Location Description</b>	throughout suburban Monroe County
	<b>Planned Activities</b>	home improvement repairs including structural (roof, foundation, windows, exterior paint or siding), major systems (plumbing, heating, or electrical), and accessibility accommodations (ramps, lifts, doorways, bathrooms)
18	<b>Project Name</b>	Lead Testing and Clearance, Proway
	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Repair and conserve existing housing stock

<b>Needs Addressed</b>	Housing Rehabilitation
<b>Funding</b>	CDBG: \$20,000
<b>Description</b>	Lead testing and clearance for homes in the Home Improvement Program built before 1978.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Outcomes will be reported through completed home improvement projects
<b>Location Description</b>	throughout suburban Monroe County
<b>Planned Activities</b>	lead clearances and visual assessments
<b>Project Name</b>	ED Loan and Grant Fund

19	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide Economic Development and Job Training
	<b>Needs Addressed</b>	Business / Jobs Development (Economic Development)
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	Economic development loan or grant to for-profit business(es) in suburban Monroe County who create or retain jobs for low-moderate income individuals
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 FTE qualified jobs will be created/retained

	<b>Location Description</b>	Supported business(es) will be located in suburban Monroe County, excluding the towns of Greece and Irondequoit
	<b>Planned Activities</b>	To provide economic opportunities to business owner(s) within suburban Monroe County with the goal of creating/retaining jobs for LMI qualified residents
20	<b>Project Name</b>	Administration
	<b>Target Area</b>	Monroe County Service Area block groups
	<b>Goals Supported</b>	Provide planning and administration services
	<b>Needs Addressed</b>	Planning / Administration
	<b>Funding</b>	CDBG: \$383,982 HOME: \$155,241
	<b>Description</b>	General program administration of CDBG and HOME
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	General administration of CDBG and HOME programs
21	<b>Project Name</b>	Planning Services, Urban Vantage
	<b>Target Area</b>	Monroe County Service Area block groups
	<b>Goals Supported</b>	Provide planning and administration services
	<b>Needs Addressed</b>	Planning / Administration
	<b>Funding</b>	CDBG: \$16,000
	<b>Description</b>	Consultation for planning services related to affirmatively furthering fair housing, annual action plan, and consolidated annual performance evaluation report and other HUD related activities
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A

	<b>Planned Activities</b>	consultation for planning services for Affirmatively Furthering Fair Housing, Annual Action Plan, Consolidated Plan, and CAPER
22	<b>Project Name</b>	Program Delivery, Home Improvement Program
	<b>Target Area</b>	Monroe County Service Area block groups
	<b>Goals Supported</b>	Repair and conserve existing housing stock
	<b>Needs Addressed</b>	Housing Rehabilitation Planning / Administration
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Program delivery for application financial review and construction management of Home Improvement program projects
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Outcomes reported with completed home improvement projects
	<b>Location Description</b>	for Home Improvement Projects throughout suburban Monroe County
	<b>Planned Activities</b>	financial review, contract execution, and inspection for Home Improvement projects
23	<b>Project Name</b>	Program Delivery, Economic Development
	<b>Target Area</b>	Monroe County Service Area block groups
	<b>Goals Supported</b>	Provide Economic Development and Job Training
	<b>Needs Addressed</b>	Business / Jobs Development (Economic Development)
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Financial review and underwriting for Economic Development loan and/or grant program for businesses.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Outcomes will be reported with Economic Development loan/grant funded projects
	<b>Location Description</b>	assist businesses in suburban suburban Monroe County
	<b>Planned Activities</b>	Underwriting and financial review for businesses in suburban Monroe County

<b>24</b>	<b>Project Name</b>	Program Delivery, Planning Services
	<b>Target Area</b>	Monroe County Service Area block groups
	<b>Goals Supported</b>	Repair and conserve existing housing stock
	<b>Needs Addressed</b>	Planning / Administration
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Environmental review and planning services for Home Improvement Program
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Outcomes will be reported with Home Improvement Program
	<b>Location Description</b>	throughout suburban Monroe County
	<b>Planned Activities</b>	Environmental review/assessments for home improvement
	<b>Project Name</b>	First-time Homebuyer

25	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Develop Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$50,000
	<b>Description</b>	Closing cost and down payment direct subsidy for income eligible 1st time homebuyers purchasing their 1st home in suburban Monroe County
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 LMI qualified First-time homebuyers



	<b>Location Description</b>	For homeowners who purchase their 1st home in suburban Monroe County
	<b>Planned Activities</b>	Direct down-payment and closing cost assistance to help approx 6 homeowners purchase their first home in suburban Monroe County
26	<b>Project Name</b>	Rental Housing Development
	<b>Target Area</b>	Hamlin
	<b>Goals Supported</b>	Develop Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$123,308
	<b>Description</b>	develop 2 new units to an existing single room occupancy property for individuals with developmental disabilities allowing those who are currently doubled-up to have their own rooms.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 Individuals will benefit from this project
	<b>Location Description</b>	Brick Schoolhouse Road, Hamlin NY
	<b>Planned Activities</b>	New construction to add 2 new 1 bedroom units, expanding the property from 10 units to 12 units to allow for individuals to have their own rooms
	<b>Project Name</b>	Acquisition Rehab Resale

27	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Develop Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$300,000
	<b>Description</b>	Acquisition of property, rehabilitation and resale of rehabbed property to income eligible 1st time homebuyers
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 properties will be acquired through the acquisition rehab resale program to be sold to income eligible 1st time homebuyers
	<b>Location Description</b>	homes will be purchased in suburban Monroe County

	<b>Planned Activities</b>	Acquire properties, rehabilitation, and resale the completed properties to income eligible 1st time homebuyers
28	<b>Project Name</b>	ESG 2023
	<b>Target Area</b>	Brighton Gates Henrietta Ogden Parma Penfield Perinton Rush Sweden Brockport Churchville East Rochester Fairport Hilton Pittsford Scottsville Webster Chili Clarkson Hamlin Mendon Riga Wheatland Honeoye Falls Spencerport Village of Pittsford Village of Webster
	<b>Goals Supported</b>	Provide essential public services Provide planning and administration services
	<b>Needs Addressed</b>	Public Services (Community Development) Planning / Administration
	<b>Funding</b>	ESG: \$160,987
	<b>Description</b>	
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 households will be supported through rapid rehousing, 40 households assisted with homelessness prevention, and 34 individuals will be assisted through coordinated access/street outreach
	<b>Location Description</b>	Services will be provided throughout Monroe County service area in suburban Monroe County
	<b>Planned Activities</b>	Homeless Prevention \$53,913(CFC \$16,913, HOPE Webster/Penfield \$37,000); Rapid Rehousing \$25,000, Street Outreach \$70,000 (PCHO \$35,000 Coordinated Access \$35,000); and administration \$12,074

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Targeted areas are all within Monroe County’s service area, including public facilities and infrastructure improvements in Gates, Henrietta, Penfield, Perinton, Sweden, East Rochester, Brockport, Fairport, Village of Scottsville and Village of Webster this year. Other than public facilities, funding that will be spent will be used to benefit low to moderate-income individuals, seniors, and persons with special needs throughout suburban Monroe County.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Monroe County Service Area block groups	100
Brighton	
Gates	
Henrietta	
Ogden	
Parma	
Penfield	
Perinton	
Rush	
Sweden	
Brockport	
Churchville	
East Rochester	
Fairport	
Hilton	
Pittsford	
Scottsville	
Webster	
Chili	
Clarkson	
Hamlin	
Mendon	
Riga	
Wheatland	
Honeoye Falls	
Spencerport	
Village of Pittsford	

Target Area	Percentage of Funds
Village of Webster	

**Table 5 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Funding was provided to municipalities for infrastructure improvements, met program priorities and if the projects are in low-mod census areas. Public services activities were funded at a rate not to exceed 15% of the annual CDBG allocation, including program income. The funds proposed for Planning and Administration, including program income will not exceed 20% of the annual CDBG amount, 10% of the annual HOME amount, and 7.5% of the ESG amount.

**Discussion**

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

Through the CDBG HOME, and ESG funds, Monroe County administers programs to preserve and increase access to affordable housing. The Home Improvement Program (HIP), funded with both CDBG and HOME provides income eligible homeowners with grants and/or loans for needed repairs, thereby maintaining affordability. Home funds are utilized to provide gap financing for the development of affordable rental housing development, acquisition rehabilitation and resale as well as down payment and closing cost assistance for homeownership opportunities to low-mod income individuals, families, seniors, and individuals with developmental and intellectual disabilities. ESG funds provide rental assistance for homelessness prevention and rapid rehousing.

One Year Goals for the Number of Households to be Supported	
Homeless	34
Non-Homeless	12
Special-Needs	2
Total	48

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	40
The Production of New Units	2
Rehab of Existing Units	70
Acquisition of Existing Units	5
Total	117

**Table 7 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Acquisition Rehab Resale program in suburban Monroe County makes available single family residential homes for homebuyers purchasing their first home. This is especially critical in our community with the competitive housing market. The homes sold through the Acquisition Rehab Resale program are only available to those who have completed homebuyer education and are low- to moderate- income first-time homebuyers who are often outbid by market rate homebuyers with less restrictions. Homes sold through the Acquisition Rehab Resale program are completed to code with updated major systems.

The Home Improvement Program allows our older adults to age in place because the decision to remain in the home due to market conditions is ever increasing with demand on single family homes at an all-

time high. However the challenges and financial decision of making major necessary improvements remains difficult to age in place without assistance of the HIP program to make the necessary improvements such as walk-in showers allows our older adults to age in place.

Monroe County designates the Community Liaison as Community Development's Fair Housing Officer. Any Fair Housing complaints must be in writing and must contain such information as the Community Liaison requires. Upon receipt of such complaint, the Community Liaison must furnish a copy of the same to the person or persons who allegedly committed or about to commit the alleged discriminatory housing practice. Within thirty (30) days after receiving a complaint, the Community Liaison must investigate the complaint and give notice in writing to the person aggrieved whether he/she/they intends to resolve it.



## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

The Rochester Housing Authority (RHA) and the Village of Fairport Urban Renewal Agency (FURA) manages the two publicly administered Section 8 Programs in Monroe County. RHA has developed its Annual, Five Year and Strategic Plans. The Strategic Plan action items have become part of the overall Annual and 5-Year Plan. RHA has submitted its Annual/5-Year Plan to HUD and will be updating its Strategic Plan. Once complete, it will be included in RHA's Annual/5-year Plan. Established in 1955 as an independent public corporation by New York State Public Housing Law, RHA serves more than 27,000 lower-income residents and program participants in the five-county Greater Rochester area, by providing quality comfortable living and services for people with limited incomes. Approximately 20% of total residents served reside in the 2,200+ RHA public housing units. Public Housing Units available for: Over 50 & Disabled: Danforth Tower East/West, Glenwood Gardens, Hudson Ridge Tower, Kennedy Tower, and Parliament Arms. Disabled & Over/Under 50: Lake Tower, Lena Gantt Estates, Lexington Court, and University Tower. Family Housing: Bay-Zimmer Townhouses, Bronson Court, Federal Street Townhouses, Harriet Tubman Estates, Holland Townhouses, Lena Gantt Estates, Lexington Court, and Parkside Apartments. Enriched Housing: Danforth Tower East, Hudson Ridge Tower, Johnathan Child. Single, Double, and Multiple Unit Scattered Site Homes. Resident Services: Family Self-Sufficiency (FSS) is a voluntary employment and savings incentive program designed to assist families in becoming economically independent and self-sufficient. Supportive services in the program include homeownership, training for jobs, education, and life skills to help families reach their goals in 5 years. Service Coordination for RHA Elderly and Disabled Residents, including health and wellness, money and employment, transportation and more. The FURA Section 8 program territory encompasses the town of Macedon within Wayne County and the eastern part of Monroe County including the town and villages therein, of Irondequoit, Webster, Penfield, East Rochester, Brighton, Henrietta, Pittsford, Perinton, Mendon, and Rush. Currently, FURA administers eighteen (18) Section 8 Project-Based units, ten (10) at Crosman Senior Apartments and eight (8) at Fairport Apartments. Current program demographics through FURA's Section 8 program reflect a total of 218 elderly and disabled families, and 200 other eligible households (i.e.: non-disabled families and 2-adult households). The average annual total household income of participants in FURA's program is \$18,245. The average Housing Assistance Payment is \$537 and the average tenant payment for rent and utilities is \$413. FURA is authorized to administer 497 vouchers.

### **Actions planned during the next year to address the needs to public housing**

RHA is continuing its initiative to "Change the Face of Public Housing" by renovating and constructing new units that residents will be proud to call home. Current projects are RHA's Bond-Hamilton, Edinburgh St., Thomas St., and Bronson Court Apartments located in the city of Rochester. RHA will continue its "Beautification Initiative" for all its public housing developments that will not only enhance curb appeal but the rest of the property as well. RHA will continue to provide quality affordable housing and services for its residents. RHA meets with resident councils, resident Commissioners, staff and

neighborhood associations to address needs and discuss upcoming projects. RHA has established a Resident Relations Committee which reports out to the Board of Commissioners. The Committee is comprised of RHA staff, resident commissioners, and resident council presidents who bring ideas and discussion items to each meeting. RHA takes all suggestions and recommendations from these sources into consideration when preparing the five-year Capital Improvement plan. Due to ever changing conditions, items are prioritized and can fluctuate within the plan from year to year. There are currently multiple projects in various stages, and more are being planned for the upcoming year. RHA will typically undertake roof replacement, driveway resurfacing, and porch restoration/replacement projects at several scattered site properties throughout the year. Focused investment of capital funds will occur at RHA's Bronson Court Apartments, Atlantic Townhouses, and Lexington Court Apartments. RHA was awarded a NYS Preservation Opportunity Program grant to develop plans for the preservation of public housing, which resulted in physical needs assessments (PNA) and environmental testing performed at most Public Housing locations. All the data is currently under review and will be categorized for each site which will enable RHA to create a pipeline of preservation/renovation/development strategies for sites like Harriett Tubman Estates, Lena Gantt, Holland Townhouses, Lexington Court, various high-rises, Bay-Zimmer Apts., and scattered sites RHA is advancing the redevelopment of its public housing sites; Federal Street Townhouses/Scattered Sites Rental Assistance Demonstration (RAD) project that is scheduled to close in Spring 2023, Parliament Arms-Fairfield Village which is scheduled to close Fall of 2023, Fernwood Phase I with financing applications submitted and Glenwood Gardens redevelopment project is in the design phase. These redevelopment projects may increase or decrease the number of available public housing units with the goal of increasing the number of quality affordable housing units. RHA has room in its Faircloth limit to add public housing units to its portfolio. RHA was awarded Low Income Housing Tax Credits (LIHTC) and other sources of funding to redevelop Federal St. Townhouses/Scattered Sites and has applied for LIHTC's for other projects. RHA may also issue its own bonds for development activities and acquiring property. RHA intends to apply for NYS funding opportunities for development and capital improvement activities and acquiring property. RHA intends to apply for NYS funding opportunities for development and capital improvement activities. RHA will be applying to New York State Housing and Community Renewal's Public Housing Preservation Program (PHP) when the NOFA is available. PHP is a partnership among HCR, HUD, Federal Public Housing Authorities (PHAs) outside New York City, and collaborating with private for profit and non-profit developers to address the needs of these properties and assist RHA in completing their plans to ensure the long-term sustainability of existing public housing units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

RHA is committed to continuously improving communication between management and its residents and program participants and continues to work with area partners to provide services. RHA has created a new position, Public Participation Coordinator, to increase resident participation in self-sufficiency program offerings. RHA will continue to develop and promote its Section 3 program, resident councils and advisory board. RHA has established a Resident Relations Committee which reports out to the Board

of Commissioners. The Committee is comprised of RHA staff, resident commissioners and resident council presidents who bring ideas, discussion items to each meeting. RHA's Resident Services will continue to assist with resident needs and actively engage in homeownership opportunities and self-sufficiency program development. RHA intends to perform physical needs and environmental assessment of its public housing scattered site units and determine which single-family units will be designated for homeownership. Current residents will be given first option to purchase the home. RHA may use capital funds and/or operating reserves to renovate designated public housing scattered site homes prior to being offered for homeownership. RHA has implemented a homeownership plan that will include HUD's Section 32 Homeownership. This comprehensive plan outlines the requirements and guidelines of the program. RHA has 7 public housing residents to purchase their public housing home. RHA is submitting its Special Application Center submission to continue the process. RHA has surveyed additional public housing residents in an effort to create a pipeline of Section 32 homeowners. Thus far, 41 responses have been submitted and the Resident Services department will meet one on one with each resident who wishes to purchase their home and create a path to successful homeownership. In addition to the Plan, RHA has developed a post homeownership program to assist families in maintaining their homes and ensuring homeowners that they have somewhere to go for assistance when they need it. RHA intends to increase utilization of homeownership vouchers through increased outreach. RHA intends to seek partners who will grow and assist family self-sufficiency initiatives. RHA continues to improve use of its community-based Computer Labs with faster service, new equipment, and utilize Community Service hours to monitor computer labs. RHA may utilize unused (Tenant Participation Funds) Per Unit Monies (PUM) of developments without an active Resident Council to create a Youth Employment and Education Program (YEEP) for public housing residents. RHA has started an annual scholarship for youth and adults to promote self-sufficiency. RHA plans to promote other scholarship opportunities for public housing residents and HCVP Participants utilizing partnerships and sponsoring various activities to obtain funds, including grants, and unused resident participation funds. RHA plans to create a building trades pre-apprenticeship program by partnering with various groups who will provide hands-on training for public housing residents and HCVP Participants. RHA will explore and create new partnerships and seek funding opportunities to create a Youth, Sports, and Fine Arts Chapter to enhance the outreach opportunities for youth to participate in routine and non-traditional leisure activities including but not limited to golf, swimming, basketball, dance, performing arts, scuba diving, football, tennis, writing, and much more. RHA will partner with the Boy Scouts and work together to bring scouting opportunities to its families. RHA intends to create business opportunities for resident councils and/or the Jurisdiction-wide Resident Council or individual residents.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be**

## **provided or other assistance**

This is not applicable since RHA has never been designated as a troubled Public Housing Authority (PHA).

## **Discussion**

(con't) HCR, RHA and HUD will coordinate to develop and implement a five-year strategy to preserve public housing units, address their need for capital improvements, and ensure their continued affordability. RHA intends on using Capital Funds to further its mission of “Changing the Face of Public Housing” and make needed repairs to its Public Housing stock. RHA will identify sites based on physical needs assessment and environmental testing reports, prioritize the most strategic use of its funds to preserve its housing stock. RHA will participate in task forces and initiatives to address the housing quality, homelessness, and emergency housing needs in the community. RHA completed a comprehensive physical needs assessment on all of its public housing properties. There was an emphasis on prioritizing single family units for homeownership. Work performed will include landscaping, paving, HVAC upgrades, and interior and exterior improvements. RHA will continue to reduce unit turnaround time for vacated housing units so that they can be filled with applicants from the waiting list. RHA will engage in energy saving projects such as lighting, water conservation, and more efficient HVAC systems that will improve the quality of life for residents. RHA Resident Services also works to partner with other agencies that can assist residents in self-sufficiency initiatives and goals. Homeownership, training, employment, life skills, and financial education continue to be a focus in the upcoming year. RHA has been awarded HUD Family Self-Sufficiency (FSS) and Resident Opportunity & Self Sufficiency (ROSS) grants and contributes additional funds to further its mission of assisting residents and participants in becoming self-sufficient.

FURA awarded 28 additional Project Based Vouchers (PBV) through an RFP process in 2021. 20 PBVs were awarded to Rochester’s Cornerstone Group for a 150 new construction supportive senior housing development at Marketplace Mall. Financing includes HFA bonds, Supportive Housing Opportunity Program funds, NYSERDA, ESSHI, Monroe County HOME. FURA has executed an agreement for Housing Assistance Payment with Cornerstone. Construction has begun with completion by June 2024. The remaining 8 PBVs were awarded to PathStone Development Corp for new construction of a 74-unit senior housing development on Baird Road in Fairport. Financing for the project includes LIHTC HTF, NYS HCR HOME, and NYSERDA. This project is currently under AHAP and FURA. Construction will begin soon. The project is expected to be completed in October 2024. FURA will be opening its Section 8 and Project Based Waiting list in May 2023. The list has been closed for nearly 3 years. Typically, FURA’s Section 8 waiting list will remain open until there is a 2 year wait time for rental assistance. For the first time, FURA will be accepting applications electronically through a wait list portal. Applicants will be encouraged to apply online through the portal, however, paper applications will also be available to those who wish to apply in person or by mail.

Effective July 2023, FURA will be implementing a new landlord outreach and incentive program to improve low-income housing opportunities to program participants. FURA will engage in proactive

outreach to recruit landlords and will offer financial incentives to new landlords who lease units to program participants. Other financial incentives will be available to mitigate concerns over financial loss due to action or inaction of a tenant. This will help to retain existing landlords and recruit new landlords who are reluctant to participate in the program. Semi-annual landlord forums will be held to facilitate positive relationships with new and existing landlords. Section 8 staff will provide current and upcoming program information and discussions will be encouraged to allow landlords to discuss concerns or questions.

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

Monroe County will continue to work with the Continuum of Care to coordinate services to the homeless and to provide outreach and other services, emergency shelter, transitional housing and permanent supportive housing to persons experiencing homelessness and/or with special needs. Coordinated Entry (CE) and the Housing First model are the primary tools that will end chronic homelessness. Through CE, the Chronically Homeless are prioritized for placement into permanent supportive housing. All CoC and ESG programs incorporate housing first principles into their programs to reduce barriers to accessing housing and to reduce terminations from programs. In 2016, the Rochester/Monroe County CoC reached functional zero toward ending veteran homelessness. Functional zero status does not mean that veterans won't become homeless; but it means that the CoC now has sufficient resources to get veterans into appropriate housing quickly and that veterans remain stably housed. The CoC, City, and County continue to partner with the Veterans Administration, Veterans Outreach Center, and other organizations serving veterans to ensure current resources are maintained and support new housing units targeted to veterans. To end homelessness for families and dependent children, the primary strategies being utilized are diversion and rapid re-housing. Strategies to end homelessness for unaccompanied youth include outreach, transitional housing and a rapid re-housing dedicated to young adults (ages 18 – 23). The CoC will continue to pursue additional resources for homeless youth through HUD's Youth Homelessness Demonstration Grants. Transitional housing, rapid re-housing programs and permanent supportive housing programs serving the re-entry population are proving to be successful in assisting this population with accessing and remaining stable in permanent housing. The Coordinated Entry system fully implemented in January 2018 aids in reaching these goals by employing diversion strategies to prevent entry into the homeless system and vulnerability assessments to ensure that those with the highest needs are prioritized and are referred to the programs that will best meet their needs. Consistent with the 2012 Homelessness Resolution Strategy, Rochester will: Continue to implement diversion as the first response to a housing crisis; Emphasize a rapid rehousing/housing first approach for the entire system; Increase Rapid Rehousing and Permanent Supportive Housing (PSH) resources; Use Progressive Engagement in Providing Services; improve practice and capacity in PSH programs by targeting PSH to people with the highest needs based on the vulnerability assessment tool, building PSH provider capacity, integrating employment services into PSH programs, and implementing a "Moving On Strategy" from PSH interventions; Implementing data-driven decision-making and evaluation; and ensuring leadership and accountability.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their**

## **individual needs**

Person Centered Housing Options (PCHO) and the Rapid Engagement Demonstration (RED) Team will continue to identify and engage the unsheltered homeless. PCHO, RED, MC Collaborative, and the Veteran Administration regularly visit soup kitchens, libraries, and public places that unsheltered homeless adults frequent. Youth street outreach workers will continue to regularly engage homeless and at-risk youth on the street, recreational centers, and other locations that youth frequent. The objective is to engage with the unsheltered homeless and link them with housing, services, and mainstream benefits. Additional outreach is conducted during the Code Blue season, when temperatures fall below 32 degrees. Any person requesting emergency shelter when the temperature is below 32 degrees must be placed in shelter or if there are no shelter beds available, in local hotels. Youth service providers will continue to utilize street outreach workers who use a mobile unit to conduct ongoing, regular outreach efforts with homeless and at-risk youth, including LGBT youth. Services include medical screenings (including HIV testing), condom distribution, and linking youth to community-based services and income streams. Homeless youth who agree to placement are transported to emergency shelters. Veterans outreach workers visit shelters, soup kitchens, and other locations in an effort to identify homeless veterans and link them to the VA and community-based services. Street outreach is conducted to engage the unsheltered homeless in the locations where they are known to congregate (e.g., encampments, parks, etc.). Specialized Office of Mental Health (OMH) outreach workers connect with homeless persons experiencing serious mental and/or substance abuse issues. Outreach workers who speak Spanish and other languages participate in these efforts.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

Monroe County works with the CoC and its partners to carry out outreach and services to homeless persons and to provide emergency shelter for all homeless populations; homeless youth, veterans, victims of domestic violence, persons with chemical dependency and/or mental health issues and other homeless individuals and families. Transitional housing is provided for homeless youth, veterans, and re-entry populations many of whom have chemical dependency and/or mental health issues. The emergency shelter system was greatly impacted by COVID-19. Shelters were decompressed (census reduced) in late March of 2020 to ensure social distancing guidelines could be followed by shelters. This was accomplished by placing those who would be most vulnerable to COVID based on age and/or chronic health conditions into hotels where they would have their own rooms. By the end of 2021, most shelters were back at their optimum capacity and shelter occupancy is approaching pre-COVID numbers.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

To end homelessness among households with dependent children, the CoC is utilizing Rapid Rehousing (RRH) programs. RRH provides short term rental assistance and case management services to move families from shelter to permanent housing quickly and ensure housing stability. It is also providing diversion assistance for those who have a viable alternative to a shelter but require some support. The CoC plans to increase the number of homeless households with children assisted through RRH projects by working with TH projects serving families to help them restructure using a RRH model and by soliciting housing organizations without such programs to create new RRH projects. ESG funding supports Coordinated Care Services, Inc.'s Rapid Rehousing program (RRP) that responds quickly to households referred through coordinated entry, secures appropriate PH, and uses an array of mainstream benefits and supports to maximize resources, increase housing stability and reduce repeat episodes of homelessness. RRH projects have sought and been awarded funding from other sources (e.g., NYS OTDA, and HUD CoC Funding), and this effort will continue. The needs of domestic violence victims, including their families, will continue to be broadly addressed. The Rochester/Monroe County Domestic Violence Consortium, with 50-member organizations from human services and the legal system, promotes a coordinated community response to domestic violence. In addition, staff of housing providers who serve domestic violence victims are trained in trauma-informed care and safety planning. Willow DVC serves people who are victims of domestic violence (or at risk) along with their children, offering counseling, education, and a secure shelter, whose location is not publicly identified. A 24-hour hotline provides information on housing and services for domestic violence victims. Willow DVC has stringent policies to ensure the safety and privacy of its clients, and names and other identifying data are not entered into HMIS. YWCA, LAWNY and Willow operate a rapid rehousing project for households experiencing domestic violence. For the past several years, there has been a DV Bonus Project opportunity as part of the annual HUD CoC funding competition. A Rapid Rehousing project was submitted but not selected for an award. The Center for Youth (CFY) Services Center House provided emergency housing and services for unaccompanied homeless youth, ages 12-17. CoC will continue to offer a range of outreach, emergency, and transitional housing and support services available through CoC and other funding resources. The Center for Youth (CFY) operates a RRH program for Transition Age Youth (ages 18 – 24) in our community. Youth providers have a common intake form, work together closely, and meet on a monthly basis to ensure that homeless youth have access to safe housing and services. In all cases, before a youth leaves a program, the youth is linked to a family member or other responsible, supportive adult. Youth providers will continue to work with Monroe County Office of Mental Health (OMH) to ensure access to mental health services and ease transition from the youth to the adult mental health system. Youth ages 16-17 and 18-24 will be targeted separately and offered age-appropriate services, while youth as young as 12 will also be served. Genesis House, an emergency housing program for older homeless youth, ages 17-20, closed its doors due to insufficient funding. This was the only emergency housing program dedicated to this population. Homeless youth who are 18-20 are able to access the adult shelters.

## **Helping low-income individuals and families avoid becoming homeless, especially extremely**



**low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Youth being discharged from foster care or other institutional settings typically return to their family of origin or another responsible family member or adult. When no such adult can be located, the youth is placed in a community program specifically designed to prepare youth for independent living. CoC will continue to educate homeless providers about the importance of ensuring that youth are not discharged into homelessness. Shelters have been instructed to immediately contact MCDHS to report the failed discharge plan if a youth is attempting to access homeless services. The youth is then connected to a caseworker who attempts to re-unite the youth with his/her family or other responsible adult and link him/her to appropriate services. If such a re-uniting is not possible, the youth is referred again to a community program that prepares youth to transition to independent living.

Hospitals have been encouraged to not discharge people with no available housing after hours or weekends so that they can first go to MCDHS for assessment and placement into a shelter that can best meet their needs. When this is not possible or patient leaves against medical advice, hospital social work staff have been provided with information on local emergency shelters (e.g., physical layouts, staffing, hours open) so a referral is made to the shelter that can best meet the person's needs. Hospital staff call the shelter to confirm a bed is available, any required follow-up care is communicated to shelter staff, and the patient is provided with a sufficient supply of medication. Three emergency shelters (12 beds) have beds dedicated for persons who are being discharged from hospitals, due to health or mental health who are homeless which provide additional support through the use of peers and Health Home Care Managers to transition to and stabilize in permanent housing.

Inpatient facilities licensed or operated by NYSOMH and NYSOASAS are encouraged to refer individuals to housing consistent with the level of care required by the patient and to not discharge patients until a comprehensive discharge plan is in place. Prior to discharge, individuals in need of supervised housing, and who agree to a referral are referred to the County Single Point of Access (SPOA). The SPOA facilitates housing assistance for eligible individuals and connects persons to mental health care coordination services. Through HSN, CoC will continue to educate stakeholders about the primary providers of licensed mental health residential beds (DePaul Community Services, East House, Housing Options Made Easy, Rochester Psychiatric Center), intensive case management programs (Strong Memorial Hospital, Rochester General Health System, Unity Health System), and care coordination services (ACT Team, Project Link, MICA Net).

Ex-offenders are most frequently discharged to their families or to independent living under the supervision of parole. NYS Parole has contracts with several community agencies to place ex-offenders when no other housing can be located (e.g., Salvation Army Adult Rehab Center, Grace House, and

DuBois Re-Entry Program). NYS is implementing a pilot project in Monroe County for effectively linking eligible individuals from this population to Health Homes, which will provide enhanced care management, ensuring that enrollees are linked to housing and social services supports. CoC Team and Monroe County Re-Entry Task Force will continue to work closely, utilizing common members, to assist ex-offenders to successfully transition back into the community. Linking ex-offenders to mainstream resources will reduce the number of ex-offenders from entering the homeless system. Delphi, the umbrella agency for Monroe County Re-Entry Task Force operates a very successful RRH program for persons who are released and have no permanent housing identified.

## **Discussion**

**Con't from Helping homeless persons** Project Anchor, a new project that began operations in late 2022 is a partnership with MCDHS and Catholic Charities Family and Community Services (CCFCS) to provide a rental supplement up to 100% of the metro-Rochester FMR for households with incomes under 50% AMI to 300 households in Monroe County. Up to 50% of the rental supplements will be reserved for homeless individuals or families. Priority will be given to households involved in the Child Welfare System. The ability to pay 100% of FMR will increase the ability of households to remain stable in permanent housing, reducing the number of households entering the homeless system.

The primary strategy to address the needs of the chronically housing population is permanent, supportive housing (PSH). PSH provides a deep rent subsidy (participant pays 30% of income for rent) and on-going case management and support services to participants who have a long term disability and who have been homeless for more than one year, or have had four or more episodes of homelessness totaling at least one year in the past three years. There is no limit on the length of stay in PSH. Housing First principles have been adopted by all of the PSH programs in the CoC to reduce barriers to accessing housing. Chronically homeless persons are prioritized for entry into all PSH programs when openings occur. The CoC Strategic Plan includes a goal of increasing affordable, supportive housing programs for homeless populations using nonCoC funding. Two programs utilizing Empire State Supportive Initiative (ESSHI) funding for the chronically homeless opened in 2021. Two new ESSHI projects, a 24 unit project serving homeless and a 35 unit project for the chronically homeless began renting up in November and December 2022.

The Veterans Administration (VA) and the Veterans Outreach Center (VOC) will continue to exclusively serve homeless veterans in the CoC geography. Both the VA and VOC provide emergency and transitional housing options for veterans. Both also partner with the Rochester Housing Authority (RHA) to provide PSH options for Veterans. Referral to the PSH programs come directly from the VA and/or through Coordinated Entry. VOC and Eagle Star have recently opened affordable, supportive housing for veterans that have been funded through the Empire State Supportive Housing Initiative (ESSHI).

**Con't from Helping low-income individuals and families avoid becoming homeless** The Reentry

Association of Western New York (RAWNY) recently began operations of a Reentry One Stop Center to provide services, support, and to make connections to community resources men and women returning home from incarceration from the Monroe County jail, state correctional facilities, and federal detention. Safe, affordable housing is the most requested service by persons who are criminal justice involved and one of the primary reasons for homelessness.

To reduce the time in Emergency Shelter (ES) or Temporary Housing (TH), the CoC has adopted a Housing First approach, which has resulted in eliminating many preconditions (e.g., sobriety, minimum income threshold) that can be barriers to accessing safe, affordable permanent housing. In addition, ESG funds have been used for rapid rehousing efforts, especially for families, to move them quickly to PH and reduce future episodes of homelessness. Data on the length of time that homeless individuals and families spend in CoC and ESG-funded ES, TH, and Supportive Housing (SH) programs are included in HMIS and will be used to track changes over time. Non-HUD funded projects are represented among the over 70 community agencies in the HSN, where members are educated on best practices and tools that can be used to reduce the length of time individuals stay homeless.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Monroe County is working to expand access to and knowledge of County administered community development services, such as the Home Improvement Program, first time homebuyer programs, and HOME funded affordable rental housing units by providing/conducting outreach, and by providing easily accessible information. Communities outside of the City limits struggle with vacant property issues and there are few high quality, homeownership opportunities for low and moderate-income buyers in many Monroe County communities. In addition, the supply of single family residential properties for lower income homebuyers is limited and has been difficult to acquire with the current state of the housing market. Monroe County is continuing to fund the acquisition rehab resale program that will revitalize neighborhoods, increase inventory, and make available more affordable housing properties to first time homebuyers interested in purchasing their first home. Due to the foreclosure moratorium during the COVID-19 pandemic and the increased cost of properties, low-income homebuyers have had to compete for the purchase of homes with those who do not have the same funding or regulatory restrictions in the purchase of their home. Monroe County vacant properties are harder to purchase when competing/bidding with landlords who are purchasing properties for renters with no income restrictions. The need for affordable housing is especially acute for families and seniors in Monroe County. Local housing problems could be solved with more single family or family rental housing.

Monroe County is aware of the fact that nationwide, 61.7% of fair housing complaints were based on disability discrimination in 2019. During the COVID-19 pandemic, 31% of COVID-19 deaths in the US were older adults, staff, and caregivers in institutional settings as of June 2021. Nationwide, less than 1% of housing units are available to people who use a wheelchair full time. The impediments to available housing nationwide are also concerning in Monroe County because the CDC has found that adults with disabilities are twice as likely as those without disabilities to have inadequate transportation.

Monroe County will continue to work with partners in local governments, public housing providers, local developers, as well as community partners to help address housing needs of community members and promote and market affordable housing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Update to the Analysis of Impediments (AI) indicates that discrimination continues to be the major negative factor in locating housing for seniors and families. The Plan is a multi-year plan designed to address barriers to housing in Monroe County for low-income families and individuals and members of protected classes. Monroe County will work with municipal, developers, and community partners

through outreach and engagement to promote and market affordable housing.

## **Discussion**

(con't from AP-65) To reduce the extent to which individuals and families leaving homelessness experience additional homeless episodes, the CoC will utilize prevention, diversion, and short-term rental assistance, and arrears payments. The Monroe County DHS Diversion Unit will continue to assist those at risk of homelessness with payments for such costs as back taxes, mortgage payments, auto repairs, and tools/uniforms for jobs. Returns to homelessness are also decreased as the result of less stringent compliance demands for participants, automatic renewals of leases, and ensuring that discharges are in accordance with fair housing requirements. Data in HMIS is used to determine if and when individuals and families leaving TH, RRH, and PSH experience another episode of homelessness in those cases where either they exit to homelessness or they exit to permanent housing, but subsequently re-enter the homeless system in the CoC geography. To improve the housing stability of persons in permanent supportive housing, the CoC will utilize the local Coordinated Entry System to ensure that households are directed to the housing and services that will best meet the needs of that household. Special attention is given to increasing access to mainstream supportive services and enhancing case/care management options to ensure effective integration of homeless housing & community-based services and supports.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs**

Housing costs remain a burden to low-moderate income families as well as availability of units. Demands for resources continue to increase due to funding regulations and restrictions. Monroe County will continue to focus on: 1) creating and maintaining affordable housing stock; 2) continuing the Home Improvement Program to assist low income homeowners maintain their home and pay for necessary repairs; 3) continue to fund programs that assist job creation and retention and business expansion; 4) increase efforts to expand Section 3 new hires by increasing coordination with the City of Rochester, Rochester Housing Authority, RochesterWorks, Monroe County Human Services-Employment Assistance Division to assist contractors in finding and hiring low income individual and contracting with Section 3 businesses; 5) maintaining funding for the acquisition rehab resale program to increase housing stock and making available more affordable housing for first time homebuyers in suburban Monroe County.

#### **Actions planned to foster and maintain affordable housing**

Monroe County will: Create, maintain, and rehabilitate affordable housing stock; prioritize projects in communities where there is currently no affordable housing; and continue to fund public works/infrastructure improvement projects in low and moderate income areas. Monroe County's partnership with the Rochester Housing Development Fund Corporation (RHDFC)/Greater Rochester Housing Partnership (GRHP) has worked to expand the acquisition rehab resale program in suburban towns and villages. This program has, and will continue to increase affordable housing inventory and make available more single family units for homeowners interested in purchasing their first home in suburban towns and villages throughout Monroe County where housing stock is low and competitive for First time homebuyers.

This year, the GRHP staff have been awarded additional grant funding from a local bank to make available up to \$40,000 for three (3) properties in the County's acquisition rehabilitation resale program, which will offset the total development cost per project and allow Monroe County to maximize HOME funds to purchase additional properties to rehab and resale to income eligible homebuyers.

#### **Actions planned to reduce lead-based paint hazards**

Monroe County will continue to enforce actions specific to its housing programs in lead-based paint hazard identification, disclosure, and reduction. These activities are expected to make up half of the repairs undertaken this year. Federal requirements for lead-safe work practices and contractor certifications have substantially increased the cost of home repairs, making it more difficult to accomplish steps necessary to ensure health and safety related deficiencies are corrected. All properties

purchased through the First-Time Homebuyer Program must have inspections for lead-based paint hazards prior to final approval of applications for assistance. Purchase subsidies are issued only after receipt of inspection reports indicating that no lead-based paint hazards are present at the time of purchase. Proway Management, a NYS Certified Women/Minority Owned Business, Rochester based lead paint testing firm provides \*risks assessment, lead based paint inspections, and clearance inspection services for the Home Improvement program participants. The Monroe County Department of Public Health's Lead Poisoning Prevention Program is funded by the NYSDOH. The current grant known as "Childhood Poisoning Prevention Program +" has been approved for a contract period of 10/1/21-9/30/26 with a total of \$5,175,000. The lead program conducts medical case management and environmental inspections for children with a known blood lead level  $\geq 5\mu\text{g}/\text{dl}$ . In 2022, the lead program identified 195 children with elevated blood lead levels. Inspections of housing units associated with the children were conducted in 181 units and 97 units were identified with lead hazards. Please refer to attached Monroe County maps which show number of children with confirmed Elevated Blood Lead Levels (EBLLs) above the current NYSDOH reference level of  $5\mu\text{g}/\text{dl}$  blood lead level. The city of Rochester boarder is shown in purple. Local data show that children residing outside of the city continue to be at risk for lead poisoning and continue to have elevated blood lead levels above the reference value of  $5\mu\text{g}/\text{dl}$ . This data supports the continued effort to focus on lead hazard identification, remediation, and education when serving the residents of Monroe County. Lead Program Public Health Sanitarians conduct environmental inspections of properties to find lead hazards in homes where children with elevated lead levels reside or spend considerable time. Any hazards found must be remediated using Lead Safe Work practices and be conducted by a Certified Renovator. All properties must achieve lead dust clearance in accordance with current EPA standards. A Lead Program nurse ensures that children receive follow-up testing and care from their pediatric provider. Both sanitarians and nurses provide lead poisoning prevention education to parents and guardians.

### **Actions planned to reduce the number of poverty-level families**

Rochester Monroe Anti-Poverty Initiative (RMAPI) coordinated efforts to access the initial funding to establish two adult mentoring programs. Bridges to Success and Family Independence Initiative (FII). FII completed its first funding cycle and successful program, meeting its target outcomes of increased employment and earned income. Bridges to Success finished Cohort 1 last year and because it had better outcomes than FII was extended into a second cohort which is still in full operation. Bridges to Success in being run in partnership with Action for a Better Community serving 100 participants.

Monroe County Department of Human Services and Rochester Rehabilitation are partnering in a program "Paths to Empowerment." This program will support individuals who are making the transition from public assistance to self-sufficiency. The program will coordinate existing resources and make linkages to community resources to maximize success for persons working toward employment retention.

The CoC is focusing on increasing income for all participants in CoC funded homeless

programs. Activities include ensuring participants are receiving all public benefits that they are eligible for, creating a SOAR program that will assist participants with long term disabilities in securing SSI/SSDI benefits, linking participants to employment and educational services in the community, and providing financial literacy services. While linking people to public benefits may not always lift a household out of poverty, ensuring that all households have a source of income, health insurance and adequate food resources (SNAP, WIC, etc.) is essential.

### **Actions planned to develop institutional structure**

Monroe County Community Development will continue to work collaboratively with the divisions in Planning and Development, other County departments, including the Department of Human Services, Office of Mental Health, Office of the Aging, area service providers, the City of Rochester, the Rochester Housing Authority, the Fairport Urban Renewal Agency, Partners Ending Homelessness (PEH), the local Continuum of Care, and local towns and villages to enhance services and develop a more effective system for service coordination.

Monroe County is updating its Comprehensive Plan, known as Plan Forward. The Plan when completed will address big, global concepts like sustainability, social equity, energy supply & conservation, and climate change adaptation in ways that are appropriate and unique to Monroe County, while at the same time addressing local challenges like accessibility, economic development, recreation, food accessibility, and transportation.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Community Development staff works collaboratively with the Department of Human Services, the City of Rochester, local towns and villages, local and state public and private housing agencies, including the Rochester Housing Authority and the Fairport Urban Renewal Agency. Coordination with public and private housing and social services agencies are a priority to enhance services and maximize resources.

Monroe County has re-established The Council of Governments (COG), which is an intergovernmental body made up of the chief elected officers of the County, City of Rochester and every town and village in Monroe County. The goal of this bipartisan assemblage is communication and collaboration to enhance government services for our community.

### **Discussion**

(con't from Actions planned to reduce lead-based paint hazards) The MCDOPH is currently executing a Healthy Neighborhoods Grant. The grants run from April 1, 2022 to March 31, 2027. The focus of the grant is primary prevention for Tobacco Control, Fire Safety, Injury Prevention, Lead prevention, Indoor Air Quality, General Housing Conditions, and Asthma Control. Each year, Outreach workers will perform approximately six hundred (600) initial visits in zip codes 14605, 14608, 14609, 14611 and 14621, which



have well documented public health and housing issues. Additional zip codes may be added during this grant round. A total of 125 follow-up visits are also anticipated. Topics covered will include lead poisoning prevention (deteriorated paint, dust, cleaning, and nutrition), fire safety issues, carbon monoxide, general sanitation issues, code violations, electrical problems, tobacco cessation, general home safety, and controlling asthma triggers. Referrals will be made to MCDOPH programs and other agencies when problems are identified. During this grant round, the HNP grant manager intends to expand referrals made to outside agencies/programs that can provide additional assistance in home environmental issues, especially in relation to asthma and home repair/improvement.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Monroe County leverages HOME funds with other funding secured by its housing partners to develop affordable homeownership and rental housing. Community Housing Development Organizations (CHDO) and other non-profit housing developers apply for and receive funding from

Annual Action Plan  
2023

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state and local resources with leveraged support from the County's housing program, to enhance their applications with a final project that supports the goals from all agencies. Monroe County's investment of HOME funds is consistent with the forms of assistance included in 24 CFR 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Monroe County, through the HOME program, provides conditioned grants up to \$10,000 of down payment assistance and closing cost assistance to income eligible applicants below 70% of Area Median Income (AMI), and a maximum of \$5,000 for income eligible applicants between 71-80% of AMI for First Time homebuyers to reduce the cost of purchasing their first home.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Monroe County will provide the CHDO Home Investment Partnership program funds to acquire property in accordance with 24 CFR Part 92. At the time a FTHB applicant enters into a purchase agreement for an eligible property (the "Property"), they accept the amount, terms, and conditions of Buyer's Agreement. Home buyers will execute a Note and Mortgage with a Declaration of Restrictive Covenant. Language for the Declaration of Restrictive Covenant will be as follows: Title of the PROPERTY is conveyed subject to the following restrictions: The Property was acquired with the assistance of funds from Monroe County Home Investment Partnership Funds provided under 24 CFR Part 92. As a condition of the subsidy, the Property must be the Owner's Principal Residence ("Principal Residence" shall mean that the Owner must reside at the Property for any consecutive nine months in each year of the Affordable Housing Period and it must be his/her principal residence) for ten (10) or fifteen (15) years dependent on the Home Investment from the date of this deed. If the Affordable Housing Period has not expired and the Owner sells, rented, title is transferred voluntarily, or in case of bankruptcy, foreclosure, etc., or if the OWNER otherwise fails to occupy the Property as his/her Principal Residence; The Owner agrees to sell the Property to a low-income family as defined in the Regulations that will use the Property as its Principal Residence for the duration of the ten (10) or fifteen (15) year period. Documentation must be provided to Monroe County verifying the prospective buyer's income eligibility. The price at resale must (1) ensure that the Property will remain affordable to a reasonable range of low-income homebuyers, and (2) provide the Owner a fair return on investment (including the Grantee's investment and any capital improvement). These affordability restrictions and residency requirements shall terminate upon foreclosure or transfer in lieu of foreclosure. The County may use purchase options, rights of first refusal, or other preemptive rights to purchase the housing before foreclosure or deed in lieu of foreclosure to preserve affordability. Nonetheless, these affordability restrictions shall be revived according to the original terms if, during the original Affordable Housing Period, the Owner of record before the foreclosure, or deed in lieu of foreclosure, or any entity that includes the Owner or those

with whom the Owner has or had family or business ties, obtains an ownership interest in the Property.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

This is not applicable. Monroe County does not use HOME funds to refinance debt.

### **Emergency Solutions Grant (ESG)**

1. Include written standards for providing ESG assistance (may include as attachment)

The County, the City of Rochester, the Continuum of Care (CoC) and HSN (a collaboration of more than 60 local homeless services, legal, primary care, mental health, substance abuse, re-entry providers and community stakeholders) have met throughout each program year to jointly plan for ESG. In keeping with past practice of providing the Emergency Shelter Grants (ESG) Program Desk Guide March 2001 to all sub-recipients, the County and City has provided sub-recipients and community providers that coordinate with them the Emergency Solutions Grant Rules and Regulations, and tools available to date including Definition of Homelessness (Criteria for Defining Homeless and Record Keeping Requirements), and Emergency Solutions Grants (ESG) Program Components and Activities. The County and the City provided sub-recipients with information about the new homeless definition and eligibility, documentation and record requirements and HMIS participation. The CoC provides HMIS licenses and training to the County's ESG sub-recipients.

Written standards are attached for Street Outreach, Emergency Shelter, Shelter Operations, Homeless Prevention, and Rapid Rehousing. These programs are eligible for ESG funding.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Coordinated Entry is defined by HUD as a consistent and streamlined process for accessing the resources available in the homeless crisis response system...ensuring that those with the highest need, most vulnerable households in the community are prioritized for services and that the housing and supportive services in the system are used as efficiently and effectively as possible.

The intended target population for Coordinated Entry is all households or person(s) who are experiencing homelessness or at-risk of experiencing homelessness in Rochester and Monroe County and seeking assistance from the local crisis response system, which includes prevention assistance and homeless system services. This includes single adults without children, adults

accompanied by children, families, unaccompanied youth, parenting youth, person(s) fleeing domestic violence, and veterans.

The community has agreed upon the use of a common assessment tool, known as the VI-SPDAT, to help identify the immediate needs of the household and begin directing them to the appropriate permanent housing intervention based on those needs. Interventions include Rapid Re-Housing for those; who have moderate needs and Permanent Supportive Housing, which will be reserved for those with the highest needs. Households scoring low on the assessment are identified as not needing a housing intervention and are likely able to resolve their homelessness without ongoing assistance. The VI-SPDAT score will be used as one of the determinants in the community-wide prioritization model. While it is important to have an efficient and effective process by which households can access the homeless system, it is equally important for households to be quickly exited into the appropriate permanent housing that will best meet their needs and minimize their likelihood of returning to homelessness. The CE program is currently exploring options for a new assessment tool as the VISPDAT is no longer going to be supported by its developer, Org Code.

Prioritization is a critical component of a Coordinated Entry system to appropriately exit households to permanent housing and to ensure those with the greatest needs have timely access to services. CE has developed a prioritization model based on input from community stakeholders to establish a process to effectively identify those with the highest needs and connect them to the appropriate permanent housing more quickly. CE Workgroup meets regularly to determine how households are prioritized and what information will be used to determine the way in which the list is ordered. A by name prioritization list is now in place and all TH, PSH and RRH housing providers are only permitted to accept households that are referred through the Coordinated Entry prioritization process. The work group continues to meet to make sure CE is functioning efficiently and makes revisions to policies and procedures as needed.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Awards for the 2023-24 program year were based upon a 2022 Request for Proposal (RFP) process, which was jointly administered by the County and City. The notice was published by legal notice in The Daily Record and distributed via networks including those of the CoC and HSN and respectively on its established website. Awardees were chosen by a committee of County, County Department of Human Services, City, and CoC administrative board, and a formerly homeless community member. Services under this proposal cycle will run from August 1, 2023 – July 31, 2024.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions

regarding facilities and services funded under ESG.

In compliance with Section 576.405(a) of the Interim Rule, the County has engaged persons who are currently or formerly homeless in their planning process. Formerly homeless persons are active members of the Homeless Services Network and are represented on the CoC Board and the HSN Steering Committee. Programs serving the homeless are also required to have homeless or formerly homeless persons involved in policy setting and decision making processes. Both permanent supportive housing and street outreach programs are utilizing persons with lived experience as peers to provide additional support to participants.

5. Describe performance standards for evaluating ESG.

The County utilizes the Integrated Disbursement and Information System (IDIS) to document program progress and monitor program performance on an ongoing basis. The County requires all ESG sub-recipients to submit data to HMIS as required by HUD. A Consolidated Annual Performance and Evaluation Report (CAPER) is prepared annually by the County. Each ESG funded project uses HMIS to run their CAPER and download it directly into SAGE for the County to produce that report. The CoC will assist the projects as needed to do the submission. The CAPER contains a summary of resources and programmatic accomplishments, the status of actions taken in concert with the CoC to implement the strategies contained in the Consolidated Plan, and evaluation of progress made in addressing identified priority needs and objectives.

Performance Standards are in alignment with the new measures implemented with the HEARTH Act including: reducing the duration of homelessness; reducing recidivism; reducing the number of people who become homeless; increasing employment and income; and stability in permanent housing.





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

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No.	230158
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Committee Assignment	
REC & ED	-L
WAYS & MEANS	

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Gift from the Greater Rochester Disc Golf Club of Disc Golf Baskets for Ellison Park's Disc Golf Course

Honorable Legislators:

I recommend that Your Honorable Body authorize the acceptance of a gift from the Greater Rochester Disc Golf Club ("GRDGC") of 18 Disc Golf Association ("DGA") "Mach 7" disc golf baskets with a retail value of approximately \$8,910 for Ellison Park's Disc Golf Course.

The Monroe County Parks Department was approached by David Copp, current president of the GRDGC, regarding improvements to the existing disc golf course at Ellison Park. Mr. Copp has applied to the DGA's "RePlay Course Growth Program" and has received a tentative award of 18 Mach 7 disc golf baskets, which act as the "holes" on a disc golf course, pending his confirmation to the DGA of the approval of this body to accept his donation of the baskets to the County.

Upon acceptance of this gift, the Parks Department intends to donate the 18 older-model baskets being replaced to the Brockport Central, East Rochester Central, and Churchville-Chili Central school districts (six baskets to each district), for the creation of small instructional courses at schools within the district. All three athletic directors involved have been in discussion with the GRDGC and are interested in accepting these baskets if the GRDGC's application to the DGA is a success and this referral is approved. These baskets are DGA "Mach 3" baskets which were purchased by and donated to the County by the GRDGC in 1989, at an original purchase price of \$5,040 and an estimated current value of \$1,800. The transfer of this county property to the three school districts would be completed as per the requirements of the county's disposal policy.


**The specific legislative action required is to authorize the County Executive, or his designee, to accept a gift from the Greater Rochester Disc Golf Club of 18 "Mach 7" disc golf baskets with a retail value of approximately \$8,910 for Ellison Park's Disc Golf Course.**



This action is a Type II Action pursuant to 6 NYCRR 617.5(c)(31) (“purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”) and is not subject to further review under the State Environmental Quality Review Act.

This gift will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

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Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Acceptance of a Grant from the New York State Department of Health for the Nutrition Programs and Amend Resolution 246 of 2020 to Extend the Term of the Contract for Support of the Special Supplemental Nutrition Program for Women, Infants & Children Program

Honorable Legislators:

I recommend that Your Honorable Body accept a five-year grant from the New York State Department of Health in the amount of \$12,598,000 for the Nutrition Programs, including the Women, Infants & Children (WIC), Enhanced Peer Counselor and Breast Pump Grant components, for the period of October 1, 2023 through September 30, 2028 and amend Resolution 246 of 2020 to extend the term of the contract with Tallavera, LLC, the successor in interest to Reliant Staffing Systems, Inc., D.B.A. Career Start, in connection with the contract, for two (2) additional one-year terms through September 30, 2025, with each additional term in an amount not to exceed \$216,900 annually.

The Nutrition Programs provide: nutrition and health education counseling; supplemental food for low-income infants and children up to age five; supplemental food for low-income pregnant, breastfeeding, and post-partum women; and education, promotion and support for breastfeeding. This funding will be used to support salary, benefits, contracts and other program costs. This will be the forty-third year the County has received this grant. This year's funding represents an increase of \$194,907 from the previous 12-month period.

The contract will continue to provide Nutritionists, Public Health Assistants and Breast Feeding Peer Counselors in order to improve the compliance rates for appointments of existing and new WIC clients, to improve pregnancy and child health outcomes, and to expand and improve WIC outreach.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$12,598,000 grant from, and to execute a contract and any amendments thereto with, New York State Department of Health for the Nutrition Programs, including the Women, Infants & Children, Enhanced Peer Counselor and Breast Pump Grant components, for the period of October 1, 2023 through September 30, 2028.
2. Amend the 2023 operating budget of the Department of Public Health by appropriating the sum of \$2,519,600 into general fund 9300, funds center 5803010000, Maternal/Child Administration.
3. Amend Resolution 246 of 2020, to extend the term of the contract with Tallavera, LLC, the successor in interest to Reliant Staffing Systems, Inc., D.B.A. Career Start, 19 Cambridge Street, Rochester, New York 14607, in connection with the contract, for support of the Special Supplemental Nutrition Program for Women, Infants and Children Program in an amount not to exceed \$216,900 for two (2) additional one-year terms through September 30, 2025, in an amount not to exceed \$216,900 annually.

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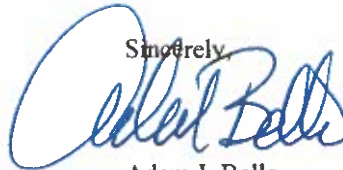
4. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the New York State Department of Health. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Tallavera, LLC, a subsidiary of Aboldco, Inc., the successor in interest to Reliant Staffing Systems, Inc., D.B.A. Career Start, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are Lindsay McCutchen, CEO and Mike Roberts, President and COO.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

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No.	230160
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Committee Assignment	
TRANSPORTATION	-L
WAYS & MEANS	

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with LaBella Associates, D.P.C. for Engineering Services for the Attridge Road Culvert Project in the Town of Riga

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with LaBella Associates, D.P.C. in the amount of \$178,398.80 for engineering services for the Attridge Road Culvert Project in the Town of Riga.

The project involves the rehabilitation or replacement of the Attridge Road culvert over Black Creek Tributary along with highway approach work and stream channel improvements. The current total project estimate is \$875,000. The current schedule is to conduct preliminary engineering and final design during the years 2023-2024 with an anticipated construction start in 2025.

A request for proposals was issued with LaBella Associates, D.P.C. selected as the most qualified to perform these services.

A cost breakdown of the services is as follows:

Design Services	\$ 75,382.07
Special Services	88,259.86
Construction Support Services	<u>14,756.87</u>
Total	\$178,398.80

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with LaBella Associates, D.P.C., 300 State Street, Rochester, New York 14614, in the amount of \$178,398.80 for engineering services for the Attridge Road Culvert Project in the Town of Riga.

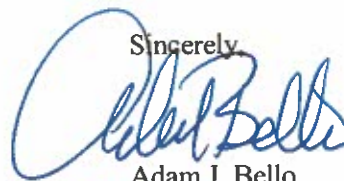
This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 1959 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither LaBella Associates, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Steve Metzger, CEO  
Jeff Roloson, President  
Mike Windrel, COO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

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Committee Assignment	
<b>TRANSPORTATION</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with Barton & Loguidice, D.P.C. for Engineering Services for the Redman Road Bridge Project over Yanty Creek in the Town of Hamlin

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Barton & Loguidice, D.P.C. in the amount of \$237,739.46 for engineering services for the Redman Road Bridge Project over Yanty Creek in the Town of Hamlin.

The project involves replacement of a bridge on Redman Road over Yanty Creek in the Town of Hamlin. Work will include the replacement of the bridge, including abutments and superstructure, wingwalls, bridge rail and approach rail. The current schedule is to conduct preliminary engineering and final design during the years 2023-2024 with an anticipated construction start in 2025. The current total project estimate is approximately \$1,950,000.

A request for proposals was issued with Barton & Loguidice, D.P.C. selected as the most qualified to provide this service.

A cost breakdown of the services is as follows:

Design Services	\$130,492.59
Special Services	71,806.51
Construction Support Services	<u>35,440.36</u>
Total	\$237,739.46

**The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Barton & Loguidice, D.P.C., 11 Centre Park, Suite 203, Rochester, New York 14614, in the amount of \$237,739.46 for engineering services for the Redman Road Bridge Project over Yanty Creek in the Town of Hamlin.**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) (“replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in capital fund 2064 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Barton & Loguidice, D.P.C., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

John F. Brusa, Jr., President  
Matthew J. Schooley, Principal  
Richard A. Straut, Principal

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



*Office of the County Executive*

Monroe County, New York

**Adam J. Bello**  
*County Executive*

<b>OFFICIAL FILE COPY</b>	
No. <u>230162</u>	
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Committee Assignment	
<b>TRANSPORTATION</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2023 Capital Budget and Bond Resolution 443 of 2022 to Provide an Increase in Funding and Authorize a Contract with Stantec Consulting Services, Inc. for Engineering Services for the Phillips Road Project in the Town and Village of Webster

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023 Capital Budget and Bond Resolution 443 of 2022 to provide an increase in funding and authorize a contract with Stantec Consulting Services, Inc. in the amount of \$445,402.28 for engineering services for the Phillips Road Project in the Town and Village of Webster.

The project involves the rehabilitation and/or reconstruction of Phillips Road from NYS Route 104 to Schlegel Road in the Town and Village of Webster. Work will include an improved riding surface, replacement of the road base where necessary, paved shoulders, drainage, gutters and curb, catch basins, edge treatments, signs and pavement markings. The current total project estimate is approximately \$5,800,000. The current schedule is to conduct preliminary engineering and final design during the years 2023-2025 with an anticipated construction start in 2026.

A request for proposals was issued with Stantec Consulting Services, Inc. selected as the most qualified to provide these services.

A cost breakdown of these services is as follows:

Design Services	\$429,357.73
Special Services	<u>16,044.55</u>
Total	\$445,402.28

**The specific legislative actions required are:**

1. Amend the 2023 Capital Budget to increase funding for the Phillips Road Project in the Town and Village of Webster, in the amount of \$25,000, from \$425,000 to \$450,000 for a total project authorization of \$450,000.



2. Amend Bond Resolution 443 of 2022 to increase financing for the Phillips Road Project in the Town and Village of Webster, capital fund 2067, in the amount of \$25,000 from \$425,000 to \$450,000, for a total project authorization of \$450,000.
3. Authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Stantec Consulting Services, Inc., 61 Commercial Street, Suite 100, Rochester, New York 14614, in the amount of \$445,402.28 for engineering services for the Phillips Road Project in the Town and Village of Webster.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) (“replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, will be included in capital fund 2067 once the additional financing authorization herein is approved and in any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Stantec Consulting Services, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Gordon A. Johnston, President, CEO  
Theresa Jang, Executive Vice President, CFO  
Stuart E. Lerner, Executive Vice President, NA COO

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230163</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Division of Criminal Justice Services for the District Attorney's Office for the Non-Fatal Shooting Initiative

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of District Attorney Sandra Doorley.

I recommend that Your Honorable Body accept a grant from the New York State Division of Criminal Justice Services in the amount of \$55,313 for the District Attorney's Office for the Non-Fatal Shooting Initiative for the period of March 1, 2023 through June 30, 2023.

This grant will fund a portion of the costs of one (1) full-time Assistant District Attorney and (1) full-time District Attorney Investigator to partner with the Rochester Police Department ("RPD") to develop a multidisciplinary team in keeping with the Gun-Involved Violence Elimination ("GIVE") initiative to comprehensively investigate non-fatal bullet-to-body shootings.

The goal of this program is to increase the solvability of non-fatal bullet-to-body shooting cases in the City of Rochester by working in tandem with RPD from the onset of each investigation to ensure the timely and appropriate collection and analysis of evidence that may be used in prosecution. This is the first year the County has received this grant.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$55,313 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Criminal Justice Services for the District Attorney's Office for the Non-Fatal Shooting Initiative for the period of March 1, 2023 through June 30, 2023.

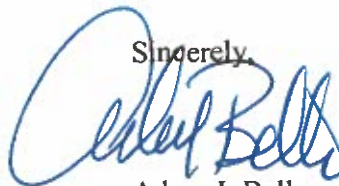
2. Amend the 2023 operating budget of the District Attorney's Office by appropriating the sum of \$55,313 into general fund 9300, funds center 2508010000, Major Felony Bureau.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

This is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to review under the State Environmental Quality Review Act.

This grant is 100% funded by the New York State Division of Criminal Justice Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230164</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>INTRGOV REL</b>	<b>-L</b>
<b>PUBLIC SAFETY</b>	
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the Hilton Parma Fire District for the Storage and Deployment of the Monroe County Hazardous Materials Response Trailer

Honorable Legislators:

I recommend that Your Honorable Body authorize an intermunicipal agreement with the Hilton Parma Fire District for the storage and deployment of the Monroe County Hazardous Materials Response Trailer (Fleet #4183).

The Hazardous Materials Response Trailer contains equipment and resources used to support mass decontamination, highway/cargo truck type incidents, and radiological monitoring in response to a Ginna event, and carries bulk safety and personal protective equipment. The Trailer will respond as needed to certain hazardous materials incidents in the community.

**The specific legislative action required is to authorize** the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the Hilton Parma Fire District for the storage and deployment of the Monroe County Hazardous Materials Response Trailer (Fleet #4183)

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This intermunicipal agreement will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230195</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Approve and Adopt the Updated 2023 Monroe County Hazard Mitigation Plan

Honorable Legislators:

I recommend that Your Honorable Body approve and adopt the updated 2023 Monroe County Hazard Mitigation Plan ("the Updated Plan").

The Disaster Mitigation Act of 2000 requires that all local governments have an approved disaster mitigation plan in place in order to be eligible for Federal Hazard Mitigation Grant Program project funding. Monroe County and the political subdivisions within the County opted to author a multi-jurisdiction plan and have actively participated in the design and writing of the Updated Plan. Federal regulations implementing the Disaster Mitigation Act of 2000 (44 CFR Section 201.6(c)(5)) require that the Updated Plan be formally adopted by each jurisdiction requesting its approval. Therefore, the County Legislature and the local government legislative bodies must approve and adopt the Updated Plan.

The Disaster Mitigation Act of 2000 requires that disaster mitigation plans be revised on a 5-year cycle. The Updated Plan replaces the existing Monroe County Hazard Mitigation Plan previously adopted by the County Legislature on May 9, 2017. The Federal Emergency Management Agency designated the Updated Plan as Approvable Pending Adoption on March 16, 2023.

**The specific legislative actions required are:**

1. Schedule and hold a public hearing on the updated 2023 Monroe County Hazard Mitigation Plan.

2. Approve and adopt the updated 2023 Monroe County Hazard Mitigation Plan.
3. Authorize the County Executive, or his designee, to submit the updated 2023 Monroe County Hazard Mitigation Plan to the New York State Division of Homeland Security and Emergency Services and the Federal Emergency Management Agency.

The Plan will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  

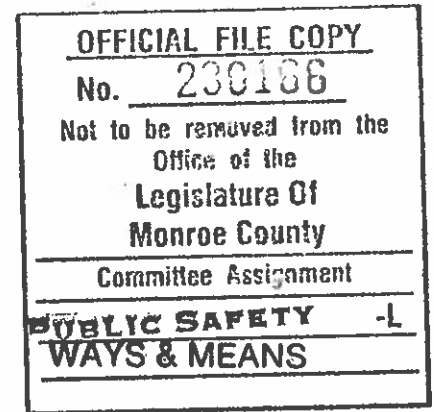

Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive



May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Canal Corporation for the New York State Canal Corporation Marine Patrol Matching Grant Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body accept a grant from the New York State Canal Corporation in the amount of \$39,577 for the New York State Canal Corporation ("NYSCC") Marine Patrol Matching Grant Program for the period of April 1, 2023 through March 31, 2024.

This grant will provide funds for the dedication of extra law enforcement patrols along the Erie Canal and Canal Way Trail in Monroe County. In the past, NYSCC funded New York State Police patrols in that area; however, the New York State Police suspended all dedicated marine patrol in the state. Therefore, NYSCC made the funds available to locally-administered police agencies. This money will be used to fund overtime reimbursement for those deputies assigned to patrol the Erie Canal and Canal Way Trail as well as the gas for the patrol vehicles. This will be the twelfth year the County has received this grant. This year's funding is an increase of \$537 from last year.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$39,577 grant from, and to execute a contract and any amendments thereto with, the New York State Canal Corporation for the New York State Canal Corporation Marine Patrol Matching Grant Program for the period of April 1, 2023 through March 31, 2024.

2. Amend the 2023 operating budget of the Office of the Sheriff by appropriating the sum of \$39,577 into general fund 9300, funds center 3803010000, Police Bureau Administration
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant requires a 25% local match. This match funding is included in the 2023 operating budget of the Sheriff’s Office, general fund 9001, funds center 3803010000, Police Bureau Administration.

This grant is funded by the New York State Canal Corporation. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam Bello  
Monroe County Executive





# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

<b>OFFICIAL FILE COPY</b>
No. <u>230167</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>HUMAN SERVICES -L</b>
<b>WAYS &amp; MEANS</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of Funding from the New York State Office of Children and Family Services for Youth Sports and Education Opportunity Funding

Honorable Legislators:

I recommend that Your Honorable Body accept funding from the New York State Office of Children and Family Services in the amount of \$136,949 for youth sports and education opportunity funding for the period of January 1, 2023 through September 30, 2023.

These funds are intended to provide a variety of sports for a broad range of youth ages 6-17 in under-resourced communities. The Office of Children and Family Services encourages a wide and flexible definition of sports that includes organized activities with movement, physical fitness, and engagement outdoors, such as yoga, hiking, dance, etc. Municipal youth bureaus should give priority consideration to programs that serve youth identifying as Black, indigenous, people of color and/or providers of adaptive sports for youth with physical disabilities that aim to foster the following development outcomes:

- Educational connection and achievement-More youth attending and completing school with increased attainment, including programs that have collegiate placement success
- Physical health and well-being: Increasing physical activity and positive relationships to one's body and physical activity

This is the second year the County has received this funding. This year's funding represents an increase of \$104,224 from last year for continued program enhancements.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept funding in the amount of \$136,949, and to execute a contract and any amendments thereto with, the New York State Office of Children and Family Services for youth sports and education opportunity funding for the period of January 1, 2023 through September 30, 2023.
2. Amend the 2023 operating budget of the Department of Human Services, Youth Bureau by appropriating the sum of \$71,949 into general fund 9001, funds center 5606019300, Positive Youth Development.

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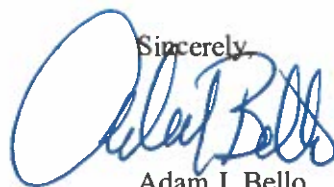
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Partial funding for this grant is included in the 2023 operating budget of the Department of Human Services, Monroe County Youth Bureau, general fund 9001, funds center 5606019300, Positive Youth Development. The appropriated amount will adjust the current funding to that established by the grant.

This grant is 100% funded by New York State Office of Child and Family Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

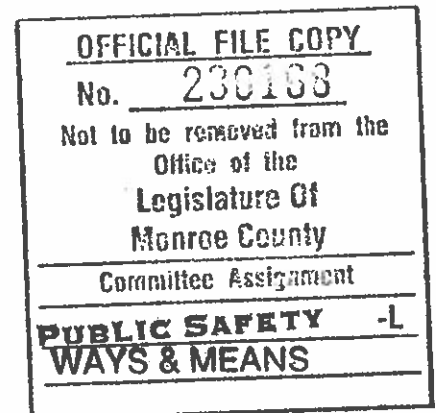


# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 361 of 2022 to Accept Additional Funding from the New York State STOP-DWI Foundation, Inc. for DWI High Visibility Engagement Campaign Enforcement and Amend and Increase the Agreements with Five Municipalities

I recommend that Your Honorable Body amend Resolution 361 of 2022 to accept additional funding from the New York State STOP-DWI Foundation, Inc. in the amount of \$10,000 for DWI High Visibility Engagement Campaign Enforcement for the Department of Public Safety and the Office of the Sheriff and to amend and increase the agreements with the City of Rochester and four towns and villages in Monroe County with local police departments for the period of October 1, 2022 and through September 30, 2023.

The purpose of this grant is to reimburse local law enforcement agencies for overtime incurred during High Visibility Engagement Campaigns. The High Visibility Engagement Campaigns will be concerted efforts among the different police agencies to deploy extra patrols during specified holiday weekends in order to minimize the number of impaired driving crashes. Funding is in the amount of \$7,900 for the Department of Public Safety and in the amount of \$2,100 for the Sheriff's Office. This will be the 12th year the County has received this grant.

**The specific legislative actions required are:**

1. Amend Resolution 361 of 2022 to accept an additional \$10,000 from, and to authorize the County Executive, or his designee, to execute a contract and any amendments thereto with, the New York State STOP-DWI Foundation, Inc. for DWI High Visibility Engagement Campaign Enforcement, bringing the total award to \$51,000 for the period of October 1, 2022 through September 30, 2023.
2. Amend the 2023 operating budget of the Department of Public Safety by appropriating the sum of \$7,900 into general fund 9300, funds center 2405040000, STOP-DWI Enforcement Agency Support.
3. Amend the 2023 operating budget of the Office of the Sheriff by appropriating the sum of \$2,100 into general fund 9300, funds center 3803010000, Police Bureau Administration.

4. Amend Resolution 361 of 2022 to amend and increase the agreements with the governmental entities listed below by the following amounts, for DWI High Visibility Engagement Campaign Enforcement, in the amount of \$7,900 for the period of October 1, 2022 through September 30, 2023:

<u>Governmental Entity</u>	<u>Contract Amount</u>
Brighton	\$2,137
East Rochester	1,607
Gates	1,020
Greece	2,413
Rochester	<u>723</u>
TOTAL	\$7,900

5. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
6. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by New York State STOP-DWI Foundation, Inc. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>	
No.	<u>230109</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Office of Mental Health for the PFC Dwyer Veteran Peer-to-Peer Support Program

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Office of Mental Health in the amount of \$185,000 for the PFC Dwyer Veteran Peer-to-Peer Support Program for the period of April 1, 2023 through March 31, 2024.

The purpose of this grant is to support the design, implementation, and evaluation of peer-to-peer programs for veterans who are experiencing post-traumatic stress symptoms. The goals of the program are to provide outreach and education regarding available peer-to-peer counseling. It should also encourage family, friends, and community connectedness as well as provide access to suicide prevention/intervention measures. This is the ninth year the County has received this grant. This year's funding represents the same amount as last year.

This grant funds a contract with Compeer, Inc., which provides an array of services, including one-on-one peer mentoring, group sessions facilitated by peer mentors, and licensed therapists as consultants; and enhancement of social networking capabilities, virtual meeting spaces, and other technological tools designed to help veterans connect with one another remotely.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept at \$185,000 grant from, and to execute a contract and any amendments thereto with, the New York State Office of Mental Health for the PFC Dwyer Veteran Peer-to-Peer Support Program for the period of April 1, 2023 through March 31, 2024.
2. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.

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3. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to modify or terminate the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this grant is included in the 2023 operating budget of the Veterans Service Agency, general fund 9001, funds center 7401020000, Dwyer Peer to Peer Support.

This grant is 100% funded by the New York State Office of Mental Health. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db



*Office of the County Executive*

Monroe County, New York

**Adam J. Bello**  
*County Executive*

<b>OFFICIAL FILE COPY</b>
No. <u>230170</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorizing the Monroe County Sheriff's Office to Accept the Donation of a Percheron Thoroughbred Cross named "Kallie" from Owners Bruce and Katie Ferguson for the Monroe County Sheriff's Mounted Unit

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize the Monroe County Sheriff's Office to accept the donation of an 18 year old Percheron Thoroughbred Cross named "Kallie" with an estimated value of approximately \$20,000 from owners Bruce and Katie Ferguson.

The horse will be used by the Monroe County Sheriff's Office Mounted Unit. A provision will be included in the acceptance that if the horse is retired from law enforcement service, it will be returned to the owner. Additionally, if the horse should pass away during MCSO use, the horse will be returned to the owner for burial on their land.

**The specific legislative action required is** to authorize the Monroe County Sheriff's Office to accept the donation of an 18 year old Percheron Thoroughbred Cross named "Kallie" with an estimated value of approximately \$20,000 from owners Bruce and Katie Ferguson.

This is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act

This donation will have no impact on the revenues and expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

May 5, 2023

<b>OFFICIAL FILE COPY</b>
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Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>AGENDA/CHARTER-L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Enact a Local Law Amending the Monroe County Purchasing Law to Allow Procurement on the Basis of Best Value

Honorable Legislators:

I recommend that Your Honorable Body enact a local law amending Chapter 25 of the Administrative Code known as the "Monroe County Purchasing Law" to allow for the use of "best value" procurement for the County's purchase contracts.

New York State General Municipal Law Section 103(1) provides that purchase contracts for materials, supplies, equipment, apparatus or services, but excluding contracts necessary for public works, may be awarded on the basis of best value to a responsive and responsible bidder. Section 163 of the State Finance Law defines best value as the basis for awarding contracts "which optimizes quality, cost and efficiency, among responsive and responsible offerers." Under the State Finance Law, such basis should reflect, wherever possible, objective and quantifiable analysis. Best value may also include quantitative factors for offerers, such as small businesses and certified minority or women-owned business enterprises.

The best materials, supplies, equipment, apparatus and services required are not always the lowest cost. In addition to price, the proposed Local Law will allow the County to consider factors such as product and service quality and efficiency, small businesses, certified minority or women-owned business enterprises, certified service-disabled veteran-owned business enterprises, and State-approved green specifications when evaluating responsive and responsible bidders. The proposed Local Law will also permit the County to purchase materials, supplies, equipment, apparatus or services on the basis of best value from contracts let by the Federal Government or another state, political subdivision, or district.

**The specific legislative actions required are:**

1. Schedule and hold a public hearing on the proposed Local Law.
2. Enact a Local Law to amend the Chapter 25 of the Administrative Code known as the "Monroe County Purchasing Law" to allow for the use of "best value" procurement for purchase contracts.

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This is a Type II Action pursuant to 6 NYCRR Section 6217.5(c)(26) (“routine continuing agency administration and management not including new programs or major reordering of priorities that may affect the environment”) and (33) (“adoption of regulations, policies, procedures and local legislative decisions in connection with any action on this list”) and is not subject to further review under the New York State Environmental Quality Review Act.

Enactment of this local law will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro No. \_\_\_\_\_

LOCAL LAW NO. \_\_\_\_\_ OF 2023

**ENACTING A LOCAL LAW AMENDING CHAPTER 25 OF THE MONROE COUNTY ADMINISTRATIVE CODE TO ALLOW PROCUREMENT ON THE BASIS OF BEST VALUE**

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

**Section 1.** Section 25-2(B)(1) of the Monroe County Administrative Code is amended to read as follows:

**(1)** Act to procure for the county the highest quality supplies and services at the least expense or on the basis of best value to the county.

**Section 2.** Section 25-2(E) of the Monroe County Administrative Code is amended to read as follows:

**E.** Award of ~~purchase contracts and~~ public works contracts which result from public bids shall be made, and purchase contracts which result from public bids may be made, to the lowest responsive and responsible bidder in accordance with the requirements of the General Municipal Law. In cases where two or more responsible bidders submit identical bids as to price, and all other terms and conditions are identical, preference may be given to a bidder whose place of business is within Monroe County. Otherwise, award may be made by drawing lots, or by whatever other method is deemed appropriate by the Purchasing Manager, or all bids may be rejected and new bids sought by readvertisement.

**Section 3.** Section 25-2 of the Monroe County Administrative Code is amended to read as follows:

**F.** Award of purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of public works contracts) which result from public bids may also be awarded by the Purchasing Manager to responsive and responsible bidders on the basis of best value.

**G.** Best value procurement shall be subject to the following requirements:

- (1)** The County Purchasing Manager shall determine when best value shall be the basis of an award. The County Purchasing Manager shall document the criteria used to rate proposals and evaluation results, or if not practicable, such other justification which demonstrates how best value was achieved for the County.
- (2)** Whenever practicable, the evaluation of best value shall be based upon objective and quantifiable factors which optimize quality, cost, and efficiency, but shall not be based solely on cost, in accordance with New York State Finance Law § 163.
- (3)** The evaluation criteria and process for awarding procurements based upon best value shall be identified in the County's procurement policy.

- (4) The County's solicitation documents shall prescribe the minimum specifications or requirements that must be met in order for bidders and offerors to be considered responsive, and describe the general manner in which the evaluation and selection shall be conducted.
- (5) In accordance with Article 8 of the Labor Law, best value may not be used for purchase contracts necessary for the completion of public works contracts.

**FH.** In the absence of public bidding requirements, all purchase contracts and public works contracts shall, wherever feasible and cost effective, be based on at least three competitive quotations and shall be awarded to the lowest responsive and responsible bidder. The Purchasing Manager may solicit quotations by such method or methods, including direct mail and telephone, as he/she shall deem suitable.

**GI.** In the case of a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants of the county require immediate action which cannot await competitive bidding, purchase contracts or public works contracts may be let without such competitive bidding upon certification by the county official requesting the emergency purchase or public work contract using procedures promulgated by the Purchasing Manager and approved by the County Attorney.

**HJ.** In accordance with the General Municipal Law, the Purchasing Manager may enter into a purchase contract with a single supplier without carrying out public bidding procedures if the supplier receives designation as a sole source vendor under procedures promulgated by the Purchasing Manager and approved by the County Attorney.

**IK.** In accordance with § 408-a of the County Law, the Purchasing Manager is authorized to include a provision in any county contract which permits purchases under such contract by any political subdivision, fire company or district located in whole or in part in Monroe County; provided, however, that the political subdivision, fire company or district accepts sole responsibility for any payment to the vendor.

**Section 4.** Section 25-5 of the Monroe County Administrative Code is amended to read as follows:

**§ 25-5 Definitions; applicability.**

**A.** As used in this chapter, the following terms shall have the meanings indicated:

**BEST VALUE**

Means the basis for awarding contracts for materials, supplies, equipment, apparatus, or services, except public works under Article 8 of the New York Labor Law, to the offerer which optimizes quality, cost, and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify quantitative factors to be used for awarding purchase contracts and service, including but not limited to: small businesses; certified minority- or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the Executive Law; a minority- or women-owned business enterprise certified by Monroe County in accordance with Section 26-5 of the Monroe County Code; certified service-disabled veteran-owned business

enterprises as defined in subdivision one of section forty of the Veterans' Services Law; and/or or green procurement specifications approved by New York State.

**PUBLIC WORK CONTRACT**

Encompasses a contract for ~~services, labor or construction~~ public works under Article 8 of the New York Labor Law.

**PURCHASE CONTRACT**

Pertains to purchases of materials, supplies, equipment or apparatus and ~~related~~ services, except any contract necessary for the completion of public works pursuant to Article 8 of the New York Labor Law.

**Section 5.** If any clause, sentence, paragraph, section or article of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such determination shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or article thereof directly involved in the proceeding in which such adjudication shall have been rendered.

**Section 6.** This local law shall take effect upon filing with the Secretary of State pursuant to Section 27 of the New York Municipal Home Rule Law and the Monroe County Charter.

\_\_\_\_\_ Committee; \_\_\_\_\_ – CV: \_\_\_\_\_

\_\_\_\_\_ Committee; \_\_\_\_\_ – CV: \_\_\_\_\_

File No. 23-\_\_\_\_.LL

ADOPTION: Date: \_\_\_\_\_

Vote: \_\_\_\_\_

**ACTION BY THE COUNTY EXECUTIVE**

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

EFFECTIVE DATE OF LOCAL LAW: \_\_\_\_\_



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230172</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS</b> -L

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with Brown & Brown of New York, Inc. to Act as Insurance Broker of Record for the County of Monroe

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Brown & Brown of New York, Inc. for the purpose of serving as the County's Insurance Broker of Record in connection with the administration of the County's insurance and self-insurance program, at a fixed rate of \$58,500, for the period of October 1, 2023 through September 30, 2024, with the County's option to renew the contract for two (2) additional one-year terms at the rate of \$58,500 per year.

Monroe County has a self-insured retention for general liability claims of \$2,000,000. The County has traditionally contracted with an outside entity to act as its Broker of Record to procure policies of insurance for excess general liability, real and personal property, aviation, worker's compensation, cyber, boiler and machinery and other coverages, and to assist the County in the administration of its self-insurance program.

A Request for Qualifications was issued for the provision of these services and Brown & Brown of New York, Inc. was selected as the most qualified to provide the services.

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Brown & Brown of New York, Inc., 45 East Avenue, Rochester, New York 14604, to serve as the County's Insurance Broker of Record in connection with the administration of the County's insurance and self-insurance program, at a fixed rate of \$58,500 for the period of October 1, 2023 through September 30, 2024, with the County's option to renew the contract for two (2) additional one-year terms at the rate of \$58,500 per year.


This is a Type II Action pursuant to 6 NYCRR Section 6217.5(c)(26) (“routine continuing agency administration and management not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the New York State Environmental Quality Review Act.

Funding for this contract is included in the 2023 Monroe County budget, internal service fund 9020, funds center 1275010000, Liability Insurance. No additional net County support is required in the current Monroe County budget.

The records in the office of the Monroe County Treasury have indicated that neither Brown & Brown of NY, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Donald McGowan, President  
Nicholas Dereszynski, Executive Vice President  
Andrew Meloni, Executive Vice President  
John Moccia, Executive Vice President  
Brian Miles, Executive Vice President  
Paul Rogers, Executive Vice President  
Rob Duhoski, Executive Vice President  
Takek Eldaher, Executive Vice President  
Mark Grisanti, Vice President  
John Bouchard, Vice President  
Rebecca Maxwell, Vice President  
James Lanni, Vice President  
R. Andrew Watts, Vice President  
Jeff Wittig, Vice President  
Robert W. Lloyd, Vice President/Secretary  
Anthony Robinson, Vice President/Assistant Secretary  
Timothy Wiley, Treasurer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
County Executive

May 5, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230173</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>WAYS &amp; MEANS</b>	<b>-L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
39 W. Main Street  
Rochester, New York 14614

**Subject:** Appropriate Fund Balance to Establish a Research Strategy and Development Team within the Department of Finance and Authorize the Creation of Ten New Positions

Honorable Legislators:

I recommend that Your Honorable Body appropriate fund balance in the amount of \$745,086 to establish a Research Strategy and Development team within the Department of Finance and authorize the creation of ten (10) new positions.

The Research Strategy and Development team is being established to assess the impact of County investments throughout our community to help inform policy and future investment decisions. The County is uniquely positioned to analyze data collected by local departments such as the Department of Public Health, Human Services, Public Safety and the Office of Mental Health.

The team will serve a critical community need by assembling and organizing relevant data from County sources, funded providers, and community fieldwork. Information will be evaluated using mixed research methods (quantitative and qualitative) to identify trends and determine the effectiveness of programs.

While primarily staffed within the Department of Finance, several critical systems and data positons will reside, organizationally, within other departments for systems security and compliance purposes.

**The specific legislative actions required are:**

1. Amend the 2023 operating budget by appropriating unassigned fund balance in the amount of \$584,390 into the Department of Finance, general fund 9001, funds center 1202010000 Research Strategy and Development.
2. Amend the 2023 operating budget by appropriating unassigned fund balance in the amount of \$60,780 into the Department of Information Services, internal services fund 9020, funds center 1901010000 I/S Administration.
3. Amend the 2023 operating budget by appropriating unassigned fund balance in the amount of \$49,532 into the Department of Human Services, Office of Mental Health general fund 9001, funds center 5701010000 Mental Health Administration.

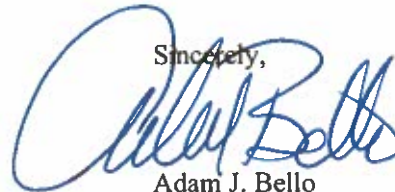
4. Amend the 2023 operating budget by appropriating unassigned fund balance in the amount of \$50,384 into the Department of Public Health, general fund 9001, funds center 5801120000 Opioid & Addiction Services Task Force.
5. Authorize the creation of ten new positions as follows:
  - a. Department of Finance:
    - i. One (1) Research Strategy & Development Director, Group 22;
    - ii. One (1) Research Strategy & Development Assistant Director, Group 21;
    - iii. One (1) Research Coordinator, Group 20;
    - iv. Two (2) Research Specialist, Group 18;
    - v. One (1) Office Manager, Group 13;
  - b. Department of Information Services: One (1) Program Analyst, Group 17;
  - c. Department of Public Health: One (1) Research & Data Analysis Coordinator, Group 13;
  - d. Office of Mental Health: One (1) Research & Data Analysis Coordinator, Group 13;
  - e. Human Services: One (1) Research and Data Analysis Coordinator, Group 13.
6. Authorize the County Executive, or his designee, to submit applications for, and accept, grants from community foundations interested in providing financial support for the Research Strategy and Development team.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Establishment of the Research Strategy and Development team will require \$745,086 of net County support for which the appropriation of fund balance is requested.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

May 5, 2023

<b>OFFICIAL FILE COPY</b>	
No. <u>230174</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>REC &amp; ED</b>	-L
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Contracts with Vendors for 2023 Community Festival Support and Revise the Definition of Mid-Sized Arts Organizations in the 2023 Monroe County Budget

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with the agencies listed in Attachment A in a total amount not to exceed \$140,000 for 2023 Community Festivals for the period of January 1, 2023 through December 31, 2023 and amend the definition of Mid-Sized Arts Support to include cultural organizations with annual budgets between \$50,000 and \$4,000,000.

This is the first year Monroe County has offered Community Festival Support, as outlined in the 2023 Monroe County Budget. In total, twenty-four (24) festivals will be funded at an amount not to exceed \$296,300, of which three (3) festivals were selected to receive support exceeding \$20,000.

The festivals were selected through a competitive application process. Festivals were required to apply for funding under one or more of the following four (4) categories pursuant to County Law § 224: (1) Events or festivals related to armistice, memorial, or other recognized national patriotic observance; (2) Events or festivals that commemorate historical events of county-wide interest and concern; (3) Events or festivals that provide for the maintenance and operation of a professional symphony or philharmonic orchestra, musical festival, or vocal, dance, drama, or performing arts troupe, group, or activity of any kind or nature; and/or (4) Events or festivals that publicize the advantages of the county. Additional requirements were also established related to event date, location, size, and cost.

Additionally, the definition of Mid-Sized Arts Support will be expanded to include cultural organizations with annual budgets between \$50,000 and \$4,000,000. The current definition only supports organizations with budgets of \$100,000 to \$1,500,000. Expanding this definition will create opportunities that are more equitable and expand eligibility for arts and cultural funding. Applications for mid-sized arts support is expected to launch in summer of 2023.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with each approved agency as listed in Attachment A for community festival support in a total amount not to exceed \$140,000 for the period of January 1, 2023 through December 31, 2023.
2. Amend the 2023 Monroe County Budget to expand the definition of Mid-Sized Arts Support from contributions for arts and cultural organizations with annual budgets between \$100,000 and \$1.5 million to contributions for arts and cultural organizations with annual budgets between \$50,000 and \$4 million.

110 County Office Building • 39 West Main Street • Rochester, New York 14614

(585) 753-1000 • fax: (585) 753-1014 • [www.monroecounty.gov](http://www.monroecounty.gov) • e-mail: [countyexecutive@monroecounty.gov](mailto:countyexecutive@monroecounty.gov)

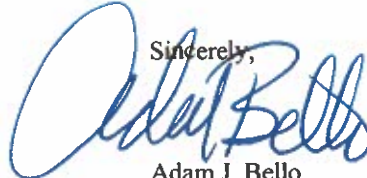
This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(21) ("minor temporary uses of land having negligible or no permanent impact on the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2023 operating budget of the Monroe County Cultural and Educational Services, general fund 9001, funds center 8902010000, Authorized Agencies. No additional net County support is required in the current Monroe County budget.

Each of these agencies has been reviewed for not-for-profit or corporate status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db

Attachment A:

Community Festival Support – Organizations and Festivals to receive MORE THAN \$20,000

Rochester Fringe Festival	2023 Rochester Fringe Festival	\$30,000
Rochester International Jazz Festival, LLC	Rochester International Jazz Festival	\$75,000
19th Ward Community Association	2023 Rochester Juneteenth Festival	\$35,000
		\$140,000



*Office of the County Executive*

Monroe County, New York

Adam J. Bello  
County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230175</u>
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Committee Assignment
<b>WAYS &amp; MEANS -L</b>
<b>ENV. &amp; PUB. WORKS</b>

May 5, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Commit Unassigned Fund Balance for the Specific Purpose of Funding Town Incentives to Install Sidewalks on County Roads

Honorable Legislators:

I recommend that Your Honorable Body commit general fund unassigned fund balance in the amount of \$10,000,000 for the specific purpose of funding town incentives to install sidewalks on County roads.

As the Department of Transportation identifies County road projects appropriate for sidewalk installation, the cost of the installation will be incorporated into the overall cost of the capital project. An intermunicipal agreement will be offered to the Town that includes a partial County subsidy to offset the sidewalk's cost as an incentive to gain the Town's participation.

**The specific legislative action required is to commit general fund unassigned fund balance in the amount of \$10,000,000 for the specific purpose of funding town incentives to install sidewalks on County roads.**

This legislative action is a Type II action pursuant to 6 NYCRR §617.5(c)(27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to review under the State Environmental Quality Review Act.

The commitment of fund balance will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

AJB/db



# Office of the County Executive Monroe County Legislature

May 8, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
39 W. Main Street  
Rochester, New York 14614

OFFICIAL FILE COPY	
No.	230176
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>PUBLIC SAFETY</b>	-L
<b>WAYS &amp; MEANS</b>	

**Subject: Amend the 2023 Operating Budget of the Office of the Sheriff to Provide Adequate Staffing for the Police Bureau and Establish the Regional Investigative Operations Center by Appropriating Unassigned Fund Balance, Amend the 2023 Capital Budget to Increase Funding for the Project Entitled "Sheriff's Vehicle Replacement," Authorize the Creation of Forty-Three Sworn and Civilian Positions, and Authorize an Interfund Transfer**

Honorable Legislators:

This referral is being submitted by County Executive Adam J Bello, Sheriff Todd K. Baxter, and Monroe County Legislators.

We recommend that Your Honorable Body amend the 2023 operating budget of the Office of the Sheriff to provide adequate staffing for the Police Bureau and establish the Regional Investigative Operations Center (RIOC) by appropriating unassigned fund balance in the amount of \$7,291,000, amend the 2023 capital budget to increase funding for the project entitled "Sheriff's Vehicle Replacement" in the amount of \$1,021,000, authorize the creation of forty-one (41) sworn and two (2) civilian positions within the Office of the Sheriff, and authorize an interfund transfer in the amount of \$1,021,000.

Sheriff Patrol across Monroe County is currently staffed at minimum levels and there is no flexibility for leave, training or proactive details. Specifically, the number of patrol deputies per capita averages 1 per 3,615 residents. This is well below the national average of 2.3 per 1,000 residents. This referral will increase the amount of patrol to improve coverage and safety across Monroe County. The additional deputies will staff the 3 Zones and address increased demand from 10:00 AM to 2:00 AM as well as fully staffing the Traffic Enforcement Unit and Community Engagement Unit.

Multijurisdictional crime patterns and domestic violent extremists are a rapidly growing threat to our community. Consistent with Governor Hochul's Executive Order 18, the Office of the Sheriff is seeking to create a RIOC to provide a formal structure for coordinating interagency law enforcement and other public safety resources to address a wide range of multijurisdictional crime patterns, such as smash-and-grab burglaries, catalytic converter thefts, child abductions, and violent extremist threats.

Under a formal structure, RIOC staff will coordinate law enforcement involvement in the Rochester Threat Advisory Committee (ROCTAC), provide a liaison to state and federal agencies on targeted violence prevention cases, and receive actionable intelligence from the Monroe Crime Analysis Center and the New York State Intelligence Center. Further, the RIOC will take an all-hazards approach, meaning regardless of the type of threat to the community, RIOC staff will assist the Office of Emergency Management with information collection, situational assessment, and strategy recommendations for engaged fire, EMS, and law enforcement agencies.

This referral will allow the Sheriff's Office to meet the demands of 21<sup>st</sup> century policing.

**The specific legislative actions required are:**

1. Amend the 2023 operating budget of the Office of the Sheriff to establish the Regional Investigative Operations Center by appropriating unassigned fund balance in the amount of \$7,291,000 into general fund 9001, funds centers:
  - a. 3803010000, Police Bureau Administration, in the amount of \$1,982,442;
  - b. 3803020000, Road Patrol Zone A, in the amount of \$776,300;
  - c. 3803030000, Road Patrol Zone B, in the amount of \$776,300;
  - d. 3803040000, Road Patrol Zone C, in the amount of \$776,300;
  - e. 3803050100, Criminal Investigations, in the amount of \$1,091,595;
  - f. 3803140000, Airport Security, in the amount of \$521,183;
  - g. 3806030000, Fleet Maintenance, in the amount of \$1,145,000;
  - h. 3806060000, Quartermaster, in the amount of \$221,880.
2. Authorize the creation of forty-three sworn and civilian positions within the Office of the Sheriff, as follows:
  - a. (32) Deputy Sheriff Road Patrol, Group 70;
  - b. (2) Deputy Sheriff Investigator, Group 72;
  - c. (2) Deputy Sheriff Road Patrol Sergeant, Group 73;
  - d. (2) Deputy Sheriff Investigator Sergeant, Group 73;
  - e. (3) Deputy Sheriff Road Patrol Lieutenant, Group 78;
  - f. (1) Office Clerk 2, Group 7;
  - g. (1) Drone Technician/Pilot, Group 13.
3. Amend the 2023 capital budget to increase funding for the project entitled "Sheriff's Vehicle Replacement" in the amount of \$1,021,000, from \$1,599,026 to \$2,620,026.
4. Authorize an interfund transfer in the amount of \$1,021,000 from the Office of the Sheriff, general fund 9001, funds center 3806030000, Fleet Maintenance to capital fund 1855, Sheriff's Vehicle Replacement.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This budget amendment to provide adequate staffing for the Police Bureau and establish the Regional Investigative Operations Center will require additional net County support for which the appropriation of fund balance is requested.

We recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



Sabrina LaMar  
Monroe County Legislature  
President



Steve Brew  
Monroe County Legislature  
Majority Leader



Yversha Roman  
Monroe County Legislature  
Minority Leader



Blake Keller  
Monroe County Legislator  
District 1



Jackie Smith  
Monroe County Legislator  
District 2



Tracy DiFlorio  
Monroe County Legislator  
District 3



Frank X. Allkofer  
Monroe County Legislator  
District 4



Richard B. Milne  
Monroe County Legislator  
District 5



Sean McCabe  
Monroe County Legislator  
District 6



Kirk Morris  
Monroe County Legislator  
District 7



Mark Johns  
Monroe County Legislator  
District 8



Paul Dondorfer  
Monroe County Legislator  
District 9



Howard Maffucci  
Monroe County Legislator  
District 10



Sean M. Delehanty  
Monroe County Legislator  
District 11



Michael Yudelson  
Monroe County Legislator  
District 13



George J. Hebert  
Monroe County Legislator  
District 15



Dave Long  
Monroe County Legislator  
District 16



John B. Baynes  
Monroe County Legislator  
District 18



Kathleen Taylor  
Monroe County Legislator  
District 19



Robert J. Colby  
Monroe County Legislator  
District 20



Mercedes Vazquez Simmons  
Monroe County Legislator  
District 22





# Office of the County Executive Monroe County Legislature

May 8, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

OFFICIAL FILE COPY
No. <u>230177</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

**Subject: Authorize Grant Contracts and Appropriation Transfers Pursuant the American Rescue Plan Act (ARPA)**

Honorable Legislators:

We recommend that Your Honorable Body authorize grant contracts with the agencies listed in Attachment A in a total amount not to exceed \$6,205,421 pursuant to the American Rescue Plan Act ("ARPA") for terms to commence on or after May 1, 2023 and terminate on or before December 31, 2026, and to authorize appropriation transfers.

The American Rescue Plan Act of 2021 was signed into law on March 11, 2021. ARPA allocated \$1.9 trillion in emergency relief and recovery, of which \$350 billion was designated to support state, local, territorial, and Tribal governments. Monroe County is the recipient of \$144,080,127 in State and Local Fiscal Recovery Funds through ARPA. As part of its ARPA response, Monroe County designated a portion of its funds to support entities that provide fire protection services and/or certified ambulance and advanced life support first response services in Monroe County.

On December 16, 2022, Monroe County issued a Request for Proposals for entities that provide fire protection services and/or certified ambulance and advanced life support in Monroe County. Respondents were invited to submit grant proposals that complied with ARPA requirements, which included but were not limited to: improving the efficacy of public health and economic programs through tools like program evaluation, data, and outreach; restoring pre-pandemic employment in the public sectors; and COVID-19 mitigation and prevention. 25 proposals were submitted for consideration and 13 applications were selected.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to execute grant contracts, and any amendments thereto, with the agencies listed in Attachment A in a total amount not to exceed \$6,205,421 for terms to commence on or after May 1, 2023 and terminate on or before December 31, 2026.
2. Authorize an appropriation transfer in the amount of \$4,000,000 from the Monroe County Legislature, general fund 9301, funds center 1001030000, Local Recovery Fund to the Department of Finance, general fund 9301, funds center 1403930103 ARPA-Public Safety.

3. Authorize an appropriation transfer in the amount of \$2,205,421 from the Department of Public Health, general fund 9001, funds center 5801090100 Pandemic Response to the Department of Finance, general fund 9301, funds center 1403930103 ARPA-Public Safety.
4. Authorize the County Executive to appropriate any subsequent years of these funds, any returned contractor funds, or any deferred revenue, in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
5. Should funding of these programs be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program(s) and where applicable, to terminate or abolish some or all positions funded under such program(s). Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

The grant contracts are Type II Actions pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and (31) (“purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these grant contracts is included in fund 9301, funds center 2408020100 once the appropriation transfers are authorized. No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit corporate status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

We recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



Sabrina LaMar  
Monroe County Legislature  
President



Steve Brew  
Monroe County Legislature  
Majority Leader



Howard Maffucci  
Monroe County Legislature  
District 10



Blake Keller  
Monroe County Legislator  
District 1



Jackie Smith  
Monroe County Legislator  
District 2



Tracy DiFlorio  
Monroe County Legislator  
District 3



Frank X. Allkofer  
Monroe County Legislator  
District 4



Richard B. Milne  
Monroe County Legislator  
District 5



Sean McCabe  
Monroe County Legislator  
District 6



Kirk Morris  
Monroe County Legislator  
District 7



Mark Johns  
Monroe County Legislator  
District 8



Paul Dondorfer  
Monroe County Legislator  
District 9



Sean M. Delehanty  
Monroe County Legislator  
District 11



Michael Yudelson  
Monroe County Legislator  
District 13



Susan Hughes-Smith  
Monroe County Legislator  
District 14



George J. Hebert  
Monroe County Legislator  
District 15



Dave Long  
Monroe County Legislator  
District 16



Maria Vecchio  
Monroe County Legislator  
District 17



John B. Baynes  
Monroe County Legislator  
District 18



Kathleen Taylor  
Monroe County Legislator  
District 19



Robert J. Colby  
Monroe County Legislator  
District 120



Rachel Barnhart  
Monroe County Legislator  
District 21



Mercedes Vazquez Simmons  
Monroe County Legislator  
District 21



Linda Hasman  
Monroe County Legislator  
District 23

Company Name	Project Name	Brief Description	Maximum Award Amount
Pittsford Volunteer Ambulance, Inc.	Emergency Medical Services (EMS) Workforce Training and Diversification	Coordinate efforts across the County to recruit, educate and support the development of skilled EMS clinicians. Phased approach to training emphasizes diversification of the EMS workforce through recruiting, educational support, and career pathway development.	\$ 4,246,948.50
Gates Volunteer Ambulance Service, Inc.	Ambulance Upgrade - A Critical Need	Gates Ambulance is seeking to replace an aging ambulance (2014 Ford Marque Ambulance) with a new model that can do more to meet the needs of the EMS System and residents.	\$ 228,000.00
Irondequoit Ambulance, Inc.	Air and Surface Decontamination	Irondequoit Ambulance proposes to provide air and surface disinfection devices to existing and on-order ambulance fleet.	\$ 26,000.00
The Penfield Volunteer Emergency Ambulance Service Inc.	Penfield Ambulance Acquisition of an outfitted Advanced Life Support (ALS) Capable Transporting Ambulance	Penfield Ambulance is looking for funding to purchase an additional ambulance that is fully outfitted with new state of the art equipment that can serve the population and neighboring populations (through Mutual Aid) through 911 emergency calls.	\$ 347,065.97
Irondequoit Ambulance, Inc.	Ambulance Replacement	Irondequoit Ambulance is looking for funding to purchase an ambulance that matches their current fleet. Their ambulances are smaller modular ambulances that fit the needs of the residents and crews well.	\$ 210,000.00
CHS Mobile Integrated Health Care, Inc.	CHS Equipment Improvement Project	CHS has an urgent need to replace aged equipment that is past its serviceable life. This request is necessary to provide safe transport of patients, reduce the potential for employee injury, and meet the needs of the increasingly obese patient population.	\$ 283,391.68
Honeoye Falls-Mendon Volunteer Ambulance, Inc.	Mitigating the Covid-19 Past and Preparing HFMAVA for the Future	Purchase of two Stryker Powerload Systems to upgrade their capacity to attend to patients of increased body weight and elderly and low-income patients with mobility deficits. Also purchase four laptop computers and four pagers to upgrade their system to address patient needs as quickly as possible and to prepare high quality patient records as efficiently as possible.	\$ 83,891.20
Ridge Road Fire District	Ridge Road Fire District Emergency Communications and PPE	Ridge Road Fire District is seeking funds to enhance and improve their fire district's ability to combat public health emergencies through the purchase of emergency response communications equipment and Personnel Protective Equipment (PPE).	\$ 152,394.04
Gates Fire District	Gates Fire District - Dispatch Center Update	The Gates Fire District Dispatch Center Update entails upgrading the analog dispatch radio consoles to digital technology. This is necessary to maintain the same dispatch radio technology that the Emergency Communications Department (ECD-911) and Monroe County Radio Center has recently implemented throughout the City of Rochester and Monroe County.	\$ 407,926.21
Ridge Road Fire District	Ridge Road Fire District Community Outreach and Risk Reduction	Ridge Road Fire District is seeking funds to combat public health emergencies by expanding its community outreach and community risk reduction programs. These programs will target at-risk populations, including those living in congregate living facilities such as elder care, assisted living, and nursing homes.	\$ 88,236.00
Brighton Fire District	Emergency Cardiac Care	As a result of the current climate and geography, the fire department responds to most EMS calls prior to an ambulance. Many of these calls have some component of a cardiac emergency. The Brighton Fire District is facing the challenge of needing to replace the fleet of their 14 AED's as they are reaching the end of their useful life.	\$ 88,785.00
Lake Shore Fire District	Lake Shore Fire District IT Support for Community Engagement	Lake Shore Fire District is seeking funding to improve its internet infrastructure, replace staff computers, and work with IT services to improve website and internet presence.	\$ 21,882.00
Fire Department of the Village of Fairport	Radio Communication Infrastructure Improvements	Fairport Fire would like to increase situational awareness through the purchase of digital voice pagers. They will also update radio communications equipment at their firehouses.	\$ 20,900.00