



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairperson

Monroe County Planning Board Meeting Minutes October 28, 2021

A meeting of the Monroe County Planning Board was held on October 28, 2021, at 3:30 pm via Zoom.

(Governor Hochul signed into Law, on Sept. 2, 2021, Chapter 417 of the Laws of 2021, authorizing public bodies to meet remotely. Therefore, meetings will be held via Zoom once again until further notice.)

Members Present: William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Robert Franklin, Director, Finance; Mike Garland, Director, DES; Richard Tantalò, Director, Public Safety; George Hebert, Co. Legislator; Andrew Hollister, Citizen Member; Orlando Rivera, Citizen Member; Sam Trapani, Citizen Member

Alternates Present: Laura Smith, Co. Law Dept. (for Amy Grower, Chief of Staff)
Don Crumb, Co. Law Dept. (for Jeff McCann, Deputy Co. Exec.)
Bill Daly (DES), Josette Mangieri (Finance)

Planning Staff Present: Rochelle Bell, Kim Hudson

Others Present: Thomas Frys and Scott Leathersich (MCDOT); Deputy Chief Michael Fowler and Jennifer Curley (MCSO); Katharine Hiltunen (DPH); Yasmin Guevara (Solid Waste Administrator-DES), Michelle Cheaib and Mike Perotto (UB Law School)

Bill Santos called the meeting to order at 3:35 pm.

George Hebert made a motion to approve the July 29, 2021 meeting minutes. Bob Franklin seconded the motion. After a roll call vote was taken, the minutes were approved with eight (8) yays and three (3) abstentions.

ANNOUNCEMENTS & COMMUNICATIONS

Rochelle shared with the board members what the County and our department are doing for ARPA (American Rescue Plan Act) and the Comprehensive Plan outreach. The

County was awarded funding from the Federal government, in the amount of \$144 M, as a part of the American Rescue Plan Act (ARPA). The link to the website will be sent to Planning Board members.

ACTION ITEMS

The following projects were submitted for consideration by the Board:

a) Amend the 2022-2027 Capital Improvement Program to Advance the Sheriff's Incident Command Post Vehicle Project from 2023 to 2022

Jennifer Curley, with MCSO, appeared before the County Planning Board to talk about the above project; Deputy Chief Michael Fowler was present to answer any questions board members may have. According to Ms. Curley, the Monroe County Sheriff's Office wants to move this project forward due to concerns with delays in production as a result of COVID and its' long term economic effects. Ms. Curley provided a power point presentation which cited examples of critical incidents where MCSO did not have the necessary and adequate technology or equipment that would be provided with the new incident command vehicle.

A question was asked by a board member, as to the cost of the command vehicle. Deputy Chief Fowler did not know the exact cost because of how the process will work in obtaining the vehicle. D.C. Fowler stated that they did not want to let the vendor know how much MCSO had to spend. Once the vendor is selected, they will ask what the cost is and go from there.

D.C. Fowler reiterated that there are currently 18 month production and shipping delays which is why they are asking that this project be advanced.

George Hebert made a motion to recommend an amendment to the 2022-2027 Capital Improvement Program to advance the Sheriff's Incident Command Post Vehicle project from 2023 to 2022, in the amount of \$750,000. Orlando Rivera seconded the motion which passed unanimously.

b) Amend the 2022-2027 Capital Improvement Program to Add a Project Entitled "Public Health Communicable Disease Data/Management System Replacement and Implementation Support Services for Electronic Medical Record System"

Kathy Hiltunen, from the Dept. of Public Health, was present to talk about the Electronic Health Record (EHR) software and answer questions board members may have. Ms.

Hiltunen provided a document giving background information on the new system as well as points of improved functionality the new software will provide. Ms. Hiltunen stated that the current EHR lacks functions, is out of date, and the software provider does not maintain the software any longer.

There was some discussion with board members regarding cost, functionality, and maintenance of the new software. The actual cost isn't known yet until it goes out for bid and a vendor is selected. The vendor will maintain the software and provide training, although our IT department will help, and, one question answered was that the software can be used to bill the state. There will be some software customization as it relates to reporting that is gathered on patients. Also, this software is basically for clinical department functions so SNAP and housing are two functions that won't be included. It is hoped that as new programs come up, they'll be brought in.

Mike Wiedemer inquired as to who was involved in coming up with the cost of \$1M. Ms. Hiltunen stated that about three years ago, the department had vendors come in to give presentations; that's where the cost came from.

Answers supplied after the meeting:

- Formal EHR timeline: attached
- Regarding network versus cloud: - depends on vendor and County IS Department preferences.
- What was the basis for cost estimate? Many previous vendor's estimates.
- What departments were not included? We reached out to all DPH and DHS Divisions, the ones that are a part of this EHR project are the ones that expressed interest. This is an Electronic Health Record system. Monroe Community Hospital already has their own system.
- Did the cost include maintenance fees? TBD, possibly just the first year; future years will be budgeted in DPH operating budget
- What does IS need to do? Project Manager to oversee the entire project, including: assistance in writing the RFP; guidance with selection of a vendor; and, assistance during implementation.

Mike Wiedemer made a motion to recommend an amendment to the 2022-2027 Capital Improvement Program to add a project entitled "Public Health Communicable Disease Data/Management System Replacement and Implementation Support Services for Electronic Medical Record System", in the amount of \$1,000,000. George Hebert seconded the motion which passed unanimously.

c) Amend the 2022-2027 Capital Improvement Program to Increase Funding for the “MCRC & RRF Facilities Improvements” Project

Mike Garland, Director of DES, introduced Yasmin Guevara, Solid Waste Administrator. Ms. Guevara is relatively new to DES, having recently come from working at DEC. Ms. Guevara gave a slide presentation which included some background on the MC Recycling Center and the MC Resource Recovery Facility. It also provided what the needs are of both facilities and use of the money, as well as engineering estimates and completion timelines.

Mr. Hebert asked about adding money to the 2022 budget. Mr. Garland referenced the 2022 Capital budget and spoke about creating cash capital; that the plan going forward would be to have \$200,000 annual cash capital.

Bob Franklin made a motion to recommend an amendment to the 2022-2027 Capital Improvement Program to increase funding for the MCRC and RRF Facilities Improvements project from \$200,000 to \$708,000. George Hebert seconded the motion, the motion passed unanimously.

d) Amend the 2021-2026 Capital Improvement Programs and 2021 Capital Budget to Advance the South Avenue-Elmwood Avenue to Bellevue Drive and Elmwood Avenue-Mt. Hope Avenue to South Avenue Project from 2022 to 2021 and Amend the 2021 Capital Budget to Increase Funding for the Project

Scott Leathersich, with DOT, addressed board members regarding the above project. Mr. Leathersich stated that the County and City have worked together in the past and parts of this project are being financed by the County. DOT has allocated a certain amount of money every year, which is currently at \$5.4 M for this project. The City requested that the 2022, \$500,000 be moved to 2021 for the project, increasing the funding from \$5,400,000 to \$5,900,000.

George Hebert stated that he hasn't seen it before; with bond authorization, the money would keep accumulating, but after three years, it would expire. Mr. Hebert questioned how this was not in the County CIP and if it would have last been in the 2018 CIP? Bob Franklin, Director of Finance, explained that prior management and finance was fine with doing this. The last authorization was December 2018 so it would expire this December (2021). There was quite a bit of discussion around this issue/practice.

Mike Garland made a motion to recommend an amendment to the 2021-2026 Capital Improvement Program to advance the South Avenue-Elmwood Avenue to Bellevue Drive and Elmwood Avenue-Mt. Hope Avenue to South Avenue project from 2022 to 2021 and amend the 2021 Capital Budget to increase funding for the project in the amount of \$500,000, from \$5,400,000, to \$5,900,000. Don Crumb seconded the motion which passed unanimously.

OTHER BUSINESS: NONE

NEXT SCHEDULED MEETING DATE: November 18, 2021 at 3:30 pm via Zoom

ADJOURNMENT: Bob Franklin made a motion to adjourn, Don Crumb seconded the motion which carried unanimously; the meeting adjourned at 4:43 pm.

RB/kmh

