



# Planning Board

*Monroe County, New York*

**Adam J. Bello**  
*County Executive*

**William Santos**  
*Chairperson*

## **Monroe County Planning Board** **Meeting Minutes for September 29, 2022**

A meeting of the Monroe County Planning Board was held on September 29, 2022, at 3:30 pm in person and via Zoom.

**Members Present:** William Santos, MCPB Chair; Andrew Hollister, Citizen member; Orlando Rivera, Citizen member; Dave Watson, Citizen member; Robert Barley, Citizen member (present via Zoom); Andrea Evans, Citizen member; George Hebert, Co. Legislator

**Alternates Present:** Adrienne Green, Law Dept. (for Jeff McCann, Dep. Co. Exec.); Laura Smith, Law Dept. (for Amy Grower); Josette Mangieri, Finance (for Robert Franklin); Sean Murphy, DES (for Mike Garland); Kristina Daugherty, Public Safety (for Richard Tantalò)

**Planning Staff Present:** Rochelle Bell, Board Secretary; Kim Hudson, Asst. to the Board Secretary; Lyrica Yanaway, Intern

**Others Present:** Rosemary Rivera & David Reilich, BOE; Mike Fowler & Jennifer Curley, MCSO (via Zoom)

Chairman Santos called the meeting to order at 3:34 pm.

Mr. Hebert made a motion to approve the August 25, 2022 meeting minutes; Mr. Watson seconded the motion. The minutes were approved with Mr. Barley abstaining.

Chairman Santos requested a motion to move up for discussion, the topic "*MODEL Procedures for Member Videoconferencing Pursuant to Public Officers Law Sec. 103-a*" under "Other business", item #4 on the Agenda, to item #2 as it may impact the rest of the meeting. Mr. Hollister made the motion, Mr. Hebert seconded the motion, the motion was approved with Mr. Barley abstaining.

Ms. Smith, alternate voting member, and with the County Law Dept., reviewed with the board, each section of the "*MODEL Procedures for Member Videoconferencing Pursuant to Public Officers Law Sec. 103-a*". At Section #10, with two options to choose from, there was discussion about the ability to broadcast the Planning Board meetings. Ultimately, Choice #2 was selected by the board members. At this point, questions and further discussions ensued. A couple of points were made that the Notice and Agenda is emailed to an "Interested Parties" distribution list, and the Notice and Agenda is also posted on the County's website so that the public has access to the zoom link. Mr. Hebert made a motion to adopt the MODEL Procedures, Mr. Hollister seconded the motion, the motion passed with Mr. Barley abstaining.

**ANNOUNCEMENTS & COMMUNICATIONS:** Ms. Bell reported to the board that two letters had been received from the New York State Office of Parks, Recreation and Historic Preservation to inform the board that both the Hickey-Freeman Company building, located at 1155 North Clinton Avenue, and 21 to 188 Crosman Terrace have been listed on the State Register of Historic Places. The nominations will now be forwarded to the Keeper of the National Register in Washington D.C., and if approved, will be listed on the National Register.

Ms. Bell next shared with the board, upcoming training hosted by the Department of Planning and Development. The Land Use Decision-Making Training will be in person at MCC on Thursday, November 3<sup>rd</sup>. The topic is “Introduction to NYS Environmental Quality Review (SEQR). Additionally, the Genesee Finger Lakes Regional Planning Council and Monroe County are co-sponsoring five (5) on-line trainings November 2<sup>nd</sup> November 14<sup>th</sup>, and November 30<sup>th</sup>.

Information on all six trainings, as well as the letters from the NYS Office of Parks, Recreation and Historic Preservation, were included in the September 29<sup>th</sup> meeting packet.

**ACTION ITEMS:**

The following projects were submitted for consideration by the Board:

**Amend the 2022 Capital Budget to Provide an Increase in Funding for the Replacement of Voting Machines Project**

Mr. Reilich, from the Board of Elections (BOE), was present to talk about the Replacement of Voting Machines project and answer any questions. Mr. Reilich stated that the increase in funding is needed due to updated quotes. The BOE wants to be proactive by getting inventory before it runs out, however, they need to first see if the machines get certified by the NYS BOE which is expected by early 2023. The current machines are 12-14 years old, which exceeds the life expectancy of 10 years, and require a lot of maintenance. This project will replace all current machines.

There were a number of questions and ensuing discussion about various machines. In response, Mr. Reilich stated that more than one machine could be certified by the NYS BOE; there would be paper ballots available if a thermal machine were to fail; lastly, it's unsure if the machines would be phased in. Board member Evans requested information on processing time and number of machines used.

*n.b., after the meeting, Mr. Reilich provide this information to the board: I wanted to share the answer to the Planning Board's question (specifically Andre). I do want to reiterate that we are not 100% certain on which machines we will purchase, however this machine was the most impressive during the demo. As I said, this machine is currently being used elsewhere in the country, so the data provided is actual real world application data, not estimated based on perfect conditions. Along with that, we have and will continue to assess our polling sites and turnout during the next General Election. However, based on our conversations with the vendor and the calculations that we have done based on past turnout, our formula suggests that 600 voter machines would be sufficient to handle even the higher turnout years. We will continue to reassess prior to any purchase is made.*

*The Expressvote XL performance is as follows:*

- *System Activation Time: approx. 4 seconds after card insertion.*
- *Card Printing, Scan and Return Speed: approx. 9 seconds*
- *Card Printing, Scan and Tabulation Speed: approx. 9 seconds*
- *Secure Card Container Capacity: 300 vote summary cards. Card containers can be exchanged and secured during Early Voting or during a busy Election Day.*
- *Estimated Time to Complete Voting: between 30 seconds to 3.5 minutes. Contingent on voter and number of contests. The variable size of ballot, number of languages, and propositions can impact the time a voter takes to make selections.*
  - *Short ballot, candidate contests only: 30 seconds to 60 seconds*
  - *Average ballot, candidate contests and 1-5 questions: 45 seconds to 90 seconds (typical New York ballot)*
  - *Long ballot >15 contests, 5-10 questions, 2-3 languages: 1 minute to 3.5 minutes*

Ms. Daugherty made a motion to recommend an amendment to the 2022 Capital Budget to increase funding by \$3,000,000 for the Replacement of Voting Machines project from \$6,500,000 to \$9,500,000, making the total project authorization \$9,500,000. Mr. Evans seconded the motion, which passed.

#### **Amend the 2022 Capital Budget to Provide an Increase in Funding for the Sheriff's Incident Command Post Vehicle Project**

Chief Deputy Michael Fowler, with the Monroe County Sheriff's Office, was present via Zoom to discuss the above action item and answer any questions board members may have. Mr. Fowler stated that this is an amendment to last year's request to build a command vehicle; the original amount budgeted was \$750,000. Almost 18 months later, the lowest bid that came in was just under \$800,000. Mr. Fowler reported that there was not enough in the CIP. He consulted with Mr. Franklin from the Finance Department and elected to request the \$100,000 so he does not have to request additional money in the event of more cost increases. He stated that the current increase is due to cost overruns and things such as shipping delays. The lowest bidder currently has one freightliner chassis in stock and if the MCSO passes on it, they would have to wait two years to get next year's model due to current and ongoing delays which would significantly increase the cost. A board member asked what the cost overruns included. Mr. Fowler stated that it was a combination of everything.

Mr. Murphy made a motion to recommend an amendment to the 2022 Capital Budget to increase funding by \$100,000 for the Sheriff's Incident Command Post Vehicle project from \$750,000 to \$850,000, making the total project authorization \$850,000. Mr. Hebert seconded the motion, which passed.

**OTHER BUSINESS:** Revision of the Monroe County Codes applicable to the Monroe County Planning Board was discussed (attachment included in the meeting packet for review).

**OTHER ADDITIONAL BUSINESS:** Ms. Bell gave a brief update on the County's Comprehensive Plan and Active Transportation Plan. Both are being presented together at outreach events. Some upcoming events are the Hilton Apple Festival, the Genesee Country Village and Museum, and Chili Founders Day.

**NEXT SCHEDULED MEETING DATE:** October 27, 2022 at 3:30 pm.

**ADJOURNMENT:** Mr. Hollister made a motion to adjourn; Mr. Evans seconded the motion, which carried unanimously; the meeting adjourned at 5:00 pm.

RB/kmh

