


*Monroe County
Clerk of the Legislature*

**Jack Moffitt
Clerk**



**David Grant
Deputy Clerk**

MEMORANDUM

TO: Legislators, Directors, Staff and Media
FROM: Jack Moffitt, Clerk of the Legislature 
DATE: March 17, 2020
RE: Matters of Urgency - File Nos. 20-0130 to 20-0131

20-0130 Amend the Employment Policies for Management & Professional Employees by Increasing the Maximum Flexible Time Bank Accrual from Five (5) Days to Fifteen (15) Days - As a Matter of Urgency - County Executive Adam Bello

20-0131 Authorizing of Additional Procurement Authority upon the County Executive to Respond to the COVID-19 Health Crisis - As a Matter of Urgency - County Executive Adam Bello

Per President Dr. Joe Carbone, the attached communications are declared to be Matters of Urgency pursuant to Section 545-24(A)(3) of the Rules of the Monroe County Legislature and will be considered at the March 17, 2020 Special Meeting of the Monroe County Legislature.

Attachments



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

OFFICIAL FILE COPY
No. 200130
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
URGENT -L

March 16, 2020

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend the Employment Policies for Management & Professional Employees by Increasing the Maximum Flexible Time Bank Accrual from Five (5) Days to Fifteen (15) Days

Honorable Legislators:

I recommend that Your Honorable Body amend the Employment Policies for Management & Professional employees by increasing the maximum Flexible Time Bank accrual from five (5) days to fifteen (15) days as set forth in the Monroe County Employee Handbook - Management & Professional.

Monroe County greatly values its dedicated workforce during the COVID-19 crisis. Many Management & Professional employees have worked and continue to work above the allowed compensation levels set forth in the Monroe County Employee Handbook-Management & Professional. This amendment will allow the Management & Professional employees to accrue up to ten (10) additional days.

The specific legislative action required is to amend the Employment Policies for Management & Professional employees by increasing the maximum Flexible Time Bank accrual from five (5) days to fifteen (15) days as set forth in the Monroe County Employee Handbook - Management & Professional.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

This proposed resolution shall have no impact on the revenues and expenditures of the current Monroe County Budget.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,

Handwritten signature of Adam J. Bello

Adam J. Bello
Monroe County Executive

By Legislators _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2020

AMENDING THE EMPLOYMENT POLICIES FOR MANAGEMENT & PROFESSIONAL EMPLOYEES BY INCREASING THE MAXIMUM FLEXIBLE TIME BANK ACCRUAL FROM FIVE (5) DAYS TO FIFTEEN (15) DAYS

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The Employment Policies for Management & Professional employees is hereby amended by increasing the maximum Flexible Time Bank accrual from five (5) days to fifteen (15) days as set forth in the Monroe County Employee Handbook – Management & Professional.

Section 2. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 20-0

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 16, 2020

OFFICIAL FILE COPY	
No.	<u>200131</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
URGENT	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorizing of Additional Procurement Authority upon the County Executive to Respond to the COVID-19 Health Crisis

Honorable Legislators:

Pursuant to Section 24 of the New York State Executive Law, I request that Your Honorable Body grant the County Executive the authority to authorize, enter into and execute any agreement or contract and any amendments thereto on behalf of the County of Monroe for goods and services needed to combat the COVID-19 virus in our community in which the total consideration thereof is \$150,000 or less.

In response to the Coronavirus disease that threatens our community, I issued a Local State of Emergency Proclamation on March 14, 2020 in order for the County to take appropriate steps necessary to deal with the health crisis. Section 24.4 of the New York State Executive Law authorizes the County Legislature to confer upon the County Executive additional duties or responsibilities as the Legislature deems appropriate to address the public emergency. In order to procure necessary medical, nursing and other health services required to respond to the threat of COVID-19 in Monroe County, I request that this Honorable Body increase the total contract amount that the County Executive may execute under Administrative Code § A5-6.A from \$20,000 to \$150,000 while a local State of Emergency is in effect.

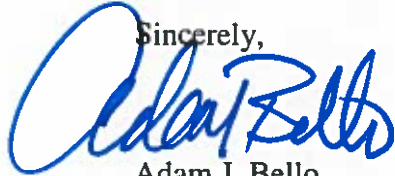
The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to enter into and execute any agreement or contract and any amendments thereto on behalf of the County of Monroe for goods and services needed to address the COVID-19 virus in which the total consideration thereof is \$150,000 or less.
2. Within three days of the execution of any agreement or contract authorized under this action, the County Executive or his designee shall provide the Clerk of the County Legislature a copy of such agreement or contract.

3. The duration of this authorization shall be limited to the time during which a local State of Emergency is in effect, but in no event longer than 120 days from the effective date of this action unless otherwise approved by Your Honorable Body.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

Sincerely,



Adam J. Bello
Monroe County Executive

By Legislator _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2020

AUTHORIZING OF ADDITIONAL PROCUREMENT AUTHORITY UPON THE COUNTY EXECUTIVE TO RESPOND TO THE COVID-19 HEALTH CRISIS

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Pursuant to Section 24(4) of New York State Executive Law, the County Executive, or his designee, is hereby authorized to enter into and execute any agreement or contract and any amendments thereto on behalf of the County of Monroe for goods and services needed to address the COVID-19 virus in which the total consideration thereof is \$150,000 or less.

Section 2. Within three days of the execution of any agreement or contract authorized under this action, the County Executive or his designee shall provide the Clerk of the County Legislature a copy of such agreement or contract.

Section 3. The duration of this authorization shall be limited to the time during which a local State of Emergency is in effect, but in no event longer than 120 days from the effective date of this Resolution unless otherwise approved by the Legislature.

Section 4. This resolution shall take effect immediately.

File No. 20-____

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____