



# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
County Executive

**Daniel M. DeLaus, Jr.**  
Deputy County Executive

July 6, 2012

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 222 of 2009 to Accept Additional Funding from the New York State Office of Victim Services for the Sheriff's Victim Assistance Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Patrick M. O'Flynn.

I recommend that Your Honorable Body amend Resolution 222 of 2009 to accept additional funding from the New York State Office of Victim Services, in the amount of \$186,750, for the Sheriff's Victim Assistance Program, and to extend the time period for one (1) year, through September 30, 2013.

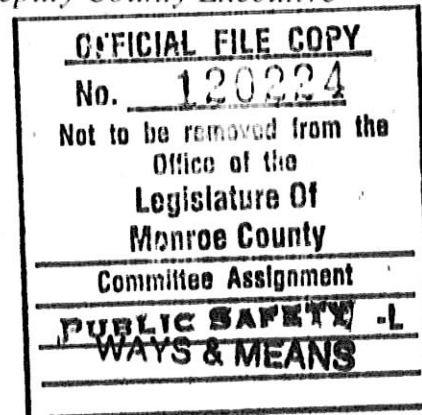
This additional funding will continue to support three (3) Victim Assistance Advocate positions within the Sheriff's Office. The advocates implement a comprehensive program that engages victims at the crime scene or immediately thereafter (as needed) and supports them through the criminal justice system. Services include crisis support, outreach through the home, workplace and hospital, referral services, case status updates, short term counseling for victims and their families, advocacy at court proceedings including the provision of information and accompaniment to court, assistance with property recovery, and reimbursement for lost wages and medical bills through compensation claim assistance. This will be the 23rd year the County has received this grant. This year's funding represents a decrease of \$3,811 from the last grant funding period.

**The specific legislative actions required are:**

1. Amend Resolution 222 of 2009 to accept an additional \$186,750 from, and to authorize the County Executive, or her designee, to execute a contract and any amendments thereto with, the New York State Office of Victim Services, for the Sheriff's Victim Assistance Program, bringing the total program award to \$741,562 and to extend the time period for one (1) year, through September 30, 2013.

110 County Office Building • 39 West Main Street • Rochester, N.Y. 14614

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2. Amend the 2012 operating grant budget of the Office of the Sheriff by appropriating the sum of \$17,158 into fund 9300, funds center 3803110000, Victim Assistance Program.
3. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This grant requires a 20% local match. This funding is included in the 2012 operating budget of the Office of the Sheriff, fund 9001, funds center 3803110000, Victim Assistance Program. Partial funding for this grant is included in the 2012 operating grant budget of the Office of the Sheriff, fund 9300, funds center 3803110000, Victim Assistance Program. The appropriated amount will adjust the current funding to that established by the grant. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

  
Maggie Brooks  
County Executive



# Office of the County Executive

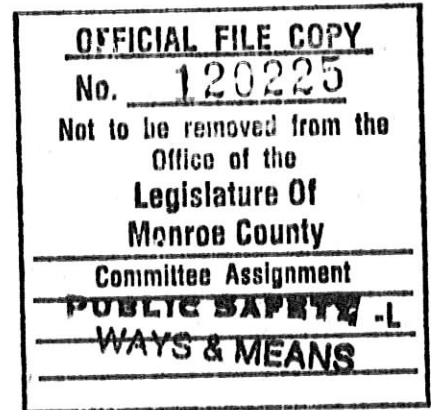
Monroe County, New York

**Maggie Brooks**  
County Executive

**Daniel M. DeLaus, Jr.**  
Deputy County Executive

July 6, 2012

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614



**Subject:** Acceptance of a Grant from the New York State Division of Homeland Security and Emergency Services for the Critical Infrastructure Grant Program

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Division of Homeland Security and Emergency Services, in the amount of \$100,000, for the Critical Infrastructure Grant Program, for the period of May 4, 2012 through July 31, 2013.

The Critical Infrastructure Grant Program provides funds to support the County's program for preparedness and prevention activities for terrorist events using weapons of mass destruction involving chemical, biological, radiological, nuclear and explosive materials. The grant will enhance physical security measures at the Greater Rochester International Airport through the acquisition of equipment such as cameras, fencing and jersey barriers and provide personal protective equipment (radiological detection devices) for the Monroe County Sheriff's Office personnel assigned to protect the airport. This is the first year the County has received this grant.

**The specific legislative actions required are:**

1. Authorize the County Executive, or her designee, to accept a \$100,000 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Homeland Security and Emergency Services, for the Critical Infrastructure Grant Program, for the period of May 4, 2012 through July 31, 2013.
2. Amend the 2012 operating grant budget of the Department of Public Safety by appropriating the sum of \$100,000 into fund 9300, funds center 2408030100, Office of Emergency Management.

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3. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual requirements.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This grant is 100% funded by the New York State Division of Homeland Security and Emergency Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive



*Office of the County Executive*

Monroe County, New York

**Maggie Brooks**  
*County Executive*

**Daniel M. DeLaus, Jr.**  
*Deputy County Executive*

<b>OFFICIAL FILE COPY</b>
No. <u>120226</u>
Not to be removed from the Office of the <b>Legislature Of Monroe County</b>
<b>Committee Assignment</b>
<b>INTRGOV REL -L</b>

July 6, 2012

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Intermunicipal Agreements with the Counties of Allegany, Chemung, Genesee, Livingston, Ontario, Orleans, Schuyler, Steuben, Wayne, Wyoming, Yates and Other Counties to Provide and Receive Emergency Mutual Aid Services

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with the counties of Allegany, Chemung, Genesee, Livingston, Ontario, Orleans, Schuyler, Steuben, Wayne, Wyoming, Yates, and other counties, to provide and receive emergency mutual aid services on an as needed basis, for a period of five (5) years to begin at the signing of the agreements, with the option to renew for up to five (5) additional five-year terms, upon the written agreement of the parties.

In the event of a significant emergency such as fire, earthquake, flood, tornado, hurricane, ice storm, hazardous material incident, terrorist incident, or other such man-made or natural emergency disaster or public safety need, the highest ranking official of any political subdivision or public safety agency or their designee may render aid to or request aid from the participating counties. A public safety need, as used in this agreement, shall include any event or incident necessitating the mutual-aid assistance from another public safety agency. This agreement is voluntary in that the participating counties are not required to provide any such disaster event aid or assistance, however the agreement provides the option for counties to assist another county. The agreement will allow the county providing emergency mutual aid services to be reimbursed by the county receiving such services for actual and necessary costs and expenses. All of the counties in Regions 4 and 6 have been invited to participate at this time. The Monroe County departments that may be involved in providing emergency mutual aid services include Environmental Services, Public Safety, Office of the Sheriff and Transportation.

**The specific legislative action required is** to authorize the County Executive, or her designee, to execute intermunicipal agreements, and any amendments thereto, with the counties of Allegany, Chemung, Genesee, Livingston, Ontario, Orleans, Schuyler, Steuben, Wayne, Wyoming, Yates, and other counties, for the option to provide and receive emergency mutual aid services on an as needed basis, for a period of five (5) years to begin at the signing of the agreements, with the option to renew for up to five (5) additional five-year terms, upon the written agreement of the parties.

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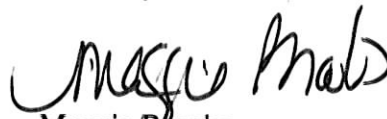
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Environmental assessments were completed for the provision of emergency mutual aid services, and it was determined that there would be no significant effect on the environment.

The intermunicipal agreements will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in black ink that reads "Maggie Brooks". The signature is written in a cursive, flowing style.

Maggie Brooks  
County Executive



# Office of the County Executive

Monroe County, New York

**Maggie Brooks**  
County Executive

**Daniel M. DeLaus, Jr.**  
Deputy County Executive

July 6, 2012

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with Phoenix Business Consulting, Inc. for Consulting Services for SAP Production Support Services

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Phoenix Business Consulting, Inc., for a total amount not to exceed \$175,000, for consulting services in connection with SAP production support services, for the period of September 1, 2012 through August 31, 2013, with the option to renew for two (2) additional one-year terms, in a total amount not to exceed \$175,000 per year.

This contract will provide Monroe County with consulting services to troubleshoot and fix any issues that arise from the SAP application. This contract establishes agreed upon rates for highly experienced SAP consultants with the skills necessary to perform production support activities. Several County departments will benefit from these activities including Finance, Human Resources, and Purchasing.

The SAP application supports the County's Finance and Human Resources departments. The County implemented the use of SAP in 2006. Some of the key processes it performs include, but are not limited to, running the County's payroll, managing employee benefits, creating purchase orders, paying vendors, tracking assets and creating financial statements. As with any application, ongoing maintenance as well as break/fix support is necessary to ensure the software is fully functional.

A request for proposals was issued for this contract and Phoenix Business Consulting, Inc. was selected as the most qualified to provide this service.

**The specific legislative action required is** to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Phoenix Business Consulting, Inc., 5717 Madge Place, Haltom City, Texas 76117, for consulting services in connection with SAP production support services, for a total amount not to exceed \$175,000, for the period of September 1, 2012 through August 31, 2013, with the option to renew for two (2) additional one-year terms, in a total amount not to exceed \$175,000 per year.

<b>OFFICIAL FILE COPY</b>
No. <u>120227</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS -L</b>

Funding for this contract is included in the 2012 operating budget of the Department of Information Services, fund 9020, funds center 1902010000, County-wide Lease and Maintenance, and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Phoenix Business Consulting, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Hanif Sarangi, President  
Madhu Kolla, Vice President  
Linda Ockuly, Secretary

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks  
County Executive





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**Daniel M. DeLaus, Jr.**  
Deputy County Executive

July 6, 2012

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with the New York State Defenders Association to Provide Continued Maintenance and Software Support for the Public Defense Case Management System

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with the New York State Defenders Association ("NYSDA"), in an amount not to exceed \$25,000, to provide maintenance and software support for the Public Defense Case Management System ("PDCMS"), for the period of August 1, 2012 through July 31, 2013, with the option to renew for three (3) additional one-year terms, in annual amounts not to exceed \$25,000 per year.

In years past, the Public Defender's Office worked with NYSDA in the development of a defender based case management system. Monroe County was a test site for the system, and received over \$500,000 in software and technical assistance at no cost to Monroe County taxpayers. Per Resolution 299 of 2007, Your Honorable Body authorized a contract with NYSDA to provide maintenance and software support for the PDCMS. At this time, the Public Defender's Office would like NYSDA to continue to provide the necessary support for the operation and updating of the system. The PDCMS allows the Public Defender's Office timely access to accurate case information essential to providing effective representation and sharing of critical information to other parties in the criminal justice system. PDCMS maintains contact information for clients, helps identify potential ethical conflicts, assign cases to attorneys, and keeps track of court dates and other vital information. The cost of these services has not increased since 2007.

**The specific legislative action required is** to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the New York State Defenders Association, 194 Washington Avenue, Suite 500, Albany, New York 12210, to provide maintenance and software support for the Public Defense Case Management System, in an amount not to exceed \$25,000, for the period of August 1, 2012 to July 31, 2013, with the option to renew for three (3) additional one-year terms, in annual amounts not to exceed \$25,000 per year.

<b>OFFICIAL FILE COPY</b>
No. <u>120228</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

Funding for this contract is included in the 2012 operating budget of the Public Defender's Office, fund 9001, funds center 2601010000, PD Administration, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

The New York State Defenders Association is a not-for-profit agency, and the records in the Office of the Monroe County Treasury have indicated that it does not owe any delinquent Monroe County Property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in black ink that reads "Maggie Brooks". The signature is written in a cursive, flowing style.

Maggie Brooks  
County Executive