



# Planning Board

Monroe County, New York

**Adam J. Bello**  
County Executive

**William Santos**  
Chairperson

## Monroe County Planning Board Meeting Minutes, March 16, 2023

A meeting of the Monroe County Planning Board was held on March 16, 2023, at 3:00 pm, in person, via Zoom, and YouTube.

**Members Present:** William Santos, MCPB Chair; Mike Wiedemer, Vice Chair; Orlando Rivera, citizen member; Andrew Hollister, citizen member; Robert Barley, (via zoom) citizen member; Andrae Evans, (via zoom) citizen member; David Watson, citizen member; George Hebert, Co. Legislator; Robert Franklin, CFO, Dept. of Finance; Mike Garland, Director, Environmental Services; Richard Tantalo, Director of Public Safety

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower); Josette Mangieri (Finance), Kristina Daugherty (Public Safety), Sean Murphy (DES)

**Planning Staff Present:** Ana Liss, Director (via zoom); Yixuan Lin, Sr. Planner (for Rochelle Bell, Secretary to the Board); Kim Hudson, Asst. to the Secretary; Pat Gooch, Sr. Planner

**Others Present:** MCC: Quent Rhodes, Assoc. V.P., Facilities  
Information Services: Jennifer Kusse, Director (via Zoom)  
DOT: Tom Polech, Deputy Director; Dave Kubiak, Transportation Project Manager; Karen Cox, Chief of Highway and Bridge Engineering; Scott Leathersich, Physical Services Planner

Bill Santos called the meeting to order at 3:01 pm.

Mr. Hebert made a motion to approve the March 9, 2023 meeting minutes. Mr. Wiedemer seconded the motion which then passed unanimously.

### **ANNOUNCEMENTS & COMMUNICATIONS:**

1) Mr. Gooch reported that one person responded by email with a few comments regarding the *Proposed CIP*. The individual expressed their support for more funding for parks. Copies of the comments were passed out for anyone interested in reading them in full.

2) Mr. Gooch also reported that the two online public workshops, held yesterday, March 15<sup>th</sup>, for the County's *Climate Action Plan*, drew approximately 130 people. The Planning and Development Department is partnering with DES on this, and this was the kick-off to Phase 2.

3) Ms. Lin announced a Public Workshop event for the *Countywide Active Transportation Plan* (CATP), to be held on Wednesday, March 22nd from 4 pm to 6 pm in the RTS Board Room at 1372 East Main St., Rochester. Ms. Lin stated that it will be an open house format and provide interactive activities to solicit public input for the CATP.

#### **DEPARTMENT CIP PRESENTATIONS:**

**Monroe Community College (MCC):** Mr. Quent Rhodes, Associate V.P. for Facilities, was present to speak to the Board regarding MCC's projects in the proposed 2024-2029 CIP. In particular, the integration of the *Optics and ATC program addition* into the CIP, the *Property Preservation funding*, and the new *Campus Welcome Center project*. A PowerPoint presentation was provided, giving a brief overview of the changes and additions in the CIP, relative to those aforementioned projects and highlighting major points of each.

Below is a summary of additional information that Mr. Rhodes provided to the Board.

- **ATC STEM Addition Project** - In 2022, MCC received \$34.6M in funding for the ATC STEM addition portion of the project. The County pledge of \$10M, with a \$10M State match, will make it possible to add optics into the project. Mr. Rhodes expressed how greatly MCC appreciates the funding support from the County.

Board member Hebert inquired as to the number of students the optics addition will accommodate. Mr. Rhodes stated that they are still working through the programming of the optics program and he would have to get back to the Board on this. There are currently 100 spots in the program. Mr. Murphy interjected that the schematic design will be done this year. MCC is the only college in the Country providing a 2-year optics program.

- **Property Preservation-Phase 3** – In the CIP, years '24 and '25 funding were swapped because of the need to do a number of ADA compliance upgrades (177) on campus. Some can be done in-house, but not all, and they need to be completed by a certain date for State compliance. These are unfunded mandates.
- **Other Projects** – Mr. Rhodes briefly reviewed other projects in their CIP, any changes, and the reasons for moving out some projects.

- Campus Welcome Center – This project was introduced in 2009. The \$720K in the CIP, is to get the design started, with the expected total to be about \$4M. It's considered a medium cost/high impact project; aspects of what the project entails were reviewed with the Board. Another project in the master plan for building #1 is to bring all the student clubs together.
- Property Preservation Phase 3 & Deferred Maintenance Needs – MCC has received, to-date, in County and State funding, \$7.4 M, and in the '24-'29 CIP, MCC will be receiving \$12M, bringing the total close to \$20M. MCC's 2021 Facilities Master Plan reflects almost \$90M in deferred maintenance needs, leaving a significant gap, which they are working at finding ways to reduce. They are partnering with SUNY to do an updated facilities condition assessment, which will help them put together a 5/10 year plan. They do expect to see changes, and increases in cost, to the Property Preservation Plan.

Mr. Wiedemer inquired as to why the Campus Welcome Center project is considered high impact. Mr. Rhodes explained that because it's the front entrance and the entrance to the "services for students" area, it will be the overall first impression for visitors and students.

Mr. Santos asked about the drop in enrollment. Mr. Rhodes believes there are a number of factors, but added that it doesn't follow the pattern that when there's an economic challenge, enrollment at community colleges picks up.

Mr. Wiedemer asked why all, or many, 4-year colleges partner with SUNY, but none of the 2-year colleges do. Mr. Rhodes theorized that because 4-year colleges are not sponsored, but rather funded by SUNY, SUNY has an interest at stake and wants the data to prove there's a need for the funding. Community colleges are likely more dependent on sponsors, so SUNY would want to know that the college is supported and will get funding from the County, then SUNY is more willing to give the college money. MCC is the first 2-year college to partner with SUNY. (the discussion continued for several more minutes).

Mr. Santos asked about Phase 3 and how much is covering their high priority list from the 2021 study which included both campuses. Mr. Rhodes went over what has been done and what is currently being done. There was also a discussion about the *building management system* which is critical to the control systems on campus. The system needs to be replaced but it's not yet in the CIP so it needs to be added.

#### **Dept. of Transportation:**

Mr. Tom Polech, Deputy Director, started by stating the DOT's six year CIP is fairly consistent, as is their funding.

Mr. Dave Kubiak, Transportation Project Manager, provided a presentation and reviewed the *East River Road Rehabilitation project*. Mr. Kubiak reviewed the project location, type of

development around it and possible future development, existing conditions, project objectives and proposed improvements, including the addition of an 8' wide mixed use trail from RIT to just north of Lehigh Station Road. The cost for the trail will be shared with the Town of Henrietta, with the Town paying the majority of the cost. Mr. Kubiak also briefly talked about the work to be done, as part of this project, on several roads where they intersect at East River Road. Mr. Kubiak reported that the design will be finished this year and go out to bid this Fall. Construction will be two years, starting next year and continuing the following year.

Mr. Hebert asked about CHIPS funding. Mr. Polech stated that currently, County DOT gets about \$10M per year from the State DOT. CHIPS funding is considered "somewhat separate" from the CIP, as it is mainly used for maintenance type projects. They are not projects that are in depth like CIP projects.

**ACTION ITEMS:**

**a. *Vote to recommend the Proposed 2024-2029 Capital Improvement Program (CIP) to the County Executive***

Mr. Garland made a motion to recommend the Proposed 2024-2029 Capital Improvement Program to the Monroe County Executive; Mr. Tantalo seconded the motion. Prior to the vote, Mr. Hebert inquired about the accuracy of the dollar amounts which has to do with his question at prior Planning Board meetings about having project dollars updated every year to reflect request for increase in funding due to increase in cost. A discussion ensued with Mr. Gooch and Mr. Franklin giving some input into why that isn't done. Mr. Murphy (DES) and Ms. Cox (DOT) added to the discussion and stated that their projects are revised regularly to adjust for inflation.

It was also noted by Mr. Gooch that the public comment period has to remain open until March 24<sup>th</sup> because that is what was posted.

The vote was taken and the recommendation passed unanimously.

**b. *2024 Budget Year Capital Project Priority Vote***

Mr. Gooch explained the purpose of the priority vote, the scoring, and then shared the results with the Board members. In response to a question, Mr. Gooch stated that the priority list, without the scoring, would be in the CIP.

Mr. Watson made a motion to accept the ranking of the 2024 Capital Project Priority Vote; Mr. Wiedemer seconded the motion; the motion passed.

- c. Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project in 2023 Entitled “Traffic Signal Replacements – Group 1” in the Town of Greece and City of Rochester in the amount of \$280,000.**

Scott Leathersich, Planner with the Department of Transportation, was present to discuss DOT’s project and answer any questions Board members may have. Mr. Leathersich stated that DOT received money from the Genesee Transportation Council’s Transportation Improvement Program. This request is to add design money to get the project started. Mr. Leathersich discussed what work the project would entail, such as changing from traffic signals hanging from wires to mast arm signal poles.

Mr. Murphy made a motion to recommend an amendment to the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to add a project in 2023 entitled “Traffic Signal Replacements – Group 1” in the Town of Greece and City of Rochester. Mr. Rivera seconded the motion, which was approved.

- d. Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project Entitled “ERP System Replacement” in the amount of \$9,500,000.**

Jennifer Kusse, Director of Information Services, appeared before the Planning Board via Zoom. Ms. Kusse provided an overview of the current ERP system, SAP, which is the system being replaced, the current status of the project, and information about the new system. Implementation will take approximately 12-18 months.

Mr. Hebert made a motion to recommend an amendment to the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to add a project entitled “ERP System Replacement. Mr. Hollister seconded the motion, which was approved.

**OTHER BUSINESS:** Mr. Murphy reported that there was an error with the dollar amounts on the handouts for the 2024 Capital Project Priorities. He stated that the dollar amounts for line #6 for the MCC Applied Technology Center S.T.E.M. Addition and line #7 Aviation for the Runway 28 Safety Improvements, were flipped.

**NEXT MEETING:** March 23, 2023, 3:30 p.m.

**ADJOURNMENT:** Mr. Franklin made a motion to adjourn, Mr. Hebert seconded the motion which carried unanimously; the meeting adjourned at 4:36 pm.

YL/kmh