

BRING MONROE BACK

Monroe County, New York
Recovery Plan

State and Local Fiscal Recovery Fund
July 2022 Quarterly Report

BRING
MONROE
BACK

Monroe County, NY Recovery Plan



ADAM J. BELLO
COUNTY EXECUTIVE

**PLAN
FORWARD**
A Comprehensive Plan for Monroe County

REPORTING DEADLINES

Recovery Plan funding is required to be reported regularly to the Treasury. Below is the timeline for funds to be reported.

Annual Report	Period Covered	Due Date
1	Award Date - July 31, 2021	August 31, 2021
2	July 1, 2021 - June 30, 2022	July 31, 2022
3	July 1, 2022 - June 30, 2023	July 31, 2023
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Monroe County, New York
2022 Recovery Plan

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General Overview

American Rescue Plan Act Funding

The American Rescue Plan Act of 2021 (ARPA) was signed into law on March 11, 2021. ARPA allocated \$1.9 trillion in emergency relief and recovery, of which \$350 billion are designated to support state, local, territorial, and Tribal governments. Monroe County, New York is the recipient of \$144,080,127 in State and Local Fiscal Recovery Funds through the American Rescue Plan Act. These critical dollars will serve as the first step and foundation of Monroe County's recovery known as the "Bring Monroe Back" initiative which is a historic opportunity to make deliberate and thoughtful investments in the community.

Federal guidance for funding has been provided through six expenditure categories:

- a. Public Health;**
- b. Negative Economic Impacts;**
- c. Services to Disproportionately Impacted Communities;**
- d. Premium Pay;**
- e. Water, Sewer, and Broadband Infrastructure; and**
- f. Revenue Replacement.**

Monroe County submitted a written report in January 2022 detailing actions taken by the county from June 2021 through December 2021. The January 2022 report serves as the basis for this report and can be found online at <https://www.monroecounty.gov/files/planning/arpa/January%202022%20Report.pdf> or in Appendix A of this report.

Monroe County Focus Areas

Through extensive community outreach and input, Monroe County identified six key focus areas for community investment under the Bring Monroe Back initiative.

- 1. Public Safety** (i.e. violence and homicide prevention; investments in IT and emergency communications upgrades for 911; criminal, juvenile, and parole and justice reform and diversion; investments in youth programs and jobs; alternatives to policing; and restorative justice conflict resolution practices.)
- 2. Public Health and Wellness** (i.e. supporting human services; housing, rental and homeless services; mental, physical, and behavioral health supports; addiction and substance abuse support; food security; COVID-19 support.)
- 3. Economic Recovery** (i.e. support for small business and entrepreneurs with special focus on Minority-Owned Businesses; investments in arts, culture, and tourism; industrial development concentrated on agricultural, an expansion of Downtown and the Tech Sector; recruitment and retention of Monroe County businesses.)
- 4. Workforce Development** (i.e. job training, retraining, and recruitment; supports that remove barriers for workers with focus on the digital divide, childcare, language access and transportation; creating scholarships, internships, and professional mentorships; finding ways to better serve Black, Indigenous People of Color (BIPOC), Minority/Women Owned-Business Enterprises (MWBE), Veteran, and Remote workers.)
- 5. Infrastructure Improvements** (i.e. water and sewer improvements; investments in high-speed internet/broadband; County infrastructure improvements at the airport, children's detention center, Frontier Field, Monroe Community College, Monroe Community Hospital, Seneca Park Zoo, etc.)
- 6. Sustainability** (i.e. investments in renewable energies like solar; clean water; improve alternate transportation options such as bike and pedestrian infrastructure; urban green space.)

Strategic Planning

Transformational Community Goals

Community feedback and partner statements presented common themes that overlapped multiple focus areas. By reorganizing focus areas into **overarching community goals**, we distilled community sentiment into a streamlined vision of success.

Monroe County's Community Goals Are:

Workforce Development & Economic Recovery: Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work and grow in Monroe County.

Public Health & Public Safety: Implement a long-term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.

Infrastructure & Sustainability: Create an environment to maintain our quality of life, preserve our natural resources and build innovative and equitable solutions for our future generations.

ARPA Funding Logic Models

The ARPA Funding Logic Models are a continuation of Monroe County's Community goals. Models were created by analyzing the responses received at Public Feedback Sessions and through Community Partner Statements. Four (4) Public Feedback Sessions were held with One hundred and seventy-five (175) participants in attendance. Monroe County also received ninety-six (96) Community Partner Statements.

During the Public Feedback Sessions, participants were asked three (3) questions:

1. Of the six (6) key focus areas, where does this topic rank in level of importance?
2. Within the larger table topic, what do you think are the highest priority needs? (A more general focus on topics or areas to place focus)
3. What are specific ideas or projects that you think Monroe County should consider funding?

For questions two (2) and three (3), community members wrote down suggestions and shared ideas regarding community needs. Each submission was recorded and grouped together based on theme (such as mental health services, food security and job training). A similar model was utilized for Community Partner Statements.

Recurrent themes from public feedback provided strategies to accomplish Monroe County's Community Goals which we are calling Pillars of Success. Each Pillar of Success is narrowed down into actionable steps or Strategic Pathways.

The following flow charts illustrate the Monroe County's Community Goals, the Pillars of Success that uphold those goals, and the community identified Strategic Pathways that will lead us to achieve these goals.

Community Goal



Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work and grow in Monroe County.

Pillars of Success



Community Goal



Implement a long term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.

Pillars of Success





Community-Wide Partnership

Monroe County is home to a dedicated and passionate community seeking to make a true impact for our residents. Recognizing this valuable resource, Monroe County held community stakeholder meetings, inviting key partners and community experts to help develop the Bring Monroe Back initiative.

The County also engaged local philanthropic entities to strengthen relationships, partnerships, and potential impact. Monroe County officials and the community recognize the influx of ARPA dollars can serve as a critical starting point to create transformational change. Stronger partnerships and community buy-in will enhance ARPA funding by creating the potential to leverage more resources. The County is building bridges among government, philanthropic, non-profit, and business communities to break down silos, create a community supported vision, and work together to achieve it.

Community Stakeholder Meetings

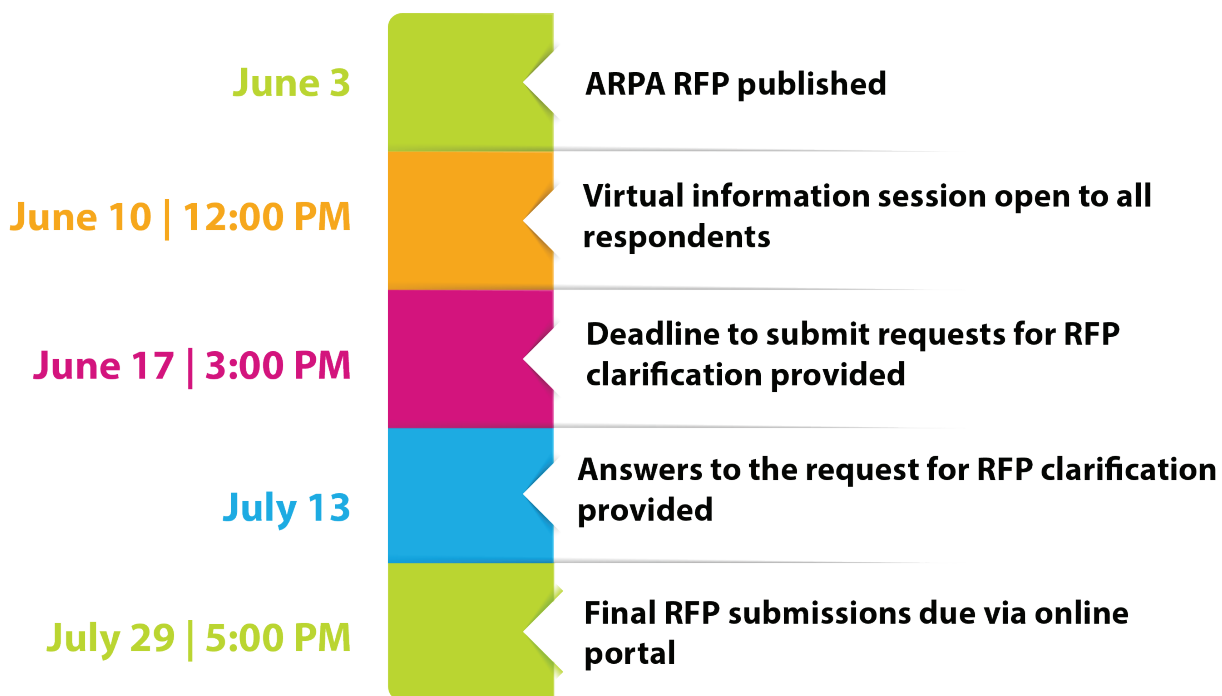
Monroe County held three (3) in-person community stakeholder meetings in April 2022. Each meeting was scheduled for two-hours, and sixty-six (66) individuals and agencies were invited to participate. Meetings were held at the Watts Center (47 S. Fitzhugh Street, Rochester, NY 14614).

Each meeting focused on one of Monroe County's Strategic Goals. Community stakeholders and experts were invited based on their connection to the goal. The groups discussed the Bring Monroe Back initiative and ARPA funding, reviewed the logic models discussed above, and engaged in a productive

discourse to provide suggestions and identify gaps in the transformational framework. Community stakeholder meetings connected Monroe County staff with recognized community leaders who shared their knowledge, strengthened and reinforced logic models, and garnered community buy-in for the long-term Bring Monroe Back vision.

Participants in community stakeholder meetings were asked to share insight regarding statistical benchmarks to determine the success of the Bring Monroe Back initiative. These metrics would be utilized periodically to review progress and ensure the impact of ARPA funding is quantifiable and accountable. Suggestions for potential metrics were due by April 18, 2022.

ARPA Funding Opportunities Application Process



Request for Funding Proposals

“American Rescue Plan Act Funding Opportunities,” Monroe County’s Request for Proposals (RFP) was released to the public on June 3, 2022 via the Purchasing RFP page as RFP# 0024-22: <https://webapps.monroecounty.gov/bid/list/rfps>. Interested applicants were able to download the bid documents, and if after reviewing the RFP an applicant was no longer interested in applying, a “no response form” was included to be emailed or faxed back to the ARPA-RFP Coordinator.

The American Rescue Plan Act Funding Opportunities RFP (Appendix B) is divided into five sections:

- Section 1: Invitation to Participate
- Section 2: Scope of Work
- Section 3: Specific Proposal Requirements
- Section 4: MWBE Requirements
- Section 5: General Information for the Respondent

The RFP was designed to encourage long-term, transformative change and collaboration to strengthen our community as we move forward from the COVID-19 pandemic. The County emphasized the importance of adhering to ARPA guidelines by addressing the impact of COVID-19 on public health and the local economy.

The County will require successful respondents to provide timely and detailed reports to enable Monroe County to meet its interim reporting requirements, project and expenditure reporting requirements, and recovery plan performance reporting requirements as defined by ARPA guidelines. To ensure the County has sufficient resources to meet reporting requirements, Monroe County will only consider proposals with a minimum annual budget of at least \$100,000 for up to four (4) years, and at least \$400,000 for the entire project. There is not a maximum amount that can be requested in the RFP.

The County has identified two (2) metrics for each of Monroe County’s Community Goals, a total of six (6) metrics to analyze efforts and determine success at the conclusion of this four (4) year funding period. Each Community Goal has been assigned a numerical metric to measure overall impact and an equitable metric to address impact on communities that are historically underrepresented, a minority population, vulnerable, or generally underserved in Monroe County.

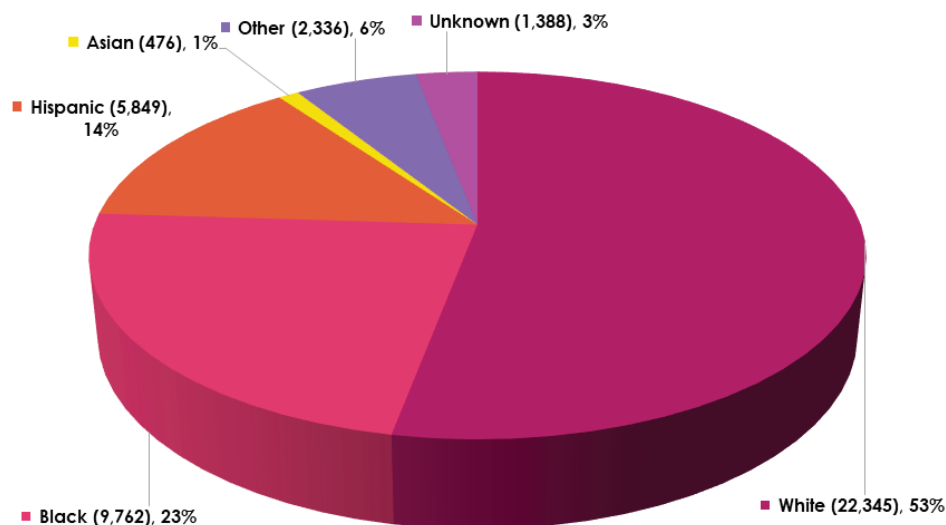
1. Workforce Development & Economic Recovery

- **Numerical Metric** – Increase Median Household Income (\$62,087) and Per Capita Income (\$35,339) of Monroe County residents (Source: U.S. Census)
- **Equitable Metric** – Increase Minority-Owned Firms in Monroe County (9,891) (Source: U.S. Census)

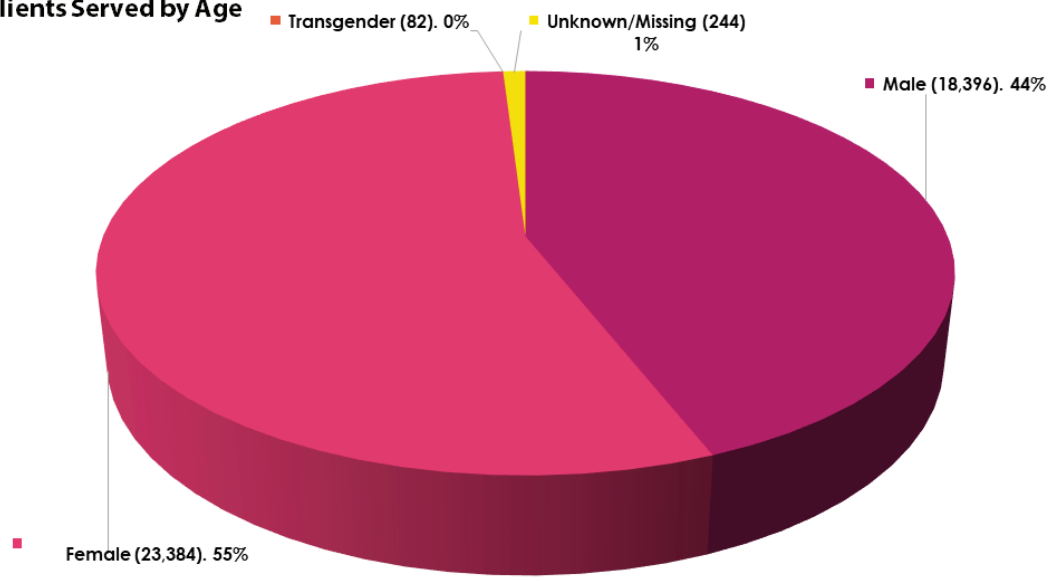
2. Public Health & Public Safety

- **Numerical Metric** – Increase rate of Behavioral Health Services in Monroe County in totality and by each listed demographic (Source: 2019 Monroe County Mental Health Summary Report)

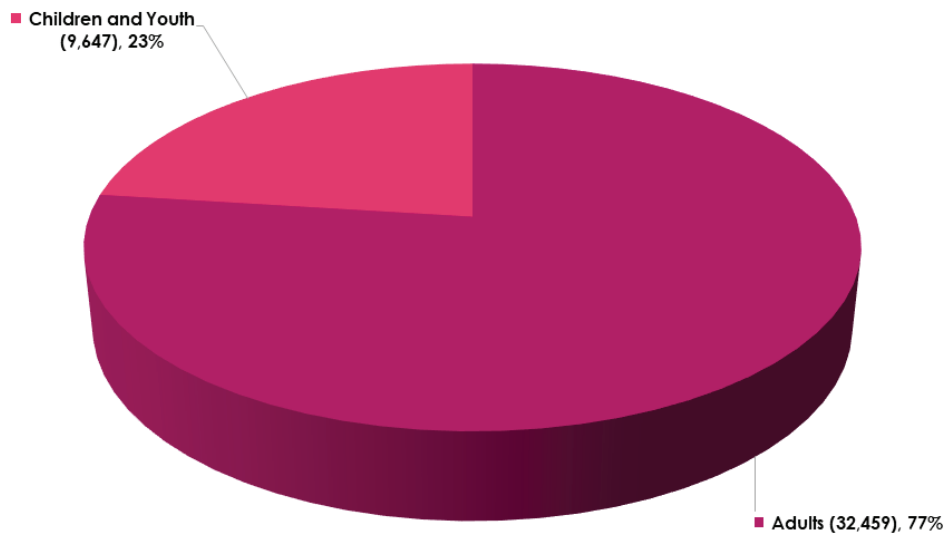
Mental Health Clients Served by Ethnicity



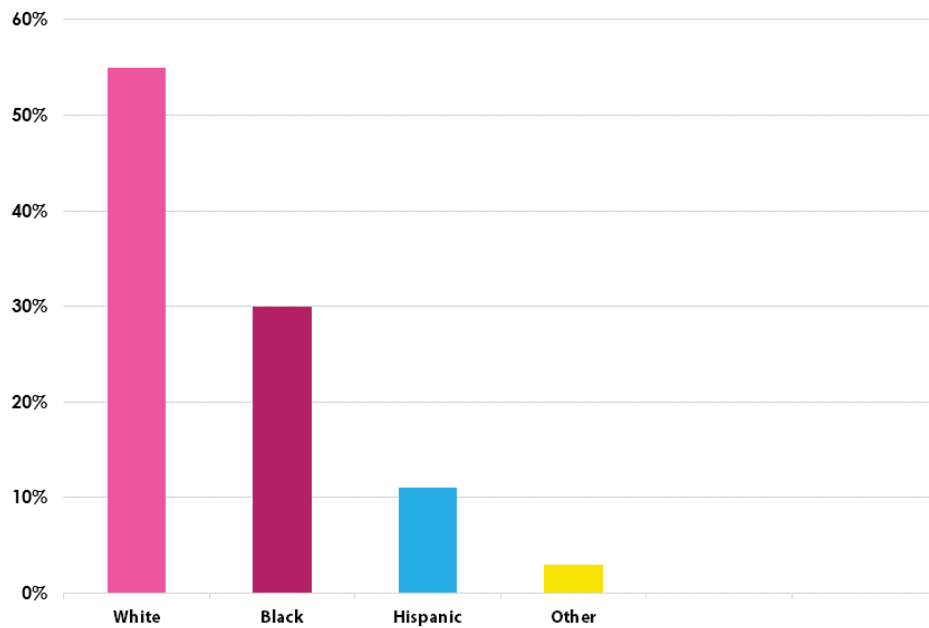
Mental Health Clients Served by Age



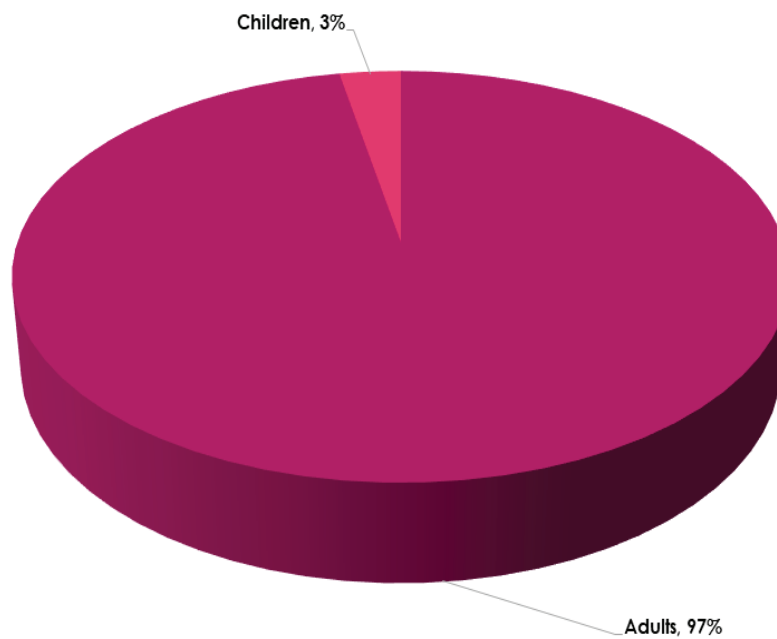
Mental Health Clients Served by Age



Substance Abuse Services by Race



Substance Abuse Services by Age



- **Equitable Metric** – Reduce percentage of food insecure people in Monroe County both overall (11.3%, 83,760 residents) and children (18%, 28,110 residents)- (Source: Feeding America)

3. Infrastructure & Sustainability

- **Numerical Metric** – Reduce greenhouse gas in Monroe County measured by standards set by the International Council for Local Environmental Initiatives (ICLEI), a chart will be developed with average carbon offset equivalencies for efforts such as planting trees, green spaces, gardens, composting, building and vehicle electrification – (Source: International Council for Local Environmental Initiatives (ICLEI))
- **Equitable Metric** – Increase access to virtual information and resources by increasing the percentage of households in Monroe County with a computer (91.3%) and the percentage of households with broadband (86.2%) (Source: U.S. Census)

A successful Respondent must: (1) clearly demonstrate how their proposed project would be in compliance with the ARPA guidelines, AND (2) clearly identify how their proposed project furthers at least one of Monroe County's Community Goals (Workforce Development & Economic Recovery; Public Health & Public Safety; or Infrastructure & Sustainability).

Though the metrics are an important part of the Monroe County ARPA application, compliance with ARPA Rules and/or these metrics alone will not ensure that a respondent is chosen to receive Coronavirus State and Local Fiscal Recovery (SLFRF) Funds.

Community Application Requirements

Utilizing this online portal available at: <https://www.monroecounty.gov/arpa-rfp>, respondents were able to create a company profile, upload necessary documentation, respond to the ARPA Funding Opportunities questions, and submit their application electronically.

Respondents were asked to share organizational mission and vision, provide a description of the proposed project, and answer questions outlined in the community application (Appendix C). Questions in the community application were developed to ensure successful respondents are strategic, collaborative, and focused on united community objectives. A total of eighteen (18) questions, some with several parts, asked respondents to share information such as: the sustainability of their project, the strength of their organization, their organization's partnerships in the community, how their organization intends to maximize community resources, the population(s) their project will serve, and a detailed budget overview.

The structure of the Community application is outlined below:

Section 1. Organization Profile

- Organization Information
- Entity Information from the Division of Corporations
- Certification Regarding Debarment, Suspension and Responsibility
- Monroe County Equal Pay Certification
- Letters of Support

Section 2. Proposal Information

- Project Information
- Organization Chart
- Budget Information
- MWBE Utilization Plan

Section 3. Addendums and Attestation

County Departmental Application Requirements

Internal departments within Monroe County (i.e. Department of Health, Department of Transportation, Department of Human Services, etc.) were also required to submit applications for ARPA funding. Internal departments are held to the same parameters as external applicants, but are not required to create a profile or submit documents through the online portal. Internal applicants have the same budget requirements, will need to clearly demonstrate how their proposal complies within ARPA Rules and must identify how their proposed project furthers at least one of Monroe County's Community Goals. Internal respondents were directed to submit an Internal Department Application Form by Tuesday, June 28, 2022 (Appendix D).

Internal departments were required to answer a consolidated list of questions and submit responses to an internal ARPA Coordinator. Questions are outlined below:

- a. How will the proposed project advance any of the three Bring Monroe Back goals?
- b. What will your project accomplish? How will it transform our community?
- c. Is it sustainable past 2026?
- d. What population will this project serve? Identify if the target community is historically underrepresented, a minority population, vulnerable, or generally underserved in Monroe County.
- e. Describe if and how your proposed project will partner and/or leverage resources. List any proposed partnerships or community collaborations involved as well as all financial or in-kind resources that may support this project outside of this internal request including existing capital or operating funding.
- f. Will the proposed project require an amendment to the County's Capital Improvement Program? If so, by how much and what years?
- g. Will the proposed project increase your Department's annual Operating Budget? If so, how much and for what year(s)?

ARPA Funding Opportunities Application Scoring Matrix

Each application will be scored on a rubric based out of one hundred possible points. In order to qualify, applications must meet the following requirements:

1. The agency is authorized to do business in New York State.
2. The proposal qualifies for funding under ARPA requirements.
3. The project advances one of Monroe County's Community Goals outlined by Bring Monroe Back: Monroe County's Recovery Agenda.

The scoring matrix is broken into five (5) sections each worth twenty points. Each question is scored from zero (0) to five (5) points, with a breakdown as follows:

5 points – exemplary

(Response far exceeds expectations, response provides detailed and thorough answers to all aspects of the question, demonstrates significant insight and depth)

4 points - very good

(Response exceeds expectations, response provides strong answers to all aspects of the question, with only minor mistakes or omissions)

3 points - good

(Response meets expectations, response adequately answers all aspects of the question, but lacks strong insight and depth)

2 points - fair

(Response does not totally meet expectations, response lacks clarity or further information is needed)

1 point - poor

(Response does not meet expectations, response does not answer many aspects of the question)

0 points - nonresponsive

(Response is blank or does not answer the question at all)

The rubric is designed to evaluate applications based upon their transformative scope of work and their impact on the County's COVID-19 public health and economic response. Evaluations will address economic harms to household, small businesses, nonprofits, impacted industries and the public sector as authorized under ARPA rules. Successful applications will be:

- **Collaborative:** The respondent(s) has identified partnerships and funding from other organizations that will enhance the County's investment in the proposal and further the long-term community goals of the ARPA Rules and Bring Monroe Back Recovery Plan. In instances in which there are a number of entities that provide similar or related services as the respondent(s) (e.g., workforce development, public health, sustainability, etc.), the entities have worked together to coordinate efforts and submit a collaborative proposal.
- **Equitable:** The respondent(s) will serve impacted and disproportionately impacted households, communities, small businesses, and nonprofits; promoting accessibility and awareness.

- **Strategic:** The proposal aligns with Monroe County’s Community Goals as well as the ARPA Rules.
- **Transformative:** The proposal makes a significant and permanent change to a service or community condition in Monroe County.
- **Community Impact:** The proposal will provide a consistent service or make a lasting contribution that will positively impact families and businesses in the Monroe County community struggling with the public health and economic impacts of the COVID-19 pandemic.

Question and Answer Session

As outlined in the RFP, a Question and Answer session was held virtually via Zoom on Friday June 10, 2022 from 12:00-1:00 PM: <https://monroecounty-gov.zoom.us/meeting/register/tZlkd-CtqzwqGNcFcbIF6PKHQScWbP3aUHW>. A recording of this meeting was uploaded to the Bring Monroe Back Website and can be viewed here: <https://www.monroecounty.gov/bringmonroeback>.

Questions and answers from this session were documented in writing, included as an addendum to the RFP, and posted on the County website. A copy of this document was sent out to all Respondents on July 13, 2022, who registered and received a copy of the RFP via the County website.

NEXT STEPS

Monroe County will begin the process of reviewing submitted RFP responses, evaluating the applications and determining funding awards. This process will be supported by a facilitation team as well as a larger voting committee.

Pending approval from the Monroe County Legislature, the County will enter into contracts with selected vendors. Agreements will be for a period of one-year with the option to renew for three (3) additional one-year terms, with a goal for grant contracts to commence on or about January 1, 2023.

Once the grant contracts have been finalized, Monroe County will create a centralized reporting system and work with each organization to establish reporting requirements on a quarterly basis in accordance with ARPA guidelines.

TABLE OF EXPENSES BY EXPENDITURE CATEGORY

Federal guidance for SLFRF funds is limited to six expenditure categories with an additional provision for administrative costs. Once utilized these expenses will be reported in the following categories.

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
1	Expenditure Category: Public Health	\$0	\$0
1.1	COVID-19 Vaccination	\$0	\$0
1.2	COVID-19 Testing	\$0	\$0
1.3	COVID-19 Contact Tracing	\$0	\$0
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)	\$0	\$0
1.5	Personal Protective Equipment	\$0	\$0
1.6	Medical Expenses (including Alternative Care Facilities)	\$0	\$0
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency	\$0	\$0
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	\$0	\$0
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19	\$0	\$0

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
1.10	Mental Health Services	\$0	\$0
1.11	Substance Use Services	\$0	\$0
1.12	Other Public Health Services	\$0	\$0
2	Expenditure Category: Negative Economic Impacts	\$0	\$0
2.1	Household Assistance: Food Programs	\$0	\$0
2.2	Household Assistance: Rent, Mortgage, and Utility Aid	\$0	\$0
2.3	Household Assistance: Cash Transfers	\$0	\$0
2.4	Household Assistance: Internet Access Programs	\$0	\$0
2.5	Household Assistance: Eviction Prevention	\$0	\$0
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers	\$0	\$0
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)	\$0	\$0
2.8	Contributions to UI Trust Funds*	\$0	\$0
2.9	Small Business Economic Assistance (General)	\$0	\$0
2.10	Aid to Nonprofit Organizations	\$0	\$0
2.11	Aid to Tourism, Travel, or Hospitality	\$0	\$0
2.12	Aid to Other Impacted Industries	\$0	\$0
2.13	Other Economic Support	\$0	\$0
2.14	Rehiring Public Sector Staff	\$0	\$0
3	Expenditure Category: Services to Disproportionately Impacted Communities	\$0	\$0
3.1	Education Assistance: Early Learning	\$0	\$0
3.2	Education Assistance: Aid to High-Poverty Districts	\$0	\$0
3.3	Education Assistance: Academic Services	\$0	\$0
3.4	Education Assistance: Social, Emotional, and Mental Health Services	\$0	\$0
3.5	Education Assistance: Other	\$0	\$0
3.6	Healthy Childhood Environments: Child Care	\$0	\$0
3.7	Healthy Childhood Environments: Home Visiting	\$0	\$0
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System	\$0	\$0
3.9.	Healthy Childhood Environments: Other	\$0	\$0
3.10	Housing Support: Affordable Housing	\$0	\$0
3.11	Housing Support: Services for Unhoused persons	\$0	\$0
3.12	Housing Support: Other Housing Assistance	\$0	\$0

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
3.13	Social Determinants of Health: Other	\$0	\$0
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators	\$0	\$0
3.15	Social Determinants of Health: Lead Remediation	\$0	\$0
3.16	Social Determinants of Health: Community Violence Interventions	\$0	\$0
4	Expenditure Category: Premium Pay	\$0	\$0
4.1	Public Sector Employees	\$0	\$0
4.2	Private Sector: Grants to Other Employers	\$0	\$0
5	Expenditure Category: Infrastructure	\$0	\$0
5.1	Clean Water: Centralized Wastewater Treatment	\$0	\$0
5.2	Clean Water: Centralized Wastewater Collection and Conveyance	\$0	\$0
5.3	Clean Water: Decentralized Wastewater	\$0	\$0
5.4	Clean Water: Combined Sewer Overflows	\$0	\$0
5.5	Clean Water: Other Sewer Infrastructure	\$0	\$0
5.6	Clean Water: Stormwater	\$0	\$0
5.7	Clean Water: Energy Conservation	\$0	\$0
5.8	Clean Water: Water Conservation	\$0	\$0
5.9	Clean Water: Nonpoint Source	\$0	\$0
5.10	Drinking Water: Treatment	\$0	\$0
5.11	Drinking Water: Transmission & Distribution	\$0	\$0
5.12	Drinking Water: Transmission & Distribution: Lead Remediation	\$0	\$0
5.13	Drinking Water: Source	\$0	\$0
5.14	Drinking Water: Storage	\$0	\$0
5.15	Drinking Water: Other Water Infrastructure	\$0	\$0
5.16	Broadband: "Last Mile" Projects	\$0	\$0
5.17	Broadband: Other Projects	\$0	\$0
6	Expenditure Category: Revenue Replacement	\$0	\$0
6.1	Provision of Government Services	\$0	\$0
7	Administrative and Other	\$0	\$0
7.1	Administrative Expenses	\$0	\$0
7.2	Evaluation and data analysis	\$0	\$0
7.3	Transfers to Other Units of Government	\$0	\$0
7.4	Transfers to Nonentitlement Units (States and Territories only)	\$0	\$0

APPENDIX A

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General Information

American Rescue Plan Act Funding

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Federal guidance for funding has been provided through six expenditure categories:

- a. **Public Health;**
- b. **Negative Economic Impacts;**
- c. **Services to Disproportionately Impacted Communities;**
- d. **Premium Pay;**
- e. **Water, Sewer, and Broadband Infrastructure; and**
- f. **Revenue Replacement.**

Through thoughtful planning and conservative budgeting Monroe County finds itself in a stronger financial position than many of its peer communities. This will result in a decreased emphasis on the expenditure category Revenue Replacement.

Public Feedback Efforts

The 4th Quarter of 2021 (October – December 2021), was primarily spent soliciting community feedback relating to the expenditures of ARPA funds, in alignment with Monroe County's projected timeline. In order to best identify how to spend Monroe County's ARPA allocation, County Executive Adam J. Bello launched a robust effort to collect public feedback through four unique methods. They were:

1. **Community-Wide ARPA Survey**
2. **In-Person and Virtual Live Public Feedback Sessions**
3. **Written Testimony from Community Organizations**
4. **Targeted Outreach Focusing on Historically Underrepresented Communities**

Results of community feedback will be detailed in the following section of the report. This section will discuss methodology and accessibility efforts.

Community-Wide ARPA Survey

Monroe County officially began its public feedback efforts on October 16, 2021, holding a press conference and community-wide special event at the Seneca Park Zoo. This event officially launched the community-wide ARPA survey collection efforts. The survey was available to complete between October 16, 2021 and December 31, 2021 with print and online versions available in both English and Spanish. (Appendix A) 2,817 surveys were completed during this period.

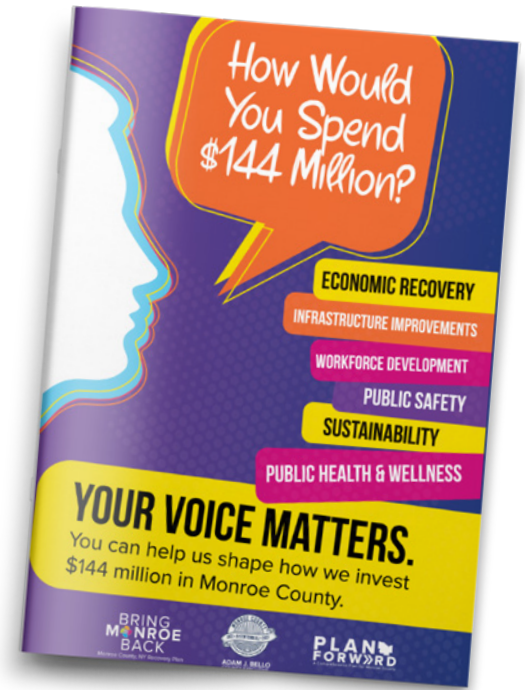
Individuals were surveyed to collect demographic information including: their connection to Monroe County, Geographic Location, Race, Age Range, and Gender. Survey participants were also asked to identify challenges faced during the pandemic, areas of focus for funding, and specific ideas for funding.

A “Your Voice Matters” campaign was launched using Monroe County’s social media and community partners were encouraged to share information on their social media platforms and disseminate surveys to their networks.

In addition to the formal launch, Monroe County also participated in 12 events where hard copy surveys were made available to participants.

These events included:

- **ARPA/Plan Forward Announcement at Seneca Park Zoo**
- **Monroe County Community Engagement Task Force**
- **COMIDA Board Meeting**
- **Connected Communities Resource Fair**
- **Monroe County Municipal Focus Group-Southern Monroe County**
- **Monroe County Municipal Focus Group-Lake Ontario**
- **Gates Chili Chamber of Commerce Annual Meeting**
- **Monroe County Municipal Focus Group-Erie Canal West**
- **Monroe County Municipal Focus Group-Erie Canal East**
- **Genesee Country Village and Museum Holiday Market**
- **Rochester Healthy Home Partnership, University of Rochester**
- **Community Advisory Board, University of Rochester**



In-Person and Virtual Live Public Feedback Sessions

Four Live Public Feedback Sessions were planned during the 4th Quarter of 2021. Three of these forums took place in-person (one on the west-side of the County, one on the east-side of the County, and one in the City of Rochester) and one was conducted virtually using video conferencing software. The forums took place at the following times:

- **October 27, 2021 at 6:00 PM | Greece Canal Park Millennium Lodge (241 Elmgrove Park Rd. 14626)**
- **November 10, 2021 at 6:00 PM | Joseph C. Wilson Magnet HS (501 Genesee St. 14611)**
- **December 1, 2021 at 6:00 PM | Powder Mills Park Grand View Lodge (49 Woolston Rd. 14534)**
- **December 8, 2021 at 12:00 PM | Virtual Forum held on Zoom platform**

A total of 175 individuals participated in public feedback sessions, with 26 participating in the session at Greece Canal Park; 37 participating in the session at Joseph C. Wilson Magnet High School; 37 participating in the session at Powder Mills Park; and 75 participating in the virtual session.

STRUCTURE OF LIVE PUBLIC FEEDBACK SESSIONS

Public Feedback Sessions were 90 minutes in length and broken into three phases: a welcome and presentation (15 minutes), community feedback (60 minutes), and group reporting (15 minutes).

The sessions opened with a welcome from the County Executive's Office and a power point presentation (Appendix B) that clarified the public feedback process, presented a timeline for usage of ARPA funding, identified Monroe County's funding priorities and the methodology to establish those priorities, and outlined potential uses for ARPA funds.



To engage the community and solicit feedback, six tables were arranged around the facility, each of which focused on one of the six key focus areas:



1. Public Safety (i.e. violence and homicide prevention; investments in IT and emergency communications upgrades for 911; criminal, juvenile, and parole and justice reform and diversion; investments in youth programs and jobs; alternatives to policing; and restorative justice conflict resolution practices.)

2. Public Health and Wellness (i.e. supporting human services; housing, rental and homeless services; mental, physical, and behavioral health supports; addiction and substance abuse support; food security; COVID-19 support.)

3. Economic Recovery (i.e. support for small business and entrepreneurs with special focus on Minority-Owned Businesses; investments in arts, culture, and tourism; industrial development concentrated on agricultural, an expansion of Downtown and the Tech Sector; recruitment and retention of Monroe County businesses.)

4. Workforce Development (i.e. job training, retraining, and recruitment; supports that remove barriers for workers with focus on the digital divide, childcare, language access and transportation; creating scholarships, internships, and professional mentorships; finding ways to better serve Black, Indigenous People of Color (BIPOC), Minority/Women Owned-Business Enterprises (MWBE), Veteran, and Remote workers.)

5. Infrastructure Improvements (i.e. water and sewer improvements; investments in high-speed internet/broadband; County infrastructure improvements at the airport, children's detention center, Frontier Field, MCC, Monroe Community Hospital, Seneca Park Zoo, etc.)

6. Sustainability (i.e. investments in renewable energies like solar; clean water; improve alternate transportation options such as bike and pedestrian infrastructure; urban green space.)



A facilitator was present at each table to help guide conversations and record community feedback. Three questions were asked of the group at each table:

- **Of the six key focus areas, where does this topic rank in level of importance?**
- **Within the larger table topic, what do you think are the highest priority needs? (A more general focus on topics or areas to place focus)**
- **What are specific ideas or projects that you think Monroe County should consider funding?**



Participants were able to freely walk around and participate at any or all of the six tables. There were opportunities to engage or listen with moderators available to clarify any discussion points or questions about the ARPA funding. At the conclusion of the community feedback session, each of the six table moderators presented the topics, themes and suggestions that were generated in the previous hour to the larger group.

LIVE VIRTUAL SESSION

Unlike in-person sessions, the virtual forum required pre-registry and registrants were provided a link to join a Zoom Meeting. The virtual session followed the same format as the in-person sessions, with the only difference being instead of tables, participants were able to join breakout rooms after the initial presentation. Facilitators in break out rooms were able to share screens using software that replicated the charts used for in-person gatherings. This allowed participants to view information already discussed in breakout rooms in the same way they could for in-person sessions.

The opening presentation and reporting of community feedback are available in webcast version on Monroe County's website: <https://www.monroecounty.gov/bringmonroeback>.

WRITTEN TESTIMONY FROM COMMUNITY ORGANIZATIONS

Community based organizations, non-profits, businesses, and municipalities were also targeted with requests for **written testimony to identify specific needs, proposals, or projects**. Like the community-wide survey, testimony was requested from the date of launch, October 16, 2021, through December 31, 2021. While geared toward community organizations, individuals were also able to provide direct written testimony. A request was developed, distributed, and posted on the County's website. (Appendix C). In total 96 written testimonies were submitted to a dedicated email.

Community groups were instructed that all responses should include the name of the individual submitting the statement and, if applicable, the organization they represent, their employment title, and the address of the organization. Responses were not to exceed two (2) pages, and should outline which of the six priority focus areas outlined in Bring Monroe Back the testimony would support or identify an alternate focus area. Organizations were asked to share their perspective on how they felt ARPA funding could best be used to help with Monroe County's recovery efforts and to consider: what program(s) would bring be the most essential in recovery efforts, what program(s) or service(s) would do the most good in the immediate and/or long-term, or how program(s) or service(s) may impact a specific population that was negatively impacted by the pandemic.

TARGETED OUTREACH FOCUSING ON HISTORICALLY UNDERREPRESENTED COMMUNITIES

Direct outreach was made to historically underrepresented communities to ensure a diverse array of voices were a part of the robust community feedback. Monroe County identified and engaged with 12 underserved communities through pop-in outreach. **The method for this outreach was to meet these populations where they were**, by attending pre-existing meetings, events, and forums designed by the community and targeting the following audiences:

- **The African American Community**
- **Individuals who are Deaf and Hard of Hearing**
- **Individuals with Disabilities**
- **The Jewish Community**
- **LGBTQ+ Identified Individuals**
- **The Latinx Community**
- **Individuals Recently Released from Incarceration/Justice Involved Individuals**
- **The Refugee Community**
- **Seniors**
- **Students**
- **Veterans**
- **Individuals who Experienced Violence (Domestic, Trafficking, Physical)**

In total, outreach was conducted at 21 unique events, partnering with 19 community based organizations and non-profits. **This outreach directly engaged 519 individuals, communicating with people in 8 languages.**

PROMOTING EQUITABLE OUTCOMES AND ACCESSIBILITY EFFORTS

Equity is at the foundation of Bring Monroe Back. Monroe County's Planning Department worked in tandem with the Department of Diversity, Equity, and Inclusion to increase equity and accessibility. This meant increasing language access, meeting communities where they are, and holding events in geographically divergent spaces. The following is a list of efforts that have been made to make the ARPA funding process accessible, equitable, transparent and cooperative:

Website – The ARPA website (www.monroecounty.gov/bringmonroeback) has translation options for dozens of languages and as an additional access measure content from the website has been translated into American Sign Language.

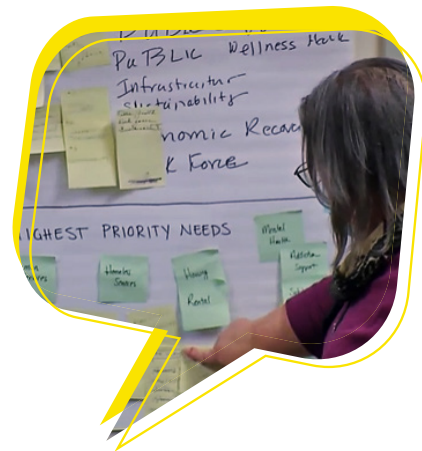
Survey and Promotional Materials – Surveys and promotional tools for ARPA response were made available in Spanish (both in electronic version and as a hard copy). Hard copy surveys were also made available to residents who may have a difficult time accessing the internet.

Forum Locations and Times – Locations for forums were selected based on geographic location, with a forum taking place on the East Side of the County, the West Side of the County, and the City of Rochester. A virtual forum was available as well for individuals who were not able or not comfortable attending in-person events. The forums included both evening and afternoon options.

Sign Language Interpretation and Language Access – Sign Language Interpretation was available at several forums as was the use of Language Line – a virtual service that allows for interpretation services in more than one hundred languages.

Targeted Outreach – In order to ensure representation from historically underrepresented communities, outreach was conducted at 21 unique events, partnering with 19 community based organizations and non-profits. This outreach directly engaged 519 individuals and communicating with people in 8 languages.

Using processes that focus on equity provided Monroe County residents with more accessible information, meeting communities where they already are, and **allowed for a more robust response from a more diverse array of residents.**



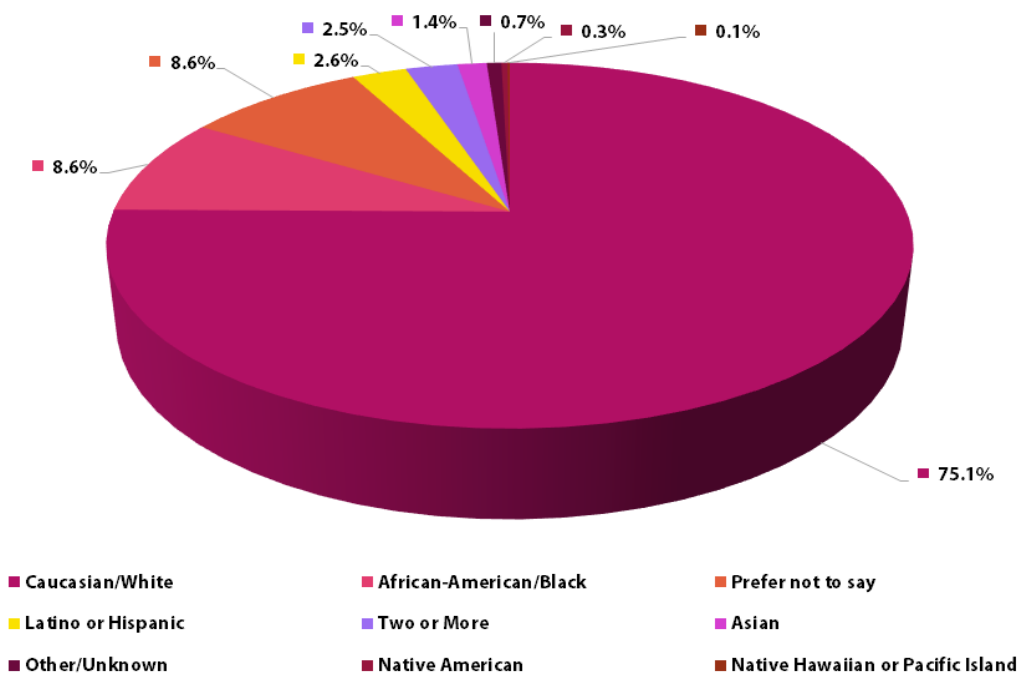
PUBLIC FEEDBACK RESULTS

The Public Survey was taken by 2817 respondents of which 99% identified that they either live, work, or own a business in Monroe County.

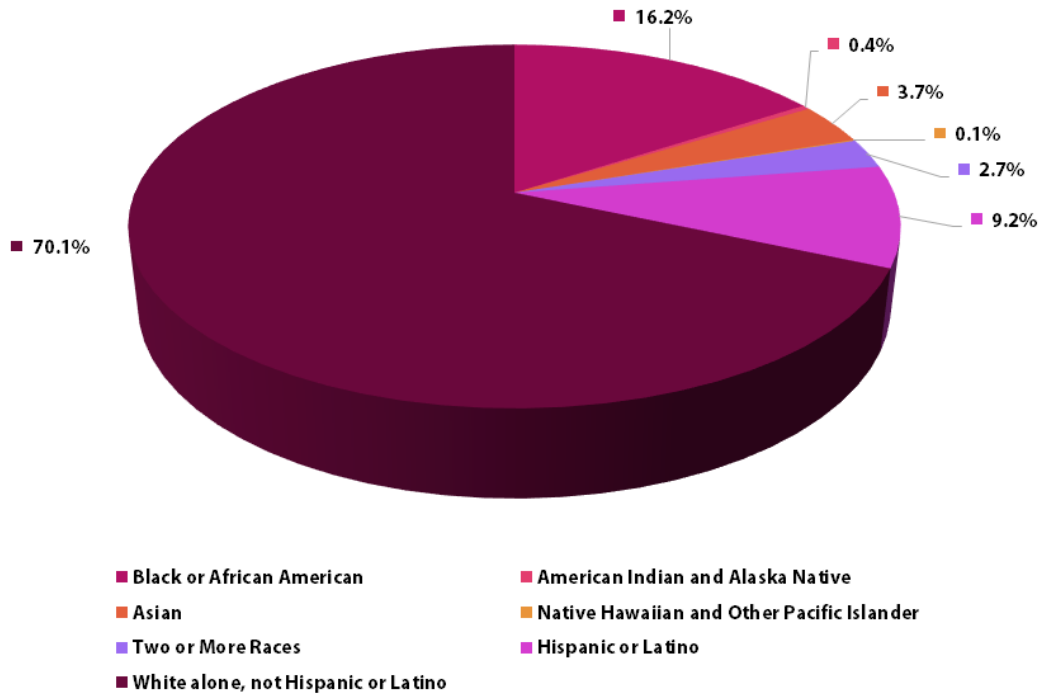
Public Survey Demographic Data

The public survey requested participants provide demographic data on Race, Gender, and Age.

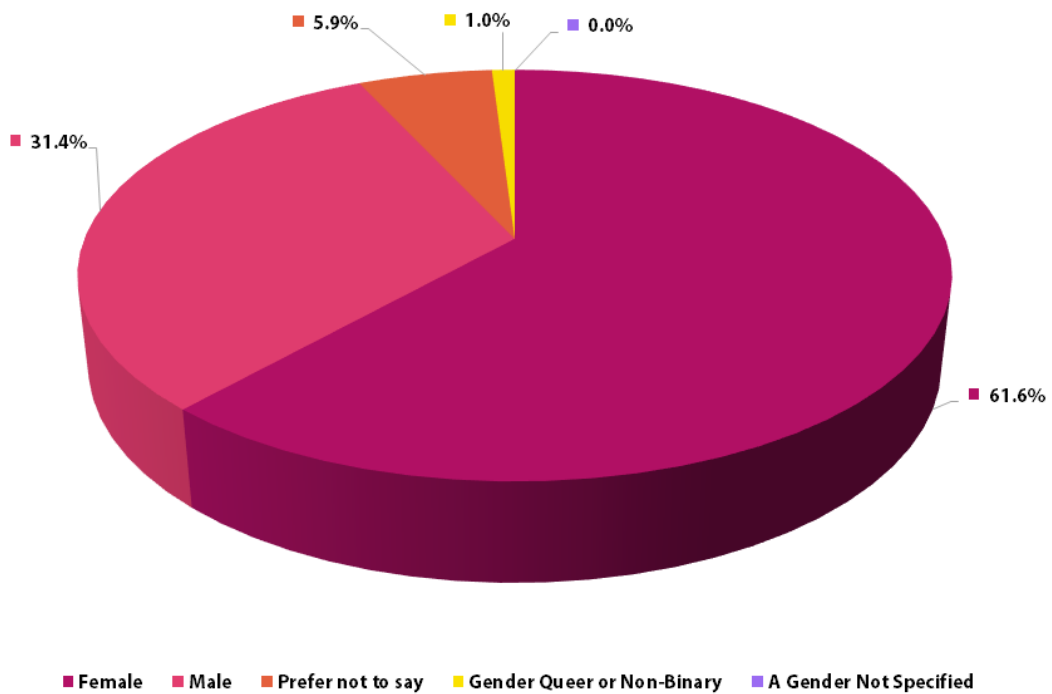
Survey respondents: "What is your race?"



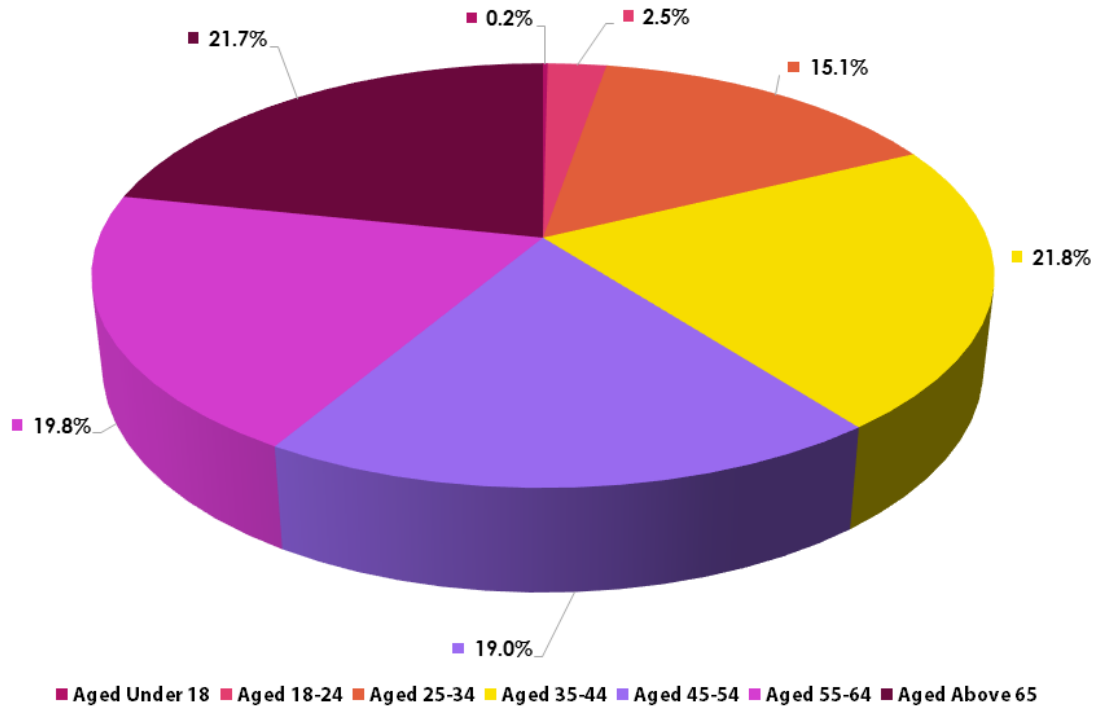
Monroe County 2021 Census Data:



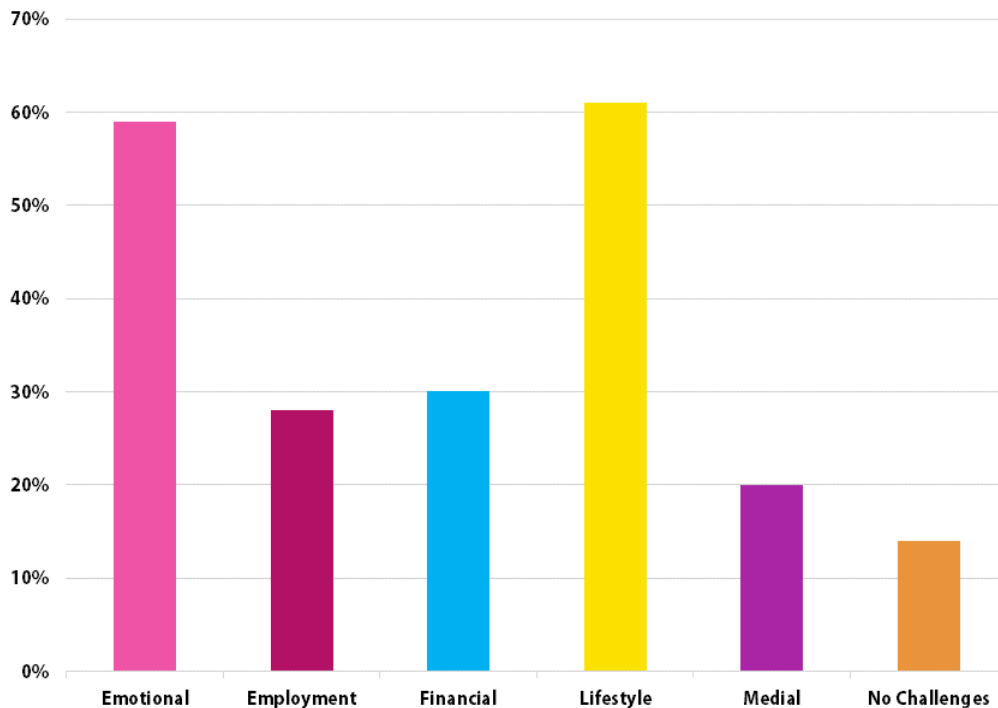
Survey respondents: "What is your gender?"



Survey respondents: “What is your age?”

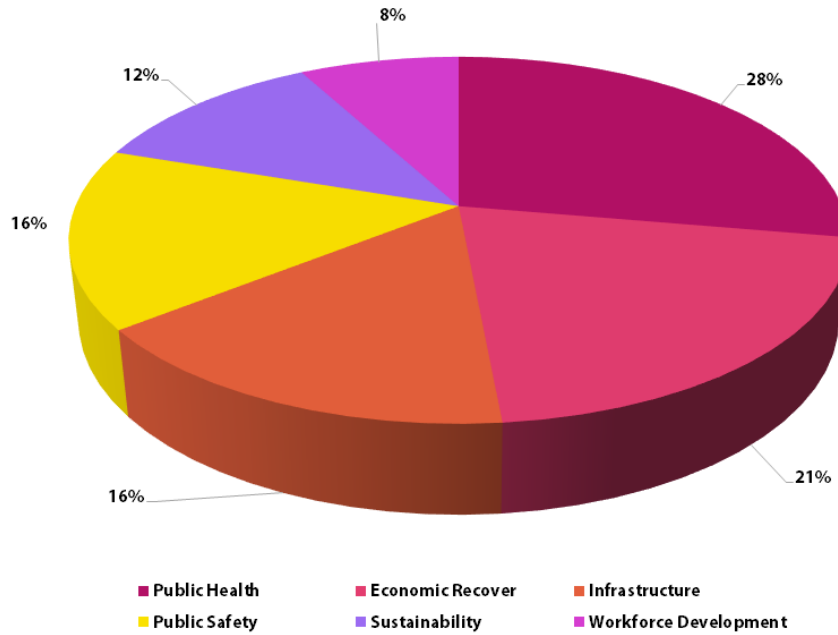


Respondents were also asked, “What challenges have you faced in recovering from the COVID-19 pandemic?”

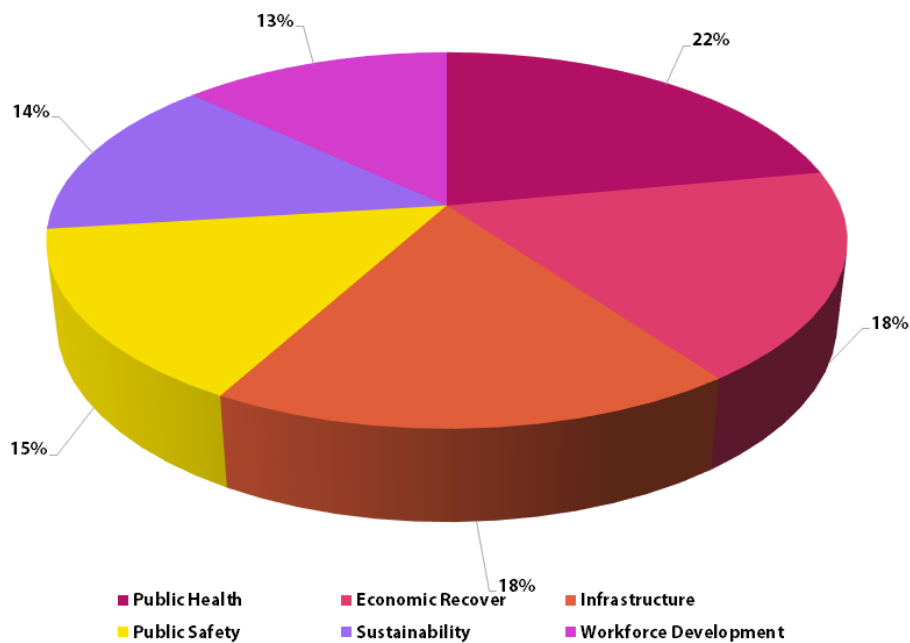


Public Survey Outcomes

When asked to identify “Which focus area is the most important to invest ARPA funds?” respondents identified:



When asked to expand and identify the top 3 focus areas where you would like to see ARPA funds invested respondents identified:



IN-PERSON AND VIRTUAL LIVE PUBLIC FEEDBACK SESSIONS

Four In-Person and Virtual Live Public Feedback Sessions were held (Greece, Rochester, Pittsford, and Virtual).

Of the Six Focus Areas, the top three identified at these meetings were:

1. **Public Health and Wellness**
2. **Sustainability**
3. **Public Safety**

In-Person and Virtual Live Public Feedback Sessions also provided an opportunity for community members to share specific and detailed suggestions related to the Key Focus Areas.

The top three road priorities for each Key Focus Area are:

Economic Recovery

1. Minority and Women-Owned Business Enterprises (MWBEs)
2. Job Training
3. Job Programs and Small Business Support

Infrastructure Improvements

1. Broadband/ Internet Access - address the digital divide
2. Water and Sewer
3. Children's Detention Center; Park Facilities - Safety Lights, Bathrooms, Parking

Public Health and Wellness

1. Mental Health – Awareness, Services, Staff, Emergency Response, School
2. Homeless Services
3. Food Security

Public Safety

1. Mental Health – Emergency Response, First Aid Training, Professional Recruitment
2. Emergency Medical Services (EMS)
3. Restorative Justice – Mediation, Youth Programming

Sustainability

1. Energy Efficient Upgrades – Buildings, Vehicles, Homes, Renewable Energy Sources
2. Bike Infrastructure; Green Space
3. Public Transportation – Increased Options and Routes; Urban Farms

Workforce Development


1. Job Training and Recruitment
2. Removing Barriers for Workers - Childcare, Transportation, Etc.
3. Support for Businesses/Individuals from Black and Indigenous People of Color (BIPOC) Communities



The top three specific projects or ideas for each Key Focus Area are:

Economic Recovery

1. BIPOC/MWBE - Economic Opportunities, Small Business Support
2. Access to Funding / Loan Access
3. Financial Education and Credit Repair



"Invest in jobs and job barrier elimination"

Infrastructure Improvements

1. Broadband/Internet Access; Free/Low-Cost Access for Schools, Seniors, Etc.
2. Electronic Vehicle (EV) Charging Infrastructure and Vehicles
3. Bus Amenities; Improve Shelters, Signs, Stops; Parks Upgrades



"Electrify buildings and vehicles"

Public Health and Wellness

1. COVID-19 Testing, Vaccines, Public Service Announcements
2. Mental Health; Awareness, Expanded Services; Training and Outreach
3. Affordable and Supportive Housing

Public Safety


1. Mental Health – Emergency Response Partnership with Law Enforcement; Youth Programming (Mentorships, Prevention Education, and Jobs)
2. Juvenile Justice and Parole Reform
3. Alternatives to Policing; Housing

Sustainability

1. Energy Efficient Upgrades to Buildings, Vehicles, Homes (Access to EV Charging Stations)
2. Recycling Program Expansion and Education
3. Plant Trees; Solar Projects

Workplace Development

1. Training – On the Job, Green Jobs, Trades, Training in High Schools
2. Childcare Support
3. Transportation – Options and Access



"Increase adolescent well-being"



"Train local residents in green jobs"



"Increase access to the internet for seniors"

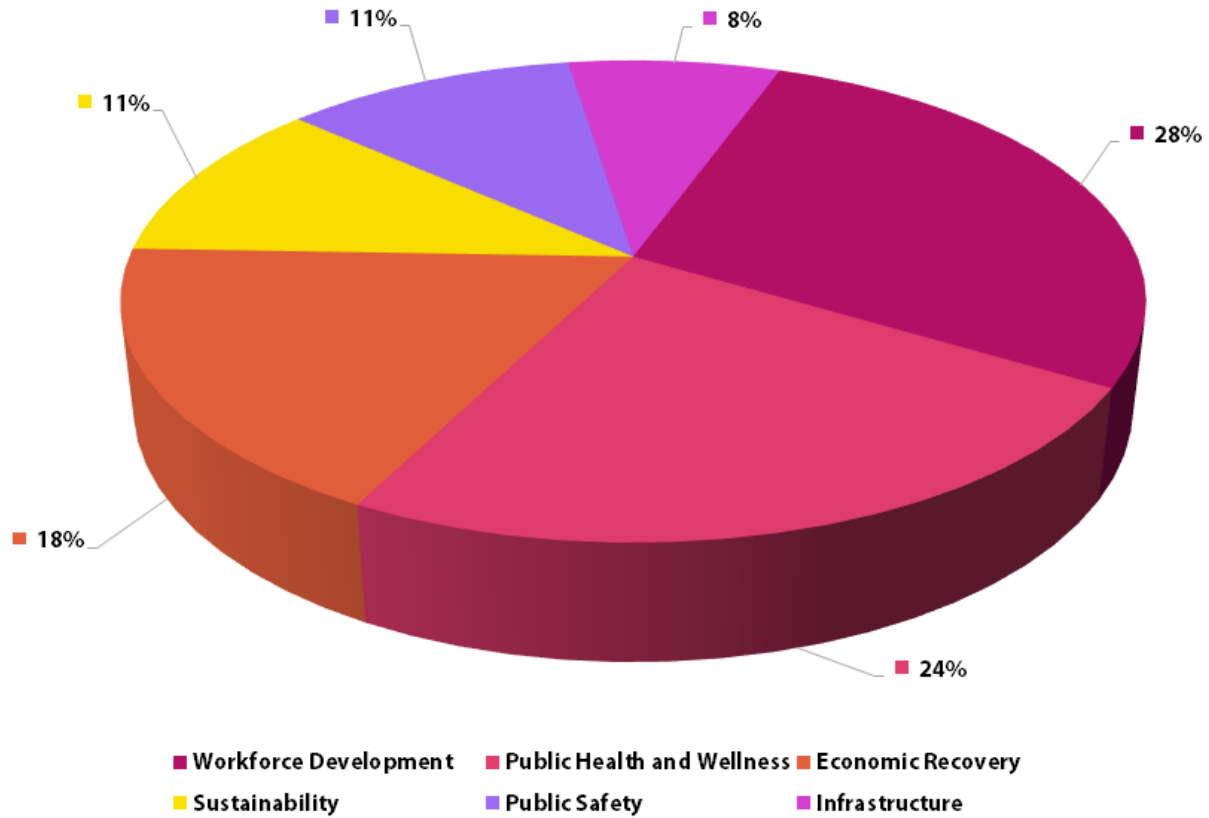


"Fund reentry programs"

WRITTEN TESTIMONY FROM COMMUNITY ORGANIZATIONS

96 Written Testimonies were received from Community Based Organizations, Non-Profit Agencies, Government Entities, Businesses, and Individuals.

These testimonies shared project ideas that often spanned Key Focus Areas, touching on multiple areas.



FEEDBACK SUMMARY

Public Feedback was gathered between **October 16, 2021** and **December 31, 2021**, using three unique reporting tools: a Public Survey; In-Person and Virtual Live Feedback Sessions; and Written Testimony from Community Organizations.

The top three Key Focus Areas for each reporting tool are:

Survey

1. Public Health and Wellness
2. Economic Recovery
3. Infrastructure

Live Feedback Sessions

1. Public Health and Wellness
2. Sustainability
3. Public Safety

Written Testimony

1. Workforce Development
2. Public Health and Wellness
3. Economic Recovery

Public Health and Wellness ranked at or near the top from all methods of community feedback. Economic Recovery placed in the top three Key Focus Areas for two methods of community feedback (the Survey and Written Feedback). Infrastructure, Sustainability, Public Safety, and Workforce Development each appear in the top three for one of the methods of community feedback.

NEXT STEPS

With community feedback gathered, Monroe County will now begin the process of further analyzing the community priorities. This feedback will be shared with members of the community through public presentations that demonstrate the outcomes and results of community outreach.

As part of the community outreach Monroe County will also engage governmental partners and philanthropic investors to discuss opportunities to collaborate and implement community priorities together with the aim of making a large collective impact.

After community presentations are complete, Monroe County will issue requests for proposals to meet the needs identified by the community.

TABLE OF EXPENSES BY EXPENDITURE CATEGORY

Federal guidance for SLFRF funds is limited to six expenditure categories with an additional provision for administrative costs. Once utilized these expenses will be reported in the following categories.

To date, no funds have been expended.

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
1	Expenditure Category: Public Health	\$0	\$0
1.1	COVID-19 Vaccination	\$0	\$0
1.2	COVID-19 Testing	\$0	\$0
1.3	COVID-19 Contact Tracing	\$0	\$0
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)	\$0	\$0
1.5	Personal Protective Equipment	\$0	\$0
1.6	Medical Expenses (including Alternative Care Facilities)	\$0	\$0
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency	\$0	\$0
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	\$0	\$0
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19	\$0	\$0

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
1.10	Mental Health Services	\$0	\$0
1.11	Substance Use Services	\$0	\$0
1.12	Other Public Health Services	\$0	\$0
2	Expenditure Category: Negative Economic Impacts	\$0	\$0
2.1	Household Assistance: Food Programs	\$0	\$0
2.2	Household Assistance: Rent, Mortgage, and Utility Aid	\$0	\$0
2.3	Household Assistance: Cash Transfers	\$0	\$0
2.4	Household Assistance: Internet Access Programs	\$0	\$0
2.5	Household Assistance: Eviction Prevention	\$0	\$0
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers	\$0	\$0
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)	\$0	\$0
2.8	Contributions to UI Trust Funds*	\$0	\$0
2.9	Small Business Economic Assistance (General)	\$0	\$0
2.10	Aid to Nonprofit Organizations	\$0	\$0
2.11	Aid to Tourism, Travel, or Hospitality	\$0	\$0
2.12	Aid to Other Impacted Industries	\$0	\$0
2.13	Other Economic Support	\$0	\$0
2.14	Rehiring Public Sector Staff	\$0	\$0
3	Expenditure Category: Services to Disproportionately Impacted Communities	\$0	\$0
3.1	Education Assistance: Early Learning	\$0	\$0
3.2	Education Assistance: Aid to High-Poverty Districts	\$0	\$0
3.3	Education Assistance: Academic Services	\$0	\$0
3.4	Education Assistance: Social, Emotional, and Mental Health Services	\$0	\$0
3.5	Education Assistance: Other	\$0	\$0
3.6	Healthy Childhood Environments: Child Care	\$0	\$0
3.7	Healthy Childhood Environments: Home Visiting	\$0	\$0
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System	\$0	\$0
3.9.	Healthy Childhood Environments: Other	\$0	\$0
3.10	Housing Support: Affordable Housing	\$0	\$0
3.11	Housing Support: Services for Unhoused persons	\$0	\$0
3.12	Housing Support: Other Housing Assistance	\$0	\$0

Category		Cumulative expenditures to date (\$)	Amount spent since last Recovery Plan
3.13	Social Determinants of Health: Other	\$0	\$0
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators	\$0	\$0
3.15	Social Determinants of Health: Lead Remediation	\$0	\$0
3.16	Social Determinants of Health: Community Violence Interventions	\$0	\$0
4	Expenditure Category: Premium Pay	\$0	\$0
4.1	Public Sector Employees	\$0	\$0
4.2	Private Sector: Grants to Other Employers	\$0	\$0
5	Expenditure Category: Infrastructure	\$0	\$0
5.1	Clean Water: Centralized Wastewater Treatment	\$0	\$0
5.2	Clean Water: Centralized Wastewater Collection and Conveyance	\$0	\$0
5.3	Clean Water: Decentralized Wastewater	\$0	\$0
5.4	Clean Water: Combined Sewer Overflows	\$0	\$0
5.5	Clean Water: Other Sewer Infrastructure	\$0	\$0
5.6	Clean Water: Stormwater	\$0	\$0
5.7	Clean Water: Energy Conservation	\$0	\$0
5.8	Clean Water: Water Conservation	\$0	\$0
5.9	Clean Water: Nonpoint Source	\$0	\$0
5.10	Drinking Water: Treatment	\$0	\$0
5.11	Drinking Water: Transmission & Distribution	\$0	\$0
5.12	Drinking Water: Transmission & Distribution: Lead Remediation	\$0	\$0
5.13	Drinking Water: Source	\$0	\$0
5.14	Drinking Water: Storage	\$0	\$0
5.15	Drinking Water: Other Water Infrastructure	\$0	\$0
5.16	Broadband: "Last Mile" Projects	\$0	\$0
5.17	Broadband: Other Projects	\$0	\$0
6	Expenditure Category: Revenue Replacement	\$0	\$0
6.1	Provision of Government Services	\$0	\$0
7	Administrative and Other	\$0	\$0
7.1	Administrative Expenses	\$0	\$0
7.2	Evaluation and data analysis	\$0	\$0
7.3	Transfers to Other Units of Government	\$0	\$0
7.4	Transfers to Nonentitlement Units (States and Territories only)	\$0	\$0

Monroe County identified six priority focus areas for community investment.

Which of these focus areas would you most like to see ARPA funds invested in?
(Mandatory response, please rank your top 3)

Economic Recovery (i.e., support for small businesses and entrepreneurs with special focus on Minority-Owned businesses; investments in arts, culture, and tourism; industrial development concentrated on agriculture, an expansion of Downtown and the Tech Sector; recruitment and retention of Monroe County business)

Infrastructure Improvements (i.e., water and sewer improvements; investments in high-speed internet/broadband; County infrastructure improvements at the airport, Children's Detention Center, Frontier Field, MCC, Monroe County Hospital, Seneca Park Zoo etc.)

Public Health and Wellness (i.e., supporting human services; housing, rental and homeless services; mental, physical, and behavioral health supports; addiction and substance abuse support; food security; COVID-19 support)

Public Safety (i.e., violence and homicide reduction; investments in IT and emergency communications upgrades (911); criminal, juvenile and parole justice reform and diversion; investments in youth programs and jobs; alternatives to policing and restorative justice conflict resolution practices)

Sustainability (i.e., investments in renewable energies like solar; clean water; improve alternate transportation options such as bike and pedestrian infrastructure, urban green space)

Workforce Development (i.e., job training, retraining, upskilling and recruitment; supports that remove barriers for workers with focus on the digital divide, childcare, language access and transportation; creating scholarships, internships, and professional mentorships; finding ways to better serve Black, Indigenous People of Color (BIPOC), Minority/Women-Owned Business Enterprises (MWBE), Veteran and Remote workers)

Please list any other focus areas Monroe County should consider for investment with ARPA funds?: (Non-mandatory response)

If you would like to offer more specific insight on the priority focus areas or Monroe County's utilization of ARPA funding, please join us at one of our community forums.

Dear Monroe County Resident,

Monroe County has the rare opportunity to invest \$144 million in American Rescue Plan Act (ARPA) funds received from the Federal Government and we want to know what matters most to you. Thanks to the work of Congressman Joe Morelle and Senators Chuck Schumer and Kirsten Gillibrand in securing these vital dollars, we have an opportunity to make a meaningful difference in our community.

These funds are time-critical so we need to appropriate them accordingly. We do not have to start from scratch as we have several existing strategic community reports, authored by non-profit organizations, government and business leaders that detail the needs of our County. In reviewing these assessments, we have identified six priority focus areas: Economic Recovery, Infrastructure Improvements, Public Health and Wellness, Public Safety, Sustainability, and Workforce Development. Bring Monroe Back, Monroe County's Recovery Agenda, will base its funding strategy upon your feedback and the well-researched recommendations of our community leaders and local experts in these foundational documents.

This last year and a half has been difficult for all of us, but we are on the precipice of recovery. Together, we have an incredible opportunity to bolster areas of need, reinforce what is working, embrace equity and invest in our community so that all can benefit. Your voice matters in helping Monroe County prioritize our needs. Thank you for sharing your insight and suggestions.

Sincerely,

Adam J. Bello

Adam J. Bello
County Executive

COMMUNITY FORUM CALENDAR

10/27 Millennium Lodge - Greece Canal Park
6PM-7:30 241 Elmgrove Park Rd. 14626

11/11 Joseph C. Wilson Magnet HS - Gymnasium
6PM-7:30 501 Genesee St. 14611

12/01 Grand View Lodge - Powder Mills Park
6PM-7:30 154 Park Rd. 14534

12/08 Virtual Forum (via Zoom)
12PM-1:30 Email BuildBackMonroe@monroecounty.gov for Zoom link

Bring Monroe Back - Monroe County Department of Planning and Development
50 West Main St. Suite 1150 Rochester, NY 14614

Your Voice Matters

BY ANSWERING FIVE QUESTIONS, YOU CAN HELP US SHAPE HOW WE INVEST \$144 MILLION IN MONROE COUNTY.

What is your connection to Monroe County? (Mandatory response, please check all that apply)

- I live in Monroe
- County: _____ (zip code)
- I own a business in Monroe
- County _____
- I work in Monroe County
- I am a member of an organization located in Monroe County
- Other _____

***What is your race?**

- Caucasian/White
- African-American/Black
- Latino or Hispanic
- Asian
- Native American
- Native Hawaiian or Pacific Islander
- Two or More
- Other/Unknown
- Prefer not to say

What is your gender?

- Male
- Female
- Gender queer or non-binary
- A gender not specified above, please specify _____
- Prefer not to say

What challenges have you faced in recovering from the COVID-19 pandemic? (Check all that apply)

- Emotional (fear of illness, grief recovery, isolation)
- Employment (job loss/ finding a job, working from home)
- Financial (debt, reduction of income)
- Lifestyle (home schooling, physical changes, restricted movements)
- Medical (recovery from illness, illness within the family)
- No challenges

What is your age range?

- Under 18
- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65+

Survey continues on next page...

*Requested information related to demographic data is completely confidential and used strictly to ensure inclusive and equitable outreach.

El condado de Monroe ha identificado seis áreas prioritarias para la inversión comunitaria.

¿En cuál de estas áreas le gustaría más que se invirtieran los fondos de ARPA?
(Respuesta obligatoria. Clasifique sus 3 principales).

_____ **Reactivación económica** (es decir, apoyo a las pequeñas empresas y a los emprendedores, con especial atención a las empresas propiedad de minorías; inversiones en arte, cultura y turismo; desarrollo industrial concentrado en la agricultura; una expansión del centro de la ciudad y del sector tecnológico; captación y retención de empresas del condado de Monroe)

_____ **Mejoras en infraestructura** (es decir, mejoras en el agua y el alcantarillado; inversiones en Internet de alta velocidad/banda ancha; mejoras en la infraestructura del condado en el aeropuerto, Children's Detention Center, Frontier Field, MCC, Monroe County Hospital, el zoológico de Seneca Park, etc.)

_____ **Salud pública y bienestar** (es decir, apoyo a los servicios humanos; la vivienda, el alquiler y los servicios para personas sin hogar; apoyo a la salud mental, física y del comportamiento; apoyo para superar la adicción y el consumo de sustancias; seguridad alimentaria; apoyo contra el COVID-19)

_____ **Seguridad pública** (es decir, reducción de la violencia y los homicidios; inversiones en informática (IT) y mejora en las comunicaciones de emergencia (911); reforma de la justicia penal, juvenil y de la libertad condicional, y desvío de la atención; inversiones en programas y empleos para jóvenes; alternativas a la actuación policial y prácticas de resolución de conflictos de justicia restaurativa)

_____ **Sostenibilidad** (es decir, inversiones en energías renovables, como la solar; agua limpia; mejora en las opciones de transporte alternativo, como infraestructura para bicicletas y peatones; espacios verdes urbanos)

_____ **Desarrollo de la fuerza laboral** (es decir, formación laboral, readaptación profesional, mejora en las capacidades profesionales y en la contratación; apoyos que quiten las barreras para los trabajadores, centrándose en la brecha digital, el cuidado de los niños, el acceso al idioma y al transporte; creación de becas, pasantías y tutorías profesionales; búsqueda de formas de prestar un mejor servicio a las personas negras, indígenas y de color (BIPOC), a las empresas propiedad de minorías/mujeres (MWBE), a los veteranos y a los trabajadores remotos)

Liste otras áreas de interés que el condado de Monroe debería considerar para invertir con los fondos de ARPA: (Respuesta opcional)

Si quiere dar una idea más específica sobre las áreas de enfoque prioritarias o la utilización de los fondos de ARPA por parte del condado de Monroe, únase a nosotros en uno de nuestros foros comunitarios.

Estimado residente del condado de Monroe:

El condado de Monroe tiene la excepcional oportunidad de invertir \$144 millones en fondos de la Ley del Plan de Rescate Americano (ARPA) recibidos del Gobierno Federal y queremos saber qué es lo que más le importa. Gracias al trabajo del congresista Joe Morelle y de los senadores Chuck Schumer y Kirsten Gillibrand en la obtención de este dinero necesario, tenemos la oportunidad de marcar una diferencia significativa en nuestra comunidad.

Estos fondos representan un momento decisivo, por lo que tenemos que gastarlos en consecuencia. No tenemos que empezar de cero, ya que tenemos varios informes estratégicos comunitarios, hechos por organizaciones sin fines de lucro y líderes gubernamentales y empresariales, que detallan las necesidades de nuestro condado. Al revisar estos documentos, hemos identificado seis áreas de atención prioritaria: reactivación económica, mejoras en la infraestructura, salud pública y bienestar, seguridad pública, sostenibilidad y desarrollo de la fuerza laboral. Recuperar a Monroe (Bring Monroe Back), el programa de reactivación del condado de Monroe, basará su estrategia de financiación en sus comentarios y en las recomendaciones bien documentadas de nuestros líderes comunitarios y expertos locales.

Este último año y medio ha sido difícil para todos nosotros, pero seguimos avanzando hacia la reactivación. Juntos tenemos una increíble oportunidad de financiar áreas que lo necesitan, reforzar lo que está funcionando, adoptar la equidad e invertir en nuestra comunidad para que todos puedan salir beneficiados. Su opinión es importante para ayudar al condado de Monroe a priorizar nuestras necesidades. Gracias por compartir sus ideas y sugerencias.

Atentamente,

Adam J. Bello
Adam J. Bello
Ejecutivo del Condado

CALENDARIO DEL FORO COMUNITARIO	
10/27 6 P. M. - 7:30 P. M.	Millennium Lodge - Greece Canal Park 241 Elmgrove Park Rd. 14626
11/10 6 P. M. - 7:30 P. M.	Joseph C. Wilson Magnet HS - Gymnasium 501 Genesee St. 14611
12/01 6 P. M. - 7:30 P. M.	Grand View Lodge - Powder Mills Park 154 Park Rd. 14534
12/08 12 P. M. - 1:30 P. M.	Foro virtual (por Zoom) Correo electrónico: BringMonroe@a-civil.monroecounty.gov para el enlace de Zoom

Para obtener más información sobre la Ley del Plan de Rescate Americano (ARPA) de 2021, visite:

www.monroecounty.gov/BringMonroeBack

Se asignarán \$20 millones de financiación a las iniciativas de salud pública relacionadas con la respuesta a la pandemia de COVID-19.

Su opinión es importante

RESPONDIENDO A ESTAS PREGUNTAS, PUEDE AYUDARNOS A DARLE FORMA A LA INVERSIÓN DE \$144 MILLONES EN EL CONDADO DE MONROE.

¿Cuál es su vínculo con el condado de Monroe? (Respuesta obligatoria. Marque todas las opciones que correspondan).

- Vivo en el condado de Monroe: _____ (código postal)
- Tengo una empresa en el condado de Monroe
- Trabajo en el condado de Monroe
- Soy miembro de una organización situada en el condado de Monroe
- Otro _____

***¿Cuál es su raza?**

- Caucásico/Blanco
- Afroamericano/Negro
- Latino o hispano
- Asiático
- Nativo americano
- Nativo de Hawái o de otra isla del Pacífico
- Más de dos razas
- Otro/Desconocido
- Prefiero no decirlo

¿Cuál es su edad?

- Menor de 18 años
- 18-24 años
- 25-34 años
- 35-44 años
- 45-54 años
- 55-64 años
- Mayor de 65 años

¿Cuál es su género?

- Masculino
- Femenino
- Género queer o no binario
- Un género que no se especificó arriba, especifique: _____
- Prefiero no decirlo

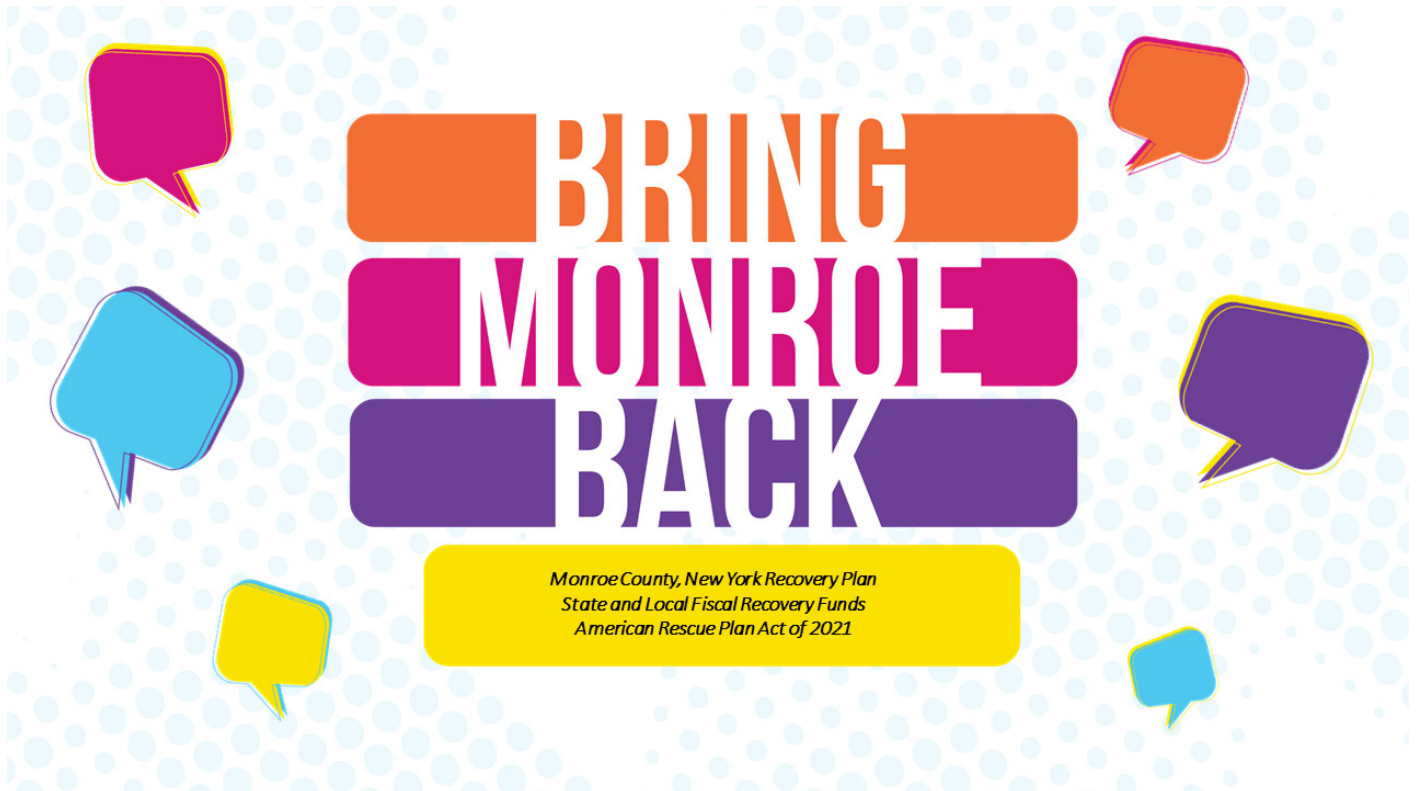
¿A qué retos se ha enfrentado en la recuperación de la pandemia de COVID-19? (Marque todas las opciones que correspondan).

- Emocionales (miedo a la enfermedad, recuperación del duelo, aislamiento)
- De empleo (perder el trabajo/buscar trabajo, trabajo desde casa)
- Económicos (deudas, reducción de ingresos)
- De estilo de vida (educación en casa, cambios físicos, movimientos restringidos)
- Médicos (recuperación de una enfermedad, enfermedad en la familia)
- Sin retos

La encuesta continúa en la página siguiente...

*La información solicitada relacionada con los datos demográficos es totalmente confidencial y se utiliza estrictamente para garantizar un alcance inclusivo y equitativo.

SLIDE 1



SLIDE 2



- ✓ American Rescue Plan Act of 2021 (ARPA) allocated **\$1.9 trillion in emergency relief and recovery**
- ✓ **\$350 billion** was designated to **support state, local, territorial, and Tribal Governments**
- ✓ **\$144,080,127** was given to **Monroe County, New York**

SLIDE 3

How Can We Spend It?

Federal rules allow spending in 6 categories

1. Public Health
2. Services to Disproportionately Impacted Communities
3. Water, Sewer and Broadband Infrastructure
4. Negative Economic Impacts
5. Premium Pay
6. Revenue Replacement

*Monroe County will not need to address revenue replacement but has earmarked \$20 million for public health efforts related directly to Monroe County's ongoing COVID-19 pandemic response and community vaccination efforts.

SLIDE 4

Building on what we've learned

Local experts have spent thousands of hours **studying and assessing** specific ways to **improve our community**.

We don't need to start from scratch.

We reviewed 12 government and community reports and their recommendations fit into 6 consistent themes.

Economic Recovery

Workforce Development

Sustainability

Infrastructure Improvements

Public Safety

Public Health & Wellness

SLIDE 5

Community Feedback

PUBLIC SURVEY

**LIVE (VIRTUAL AND IN-PERSON)
PUBLIC FEEDBACK SESSIONS**

COMMUNITY PARTNER TESTIMONY

WORKING WITH OTHER LOCAL MUNICIPALITIES

*Equity and inclusion are the foundation of Bring Monroe Back, both in how we seek feedback and invest money

SLIDE 6

How can I be heard?

Fill out the survey online: www.monroecounty.gov/BringMonroeBack
Or on paper at community centers and libraries in your town.
The paper survey can be mailed back to the County.

We will also be presenting to 12 specific communities by going to them through pre-existing meetings, events, forums, etc. that are designed by that community and attended by that community.

- African American
- Deaf and hard of hearing
- Disability
- Jewish
- LGBTQ+
- Latinx
- Recently released from incarceration
- Refugee
- Senior
- Student
- Veteran
- Victims of Violence (domestic, trafficking, physical, etc.)

SLIDE 7

Schedule of Community Forums

10/27
6PM-7:30

Millennium Lodge - Greece Canal Park
241 Elmgrove Park Rd. 14626

11/10
6PM-7:30

Joseph C. Wilson Magnet HS - Gymnasium
501 Genesee St. 14611

12/01
6PM-7:30

Grand View Lodge - Powder Mills Park
154 Park Rd. 14534

12/08
12PM-1:30

Virtual Forum (via Zoom)
Email BringMonroeBack@monroecounty.gov
for Zoom link

* If you need an interpreter for any of the events, please email BuildBackMonroe@monroecounty.gov 48 hours prior to the event.



SLIDE 8

What is a
Community
Partner
Statement?

YOUR VOICE MATTERS.

Help us shape how we invest
\$144 million in Monroe County.

- ✓ We are seeking in-depth written statements from our community partners. Businesses, community-based organizations and non-profits are invited to share specific ideas on how to spend ARPA funds.
- ✓ Statements can be a maximum of 2 pages.
- ✓ Any resident can fill out the form.
- ✓ Ideas should support the six focus areas.

SLIDE 9

October – December 2021

- ✓ Hold Community Forums
- ✓ Community survey
- ✓ Collect Community Partner Testimony

January – March 2022

- ✓ Review community responses
- ✓ Develop detailed Bring Monroe Back plan
- ✓ Issue requests for proposals

SLIDE 10

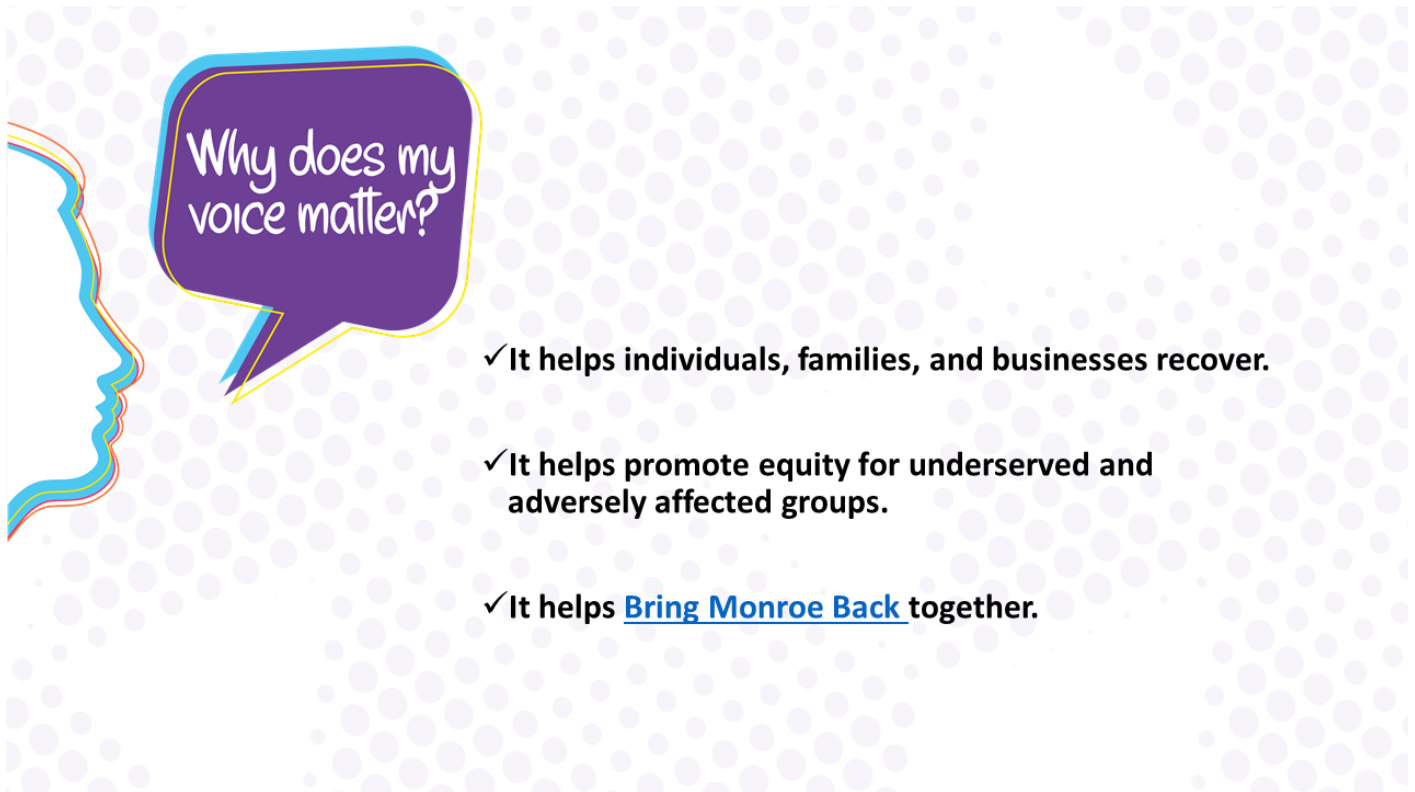
April 2022 – June 2022

- ✓ Review proposals
- ✓ Announce funding awards

July 2022 – December 2026

- ✓ Fund proposals
- ✓ Track progress
- ✓ Annual reports

SLIDE 11



Why does my voice matter?

- ✓ It helps individuals, families, and businesses recover.
- ✓ It helps promote equity for underserved and adversely affected groups.
- ✓ It helps [Bring Monroe Back](#) together.

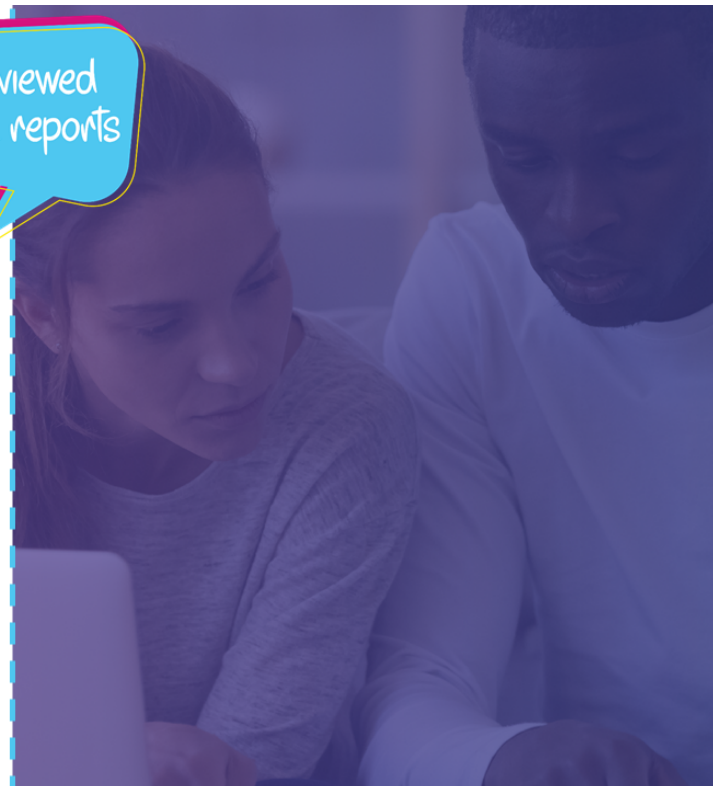
SLIDE 12

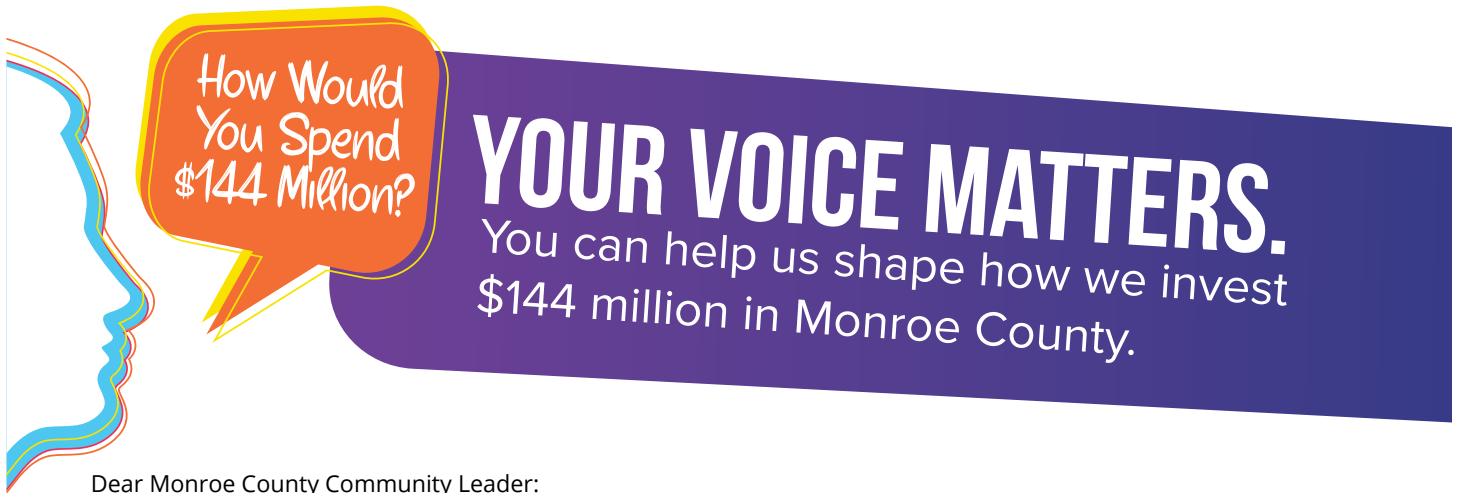
View Community Reports Here

- ✓ The Finger Lakes Regional Economic Development Council State of the Region Finger Lakes 2021 Annual Report (2021)
- ✓ The Commission on Racial and Structural Equity Report (2021)
- ✓ Lifespan's Poverty in Later Life Report (2021)
- ✓ Monroe County's Adopted 2022-2027 Capital Improvement Program (2021)
- ✓ Monroe County Mental Health and Substance Use Disorder 90-Day Task Force Priorities and Action Plan (2021) Common Ground Health's The Color of Health: The Devastating Toll of Racism on Black Lives (2021)
- ✓ ROC 2025's A Foundation for Growth: Building, Innovating, Accelerating, Creating Greater (2021)
- ✓ Monroe County's Executive Team Transition Report (2020)
- ✓ Rochester-Monroe Anti-Poverty Initiative Community Concerns Assessment (2020)
- ✓ ROC the Future Equity and Education: The Next Horizon Report Card (2020)
- ✓ Monroe County Community Health Needs Assessment 2019-2021 (2019)
- ✓ Rochester, USA, IBM Smarter Cities Challenge Report (2015)



Reviewed
12 reports





Dear Monroe County Community Leader:

Monroe County has the rare opportunity to invest \$144 million in American Rescue Plan Act (ARPA) funds received from the Federal Government and we want to know what matters most to you. Thanks to the work of Congressman Joe Morelle and Senators Chuck Schumer and Kirsten Gillibrand in securing these vital dollars, we have an opportunity to make a meaningful difference in our community.

These funds are time-critical so we need to spend them accordingly. We do not have to start from scratch as we have several existing strategic community reports, authored by non-profit organizations, government and business leaders that detail the needs of our County. In reviewing these documents, we have identified six priority focus areas: Economic Recovery, Infrastructure Improvements, Public Health and Wellness, Public Safety, Sustainability, and Workforce Development. Bring Monroe Back, Monroe County's Recovery Agenda, will base its funding strategy upon your feedback and the well-researched recommendations of our community leaders and local experts.

This last year and a half has been difficult for all of us, but we are continuing to move toward recovery. Together, we have an incredible opportunity to fund areas of need, reinforce what is working, embrace equity and invest in our community so that all can benefit. Your voice matters in helping Monroe County prioritize our needs. Thank you for sharing your insight and suggestions.

Sincerely,


Adam J. Bello
Monroe County Executive

All responses should include the name of the individual submitting the statement, and if applicable, the organization they represent, their employment title, the address of the organization. Responses should not exceed two (2) pages, and should outline the following:

Using at least one of the six priority focus areas outlined in *Bring Monroe Back*, or identifying an alternate focus area, please share how you feel ARPA funding could best be used to help with Monroe County's recovery efforts. You may want to consider: what program(s) would bring be the most essential in recovery efforts, what program or service would do the most good in the immediate and/or long-term, or how a program or service may impact a specific population that was negatively impacted by the pandemic.

Responses should be sent to BringMonroeBack@monroecounty.gov and must be submitted by December 31, 2021.





www.monroecounty.gov/bringmonroeback



ADAM J. BELLO
COUNTY EXECUTIVE



APPENDIX B

MONROE COUNTY REQUEST FOR PROPOSALS [RFP]

American Rescue Plan Act Funding Opportunities

Release Date: June 3, 2022

Response Deadline: July 29, 2022



Monroe County
Department of Planning and Development
50 West Main Street
Rochester, NY 14614
monroecounty.gov

NO RESPONSE FORM

If you choose not to respond to this Request for Proposals, please fax or email this form back to MONROE COUNTY at your earliest convenience, to the attention of:

ARPA – RFP Coordinator
Monroe County Office of Purchasing & Central Services
200 County Office Building
Rochester, NY 14614
Fax (585) 753-1104
E-mail: MCRFPCoordinator@monroecounty.gov

RFP **American Rescue Plan Act Funding Opportunities**

Company: _____
Address: _____

Contact: _____
Contact Phone: _____
Email: _____

Reason for No-Response: _____
Project capacity. _____
Cannot bid competitively. _____
Cannot meet delivery requirements. _____
Cannot meet specifications. _____
Do not want to do business with Monroe County. _____
***Other:** _____

Suggested changes to RFP _____
Specifications for next _____
Request for Proposals. _____

*Other reasons for not responding might include insufficient time to respond, do not offer product or service, specifications too stringent, scope of work too small or large, unable to meet insurance requirements, cannot meet delivery or schedule requirements, etc.

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	<i>Attachment 02 – Pillars of Success for Bring Monroe Back Goal Flowcharts</i>
	<i>Attachment 03 - Sample American Rescue Plan Act Funding Opportunities Form</i>
	<i>Attachment 04 - Sample Budget Proposal Template</i>
	<i>Attachment 05 – ARPA Application Scoring Matrix</i>

SECTION 1 - INVITATION TO PARTICIPATE

1.1 Purpose

Monroe County (“the County”) is soliciting proposals for American Rescue Plan Act Funding Opportunities. Prospective Respondents must offer a proposal that will meet the scope of services, qualifications and general description of work activities identified in this Request for Proposals (“RFP”).

In responding to this RFP, Respondents must follow the prescribed format as outlined in Section 3. By so doing, each Respondent will be providing the County with data comparable to that which was submitted by other Respondents and, thus, be assured of fair and objective treatment in the County review and evaluation process.

Pending final approval from the Monroe County Legislature, the County’s objective is to enter into a one-year agreement with the option to renew for three (3) additional one-year terms. It is the County’s intention for the grant contracts to commence on or about January 1, 2023.

1.2 RFP Coordinator; Issuing Office

This RFP is issued for the County. The RFP Coordinator, identified below, is the sole point of contact regarding this RFP from the date of issuance until the selection of the successful Respondent(s).

ARPA - RFP Coordinator
Monroe County Purchasing and Central Services
39 West Main Street
Room 200
Rochester, New York 14614
Fax: (585) 753- 1104
Email: MCRFPCoordinator@monroecounty.gov

Only those Respondents who have registered and received a copy of this RFP via the County website at <https://contracts.monroecounty.gov/bid/list/rfps> will receive addenda if issued.

1.3 Presentation and Clarification of the County's Intentions

As a result of this RFP, the County intends to enter into a grant contract(s) with the selected Respondent(s). However, this intent does not commit the County to award a contract to any Respondent, or to pay any costs incurred in the preparation of the proposal in response to this request, or to procure or contract for any services. The County reserves the right, in its sole discretion, to: (a) accept or reject in part or in its entirety any proposal received as a result of this RFP if it is in the best interest of the County to do so; (b) award contracts in one or more rounds of funding during the four (4) year funding period (i.e., 2022 to 2026); (c) award contracts through other County departments or divisions and/or award contracts using non-SLFRF Funds (defined below); and/or (d) award one or more contracts to one or more qualified Respondents to achieve the objectives of this RFP.

1.4 Timeline

The schedule of events for this RFP is anticipated to proceed as follows:

- This RFP will be distributed on **June 3, 2022**.
- The County will host a virtual ARPA Application Q and A Session open to all potential Respondents at **12:00 PM ET on June 10, 2022**. Anyone interested in participating in the virtual information session may register at: <https://monroecounty-gov.zoom.us/meeting/register/tZlkd-CtqzwqGNcFcbIF6PKHQScWbP3aUHW>. After registering, you will receive a confirmation email containing information about joining the meeting.
- All requests for RFP clarification must be submitted in writing to the ARPA RFP Coordinator at the following email address: MCRFPCoordinator@monroecounty.gov and received **no later than 3:00 PM ET on June 17, 2022**.
- All questions will be answered and documented in writing as an Addendum to the RFP, and posted on the County website. These will be sent out to all Respondents who registered and received a copy of this RFP via the County website on or before **July 13, 2022**.
- **Final RFP submissions and forms must be received by 5:00 PM ET on July 29, 2022 by electronic submission to the following URL address <https://www.monroecounty.gov/arpa-rfp>. For specific details, please see Section 3.1.**

SECTION 2 – SCOPE OF WORK

2.1 Overview

The County has received approximately \$144 million in Coronavirus State and Local Fiscal Recovery Funds (“SLFRF Funds”), a part of the American Rescue Plan (“ARPA”), to support its response to and recovery from the COVID-19 public health emergency. These critical dollars will serve as the foundation of Monroe County’s Bring Monroe Back Initiative: a long-term, collaborative recovery plan that will inspire transformative change and make deliberate and thoughtful investments in our community. The County’s historic plan sought feedback directly from the community; engaged partnerships with local government partners and philanthropic investors to increase collective impact; and incorporated currently existing plans, assessments, and reports. In doing so, Bring Monroe Back is a multi-pronged approach providing a path forward for the County that strengthens as it recovers and continues to support the County’s ongoing response to the COVID-19 pandemic. More information about the County’s outreach efforts may be found at: <https://www.monroecounty.gov/bringmonroeback>.

2.2 Detailed Scope of Work

ARPA Requirements

Monroe County will act in strict accordance with ARPA, its rules, applicable regulations, and guidance (generally, the “ARPA Rules”). This RFP is for proposals that support the County’s COVID-19 public health and economic response by addressing COVID-19 and its impact on public health as well as addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector, as authorized under the ARPA Rules.

The County reserves the right to reject any proposal that it determines, in its sole discretion, does not comply with the ARPA Rules and/or proposes a use of SLFRF Funds that is grossly disproportionate to the harm caused by COVID-19. The County will determine whether a proposal complies with ARPA using one of two methods:

1. The proposal conforms with the US Department of the Treasury’s list of approved uses and population. A copy of this list is attached to this RFP as *Attachment 01*; or
2. The proposal (1) identifies a COVID-19 public health or economic impact, and (2) proposes a response that addresses or responds to the impact.

The County reserves the right to award multiple contract(s) pursuant to this RFP. With the consent of the related Respondent(s), the County may combine and/or separately award contracts that were proposed in the same or separate proposals. The County reserves the right to award and/or contract for additional services or sub-awards permitted under the ARPA Rules in conformance with applicable procurement requirements.

Reporting

The County will require all successful Respondents to provide reports to the County in sufficient quantity and detail in order for the County to meet its interim reporting requirements, project and expenditure reporting requirements, and recovery plan performance reporting requirements under the ARPA Rules.

Proposal Minimums

In order to ensure the County has sufficient resources to meet its reporting requirements, the County shall only consider proposals that have a budget of at least \$100,000 per year, for up to four (4) years and at least \$400,000 for the entire project.

Bring Monroe Back Goals

The County intends to use SLFRF Funds to positively impact communities in a concentrated manner. Through community input and data obtained through the Bring Monroe Back outreach efforts, Monroe County identified three (3) high-priority areas that emphasize how COVID-19 has impacted public health and the economy and developed three (3) goals to address losses endured from the pandemic to build an equitable, long-term recovery plan:

1. **Workforce Development & Economic Recovery** - Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work, and grow in Monroe County.
2. **Public Health & Public Safety** - Implement a long-term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.
3. **Infrastructure & Sustainability** - Create an environment to maintain our quality of life, preserve our natural resources, and build innovative and equitable solutions for our future generations.

In support of the three (3) goals, the outreach efforts enabled the County to identify Pillars of Success that must be addressed in order to affect the three (3) goals. Under each Pillar of Success, the County has further narrowed down steps that must be taken to impact the Pillar of Success. A copy of the flowcharts that show the overarching County goals, the Pillars of Success that uphold those goals and the strategic pathways that the community has identified is attached to this RFP as *Attachment 02*.

Bring Monroe Back Metrics

The County has identified six (6) metrics the County will use to determine, in a quantitative manner, if its efforts were successful at the end of this four (4) year funding period. Each of the three (3) goals has two (2) indicators or metrics; the first indicator is a large numerical metric to measure overall success in achieving the goal and the second indicator is to address inequities in our communities under the goal.

1. **Workforce Development & Economic Recovery**
 - **Numerical Metric** – Increase Median Household (\$62,087) and Per Capita Income (\$35,339) of Monroe County residents- *U.S. Census*
 - **Equitable Metric** – Increase Minority-Owned Firms in Monroe County (9,891)- *U.S. Census*
2. **Public Health & Public Safety**
 - **Numerical Metric** – Increase rate of Behavioral Health Services in Monroe County used by demographic- *2019 Monroe County Mental Health Summary Report*

Mental Health Clients Served by Ethnicity:

White: 22,345 (53%)
Black: 9,762 (23%)
Hispanic: 5,849 (14%)
Asian: 476 (1%)
Other: 2,336 (6%)
Unknown: 1,338 (3%)

Male: 18,396 (44%)
Female: 23,384 (55%)

Transgender: 82 (0%)
Unknown/ Missing: 244 (1%)

Adults: 32,459 (77%)
Children and Youth: 9,647 (23%)

Substance Abuse Services:
White: 55%
Black: 30%
Hispanic: 11%
Other: 3%

Adults: 97%
Children: 3%

- **Equitable Metric** – Reduce percentage of food insecure people in Monroe County- overall (11.3%, 83,760 residents) and children (18%, 28,110 residents)- *Feeding America*

3. Infrastructure & Sustainability

- **Numerical Metric** – Reduce greenhouse gas in Monroe County measured by standards set by ICLEI (chart will be developed with average carbon offset equivalencies for efforts such as planting trees, green spaces, gardens, composting, building and vehicle electrification) – *International Council for Local Environmental Initiatives (ICLEI)*
- **Equitable Metric** – Increase access to virtual information and resources - Ratio of households in Monroe County with a computer (91.3%) and ratio of households with broadband (86.2%)- *U.S. Census*

A successful Respondent must (1) clearly demonstrate that its proposal complies with the ARPA Rules, AND (2) clearly identify how its proposal furthers at least one of the three (3) Bring Monroe Back goals and at least one of the six (6) Bring Monroe Back metrics. Though the metrics are an important part of the Monroe County ARPA application and will further indicate how a project is aligned with the Bring Monroe Back Recovery Plan, compliance with ARPA Rules and/or these metrics alone will not ensure that a Respondent is chosen to receive SLFRF Funds.

Additional Performance Indicators and Evidence

Successful Respondents shall be required to report and will need to meet agreed upon outcome measures, performance indicators, programmatic data, evidence-based interventions, and program evaluations required by the County and the ARPA Rules.

Proposals

Proposals to support the County's COVID-19 public health and economic response by addressing COVID-19 and its impact on public health as well as addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector must be submitted electronically at: <https://www.monroecounty.gov/arpa-rfp>

A copy of the questions in the sample application ARPA Funding Opportunities Form, which must be filled out electronically, is attached to this RFP as *Attachment 03*. A copy of the sample Budget Proposal Template, which

must be filled out and uploaded electronically, is attached to the RFP as *Attachment 04*. Please note that these copies are included for reference purposes only. **The County shall not evaluate any submission that does not utilize the electronic portal.**

Successful Respondents should demonstrate how they fulfill the five critical values below:

1. *Collaborative*. The Respondent(s) has identified partnerships and funding from other organizations to improve return on the County's investment in the proposal and further the long-term community goals of the ARPA Rules and Bring Monroe Back Recovery Plan. In instances in which there are a number of entities that provide similar or related services as the Respondent(s) (e.g., workforce development, public health, sustainability, etc.), the entities have worked together to coordinate efforts and submit a collaborative proposal.
2. *Equitable*. The Respondent(s) will serve impacted and disproportionately impacted households, communities, small businesses, and nonprofits; promoting accessibility and awareness.
3. *Strategic*. The proposal aligns with Bring Monroe Back goals as well as the ARPA Rules.
4. *Transformative*. The proposal makes a significant and permanent change to a service or community condition in Monroe County.
5. *Community Impact*. The proposal will provide a consistent service or make a lasting contribution that will positively impact families and businesses in the Monroe County community struggling with the public health and economic impacts of the COVID-19 pandemic.

M/WBE

Respondents must take all necessary affirmative steps to assure that certified minority businesses, women's business enterprises, and labor surplus area firms are utilized in their proposal when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
5. Using the services and assistance, as appropriate, of such organizations as the Monroe County Department of Diversity, Equity, & Inclusion, Small Business Administration, and the Minority Business Development Agency of the Department of Commerce.

Certification can be obtained through either New York State or Monroe County M/WBE certification processes. Instructions on how to obtain a Monroe County M/WBE certification may be found at: <https://www.monroecounty.gov/dei-mwbe>.

Evaluation Factors

Complete proposals that comply with the ARPA Rules will be evaluated under five (5) equally weighted categories. A copy of the ARPA Application Scoring Matrix that will be used during the evaluation period is attached to this RFP as *Attachment 05*.

SECTION 3 - SPECIFIC PROPOSAL REQUIREMENTS

3.1 Submission of Respondent's Proposal(s)

- A. Acceptance Period and Location.** To be considered, Respondents must submit a complete response to this RFP. Respondents not responding to all information requested in this RFP or indicating exceptions to those items not responded to may have their proposals rejected as being non-responsive.

Proposals and all applicable forms must be submitted electronically at: <https://www.monroecounty.gov/arpa-rfp> on or before 5:00 PM ET on July 29, 2022. A copy of the questions in the electronic application is attached to this RFP as *Attachment 03*. A copy of the Budget Proposal Template which must be filled out and uploaded electronically, is attached to the RFP as *Attachment 04*. Please note that these copies are included for reference purposes only. **The County shall not evaluate any submission that does not utilize the electronic portal.**

Respondents that have questions regarding “how to upload documents to the portal or “how to submit electronically” may email: bringmonroeback@monroecounty.gov. All other questions must be directed to the ARPA - RFP Coordinator via email: MCRFPCoordinator@monroecounty.gov in accordance with Section 1.2 no later than June 17, 2022 by 3:00 PM ET.

Refer to Section 3.1.C. for further detail regarding response formats and requirements. There will be no public opening of the proposals.

- B. Withdrawal Notification.** Respondents receiving this RFP who do not wish to submit a proposal should reply with the "No Response Form" [page 2 of this RFP] to be received by the indicated contact on the form no later than the proposal submission date. This RFP is the property of the County and may not be reproduced or distributed for purposes other than proposal submission without the written consent of the Monroe County Attorney.
- C. Required Electronic Submission.** Respondents must electronically fill out the following at: <https://www.monroecounty.gov/arpa-rfp>

Section 1. Organization Profile

- Organization Information
- Entity Information from the Division of Corporations
- Certification Regarding Debarment, Suspension and Responsibility
- Monroe County Equal Pay Certification
- Letters of Support

Section 2. Proposal Information

- Project Information
- Org Chart
- Budget Information
- MWBE Utilization Plan

Section 3. Addendums and Attestation

An official authorized to bind the Respondent to its provisions must certify the Proposal.

Respondents that may have questions regarding “how to upload documents to the portal” or “how to submit electronically” may email bringmonroeback@monroecounty.gov. All other questions must be directed to the ARPA - RFP Coordinator in accordance with Section 1.2 by the stated deadline.

- D. Economy of Preparation.** Proposals should be prepared as simply as possible and provide a straightforward, concise description of the Respondent's capabilities to satisfy the requirements of the RFP. Emphasis should be concentrated on accuracy, completeness, and clarity of content. Vague terms such as "Respondent complies" or "Respondent understands" should be avoided.

3.2 Response Date

To be considered, **proposals and all applicable forms must be submitted electronically at: <https://www.monroecounty.gov/arpa-rfp> on or before 5:00 PM ET on July 29, 2022.** *Requests for extension of the submission date will not be granted.* Respondents uploading large files and submitting forms should allow for ample upload time to ensure timely electronic delivery of their proposals.

3.3 Clarification of RFP and Questions

Questions that arise prior to or during proposal preparation must be submitted **in writing or via email** pursuant to the instructions in Section 1 of this RFP. Questions and answers will be provided to all Respondents who have received RFPs and must be acknowledged in the RFP response. No contact will be allowed between the Respondent and any other member of the County, including but not limited to its officers and employees, with regard to this RFP during the RFP process unless specifically authorized in writing by the RFP Coordinator. Prohibited contact may be grounds for Respondent disqualification.

3.4 Addenda to the RFP

In the event it becomes necessary to revise any part of this RFP, addenda will be provided to all Respondents that registered and received a copy of this RFP via the County website. **An acknowledgment of such addenda, if any, must be submitted with the RFP response. Respondents will only receive notices of addenda by downloading the original RFP document via the Monroe County website at www.monroecounty.gov.**

3.5 Proposals

- A. Certifications Regarding Debarment and Procurement Policy.** Respondents and proposed subcontractors must print, sign, and submit with the proposal Appendix B: Certification Regarding Debarment, Suspension, and Responsibility and Certification Regarding Monroe County Procurement Policy and Consequences for Violation.
- B. Equal Pay Certification.** Respondents and proposed subcontractors must print, sign, and submit with the proposal Appendix C: Monroe County Equal Pay Certification.
- C. Exceptions to General Information for the Respondent.** For all exceptions to Section 5, the

Respondent must indicate on a separate sheet labeled "Exceptions Taken to the General Information for the Respondent," the section number of any requirement to which an exception is being taken and an explanation of their position.

- D. Exceptions to the Standard Clauses for County Contracts.** For all exceptions to the Standard Clauses for County Contracts, attached herein as Appendix A, the Respondent must indicate on a separate sheet labeled "Exceptions Taken to the Standard Clauses for County Contracts," the section number of any requirement to which an exception is being taken and an explanation of their position. It is not intended that new contract wording be proposed by the Respondent, but rather that the Respondent explain their position so that the conflict can be evaluated. If no exceptions are noted, the Respondent is presumed to have agreed with all sections of the Standard Clauses for County Contracts.
- E. MWBE Utilization Plan.** Each Respondent shall prepare and submit a Utilization Plan (Appendix D) in connection with its proposal and the proposed Contract. The Utilization Plan shall identify Certified Businesses, if known, that have committed to perform work in connection with the proposed Contract as well as any such Certified Businesses, if known, which the Respondent intends to use in connection with the Respondent's performance of the proposed Contract. The Utilization Plan shall specifically contain a list, including the name, address and telephone number, of each Certified Business with which the Respondent intends to subcontract.
- F. Cost Proposal.** Each Respondent shall prepare and submit a Budget Proposal Template (see Attachment 04 for a sample) in connection with its proposal and the proposed Contract. The electronic Budget Proposal Template is located at the following: <https://www.monroecounty.gov/arpa-rfp>. Respondents that have questions regarding "how to upload documents to the portal" or "how to submit electronically" may email: bringmonroeback@monroecounty.gov.

Proposal Minimums - In order to ensure the County has sufficient resources to meet its reporting requirements, the County shall only consider proposals that have a budget of at least \$100,000 per year, for up to four (4) years and at least \$400,000 for the entire project.

3.6 Method of Evaluation

- A. Evaluation Committee.** Selected personnel from the County will form the evaluation committee for this RFP. It will be the responsibility of this committee to evaluate all properly prepared and submitted proposals for the RFP and make a recommendation for award.
- B. Evaluation and Selection Criteria.** All properly prepared and submitted proposals shall be subject to evaluation deemed appropriate for the purpose of selecting the Respondent(s) with whom a contract may be signed. Complete proposals that comply with the ARPA Rules will be evaluated under five (5) equally weighted categories. A copy of the ARPA Application Scoring Matrix that will be used during the evaluation period is attached to this RFP as *Attachment 05*.
- C. Contract Approval Process.** Respondents must be aware that any contract resulting from this request for proposals is subject to prior approval by the Monroe County Legislature and the Monroe County Law Department. Successful Respondents will also be required to provide additional information, including but not limited to providing evidence that they have an active registration with the System for Award Management ("SAM") pursuant to 2 CFR Part 25, as part of the contract approval process.

3.7 Oral Presentation

Respondents who submit a proposal may also be required to make an oral presentation of their proposal to the County. These presentations will provide an opportunity for the Respondent to clarify their proposal to ensure a thorough mutual understanding. At the same time, the County is under no obligation to offer any Respondent the opportunity to make such a presentation.

3.8 Investigations

The County reserves the right to conduct any investigations necessary to verify information submitted by the Respondent and/or to determine the Respondent's capability to fulfill the terms and conditions of the RFP contract document. The County reserves the right to visit a prospective Respondent's place of business to verify the existence of the company and the management capabilities required to administer this agreement. The County will not consider Respondents that are in bankruptcy or in the hands of a receiver at the time of tendering a proposal or at the time of entering into a contract.

SECTION 4 - MWBE REQUIREMENTS

4.1 MWBE Goals and Utilization Plan

The successful Respondents shall employ its best efforts to subcontract or partner with at least twelve percent (12%) of the total cost of services to Minority-Owned Business Enterprises that are Certified Businesses (“MBE”) and three percent (3%) of the total cost of services to Women-Owned Business Enterprises that are Certified Businesses (“WBE”) each year of the Contract. Each prospective Respondent shall submit with its proposal a Utilization Plan identifying with whom the Respondent would subcontract and the dollar amount of such subcontract.

In the event a Respondent is a MBE, such Respondent shall remain subject to the goal of subcontracting at least three percent (3%) of the total cost of services to a WBE. In the event a Respondent is a WBE, such Respondent shall remain subject to the goal of subcontracting at least twelve percent (12%) of the total cost of services to a MBE. In the event a Respondent is both a MBE and WBE, the Respondent shall choose one of the two designations and shall remain subject to the subcontracting best efforts requirement for the designation not chosen.

4.2 Definitions

“Certified Business” – shall mean a business verified as a Minority or Women-Owned Business Enterprise pursuant to § 26-4 of the Monroe County Code and/or a business certified by New York State pursuant to Article 15-a of the New York State Executive Law.

“Minority Group Members” – shall mean a United States citizen or permanent resident alien who has and can demonstrate membership in one of the following groups:

1. Black persons having origins in any of the Black African racial groups;
2. Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American Descent of either Indian or Hispanic origin, regardless of race;
3. Native American or Alaskan native persons having origins in any of the original peoples of North America;
4. Asian and Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

“Minority-Owned Business Enterprise” – shall mean a business enterprise, including a sole proprietorship, partnership or corporation that is:

1. at least fifty-one percent owned by one or more minority group members;
2. an enterprise in which such minority ownership is real, substantial and continuing;
3. an enterprise in which such minority ownership has and exercises the authority to control independently the day-to-day business decisions of the enterprise; and
4. an enterprise authorized to do business in the State of New York state and independently owned and operated.

“Utilization Plan” - shall mean a plan prepared by each Respondent and submitted in connection with its proposal and the proposed Contract. The utilization plan shall identify certified businesses, if known, that have committed to perform work in connection with the proposed Contract as well as any such certified businesses, if known, which the Respondent intends to use in connection with the Respondent’s performance of the proposed Contract. The plan shall specifically contain a list, including the name, address and telephone number, of each Certified Business with which the Respondent intends to subcontract.

“Women-Owned Business Enterprise” – shall mean a business enterprise, including a sole proprietorship, partnership or corporation that is:

1. at least fifty-one percent owned by one or more United States citizens or permanent resident aliens who are women;
2. an enterprise in which the ownership interest of such women is real, substantial and continuing;
3. an enterprise in which such women ownership has and exercises the authority to control independently the day-to-day business decisions of the enterprise; and
4. an enterprise authorized to do business in the State of New York state and independently owned and operated.

SECTION 5 - GENERAL INFORMATION FOR THE RESPONDENT

5.1 Reservation of Rights

The County reserves the right to refuse any and all proposals, in part, or in their entirety, or select certain products from various Respondent proposals, or to waive any informality or defect in any proposal should it be deemed to be in the best interest of the County. The County is not committed, by virtue of this solicitation, to award a contract, or to procure or contract for services. The proposals submitted in response to this solicitation become the property of the County. If it is in its best interest to do so, the County reserves the right to:

- A. Make selections based solely on the proposals or negotiate further with one or more Respondents. The Respondent selected will be chosen on the basis of greatest benefit to the County as determined by an evaluation committee.
- B. Negotiate contracts with the selected Respondents.
- C. Award a contract to more than one Respondent.

5.2 Contract Negotiation

Negotiations may be undertaken with those Respondents whose proposals prove them to be qualified, responsible, and capable of fulfilling the requirements of this solicitation. The contract that may be entered into will be the most advantageous to the County, price and other factors considered. The County reserves the right to consider proposals or modifications thereof received at any time before a contract is awarded, if such action is in the best interest of the County. Attached as Appendix A is a copy of the Standard Clauses for County Contracts which contains mandatory provisions.

Respondents must take exception as instructed in Section 3.5.D. if necessary. Any exceptions will be evaluated by the Monroe County Law department prior to proposal rating.

5.3 Prime Responsibilities

The selected Respondent will be required to assume responsibility for all services offered in its proposal whether or not provided by them. The selected Respondent will be liable, both individually and severally, for the performance of all obligations under the awarded contract and will not be relieved of non-performance of any of its subcontractors. Further, the County shall approve all subcontractors and will consider the selected Respondent to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

5.4 Contract Payment

Actual terms of payment will be the result of agreements reached between Monroe County and the Respondents selected.

5.5 News Release

News releases pertaining to this solicitation or the services to which it relates will not be made without prior approval by the County and then only in coordination with the County Department of Communications and Special Events.

5.6 Notification of Respondent Selection

All Respondents who submit proposals in response to this solicitation will be notified by the Coordinator of acceptance or rejection of their proposal.

5.7 Independent Price Determination

- A. By submission of a proposal, the Respondent certifies, and in case of a joint proposal, each party thereto certifies as to its own organization, that in connection with the proposal:
 - 1. The prices in the proposal have been arrived at independently without consultation, communication, or agreement, with any other Respondent or competitor for the purpose of restricting competition; and
 - 2. No attempt has been made or will be made by the Respondent to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
- B. Each person signing the proposal certifies that:
 - 1. They are the person in the Respondent's organization responsible within that organization for the decision as to prices being offered in the proposal and they have not participated and will not participate in any action contrary to A.1 and A.2 above; or
 - 2. They are not the person in the Respondent's organization responsible within that organization for the decision as to prices being offered in the proposal but that he has been authorized in writing to act as agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to A.1 and A.2 above, and that as their agent, does hereby so certify; and that he has not participated, and will not participate in any action contrary to A.1 and A.2 above.
- C. A proposal will not be considered for award if the sense of the statements required in the proposal has been altered so as to delete or modify A.1 and A.2 above.

5.8 Incurring Costs

The County is not liable for any costs incurred by Respondent prior to the effective date of the contract.

5.9 Material Submitted

All right, title and interest in the material submitted by the Respondent as part of a proposal shall vest in Monroe County upon submission of the Respondent's proposal to Monroe County without any obligation or liability by Monroe County to the Respondent. Monroe County has the right to use any or all ideas presented by a Respondent.

Monroe County reserves the right to ownership, without limitation, of all proposals submitted. However, because Monroe County could be required to disclose proposals under the New York Freedom of Information Law (Public Officers Law §§ 84 – 90), Monroe County will, to the extent permitted by law, seek to protect the Respondent's interests with respect to any trade secret information submitted as follows:

Pursuant to Public Officers Law § 87, Monroe County will deny public access to Respondent's proposal to the extent the information constitutes a trade secret, which if disclosed would cause substantial harm to the Respondent's competitive position, provided the Respondent identified the information it considers to be a trade secret and explains how disclosure would cause harm to the Respondent's competitive position.

Respondent acknowledges that resultant Agreement(s) will be made available to the public and searchable online in a digital form pursuant to Public Officers Law § 87.

5.10 Insurance Requirements

The Respondents shall procure and maintain at their own expense until final completion of the work covered by the Contract, insurance for liability for damages imposed by law of the kinds and in the amounts hereinafter provided, issued by insurance companies authorized to do business in the State of New York, covering all operations under the Contract whether performed by the Respondent or by their subcontractors.

The successful Respondents shall furnish to the County a certificate or certificates of insurance in a form satisfactory to the County Attorney showing that he has complied with all insurance requirements set forth in the contract for services, that certificate or certificates shall provide that the policies shall not be changed or canceled until thirty (30) days written notice has been given to the County. Except for Workers' Compensation Insurance, no insurance required herein shall contain any exclusion of municipal operations performed in connection with the Contract resulting from this proposal solicitation. The kinds and amounts of insurance are as follows:

- A. **WORKERS' COMPENSATION AND DISABILITY INSURANCE:** A policy covering the operations of the Respondent in accordance with the provisions of Chapter 41 of the Laws of 1914, as amended, known as the Workers' Compensation Law, covering all operations under contract, whether performed by them or by their subcontractors. The Contract shall be void and of no effect unless the person or corporation making or executing same shall secure compensation coverage for the benefits of, and keep insured during the life of said Contract, such employees in compliance with the provisions of the Workers' Compensation Law known as the Disability Benefits Law (chapter 600 of the Laws of 1949) and amendments hereto.
- B. **LIABILITY AND PROPERTY DAMAGE INSURANCE** issued to the Respondent naming Monroe County as an additional insured, and covering liability with respect to all work performed by him under the Contract. The policy must be endorsed by the insurance carrier to authorize the additional insured designation. The minimum limits for this policy for property damage

and personal injury shall be \$1,000,000 per occurrence and \$3,000,000 aggregate covered under liability and damage property. All of the following coverage shall be included:

- Comprehensive Form
- Premises-Operations
- Products/Completed Operations
- Contractual Insurance covering the Hold Harmless Provision
- Broad Form Property Damage
- Independent Respondents
- Personal Injury

- C. CONTRACTOR'S PROTECTIVE LIABILITY INSURANCE issued to the Respondent and covering the liability for damages imposed by law upon the said Respondent for the acts or neglect of each of his subcontractors with respect to all work performed by said subcontractors under the Contract.
- D. PROFESSIONAL LIABILITY INSURANCE covering errors and omissions of the Respondent with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate coverage.
- E. MOTOR VEHICLE INSURANCE issued to the Respondent naming Monroe County as an additional insured, and covering liability and property damage on the Respondent's vehicles in the amount of \$1,000,000 per occurrence. The policy must be endorsed by the insurance carrier to authorize the additional insured designation.

APPENDIX A

STANDARD CLAUSES FOR COUNTY CONTRACTS

The parties to the attached Agreement (hereinafter, "the Agreement") agree to be bound by the following clauses which are hereby made a part of the Agreement (the word "Contractor" herein refers to any party other than the County, whether a contractor, licensor, licensee, lessor, lessee or any other party):

Section 1. AMENDMENTS

This Agreement may be modified or amended only in writing duly executed by both parties. Any modification or amendment shall be attached to and become part of this Agreement. All notices concerning this Agreement shall be delivered in writing to the parties at the principal addresses as set forth above unless either party notifies the other of a change in address.

Section 2. INSURANCE AND FAMILY LEAVE BENEFITS

The Contractor will, at its own expense, procure and maintain a policy or policies of insurance during the term of this Agreement. The policy or policies of insurance required are standard Worker's Compensation and Disability Insurance, if required by law; professional liability and general liability insurance (including, without limitation, contractual liability) with single limits of liability in the amount of \$1,000,000 per occurrence, and \$3,000,000 aggregate coverage; automobile liability insurance in the amount of \$1,000,000 with a minimum of \$1,000,000 each occurrence, bodily injury, and property damage. Such coverage may be fulfilled via a combination of primary and excess or umbrella liability policies. Original certificates and endorsements evidencing such coverage shall be delivered to the County before final execution of this Agreement. The certificates shall indicate that such coverage will not be cancelled or amended in any way without thirty (30) days prior written notice to the County and original renewal certificates conforming to the requirements of this section shall be delivered to the County at least sixty (60) days prior to the expiration of such policy or policies of insurance. The Contractor's insurance shall provide for and name Monroe County as an additional insured. All policies shall insure the County for all claims arising out of the Agreement. All policies of insurance shall be issued by companies in good financial standing duly and fully qualified and licensed to do business in New York State or otherwise acceptable to the County.

If any required insurance coverage contain aggregate limits or apply to other operations of the Contractor, outside of those required by this Agreement, the Contractor shall provide Monroe County with prompt written notice of any incident, claims settlement, or judgment against that insurance which diminishes the protection of such insurance affords Monroe County. The Contractor shall further take immediate steps to restore such aggregate limits or shall provide other insurance protection for such aggregate limits.

The Contractor will also provide proof duly subscribed by an insurance carrier in a form satisfactory to the Chair of the Worker's Compensation Board that the payment of family leave benefits for all its employees required under New York law to receive such benefits has been secured.

Section 3. INDEMNIFICATION

The Contractor shall defend, indemnify and save harmless the County, its officers, agents, and employees from and against all liability, damages, costs or expenses, causes of actions, suits, judgments, losses, and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained, or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, its

employees, agents or subcontractors, the provision of any products by the Contractor, its employees, agents or subcontractors, arising from any act, omission or negligence of the Contractor, its employees, agents or subcontractors, or arising from any breach or default by the Contractor, its employees, agents or subcontractors under the Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

Section 4. INDEPENDENT CONTRACTOR

For the purpose of this Agreement, the Contractor is and shall in all respects be considered an independent contractor. The Contractor, its individual members, directors, officers, employees and agents are not and shall not hold themselves out as, nor claim to be, an officer or employee of Monroe County nor make claim to any rights accruing thereto, including, but not limited to, Worker's Compensation, unemployment benefits, Social Security or retirement plan membership or credit.

The Contractor shall have the direct and sole responsibility for the following: payment of wages and other compensation; reimbursement of the Contractor's employees' expenses; compliance with Federal, state and local tax withholding requirements pertaining to income taxes, Worker's Compensation, Social Security, unemployment and other insurance or other statutory withholding requirements; and all obligations imposed on the employer of personnel. The County shall have no responsibility for any of the incidences of employment.

Section 5. EXECUTORY NATURE OF CONTRACT

This Agreement shall be deemed executory only to the extent of the funding available and the County shall not incur any liability beyond the funds annually budgeted therefor. The County may make reductions in this Agreement for the loss/reduction in State Aid or other sources of revenues. If this occurs, the Contractor's obligations regarding the services provided under this Agreement may be reduced correspondingly.

Section 6. NO ASSIGNMENT WITHOUT CONSENT

The Contractor shall not, in whole or in part, assign, transfer, convey, sublet, mortgage, pledge, hypothecate, grant any security interest in, or otherwise dispose of this Agreement or any of its right, title or interest herein or its power to execute the Agreement, or any part thereof to any person or entity without the prior written consent of the County.

Section 7. FEDERAL SINGLE AUDIT ACT

In the event the Contractor is a recipient through this Agreement, directly or indirectly, of any funds of or from the United States Government, Contractor agrees to comply fully with the terms and requirements of Federal Single Audit Act [Title 31 United States Code, Chapter 75], as amended from time to time. The Contractor shall comply with all requirements stated in "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (Uniform Grant Guidance) Subpart F and such other circulars, interpretations, opinions, rules or regulations that may be issued in connection with the Federal Single Audit Act.

If on a cumulative basis the Contractor expends Seven Hundred and Fifty Thousand and no/100 Dollars (\$750,000.00) or more in federal funds in any fiscal year, it shall cause to have a single audit conducted, the Data Collection Form (defined in Federal Office of Management and Budget Uniform Grant Guidance) shall be submitted to the County; however, if there are findings or questioned costs related to the program that is federally funded by the County, the Contractor shall submit the complete reporting package (defined in Federal Office of Management and Budget Uniform Grant Guidance) to the County.

If on a cumulative basis the Contractor expends less than Seven Hundred and Fifty Thousand and no/100 Dollars (\$750,000.00) in federal funds in any fiscal year, it shall retain all documents relating to the federal programs for three (3) years after the close of the Contractor's fiscal year in which any payment was received from such federal programs.

All required documents must be submitted within nine (9) months of the close of the Contractor's fiscal year end to:

Monroe County Internal Audit Unit
303 County Office Building
39 West Main Street
Rochester, New York 14614

The Contractor shall, upon request of the County, provide the County such documentation, records, information and data and response to such inquiries as the County may deem necessary or appropriate and shall fully cooperate with internal and/or independent auditors designated by the County and permit such auditors to have access to, examine and copy all records, documents, reports and financial statements as the County deems necessary to assure or monitor payments to the Contractor under this Agreement.

The County's right of inspection and audit pursuant to this Agreement shall survive the payment of monies due to Contractor and shall remain in full force and effect for a period of three (3) years after the close of the Contractor's fiscal year in which any funds or payment was received from the County under this Agreement.

Section 8. RIGHT TO INSPECT

Designated representatives of the County shall have the right to monitor the provision of services under this Agreement which includes having access, at reasonable times and places, to the Contractor's employees, reports, books, records, audits and any other material relating to the delivery of such services. The Contractor agrees to maintain and retain all pertinent records related to this Agreement for a period of ten (10) years after final payment. Contractor may retain all pertinent records in electronic format provided written notice is provided to the County that such method will be used. Retention of electronic records shall be for a period of ten (10) years after final payment.

Section 9. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITY GROUP MEMBERS AND WOMEN

a. The Contractor shall not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability, sexual orientation, military status, or marital status, and will undertake or continue taking steps to ensure that minority group members and women are afforded equal employment opportunities without discrimination, including but not limited to recruitment, employment, job assignments, promotion, upgrading, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation.

b. At the request of the County, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding to furnish a written statement that such employment agency, labor union, or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability, sexual orientation, military status, or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein.

c. The Contractor shall state, in all solicitations or advertisements for employees, that, in the performance

of the County contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability, sexual orientation, military status, or marital status.

d. The Contractor shall include the provisions of Subsections a. through c. of this Section 9 in every subcontract in such a manner that the provisions will be binding upon each subcontractor as to all work done in connection with the County contract.

e. In accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor further agrees that neither it, its subcontractors, nor any person acting on behalf of the Contractor or its subcontractor, shall, by reason of race, creed, color, disability, sex, or national origin: (1) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (2) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it, its subcontractors, nor any person acting on behalf of the Contractor or its subcontractor, shall by reason of race, creed, color, national origin, age, sex or disability: (1) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (2) discriminate against or intimidate any employee hired for the performance of work under this contract. In addition to all other rights and remedies under law and in equity, the Contractor shall be subject to penalties by the County of \$50.00 per person per day for any violation of Section 220-e and/or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

Section 10. CONTRACTOR QUALIFIED, LICENSED, ETC.

The Contractor represents and warrants to the County that it and its employees is duly and fully qualified under the laws of the state of its incorporation and of the State of New York, to undertake the activities and obligations set forth in this Agreement, that it possesses as of the date of its execution of this Agreement, and it will maintain throughout the term hereof, all necessary approvals, consents and licenses from all applicable government agencies and authority and that it has taken and secured all necessary board of directors and shareholders action and approval.

Section 11. CONFIDENTIAL INFORMATION

a. For the purpose of this Agreement, “Confidential Information” shall mean information or material proprietary to the County or designated as “Confidential Information” by the County, and not generally known by non-County personnel, which Contractor may obtain knowledge of or access to as a result of a contract for services with the County. The Confidential Information includes, without limitation, the following types of information or other information of a similar nature (whether or not reduced to writing): methods of doing business, computer programs, computer network operations and security, finances and other confidential and proprietary information belonging to the County. Confidential Information also includes any information described above which the County obtained from another party which the County treats as proprietary or designates as Confidential Information, whether or not owned or developed by the County. Information publicly known and that is generally employed by the trade at the time that Contractor learns of such information or knowledge shall not be deemed part of the Confidential Information.

1. Scope of Use

a. Contractor shall not, without prior authorization from the County, acquire, use or

copy, in whole or in part, any Confidential Information.

- b. Contractor shall not disclose, provide or otherwise make available, in whole or in part, the Confidential Information other than to those employees of Contractor who have executed a confidentiality agreement with the County, have a need to know such Confidential Information, and who have been authorized to receive such Confidential Information.
- c. Contractor shall not remove or cause to be removed, in whole or in part, from County facilities, any Confidential Information, without the prior written permission of the County.
- d. Contractor shall take all appropriate action, whether by instruction, agreement or otherwise, to insure the protection, confidentiality and security of the Confidential Information and to satisfy its obligations under this Confidentiality Agreement.

2. Nature of Obligation

Contractor acknowledges that the County, because of the unique nature of the Confidential Information, would suffer irreparable harm in the event that Contractor breaches its obligation under this Agreement in that monetary damages would be inadequate to compensate the County for such a breach. The parties agree that in such circumstances, the County shall be entitled, in addition to monetary relief, to injunctive relief as may be necessary to restrain any continuing or further breach by Contractor, without showing or proving any actual damages sustained by the County.

3. Freedom of Information Law

This subsection a(3) of Section 11 shall apply only after written notice by the Contractor that certain information provided to the County is Contractor's Confidential Information. In the event that the County or any of the County's members, officers, agents or representatives is requested or required (by oral question, interrogatory, request for information or document in a legal proceeding, subpoena, civil investigative demand or other similar process) to disclose any Confidential Information relative to Contractor, the County shall provide Contractor with prompt written notice of any such request or requirement so that Contractor may seek a protective order or other appropriate remedy and/or waive compliance with this provision of the Agreement. Furthermore, in recognition of the fact that the County is subject to laws requiring disclosure of public documents, including the Freedom of Information Law ("FOIL"), the parties agree that in the event that the County receives a request or order for the release of Contractor's Confidential Information, the County shall provide Contractor with prompt notice thereof so that Contractor may seek a protective order or other appropriate remedy prior to such disclosure, if Contractor chooses to do so. If, in the absence of a protective order or waiver from Contractor, the County is nonetheless, in the opinion of the County Attorney and after consultation with Contractor, compelled to disclose some portion of the Contractor's confidential information, the County may disclose such information to such person without penalty under the terms of this Agreement and shall immediately advise Contractor of such disclosure.

a. Notwithstanding any other provision in this Agreement, the Contractor remains responsible for ensuring that any service(s) provided pursuant to this Agreement complies with all pertinent provisions, including but not limited to any and all reporting requirements, of Federal, State and local statutes, rules and regulations, including without limitation, Title VI of the Civil Rights Act of 1964 (CRA Title VI), Federal Executive Order 13166, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA).

b. The Contractor is responsible for ensuring compliance with New York State Labor Law Section 201-g and Executive Law Section 296-d. Upon request by the County, the Contractor shall provide evidence of compliance with the sexual harassment training required under Labor Law Section 201-g for all its employees performing work under this Agreement.

c. To the extent that State-funds/State-authorized payments (SF/SAP) received are used to pay for program services by covered providers, any subcontractors or sub-awardees shall be made aware of the provisions of the regulations of 9 NYCRR Part 6157 - "Limits on Administrative Expenses and Executive Compensation". Additionally, Contractor and any subcontractors shall review as appropriate Executive Order No. 38, which can be located at <http://executiveorder38.ny.gov>.

Section 13. EQUAL PAY CERTIFICATION

Prior to the execution of this Agreement, the Contractor shall submit to the County an Equal Pay Certification ("Certification") affirming the Contractor's compliance with the Federal Equal Pay Act, 29 USC § 206 and New York State Labor Law §194, as amended from time to time ("Equal Pay Laws"). As set forth in the Certification, the Contractor's violation of one or more of the Equal Pay Laws or its filing of a false or misleading Certification during the term of this Agreement may constitute grounds for the County in its sole discretion to immediately terminate the Agreement and for determining the Contractor to be not qualified to participate in future Monroe County contracts.

Section 14. LAW

This Agreement shall be governed by and under the laws of the State of New York without regard or reference to its conflict of law principles. In the event that a dispute arises between the parties, venue for the resolution of such dispute shall be the County of Monroe, New York.

Section 15. NO-WAIVER

In the event that the terms and conditions of this Agreement are not strictly enforced by the County, such non-enforcement shall not act as or be deemed to act as a waiver or modification of this Agreement, nor shall such non-enforcement prevent the County from enforcing each and every term of this Agreement thereafter.

Section 16. SEVERABILITY

If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the laws of the State of New York.

Section 17. TITLE TO WORK

a. The title to all work performed by the Contractor and any unused materials or machinery purchased by the Contractor with funds provided by the County in order to accomplish the work hereunder shall become legally vested to the County upon the completion of the work required under this Agreement. The Contractor shall obtain from any subcontractors and shall transfer, assign, and/or convey to Monroe County all exclusive, irrevocable, or other rights to all work performed under this Agreement, including, but not limited to trademark and/or service mark rights, copyrights, publication rights, distribution rights, rights of reproduction, and royalties.

b. No information relative to this Agreement shall be released by the Contractor or its employees for publication, advertising or for any other purpose without the prior written approval of the County. The Contractor hereby acknowledges that programs described herein are supported by this Agreement by the County and the Contractor agrees to state this fact in any and all publicity, publications and/or public information releases.

Section 18. WAGE AND HOURS PROVISIONS

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the County of any County approved sums due and owing for work done upon the project.

Section 19. STATE FINANCE LAW PROVISIONS

a. In accordance with Section 139-d of the State Finance Law, if this Agreement was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the County a non-collusive bidding certification on Contractor's behalf.

b. To the extent this Agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this Agreement the Contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the County may terminate this Agreement by providing written notification to the Contractor in accordance with the terms of the Agreement.

Section 20. MISCELLANEOUS

a. The Contractor agrees to comply with all confidentiality and access to information requirements in Federal, State and local laws and regulations.

b. This Agreement constitutes the entire agreement between the County and the

Contractor and supersedes any and all prior agreements between the parties hereto for the services herein to be provided.

c. Attached to this Agreement and incorporated herein is the Certification Regarding Debarment, Suspension and Responsibility/Certification Regarding Monroe County Procurement Policy and Consequences for Violation.

d. The Contractor agrees that this Agreement may be made available to the public and searchable online in a digital format.

-----END OF PAGE-----

APPENDIX B

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION AND RESPONSIBILITY**

This form should be filled out online at: <https://www.monroecounty.gov/arpa-rfp>

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency;
2. Have not within a three (3) year period preceding this transaction/application/proposal/contract/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and
4. Have not within a three (3) year period preceding this transaction/application/proposal/contract/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

**CERTIFICATION REGARDING MONROE COUNTY PROCUREMENT POLICY
AND CONSEQUENCES FOR VIOLATION**

The undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

5. Have read and understand the ARPA Monroe County Procurement Policy and agree to abide by its terms (<http://www2.monroecounty.gov/purch-overview.php>);
6. Understand that any violation of the Monroe County Procurement Policy may result in the exclusion of any response to a public bid, Request for Proposals (RFP) or Request for Qualifications (RFQ) submitted on our behalf; and
7. Understand that any contract or agreement entered into subsequent to a violation of this policy during the procurement process is null and void.

Date: _____

[Print Name of Contractor]

By: _____
[Signature]

[Print Name]

[Print Title/Office]

APPENDIX C

MONROE COUNTY EQUAL PAY CERTIFICATION

This form should be filled out online at: <https://www.monroecounty.gov/arpa-rfp>

The undersigned certifies, to the best of his/her knowledge, that the Contractor:

1. Compensates its employees in compliance with the Federal Equal Pay Act, 29 USC § 206, and the New York State Labor Law § 194, as amended from time to time ("Equal Pay Laws").
2. Has not been subject to an adverse finding by the United States Department of Labor, New York State Department of Labor or a court of law with regard to the Equal Pay Laws within the previous five years ("Adverse Finding"). If the Contractor has been subject to an Adverse Finding, the Contractor shall immediately disclose in writing the outcome and circumstances of such Adverse Finding to the County Purchasing Manager at the following address: Room 200, County Office Building, 39 West Main Street, Rochester, New York 14614.
3. Is not the subject of any currently pending claims involving the Equal Pay Laws. If the Contractor is the subject of any currently pending claims involving the Equal Pay Laws, the Contractor shall immediately disclose in writing to the County's Purchasing Manager the nature and status of such claims.
4. Acknowledges that the violation of one or more of the Equal Pay Laws or its filing of a false or misleading Monroe County Equal Pay Certification during the term of the Contractor's agreement with Monroe County may constitute grounds for the County in its sole discretion to immediately terminate such agreement with the Contractor and for determining the Contractor to be not qualified to participate in future Monroe County contracts.
5. Acknowledges that the Contractor will cooperate with the County's compliance monitoring and periodic auditing of Certifications provided by the Contractor to the County.

Date: _____

[Print Name of Contractor]

By: _____
[Signature]

[Print Name]

[Print Title/Office]

9/4/2020

Appendix D - See Attached

MWBE Utilization Plan

These forms should be filled out online at: <https://www.monroecounty.gov/arpa-rfp>

CONTRACTOR'S DETAILED MBE/WBE UTILIZATION PLAN

<u>CONTRACTOR</u>			<u>CONTRACT</u>		
NAME:			PROJECT NAME:		
ADDRESS:			CONTRACT DESCRIPTION:		
CONTACT PERSON:					
PHONE:					

PROJECTED MBE/WBE CONTRACT SUMMARY

MINORITY BUSINESS ENTERPRISE

TOTAL DOLLAR VALUE OF THE PRIME CONTRACT: \$ _____

CONTRACT MBE PERCENTAGE GOAL: _____ %

MBE PERCENTAGE/AMOUNT APPLIED TO THE CONTRACT: \$ _____

TOTAL MBE DOLLAR AMOUNT PROJECTED: \$ _____

MBE DOLLAR AMOUNT UNABLE TO MEET: \$ _____

WOMEN BUSINESS ENTERPRISE

TOTAL DOLLAR VALUE OF THE PRIME CONTRACT: \$ _____

CONTRACT WBE PERCENTAGE GOAL: _____ %

WBE PERCENTAGE/AMOUNT APPLIED TO THE CONTRACT: \$ _____

TOTAL WBE DOLLAR AMOUNT PROJECTED: \$ _____

WBE DOLLAR AMOUNT UNABLE TO MEET: \$ _____

Contractor Utilization Plan Checklist

Utilization Plan: Please be specific and provide detail of the work being performed by M/WBEs
 Letters of Intent: Signed form must be submitted for each M/WBE scheduled to participate.

DEI/MWBE USE ONLY

Plan Approved: _____ Plan Disapproved: _____

By: _____
 M/WBE Requirements

M/WBE-7

CONTRACTOR'S DETAILED MBE/WBE UTILIZATION PLAN (cont'd)

SECTION I-MBE PARTICIPATION

MBE FIRM		DESCRIPTION OF WORK	CONTRACT INFORMATION	
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				

CONTRACTOR'S DETAILED MBE/WBE UTILIZATION PLAN (cont'd)

SECTION II-WBE PARTICIPATION

MBE FIRM		DESCRIPTION OF WORK	CONTRACT INFORMATION	
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				
NAME:			CONTRACT AMOUNT:	
ADDRESS:			DATE OF CONTRACT:	
			SCHEDULE START DATE:	
			PAYMENT SCHEDULE:	
CONTACT PERSON:			COMPLETION DATE:	
PHONE:				

MINORITY AND WOMEN'S BUSINESS ENTERPRISE
LETTER OF INTENT

PROJECT: _____

TO: _____
(Name of Bidder)

The undersigned intends to perform work in connection with the above project as (Check one choice on each side):

_____ Minority _____ Woman

The undersigned M/WBE is prepared to perform the following described work in connection with the above project:

at the following price: _____

You have projected the following commencement date for such work, and the undersigned is projecting completion of such work as follows:

Projected Start Date: _____

Completion Date: _____

With respect to the proposed subcontract described above, _____% of the dollar value of such subcontract will be sublet and/or awarded to non-M/WBE contractors or non-M/WBE suppliers. The undersigned will enter into a formal agreement for the above work with you conditioned upon your execution of a contract with the County of Monroe.

Date

Name of M/WBE Contractor

Authorized Signature

ATTACHMENT 01

ENUMERATED USES OF ARPA FUNDS IDENTIFIED BY UNITED STATES DEPARTMENT OF THE TREASURY¹

1. Responding to the Public Health Emergency

- a. **COVID-19 mitigation and prevention.** The pandemic has broadly impacted Americans and recipients can provide services to prevent and mitigate COVID-19 to the general public or to small businesses, nonprofits, and impacted industries in general. Enumerated eligible uses include:
- i. Vaccination programs, including vaccine incentives and vaccine sites
 - ii. Testing programs, equipment and sites
 - iii. Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants)
 - iv. Public communication efforts
 - v. Public health data systems
 - vi. COVID-19 prevention and treatment equipment, such as ventilators and ambulances
 - vii. Medical and PPE/protective supplies
 - viii. Support for isolation or quarantine
 - ix. Ventilation system installation and improvement
 - x. Technical assistance on mitigation of COVID-19 threats to public health and safety
 - xi. Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations
 - xii. Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools
 - xiii. Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries
 - xiv. Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms)
 - xv. Temporary medical facilities and other measures to increase COVID-19 treatment capacity
 - xvi. Emergency operations centers & emergency response equipment (e.g., emergency response radio systems)
 - xvii. Public telemedicine capabilities for COVID-19 related treatment
- b. **Medical expenses.** Funds may be used for expenses to households, medical providers, or others that incurred medical costs due to the pandemic, including:

¹ Excerpted from U.S. Department of the Treasury, “Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule” (January 2022). A full copy of this guidance may be found at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

- i. Unreimbursed expenses for medical care for COVID-19 testing or treatment, such as uncompensated care costs for medical providers or out-of-pocket costs for individuals
 - ii. Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions
 - iii. Emergency medical response expenses
 - iv. Treatment of long-term symptoms or effects of COVID-19
- c. **Behavioral health care, such as mental health treatment, substance use treatment, and other behavioral health services.** Treasury recognizes that the pandemic has broadly impacted Americans' behavioral health and recipients can provide these services to the general public to respond. Enumerated eligible uses include:
- i. Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term recovery support
 - ii. Enhanced behavioral health services in schools
 - iii. Services for pregnant women or infants born with neonatal abstinence syndrome
 - iv. Support for equitable access to reduce disparities in access to high-quality treatment
 - v. Peer support groups, costs for residence in supportive housing or recovery housing, and the 988 National Suicide Prevention Lifeline or other hotline services
 - vi. Expansion of access to evidence-based services for opioid use disorder prevention, treatment, harm reduction, and recovery
 - vii. Behavioral health facilities & equipment
- d. **Preventing and responding to violence.** Recognizing that violence – and especially gun violence – has increased in some communities due to the pandemic, recipients may use funds to respond in these communities through:
- i. Referrals to trauma recovery services for victims of crime
 - ii. Community violence intervention programs, including:
 - 1. Evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance
 - 2. In communities experiencing increased gun violence due to the pandemic:
 - 3. Law enforcement officers focused on advancing community policing
 - 4. Enforcement efforts to reduce gun violence, including prosecution
 - 5. Technology & equipment to support law enforcement response

2. Responding to Negative Economic Impacts

a. Assistance to Households

- i. Impacted Households and Communities. Treasury presumes the following households and communities are impacted by the pandemic:
 1. Low- or-moderate income households or communities²
 2. Households that experienced unemployment
 3. Households that experienced increased food or housing insecurity
 4. Households that qualify for the Children’s Health Insurance Program, Childcare Subsidies through the Child Care Development Fund (CCDF) Program, or MedicaidWhen providing affordable housing programs: households that qualify for the National Housing Trust Fund and Home Investment Partnerships Program
 5. When providing services to address lost instructional time in K-12 schools: any student that lost access to in-person instruction for a significant period of time
- ii. Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to impacts of the pandemic on households and communities:
 1. Food assistance (e.g., child nutrition programs, including school meals) & food banks
 2. Emergency housing assistance: rental assistance, mortgage assistance, utility assistance, assistance paying delinquent property taxes, counseling and legal aid to prevent eviction and homelessness & emergency programs or services for homeless individuals, including temporary residences for people experiencing homelessness
 3. Health insurance coverage expansion
 4. Benefits for surviving family members of individuals who have died from COVID-19
 5. Assistance to individuals who want and are available for work, including job training, public jobs programs and fairs, support for childcare and transportation to and from a jobsite or interview, incentives for newly- employed workers, subsidized employment,

² Low- or moderate-income households and communities are those with (i) income at or below 300 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines or (ii) income at or below 65 percent of the area median income for the county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines are higher than the area’s median income and using the Federal Poverty Guidelines would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website. Recipients can measure income for a specific household or the median income for the community, depending on whether the response they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

grants to hire underserved workers, assistance to unemployed individuals to start small businesses & development of job and workforce training centers

6. Financial services for the unbanked and underbanked
 7. Burials, home repair & home weatherization
 8. Programs, devices & equipment for internet access and digital literacy, including subsidies for costs of access
 9. Cash assistance
 10. Paid sick, medical, and family leave programs
 11. Assistance in accessing and applying for public benefits or services
 12. Childcare and early learning services, home visiting programs, services for child welfare- involved families and foster youth & childcare facilities
 13. Assistance to address the impact of learning loss for K-12 students (e.g., high-quality tutoring, differentiated instruction)
 14. Programs or services to support long-term housing security: including development of affordable housing and permanent supportive housing
 15. Certain contributions to an Unemployment Insurance Trust Fund
- iii. Disproportionately Impacted Households and Communities. Treasury presumes the following households and communities are disproportionately impacted by the pandemic:
1. Low -income households and communities³
 2. Households residing in Qualified Census Tracts
 3. Households that qualify for certain federal benefits⁴⁵
 4. Households receiving services provided by Tribal governments

³ Low-income households and communities are those with (i) income at or below 185 percent of the Federal Poverty Guidelines for the size of its household based on the most recently published poverty guidelines or (ii) income at or below 40 percent of area median income for its county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines level is higher than the area median income level and using this level would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the service they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

⁴ These programs are Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Free- and Reduced-Price Lunch (NSLP) and/or School Breakfast (SBP) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (SSI), Head Start and/or Early Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), Section 8 Vouchers, Low-Income Home Energy Assistance Program (LIHEAP), and Pell Grants. For services to address educational disparities, Treasury will recognize Title I eligible schools as disproportionately impacted and responsive services that support the school generally or support the whole school as eligible.

5. Households residing in the U.S. territories or receiving services from these governments
- iv. Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to disproportionate impacts of the pandemic on households and communities:
1. Pay for community health workers to help households access health & social services
 2. Remediation of lead paint or other lead hazards
 3. Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment & facilities designed to address health disparities
 4. Housing vouchers & assistance relocating to neighborhoods with higher economic opportunity
 5. Investments in neighborhoods to promote improved health outcomes
 6. Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition or deconstruction, greening/vacant lot cleanup & conversion to affordable housing
 7. Services to address educational disparities, including assistance to high-poverty school districts & educational and evidence-based services to address student academic, social, emotional, and mental health needs
 8. Schools and other educational equipment & facilities
 9. Responses available to respond to impacts of the pandemic on households and communities (including those listed under ___, above)

3. Assistance to Small Businesses

a. Impacted Small Businesses⁵

- i. Recipients can identify small businesses impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:
 1. Decreased revenue or gross receipts
 2. Financial insecurity

⁵ Small businesses eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of “small business,” specifically: (1) have no more than 500 employees, or if applicable, the size standard in number of employees established by the Administrator of the Small Business Administration for the industry in which the business concern or organization operates, and (2) are a small business concern as defined in section 3 of the Small Business Act⁸ (which includes, among other requirements, that the business is independently owned and operated and is not dominant in its field of operation).

3. Increased costs
 4. Capacity to weather financial hardship
 5. Challenges covering payroll, rent or mortgage, and other operating costs
 6. Assistance to small businesses that experienced negative economic impacts includes the following enumerated uses:
 7. Loans or grants to mitigate financial hardship, such as by supporting payroll and benefits, costs to retain employees, and mortgage, rent, utility, and other operating costs
 8. Technical assistance, counseling, or other services to support business planning
- ii. Disproportionately Impacted Small Businesses. Treasury presumes that the following small businesses are disproportionately impacted by the pandemic:
 1. Small businesses operating in Qualified Census Tracts
 2. Small businesses operated by Tribal governments or on Tribal lands
 3. Small businesses operating in the U.S. territories
 - iii. Assistance to disproportionately impacted small businesses includes the following enumerated uses, which have been expanded under the final rule:
 1. Rehabilitation of commercial properties, storefront improvements & façade improvements
 2. Technical assistance, business incubators & grants for start-up or expansion costs for small businesses
 3. Support for microbusinesses, including financial, childcare, and transportation costs

4. Assistance to Nonprofits

- a. **Impacted Nonprofits.** Recipients can identify nonprofits impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:
 - i. Decreased revenue (e.g., from donations and fees)
 - ii. Financial insecurity
 - iii. Increased costs (e.g., uncompensated increases in service need)
 - iv. Capacity to weather financial hardship
 - v. Challenges covering payroll, rent or mortgage, and other operating costs
- b. **Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses:**
 - i. Loans or grants to mitigate financial hardship

- ii. Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic.

- c. **Disproportionately Impacted Nonprofits.** Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:

- i. Nonprofits operating in Qualified Census Tracts
- ii. Nonprofits operated by Tribal governments or on Tribal lands
- iii. Nonprofits operating in the U.S. territories

5. **Aid to Impacted Industries**⁶

- a. Treasury recognizes the enumerated projects below as eligible responses to impacted industries. Aid to mitigate financial hardship, such as supporting payroll costs, lost pay and benefits for returning employees, support of operations and maintenance of existing equipment and facilities
 - i. Technical assistance, counseling, or other services to support business planning
 - ii. COVID-19 mitigation and infection prevention measures (see section Public Health)

⁶ There are two main ways an industry can be designated as “impacted”: (1) If the industry is in the travel, tourism, or hospitality sectors (including Tribal development districts), the industry is impacted; and (2) If the industry is outside the travel, tourism, or hospitality sectors, the industry is impacted if: (a) The industry experienced at least 8 percent employment loss from pre-pandemic levels, or (b) The industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, based on the totality of economic indicators or qualitative data (if quantitative data is unavailable), and if the impacts were generally due to the COVID-19 public health emergency.

Community Goal



Implement a long term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.

Pillars of Success

Prioritize behavioral and mental health

Focus on the overall wellbeing of Monroe County residents

Promote an equitable, connected and accessible community

Create programs and public spaces to foster safety and encourage positive change

Strategic Pathways

Educational Programs

Integrate physical and mental health

Operational collaboration and cross-sector support

Food Security

Housing

Health Initiatives

Social Services

Enhance awareness and access to short and long term public services

Focus on vulnerable communities with severe disparities

Diversity Training

Restorative Justice

Crime Prevention

Youth Programs

Community Goal



Economic Recovery/
Workforce Development

Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work and grow in Monroe County.

Pillars of Success

Strong partnerships between job seekers, trainers and makers

Workforce Development Training Opportunities

Remove Barriers to Employment

Support workplace cultures that foster equity and long-term career growth

Strategic Pathways

Co-locate Workforce Development Providers and Resources

Consortium of community leaders shaping pathways to sustainable careers

Increase skilled trades and technical training

Training for underserved communities

Develop youth skills to support successful career development

Childcare

Transportation

Access to employment gap resources

Retention and placement of skilled workforce

Cultural diversity training and education



Community Goal

Create an environment to maintain our quality of life, preserve our natural resources and build innovative and equitable solutions for our future generations.

Pillars of Success

Equitable, streamlined and secure access to necessary resources

Create long-term collaborative and sustainable solutions to decarbonize our region

Update facilities and utilities to enhance community development

Strategic Pathways

- Broadband
- Affordable and clean energy
- Education and training

- Electrify buildings and vehicles
- Increase accessibility to alternative modes of transportation
- Optimize land use and increase access to green space

- Water and Sewer
- Parks
- Power Grids
- Resource Recovery

Attachment 03
ARPA Funding Opportunities Form
SAMPLE

The requested information in this form should be filled out online at:

<https://www.monroecounty.gov/arpa-rfp>

1. Organization Name
2. Organization Mailing Address
3. Organization Main Phone Number
4. Organization Main email
5. Executive Director Name
6. Project Contact Name
7. Project Contact Email
8. Please upload the following documents as PDFs:
 - a. Your organization's filing from the New York State Division of Corporations. You can download this document here: <https://apps.dos.ny.gov/publicinquiry/>
 - b. Signed Monroe County Certification Regarding Debarment, Suspension and Responsibility Form.
 - c. Signed Monroe County Equal Pay Certification Form.
 - d. Letters of Support and/or any other materials you feel will support your application
9. Please provide your organization's mission and vision.
10. Does your organization currently receive any funding through Monroe County? Please list and describe the funding and the project that the funding supports.
11. Proposed Project Name:
12. Please provide an executive summary of your proposed project that describes the major activities proposed. 50 to 250 words.
13. Which Goal(s) will your project advance? Check all that apply.
 - Workforce Development & Economic Recovery**
Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work and grow in Monroe County.
 - Public Health & Public Safety**
Implement a long-term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.
 - Infrastructure & Sustainability**
Create an environment to maintain our quality of life, preserve our natural resources and build innovative and equitable solutions for our future generations.
14. **Project description** – Please describe your proposed project and goals. Be sure to include the following information in your answer.
 - a. How will the proposed project advance any of the three Bring Monroe Back goals?

- b. Is this project possible without ARPA funding? How will the project be sustainable after 2026?
- c. Describe if/how your program will increase accessibility or eliminate barriers to the proposed project (e.g., access, cost, need for childcare, etc.).
- d. What will your project accomplish - what are the additional measurable and non-measurable metrics your program will achieve that will positively transform our community?
- e. How will your project continue to impact Monroe County residents beyond 2026?

15. Strength of the organization – Please describe your organization’s strengths and ability to build and support the proposed project. Include in your description your organization’s history, recognitions, partnerships and general awareness of your services in the community you serve. If you are a certified M/WBE business, please indicate.

16. Maximizing Community Resources - Describe how the proposed project will partner and/or leverage resources.

- a. List all of the proposed partnerships and collaborations that will be used to enhance your project including any agencies or certified minority-owned, women-owned, or veteran owned businesses located in Monroe County.
- b. Describe the relationship between proposed partners including how long and how successful you have worked together in the past.
- c. List all financial and/or in-kind resources that will support this project outside of this request.

17. Audience - Please describe the community this project will serve and how the proposed program will target and engage that population.

- a. Identify if the community is historically underrepresented, a minority population, vulnerable, or generally underserved in Monroe County.
- b. Will the proposed project have any associated costs, fees, financial requests or other obligations to participate that will be asked of the targeted individual(s) or community (e.g., application fees, tuition, transportation, time commitment etc.)? Please describe.

18. Cost

- a. How much money are you requesting for year 1 (2023)? (no less than \$100,000)
- b. How much money are you requesting for all four years (2023-2026)? (no less than \$400,000)
- c. How many Monroe County residents will be affected by this program in year 1 (2023)?
- d. How many Monroe County residents will be affected by this program for all four years (2023-2026)?
- e. Number of Full Time Program Employees (if none, please enter 0)
- f. Number of Part Time Program Employees (if none, please enter 0)
- g. Number of Program volunteers (if none, please enter 0)

- h.** Please describe the staffing involved in conducting and supporting the project, including titles, relevant credentials, and qualifications. The titles of the staff should match those listed in the personnel section of the project budget.
- i.** Upload the completed project budget. Be sure to itemize all personnel costs (salaries and fringe benefits of each person to be funded by this project) and non-personnel costs (supplies, equipment, rent, transportation, etc. to be funded by this project). List costs for year 1 (2023) and costs for years 1-4 (2023-2026), assuming the project is renewed.

SAMPLE

ATTACHMENT 05
ARPA Funding Opportunities Application Scoring Matrix

Total Points Possible – 100

5 pts/exemplary 4 pts/very good 3 pts/good 2 pts/fair 1pt/poor 0 pts/nonresponsive

<u>QUALIFYING QUESTIONS</u>	YES	NO
Is the agency authorized to do business in New York State?		
Does this proposal qualify for funding under ARPA requirements?		
Does the project advance one of the 3 goals outlined by Monroe County’s Recovery Agenda?		

<u>WHAT IS THE PROJECT’S COMMUNITY IMPACT?</u>	Max Points available	Points Awarded
How many Monroe County residents will be affected by this project in Year one (1)? (1 pt) 1-25; (2 pts) 26-100; (3 pts) 101-500; (4 pts) 501-1000; (5 pts) 1,001+	5	
How many Monroe County residents will be affected by this program for all four (4) years (2023-2026)? (1 pt) 1-25; (2 pts) 26-100; (3 pts) 101-500; (4 pts) 501-1000; (5 pts) 1,001+	5	
Has the Applicant(s) provided a sustainability plan to keep the proposed project financially viable past 2026?	5	
The proposal includes utilizing certified minority-owned, women-owned, or veteran owned businesses located in Monroe County.	5	
TOTAL POINTS	20	

<u>IS THE PROJECT COLLABORATIVE?</u>	Max Points available	Points Awarded
Will the proposed project advance or work in conjunction with any other community projects or organizations that align with the three (3) Bring Monroe Back goals?	5	
Has the Applicant(s) worked with its proposed partners on a project or on any other initiative in the past five (5) years?	5	
Does the proposed project leverage other financial or in-kind external resources?	5	
Is the Applicant(s) a recognized leader in the communities they serve?	5	
TOTAL POINTS	20	

<u>IS THE PROJECT EQUITABLE?</u>	Max Points available	Points Awarded
This project is directed towards historically underrepresented and minority populations.	5	
This project offers creative methods to target and engage specific vulnerable and/or underserved communities in Monroe County.	5	
The program will not have undue costs, fees, financial requests or other obligations to participate that would be asked of targeted individuals or the community.	5	
The proposed project aims to increase accessibility by reducing or eliminating barriers to the proposed services/programs (e.g., access, cost, need for childcare, etc.).	5	
TOTAL POINTS	20	

<u>IS THE PROJECT STRATEGIC?</u>	Max Points available	Points Awarded
The Applicant(s) demonstrates the administrative and fiscal capacity to implement the proposed project.	5	
The Applicant(s) demonstrates the aptitude and strategic approach to create, build upon, and sustain the proposed project.	5	
What is the cost-per-affected-resident? (i.e., Amount of \$ requested in proposal/ # of impacted residents)	5	
The budget narrative and costs are feasible.	5	
TOTAL POINTS	20	

<u>IS THE PROJECT TRANSFORMATIVE?</u>	Max Points available	Points Awarded
Does this project offer a transformative impact in one of the three (3) goals established by the Bring Monroe Back structure?	5	
The long-term effects of this project will continue to positively impact Monroe County residents beyond 2026.	5	
Would this project be possible without ARPA funding?	5	
Does this project offer additional measurable and non-measurable metrics that would positively transform our community?	5	
TOTAL POINTS	20	

TOTAL POINTS SCORED _____

APPENDIX C

SAMPLE

ARPA Funding Opportunities Application Form

This form must be filled out online at <https://www.monroecounty.gov/arpa-rfp>

1. Organization Name –
2. Organization Mailing Address –
3. Organization Main Phone Number –
4. Organization Main Email –
5. Executive Director Name –
6. Project Contact Name –
7. Project Contact Email –
8. Please upload the following documents as PDFs:
 - a. Your organization’s filing from the New York State Division of Corporations. You can download this document here: <https://apps.dos.ny.gov/publicInquiry/>
 - b. Signed Monroe County Certification Regarding Debarment, Suspension and Responsibility Form.
 - c. Signed Monroe County Equal Pay Certification Form.
 - d. Letters of Support and/or any other materials you feel will support your application
9. Please provide your organization’s mission and vision.
10. Does your organization currently receive any funding through Monroe County? Please list and describe the funding and the project that the funding supports.
11. Proposed Project Name:
12. Please provide an executive summary of your proposed project that describes the major activities proposed. 50 to 250 words.
13. Which Goal(s) will your project advance? Check all that apply.
 - Workforce Development & Economic Recovery**
Create an equitable environment where our business community has access to a skilled workforce that have the necessary resources to live, work and grow in Monroe County.
 - Public Health & Public Safety**
Implement a long-term framework that supports and recognizes the critical linkages between community wellness, mental health, and public safety.
 - Infrastructure & Sustainability**
Create an environment to maintain our quality of life, preserve our natural resources and build innovative and equitable solutions for our future generations.
14. **Project description** – Please describe your proposed project and goals. Be sure to include the following information in your answer.
 - a. How will the proposed project advance any of the three Bring Monroe Back goals?
 - b. Is this project possible without ARPA funding? How will the project be sustainable after 2026?
 - c. Describe if/how your program will increase accessibility or eliminate barriers to the proposed project (e.g., access, cost, need for childcare, etc.).

- d. What will your project accomplish - what are the additional measurable and non-measurable metrics your program will achieve that will positively transform our community?
- e. How will your project continue to impact Monroe County residents beyond 2026?

15. Strength of the organization – Please describe your organization’s strengths and ability to build and support the proposed project. Include in your description your organization’s history, recognitions, partnerships and general awareness of your services in the community you serve. If you are a certified M/WBE business, please indicate.

16. Maximizing Community Resources - Describe how the proposed project will partner and/or leverage resources.

- a. List all of the proposed partnerships and collaborations that will be used to enhance your project including any agencies or certified minority-owned, women-owned, or veteran owned businesses located in Monroe County.
- b. Describe the relationship between proposed partners including how long and how successful you have worked together in the past.
- c. List all financial and/or in-kind resources that will support this project outside of this request.

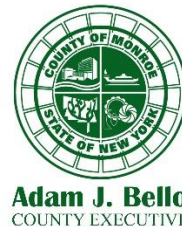
17. Audience - Please describe the community this project will serve and how the proposed program will target and engage that population.

- a. Identify if the community is historically underrepresented, a minority population, vulnerable, or generally underserved in Monroe County.
- b. Will the proposed project have any associated costs, fees, financial requests or other obligations to participate that will be asked of the targeted individual(s) or community (e.g., application fees, tuition, transportation, time commitment etc.)? Please describe.

18. Cost -

- a. How much money are you requesting for year 1 (2023)? (no less than \$100,000)
- b. How much money are you requesting for all four years (2023-2026)? (no less than \$400,000)
- c. How many Monroe County residents will be affected by this program in year 1 (2023)?
- d. How many Monroe County residents will be affected by this program for all four years (2023-2026)?
- e. Number of Full Time Program Employees (if none, please enter 0)
- f. Number of Part Time Program Employees (if none, please enter 0)
- g. Number of Program volunteers (if none, please enter 0)
- h. Please describe the staffing involved in conducting and supporting the project, including titles, relevant credentials, and qualifications. The titles of the staff should match those listed in the personnel section of the project budget.
- i. Upload the completed project budget. Be sure to itemize all personnel costs (salaries and fringe benefits of each person to be funded by this project) and non-personnel costs (supplies, equipment, rent, transportation, etc. to be funded by this project). List costs for year 1 (2023) and costs for years 1-4 (2023-2026), assuming the project is renewed.

APPENDIX D



SAMPLE

ARPA Funding Opportunities: Monroe County Internal Department Application Form
This form should be filled out and submitted to BringMonroeBack@monroecounty.gov

Department Name _____

Contact Name _____

Phone Number _____ Email _____

Amount requested \$ _____

Which Bring Monroe Back Goal will this project advance? Check all that apply.

- Workforce Development & Economic Recovery
Public Health & Public Safety
Infrastructure & Sustainability

Within 1-2 pages, please describe your proposed projects and goals. Be sure to include the following information in your answer:

- a. How will the proposed project advance any of the three Bring Monroe Back goals?
b. What will your program accomplish? How will it transform our community?
c. Is it sustainable past 2026?
d. What population with this project serve?
e. Describe if and how your proposed project will partner and/or leverage resources.

Amount Requested year 1 (2023) _____ (no less than \$100,000)

Amount Requested for all four years (2023-2026) _____ (no less than \$400,000)

Number of full-time Program Employees _____

Number of part-time Program Employees _____

Please complete the attached project budget form and include it with your written application. Be sure to itemize all personnel costs (salaries and fringe benefits of each person to be funded by this project) and non-personnel costs (supplies, equipment, rent, transportation, etc. to be funded by this project). List costs for year 1 (2023) and costs for years 1-4 (2023-2026), assuming the project is renewed.

ARPA Funding Opportunities Application Budget Proposal

Organization Name:

SAMPLE - FILL IN FROM THE ONLINE TEMPLATE

Personnel Costs List Each Employee Name, Title/Position	Proposed Expenditures for Year 1 (2023)	Proposed Expenditures for years 1-4 (2023-2026)
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
Employee Name Sample, Title/position Sample	\$ -	\$ -
<i>Fringe Benefits</i>	\$ -	\$ -
<i>Total Personnel Costs:</i>	AUTO- DO NOT FILL	AUTO- DO NOT FILL
Other Than Personnel Services Costs		
SAMPLES - FILL IN ALL THAT IS NECESSARY		
Supplies	\$ -	\$ -
Equipment	\$ -	\$ -
Rent	\$ -	\$ -
Transportation	\$ -	\$ -
<i>Total Other Than Personnel Services Costs:</i>	AUTO- DO NOT FILL	AUTO- DO NOT FILL
<i>Total Project Cost:</i>	AUTO- DO NOT FILL	AUTO- DO NOT FILL



www.monroecounty.gov/bringmonroeback



ADAM J. BELLO
COUNTY EXECUTIVE

