



**Office of the Sheriff**  
Monroe County, New York  
**Sheriff** Todd K. Baxter  
**Undersheriff** Korey K. Brown

## **Deputy Sheriff Jailer**

### **Age Requirement**

Jail Deputy Sheriff minimum age is 18. There is no maximum age for Deputy Sheriff Jailer.

### **Education**

A high school diploma or GED is the minimum requirement. Applicants should be aware that Deputy Sheriff Positions are highly competitive in a field of candidates with varying degrees of educational backgrounds and experience. Only the most qualified candidates are selected.

### **Residency**

There is no Residency requirement.

### **Scope of work**

Deputy Sheriffs in this bureau are responsible for the order and safety of all Monroe County incarceration facilities. These deputies are assigned to the Monroe County Jail and Monroe County Hall of Justice and the New York State Appellate Court Division. Under the heading of Jail Bureau you will find the Transport Unit, Gang Intelligence Unit, and Special Response Team. These Deputies monitor and control the entry and access to these facilities by conducting metal detecting and property inspections. Preliminary investigations and arrests people engaged in criminal activity in these facilities.

### **Additional Information**

Applicants must have a valid NYS Driver's license, No Felony convictions, be of "Good Moral" charter, and be in good physical condition.



# The Selection Process

*The selection process takes about six to eight months*

- **Written Exam**

Candidates are required to take a civil service administered exam and score a 70 or higher in order to be considered for further testing. The exam will be administered by the Monroe County Civil Service Commission.

- **Physical Agility**

Candidates should pursue an independent exercise regimen in preparation for this level of testing. Candidates must pass the following physical agility standards:

	Male/Age	Push-Ups	Sit-Ups	Run 300 Meters		Female/Age	Push-Ups	Sit-Ups	Run 300 Meters
<b>Jail</b>	<20	<b>26</b>	<b>38</b>	<b>1:02</b>		<20	<b>13</b>	<b>29</b>	<b>1:15</b>
	20-29	<b>26</b>	<b>35</b>	<b>1:02</b>		20-29	<b>13</b>	<b>30</b>	<b>1:15</b>
	30-39	<b>20</b>	<b>32</b>	<b>1:03</b>		30-39	<b>9</b>	<b>22</b>	<b>1:22</b>
	40-49	<b>15</b>	<b>27</b>	<b>1:17</b>		40-49	<b>7</b>	<b>17</b>	<b>1:46</b>
	50-59	<b>10</b>	<b>21</b>	<b>1:27</b>		50-59	<b>N/A</b>	<b>12</b>	<b>N/A</b>
	60-69	<b>8</b>	<b>17</b>	<b>N/A</b>		60-69	<b>N/A</b>	<b>4</b>	<b>N/A</b>

- **Medical**

Prior to appointment, Applicants will undergo a complete physical, which includes drug screening, to certify the general health of each candidate for a sworn position.

- **Psychological**

Prior to appointment, Applicants will undergo a series of psychological exams, conducted and assessed by a qualified professional. These exams are divided into a written exam and an oral exam. The written exam may take up to 8 hours and the oral exam, usually administered on a later date, lasts from 30 minutes to an hour. Both exams will determine the candidate's fitness to be a Deputy Sheriff.



- **Polygraph/Background Investigation**

Applicants will undergo an extensive background investigation includes verification of qualifying credentials, a review of any criminal record, and verification of at least three personal references. The applicant might also be subjected to submit to a polygraph examination. This will be used to determine the applicant's moral character and qualifications to be a Deputy Sheriff.

- **Command Staff Interviews**

Upon successful completion of all previous levels of testing, applicants will be interviewed by several commanding officers

- **Selections by the Sheriff/Job Offer**

The Sheriff will convene a meeting of several members of his staff to discuss each candidate's results. The Sheriff will then make selections from the pool of candidates and the final job offer will be made to those selected candidates. Those candidates not selected will be informed in writing within 30 days of such decision.

**Please Contact THE RECRUITMENT UNIT at:**

**(585) 753-4705**

**(585) 753-4706**

**Monroe County Government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.**

**The Monroe County Sheriff's Office is an equal opportunity employer.**