

**Minutes**  
**Monroe County Airport Authority**  
**Regular Meeting**  
**January 21, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Don Johnson  
Susan Keith  
Nicholas Juskiw  
Stephen Tucciarello

**Absent:** Willie Lightfoot, Jr.

**Others Present:** David Damelio, Director of Aviation  
Daniel DeLaus, Secretary  
Tammy Buck, Assistant to Director  
David Haas, Consultant  
Philip Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Fiscal Coordinator

The meeting was called to order by Chairman Vazzana at 12:20 pm. The minutes of the regular meeting of December 3, 2008 were approved unanimously 6-0. The minutes of the Special Meeting of December 18, 2008 were approved unanimously 6-0.

**Audit Committee Report.** Chairperson, Iacovangelo reported that the Audit Committee had met just prior to the regular meeting of the Airport Authority on January 21, 2009 and had reviewed the Audit Plan with the Bonadio Group, conducted a risk assessment review, had reviewed the proposed resolution to establish a Ethics Hotline, reviewed the annual audit work plan, commenced review of Authority Policies, and reviewed the December Financial Statements. Chairman Vazzana thanked the Audit Committee for its continuing good work.

**Authorize Establishment of an Ethics Hotline.** This resolution had been reviewed by the Audit Committee which recommended its adoption. The hotline will be monitored by an outside Company who will be selected by Director Damelio. Reports will be submitted to Philip Mancini as the Internal Auditor who will investigate the report as appropriate unless the report involves Mr. Mancini in which situation the report will be referred to another official. The cost of the hotline will be less than \$2,000 per year. It was moved by Member Iacovangelo and seconded by Member Juskiw that Resolution No. 1. of 2009 be approved. The motion was adopted unanimously 6-0.

**Adoption of the Governance Committee Charter.** Chairperson Juskiw of the Governance Committee stated this had been reviewed and recommended at the last Governance Committee meeting of September 17, 2008. He pointed out that this Governance Committee Charter is consistent with the model governance committee charter recommended by the Authority Budget Office. It was moved by Member Juskiw and seconded by Member Keith that Resolution No. 2 of 2009 be approved. The motion was adopted unanimously 6-0.

**Readopt Code of Ethics & Financial Disclosure Statements.** Assistant Secretary Turner indicated that these documents had been reviewed and approved by the Governance Committee at its meeting of September 17, 2008. There are no changes being recommended in these documents. It was moved by Member Juskiw and seconded by Member Keith that Resolution No. 3 of 2009 be approved. The motion was adopted unanimously 6-0.

Mr. Turner reminded the Board that a copy of the Financial Disclosure Statements were included in the packet to each member to be completed and returned to him not later than April 15, 2009.

**Traffic Report.** Mr. Haas reviewed the traffic report for 2008. He noticed that enplanements were down somewhat and the load factor was also down to 72% from 74% in 2007. He provided information that compared traffic between Rochester, Buffalo and Syracuse. Landing weights in 2008 were below the total for 2007. Departures were also down slightly. There is no change in the number of cities being served by the airport on a nonstop basis which totals 78.

**Directors Report.** Director Damelio reported that the new screening equipment is being installed by TSA which will be the first in the state. In regard to construction they are presently drilling holes for the garage expansion and the renovations on concourse B are commenced. He visited the FAA Offices in Washington last week. More funds from the stimulus package may be available to the airport. All projects submitted have been approved. There was a meeting in regard to any change in operations regarding the merger between Delta and Northwest.

There is a provision in the rental car agreements that there is an abatement in rent if traffic drops by 15%. We have not yet reached that point and there is no recommendation to reduce fees to the rental car agencies.

In regard to the garage addition Member Juskiw asked the total cost of this project. Mr. Damelio replied it is approximately 15.8 million. Chairman Vazzana asked who is the general contractor and Mr. Damelio replied Crane Hogan. DiMarco is the Construction manager. The addition will add 780 new spots to the garage capacity. 280 spots will be impacted during the construction process. There will be negligible loss of revenue during construction. There will be some short term borrowing in order to finance the construction as is usually the case. This project will probably not be part of the stimulus package.

The meeting was adjourned at 1:00 pm. The next meeting is scheduled for March 18, 2009.

Respectfully Submitted,

*Charles S Turner/ig*

Charles S. Turner  
Assistant Secretary

Dated: *Feb 11, 2009*

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 1 OF 2009**

**AUTHORIZE ESTABLISHMENT OF AN ETHICS HOTLINE**

WHEREAS, the Monroe County Airport Authority ("Authority") is committed to promoting the highest level of legal and ethical behavior in the conduct of Authority business, and

WHEREAS, the Authority desires to establish a mechanism for the reporting, and treatment of complaints regarding accounting and auditing matters, fraud or any other unethical and/or illegal behavior, and

WHEREAS, the Authority in furtherance of these goals desires to establish an Ethics Hotline to provide such a mechanism.

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Authority hereby authorizes the establishment of an Ethics Hotline from January 1, 2009 through December 31, 2009, to provide a mechanism, on an anonymous basis, for employees and/or other stakeholders of the Authority to report information concerning accounting or audit irregularities, fraud or any other unethical and/or illegal behavior in the conduct of Authority business

Section 2. The Ethics Hotline shall be operated under the supervision of Philip H. Mancini, Internal Auditor, who shall establish such policies and procedures to administer the Ethics Hotline as necessary to achieve the purposes of this resolution. A report regarding the operation of the Ethics Hotline shall be filed with the Audit Committee on a periodic basis and also with the Governance Committee as necessary to assist in review and modification of Whistleblower, the Code of Ethics, and any other relevant Authority policies.

Section 3. Funds have been appropriated in the 2009 Authority budget for this purpose.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: January 21, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held January 21, 2009.

Dated: Feb. 11, 2009  
Charles S. Turner  
Charles S. Turner, Assistant Secretary

# Monroe County Airport Authority

## Resolution No. 2 of 2009

### Adoption of the Governance Committee Charter

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the Governance Committee Charter as follows:

#### 1. Purpose

Pursuant to Article III, Section 4 of the Authority's bylaws, the purpose of the governance committee is to assist the Board by:

- Keeping the Board informed of current best practices in corporate governance;
- Reviewing corporate governance trends for their applicability to the Monroe County Airport Authority
- Updating the Monroe County Airport Authority corporate governance principles and governance practices; and
- Advising those responsible for appointing directors to the Board on the skills, qualities and professional or educational experiences necessary to be effective Board members.

#### 2. Powers of the Governance Committee

The Board of Directors has delegated to the governance committee the power and authority necessary to discharge its duties, including the right to:

- Meet with and obtain any information it may require from authority staff.
- Obtain advice and assistance from in-house or outside counsel, accounting and other advisors as the committee deems necessary.
- Solicit, at the Authority's expense, persons having special competencies, including legal, accounting or other consultants as the committee deems necessary to fulfill its responsibilities. The governance committee shall have the authority to negotiate the terms and conditions of any contractual

relationship subject to the Board's adopted procurement guidelines as per Public Authorities Law Section 2879, and to present such contracts to the Board for its approval.

#### 3. Composition and Selection

The membership of the committee shall be as set forth in accordance with and pursuant to Article III, Section 4 of the Authority's bylaws. The governance committee shall be comprised of 3 independent members. (The size of the committee is determined by the Board of Directors.) The governance committee members shall be appointed by, and will serve at the discretion of the Airport Authority's Board of Directors. The Board may designate one member of the governance committee as its Chair. The members shall serve until their resignation, retirement, removal by the Board or until their successors shall be appointed and qualified. When feasible, the immediate past governance committee Chair will continue serving as a member of the Committee for at least one year to ensure an orderly transition.

Governance committee members shall be prohibited from being an employee of the Authority or an immediate family member of an employee of the Authority. In addition, governance committee members shall not engage in any private business transactions with the Authority or receive compensation from any private entity that has material business relationships with the authority, or be an immediate family member of an individual that engages in private business transactions with the Authority or receives compensation from an entity that has material business relationships with the Authority.

The governance committee members should be knowledgeable or become knowledgeable in matters pertaining to governance.

#### **4. Committee Structure and Meetings**

The governance committee will meet a minimum of twice a year, with the expectation that additional meetings may be required to adequately fulfill all the obligations and duties outlined in the charter. All committee members are expected to attend each meeting, in person or via telephone or videoconference.

Meeting agendas will be prepared for every meeting and provided to the governance committee members at least five days in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. The governance committee shall act only on the affirmative vote of a majority of the members at a meeting or by unanimous consent. Minutes of these meetings are to be recorded.

#### **5. Reports**

The governance committee shall:

- Report its actions and recommendations to the Board at the next regular meeting of the Board.
- Report to the Board, at least annually, regarding any proposed changes to the governance charter or the governance guidelines.
- Provide a self-evaluation of the governance committee's functions on an annual basis.

#### **6. Responsibilities**

To accomplish the objectives of good governance and accountability, the governance committee has responsibilities related to: (a) the Authority's Board; (b) evaluation of the Authority's policies; and (c) other miscellaneous issues.

#### **7. Relationship to the Authority's Board**

The Board of Directors has delegated to the governance committee the responsibility to review, develop, draft, revise or oversee policies and practices for which the governance committee has specific expertise, as follows:

- Develop the Authority's governance practices. These practices should address transparency, independence, accountability, fiduciary responsibilities, and management oversight.
- Develop the competencies and personal attributes required of Directors to assist those authorized to appoint members to the Board in identifying qualified individuals.

In addition, the governance committee shall:

- Develop and recommend to the Board the number and structure of committees to be created by the Board.
- Develop and provide recommendations to the Board regarding Board member education, including new member orientation and regularly scheduled board member training to be obtained from state-approved trainers
- Develop and provide recommendations to the Board on performance evaluations, including coordination and oversight of such evaluations of the board, its committees and senior management in the Authority's governance process.

#### **8. Evaluation of the Authority's Policies**

The governance committee shall:

- Develop, review on a regular basis, and update as necessary the Authority's code of ethics and written policies regarding conflicts of interest. Such code of ethics and policies shall be at least as stringent as the laws, rules, regulations and policies applicable to state officers and employees.
- Develop and recommend to the Board any required revisions to the Authority's written policies regarding the protection of whistleblowers from retaliation.
- Develop and recommend to the Board any required revisions to the Authority's equal opportunity and affirmative action policies.

- Develop and recommend to the Board any required updates on the Authority's written policies regarding procurement of goods and services, including policies relating to the disclosure of persons who attempt to influence the Authority's procurement process.
- Develop and recommend to the Board any required updates on the authority's written policies regarding the disposition of real and personal property.
- Develop and recommend to the Board any other policies or documents relating to the governance of the Authority, including rules and procedures for conducting the business of the Authority's Board, such as the Authority's by-laws. The governance committee will oversee the implementation and effectiveness of the by-laws and other governance documents and recommend modifications as needed.

#### **9. Other Responsibilities**

The governance committee shall:

- Review on an annual basis the compensation and benefits for the Managing Director and other senior Authority officials.
- Annually review, assess and make necessary changes to the governance committee charter and provide a self-evaluation of the governance committee.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: January 21, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held January 21, 2009.

Dated:

*Feb. 11, 2009*

*Charles S. Turner*

Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 3 OF 2009**

**READOPT THE CODE OF ETHICS AND FINANCIAL DISCLOSURE  
STATEMENT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Code of Ethics and Financial Disclosure Statement are hereby  
readopted as recommended by the Governance Committee and attached hereto:

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: January 21, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held January 21, 2009.

Dated:

*Feb. 11, 2009*

*Charles S. Turner*

Charles S. Turner, Assistant Secretary.

**Minutes**  
**Monroe County Airport Authority**  
**Regular Meeting**  
**March 25, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Don Johnson  
Nick Juskiw  
Susan Keith  
Steve Tucciarello

**Absent:** Willie Lightfoot

**Others Present:** David Damelio, Director of Aviation  
Scott Adair, Treasurer  
Tammy Buck, Assistant to the Director  
Daniel DeLaus, Secretary  
David Haas, Senior Management Analyst  
Phil Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Assistant Treasurer

The regular meeting of the Monroe County Airport Authority was called to order at 12:05 pm.

**Approval of Minutes.** It was moved by Member Keith and seconded by Member Juskiw that the minutes of January 21, 2009 be approved. The motion was passed unanimously 6-0.

**Audit Committee Report.** Chairman Iacovangelo of the Audit Committee reported on the Audit Committee meeting that transpired immediately prior to the Board meeting. The Committee reviewed the submissions in regard to the annual report, reviewed and recommended approval of the audit prepared by Bonadio & Co and reviewed and recommended adoption of the 2009 Renewal and Replacement Budget.

**Approve Submission of Annual Report and Accept 2008 Audit Report by Bonadio & Co., CPA.** It was moved by Member Juskiw and seconded by Member Johnson that Resolution No. 4 of 2009 approving Submission of Annual Report and Acceptance of 2008 Audit Report by Bonadio, & Co., CPA be adopted. It was noted that there was a amendment to the Assets, Tracking, Inventory, and Disposal of Assets and Acquisition of Real Property policy as set forth in section 4 of the resolution adding the words "The Contracting Officer must adhere to all the terms, conditions, and assurances contained in grant agreements that funded the acquisition or construction of the asset" to paragraph 8 on page 2 of said policy. The motion was adopted 6-0.

**Authorize Resolution to Adopt 2009 Renewal and Replacement Budget.** It was moved by Member Iacovangelo and seconded by Member Tucciarello that Resolution No. 5 of 2009 be adopted. The motion was approved unanimously 6-0.

**Authorize Extension of Contract with Bruce Fennie and Associates to Provide Consulting Services to the Monroe County Airport Authority.** It was moved by Member Iacovangelo and seconded by Member Johnson that Resolution No. 6 of 2009 be adopted. The motion passed unanimously 6-0.

**Authorize Contract with MACH I Production for Air Boss Productions for Air Boss Trailer and Sound System Equipment Rental During the 2009 Air Show to be held at Monroe County Ontario Beach Park.** It was moved by Member Johnson and seconded by Member Iacovangelo that Resolution No. 7 of 2009 be adopted. The motion passes unanimously 6-0.

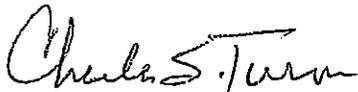
**Authorize Contract with Anderson & Kreiger, LLP for Legal Services Relating to FAA Matters Concerning the Greater Rochester International Airport.** County Attorney, Daniel DeLaus described the need and the purpose of retaining Anderson & Kreiger LLP. He advised the Board it was necessary to expedite the retention of this legal firm in order to proceed with matters with the FAA. Therefore he was recommending that the Authority waive its normal procurement policy of requiring an RFP for a professional services contract which waiver is set forth in section 3 of the resolution. He further noted that Scott Lewis, Esq. the partner in charge has worked in a number of matters for the Authority and has achieved excellent results. It was moved by Member Iacovangelo and seconded by Member Johnson that Resolution No. 7 of 2009 be adopted. The motion was approved unanimously 6-0.

**Traffic Report.** David Haas distributed the printed traffic report and reviewed its highlights.

**Directors Report.** Director Damelio distributed a written report dated March 25, 2009. In addition to the items set forth in the report, Director Damelio specifically recognized Angela Veltre as having recently been appointed Deputy Director. Chairman Vazzana congratulated Ms. Veltre on her appointment and Director Damelio on his report.

It was moved by Member Tucciarello and seconded by Member Johnson that the meeting be adjourned. The motion passed unanimously 6-0. The meeting was adjourned at 12:45pm. The next meeting is May 20, 2009 at 12:00 pm.

Respectfully Submitted,

  
Charles S. Turner  
Assistant Secretary

Dated: April 14, 2009

# MONROE COUNTY AIRPORT AUTHORITY

## RESOLUTION NO. 4 of 2009

### APPROVE SUBMISSION OF ANNUAL REPORT AND ACCEPTANCE OF 2008 AUDIT REPORT BY BONADIO CO CPA

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Annual Report for the Monroe County Airport Authority as presented to this meeting (Exhibit 1), is hereby accepted and it is a authorized and Directed that said report by filed with NYS Authority Budget Office, the County Executive, Chief Financial Officer, and President of the County Legislature for the County of Monroe in compliance with Section 2800 of the Public Authorities Law. The financial reports included as part of the Annual report are hereby approved. Internal Auditor Phil Mancini is designated to certify the Annual Report, and any portions thereof, requiring certification by the Public Authorities Law.

Section 2. Public Authorities Law Section 2824 requires the establishment of policies regarding payment of salary, compensation and reimbursement and rules for time and attendance of the chief executive and senior management. The Authority hereby determines that said policies and rules are not required since all services to the authority are rendered by the County of Monroe pursuant to a Lease and Operating Agreement dated September 15, 1989 and the Authority has no employees and has not created any employee positions.

Section 3. The Monroe County Airport Authority has assessed the effectiveness of the internal financial controls of the Authority and based upon the report of the auditors of the Authority and staff of the Monroe County Department of Aviation have determined that said controls are effective and require no change at this time.

Section 4. The Monroe County Airport Authority hereby readopts the policies as follows: Assets: Tracking, Inventory, and Disposal of Assets and Acquisition of Real Property, (as amended) Credit Card Policy, Disbursement Policy, Internal Controls and Financial Accountability Policy, Investment and Deposit Policy, Procurement Policy, Procurement Disclosure Policy, Travel Policy, and Whistleblower Policy. (Exhibit 2)

Section 5. The Monroe County Airport Authority hereby accepts the 2008 Report on Property, as presented, and as required by Public Authorities Law Section 2896(3) and directs that said report shall be filed with the New York State Comptroller, Director of the Budget, Commissioner of General Services and the Legislature.

Section 6. To the extent practicable documentation pertaining to the mission, current activities, most recent annual financial reports, current year budget and its most

recent independent audit report of the Authority shall be accessible to the public via the official web site of the County of Monroe in accordance with Public Authorities Law Section 2800 (2) (b).

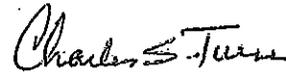
Section 7. The Authority having reviewed the 2008 Audit Report prepared by Bonadio & Co CPA hereby accepts said Audit Report and authorizes its filing as required by the Public Authorities Law. (Exhibit 3)

ADOPTION: Dated: March 25, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held March 25, 2009.

Dated: 3-31-09



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Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 5 of 2009**

**APPROVAL AND ADOPTION OF THE 2009 RENEWAL AND REPLACEMENT  
BUDGET FOR THE MONROE COUNTY AIRPORT AUTHORITY**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and  
adopts the 2009 Renewal and Replacement Budget as presented at this meeting and  
appended hereto and made a part hereof.

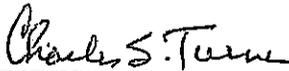
Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: March 25, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held March 25, 2009.

Dated: 3-31-09



Charles S. Turner, Assistant Secretary

**Greater Rochester International Airport  
2009 Renewal and Replacement Fund  
Approval Date: March 25, 2009**

**Sources of Funds:**

Annual Allocated (as calculated in rates and charges model)	\$1,364,271
Annual Capital Appropriation from Surplus (as calculated in rates and charges model)	1,129,895
Annual Allocation (Airline contract minimum)	600,000
 Total available:	 \$3,094,166

**Budgeted Uses of Funds:**

Terminal Facility Enhancement Projects:	\$1,592,666
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Allocation of funding for green energy initiatives, facility improvements, build-outs and maintenance equipment related to the terminal and adjacent area including parking.

Field Maintenance Operational Projects:	689,000
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Allocation of funding for airfield and roadway safety, security, and maintenance.  
Includes: Capital Fund 1420 \$19k for the remaining balance of AARF equipment;  
Capital Fund 1495 \$600k for snow removal equipment-SRE; Purchase of Fire Station  
Alerting System \$30k; Firefighting NFPA Compliant Turnout Gear \$40k

Airport Capital Project:	312,500
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Allocation of funding for capital projects: Local share (2.5%) of FAA Grant aid of \$12.5 million in Airport Improvement Program (AIP) aid (\$4.5m Entitlement Funds, \$8.0m Discretionary Funds)

*Note: Based upon allocation for Federal fiscal year 10/1/2008 to 9/30/09*

Property Acquisition:	500,000
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Allocation of funding for property acquisition as outlined in the Airport Master Plan

Total uses of funds:	\$3,094,166
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Any de minimis unencumbered funds or adjusted funds from the final year end allocation (as required by the airline agreement formula) will impact current year allocations or be an advance purchase to meet 2009 requirements.

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 6 of 2009**

**AUTHORIZING AN EXTENSION OF A CONTRACT WITH BRUCE FENNIE & ASSOCIATES TO PROVIDE CONSULTING SERVICES TO THE MONROE COUNTY AIRPORT AUTHORITY**

Whereas, The Monroe County Airport Authority authorized a one year contract for consulting services with Bruce Fennie & Associates by Resolution No. 5 of 2003, and

Whereas, Said Contract was amended and extended for one additional year by Resolution No. 9 of 2004, and

Whereas, Said Contract with Bruce Fennie & Associates was extended for two years commencing May 1, 2005 and ending April 30, 2007, with the Administrative Director authorized to execute two one year options each was executed thereby bringing the current expiration date to April 30, 2009.

**BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows**

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director of the Authority to execute an extension to the current contract with Bruce Fennie & Associates for consulting services for a term of two (2) months expiring June 30, 2009.

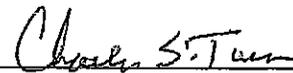
Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: March 25, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held March 25, 2009.

Dated: 3-31-09



Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 7 of 2009**

**AUTHORIZE CONTRACT WITH MACH 1 PRODUCTIONS FOR AIR BOSS TRAILER AND SOUND SYSTEM EQUIPMENT RENTAL DURING THE 2009 AIR SHOW TO BE HELD AT MONROE COUNTY ONTARIO BEACH PARK**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with MACH 1 Productions for the following Special Event support services for the 2009 ESL International Air & Water Show to be held May 30<sup>th</sup> and 31<sup>st</sup>, 2009:

1. Complete sound system;
2. One 24 foot trailer with announcer and air boss platform on roof;
3. Two VHF base stations with portable back-up.

Section 2. This contract shall not exceed \$7,250.00 including expenses.

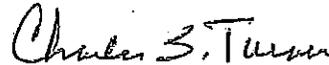
Section 3. This resolution shall take effect immediately.

ADOPTION: Date: March 25, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held March 25, 2009.

Dated: 3-31-09



Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 8 of 2009**

**AUTHORIZE CONTRACT WITH ANDERSON & KREIGER, LLP FOR LEGAL SERVICES RELATING TO FAA MATTERS CONCERNING THE GREATER ROCHESTER INTERNATIONAL AIRPORT.**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Anderson & Kreiger, LLP for legal services relating to FAA matters concerning the Greater Rochester International Airport.

Section 2. This contract shall not exceed \$20,000 including expenses.

Section 3. Based upon the recommendation of the Administrative Director and Counsel it is determined to be in the best interest of the Authority to award this contract without a request for proposal process as required by the Authority's Procurement Policy based upon the need for expeditious handling of the legal matters with the FAA, and the extensive background and experience of Anderson & Kreiger, LLP in the field of airport law and its favorable record of service in representing the Authority in matters dealing with the FAA in the past.

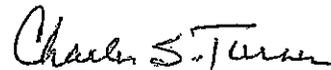
Section 4. This resolution shall take effect immediately.

ADOPTION: Date: March 5, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held March 25, 2009.

Dated: 3-31-09



Charles S. Turner, Assistant Secretary

**Minutes  
Monroe County Airport Authority  
Annual Meeting  
March 25, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Don Johnson  
Nick Juskiw  
Susan Keith  
Steve Tucciarello

**Others Present:** David Damelio, Director of Aviation  
Scott Adair, Treasurer  
Tammy Buck, Assistant to the Director  
Dan DeLaus, Secretary  
David Haas, Senior Management Analyst  
Phil Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Assistant Treasurer

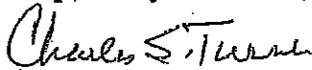
The annual meeting of the Monroe County Airport Authority was called to order at 12:45pm.

**Election of Officers.** It was moved by Member Iacovangelo and seconded by Member Johnson that the following officers be elected for the coming year:

Vice Chairman:	Nicholas Juskiw
Assistant Treasurer:	Angela Veltre
Assistant Secretary:	Charles Turner
Administrative Director:	David Damelio

The motion passed unanimously 6-0. The meeting was adjourned at 12:50 pm.

Respectfully Submitted,



Charles S. Turner  
Assistant Secretary

Dated: *April 7, 2009*

**Minutes  
Monroe County Airport Authority  
Regular Meeting  
May 20, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Don Johnson  
Susan Keith  
Willie Lightfoot  
Steve Tucciarello

**Absent:** Nick Juskiw

**Others Present:** David Damelio, Director of Aviation  
Scott Adair, treasurer  
Daniel DeLaus, Secretary  
Tammy Buck, Assistant to the Director  
David Haas, Senior Management Analyst  
Phil Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Assistant Treasurer

The regular meeting of the Monroe County Airport Authority was called to order at 12:00 pm.

**Approval of Minutes.** It was moved by Member Iacovangelo and seconded by Member Johnson that the minutes of March 25, 2009 be approved. The motion was passed unanimously 6-0.

**Audit Committee Report.** Chairperson Iacovangelo reviewed the financial statements and letters from the auditor which were in the packet. There was no necessity for a management letter. The PFC report showed compliance. Chairman Vazzana congratulated the committee on its work.

**Authorize Co-Sponsorship of "Walk the Runways" fundraising event for the benefit of Lifetime Assistance Foundation Inca and to Authorize Expenditures not to exceed \$2,500.** Airport Director Damelio indicated that this was the ninth year the event had been held at the airport and the seventh year that the Authority would serve as co-sponsor. He felt it was a positive reflection of the Airport Authority. It was moved by Member Keith and seconded by Member Tucciarello that Resolution No. 8 of 2009 be adopted. The motion was passed unanimously 6-0.

**Authorize a Sublease with Prime Flight Aviation Services, Inc for use of terminal space at the Greater Rochester International Airport.** Airport Director Damelio indicated that the tenant will be occupying dead space behind ticket counter and well as lockers and a small office. It was moved by Member Iacovangelo and seconded by Member Tucciarello that Resolution No. 9 of 2009 be adopted. The motion passed unanimously 6-0.

**Authorizing a 60 day extension with USAirports Flight Support, LLC for the management, operation, and maintenance of the fuel facility at the Greater Rochester International Airport.** Airport Director Damelio stated that the airport which to explore other operations and that the facility will be operated to the airlines satisfaction. It was moved by Member Iacovangelo and seconded by Member Tucciarello that Resolution No. 10 of 2009 be adopted. The motion passed unanimously 6-0.

**Authorize a Contract with Bruce Fennie & Associates to provide consultant and federal lobbying services for the Monroe County Airport Authority.** Airport Director Damelio stated that an RFQ was issued and there were three (3) respondents all of which were interviewed. Bruce Fennie & Associates were selected as the most qualified. His firm has performed very well in the past and has a strong relationship with Congresswoman Slaughter and Senator Schumer which is very important. Member Iacovangelo congratulated the airport staff on its effort. It was moved by Member Iacovangelo and seconded by Member Keith that Resolution No. 11 of 2009 be adopted. The motion was passed unanimously 6-0.

**Traffic Report.** David Haas distributed the printed traffic report and reviewed its highlights.

**Directors Report.** Airport Director Damelio referred to the written Directors Report dated May 20, 2009 which was in the member's packets.

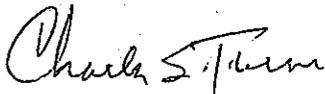
Director Damelio indicated that there were no operational issues arising out of the Delta Northwest Airline merger.

Sheriff personnel together with dogs are being trained at Lockland Air force base. The dogs will be used at the airport for bomb detection.

**Other Business.** Chairman Vazzana commended airport director Damelio and his efforts to resolve the FBO issue with Anthony Costello.

The meeting was adjourned at 12:45 pm and the next meeting is scheduled July 15, 2009.

Respectfully Submitted,



Charles S. Turner  
Assistant Secretary

Dated: June 11, 2009

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 9 of 2009**

**AUTHORIZE CO-SPONSORSHIP OF "WALK THE RUNWAYS"  
FUNDRAISING EVENT FOR THE BENEFIT OF LIFETIME ASSISTANCE  
FOUNDATION INC AND TO AUTHORIZE EXPENDITURES NOT TO  
EXCEED \$2,500**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby agrees to co-sponsor the "Walk the Runways" Fundraising Event to be held June 27, 2009 for the benefit of Lifetime Assistance Foundation Inc. and hereby authorizes an expenditure of not more than \$2,500 in connection with said sponsorship.

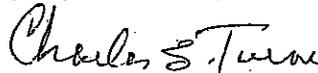
Section 2. This resolution shall take effect immediately.

ADOPTION: Date: May 20, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 20, 2009.

Dated: 6-11-09



Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 10 of 2009**

**AUTHORIZING A SUBLEASE WITH PRIME FLIGHT AVIATION  
SERVICES INC. FOR USE OF TERMINAL SPACE AT THE GREATER  
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a sublease, and any amendments thereto, on behalf of the Monroe County Airport Authority, with Prime Flight Aviation Services, Inc., 7135 Charlotte Pike, Suite 100, Nashville, TN 37209, for the use of terminal space at the Greater Rochester International Airport for a term of two (2) years, commencing with the effective date of the sublease. The sublease may be extended annually by mutual consent of the Authority and Subtenant. The monthly rent shall be \$500.00 per month. At the time of the renewal there will be a compounded and cumulative increase in the annual rent to the greater of three percent (3%) of the immediately preceding year's rent or the increase Consumer Price Index.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: May 20, 2009

Vote:

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 20, 2009.

Dated:

*5-20-09*  
*Charles S. Turner*

Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 11 of 2009**

**AUTHORIZING A 60 DAY EXTENSION WITH USAIRPORTS FLIGHT  
SUPPORT, LLC, FOR THE MANAGEMENT, OPERATION, AND  
MAINTENANCE OF THE FUEL FACILITY AT THE GREATER  
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an Extension, and any amendments thereto, on behalf of the Monroe County Airport Authority, with USAirports Flight Support, LLC, One Airport Way, Rochester, New York 14624, for the management, operation, and maintenance of the fuel facility at the Greater Rochester International Airport for a period of 60 days, commencing June 1, 2009. (The current Agreement states that there may be an extension for up to three (3) years by mutual consent of the Authority and Operator. The Extension shall incorporate the requirements and terms of the original Agreement dated June 1, 2004).

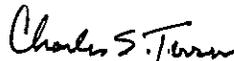
Section 2. This resolution shall take effect immediately.

ADOPTION: Date: May 20, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 20, 2009.

Dated: 5-27-09



Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 12 of 2009**

**AUTHORIZE A CONTRACT WITH BRUCE FENNIE & ASSOCIATES  
TO PROVIDE CONSULTANT AND FEDERAL LOBBYING SERVICES  
FOR THE MONROE COUNTY AIRPORT AUTHORITY**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Bruce Fennie & Associates to provide Consultant and Federal Lobbying Services for the Monroe County Airport Authority.

Section 2. Bruce Fennie & Associates was determined by a Selection Committee to be the most qualified of the three respondents. This contract will be for a one (1) year period, July 1, 2009 through June 30, 2010, with the option to extend for up to three (3) consecutive one (1) year terms, at the sole discretion of the Authority. The contract is awarded at an annual cost not to exceed \$300,000.

Section 3. Funds have been appropriated in the 2009 Authority budget for this purpose.

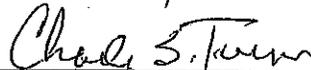
Section 4. This resolution shall take effect immediately.

ADOPTION: Date: May 20, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 20, 2009.

Dated: 6-11-09



Charles S. Turner, Assistant Secretary

**Minutes  
Monroe County Airport Authority  
Regular Meeting  
July 15, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Susan Keith  
Willie Lightfoot  
Steve Tucciarello

**Absent:** Don Johnson  
Nick Juskiw

**Others Present:** David P. Damelio, Director of Aviation  
Scott Adair, Treasurer  
Daniel DeLaus, Secretary  
Tammy Buck, Assistant to the Director  
David Haas, Senior Management Analyst  
Phil Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Assistant Treasurer

The regular meeting of the Monroe County Airport Authority was called to order at 12:00 pm by Chairman Vazzana.

**Approval of Minutes.** It was moved by Member Lightfoot and seconded by Member Keith that the minutes of May 20, 2009 be approved. The motion passed unanimously 5-0

**Audit Committee Report.** Chairperson Iacovangelo reported that the Audit Committee met at 11:00 am prior to the Authority meeting. The Committee received an internal audit report from Mr. Mancini for the period May 21 through July 15, 2009. They also reviewed the financial statements through June 30, 2009 which reflected a solid financial operation of the airport. The revenues and expenses are holding approximately level and there is a surplus of approximately 1.6 million before taking into consideration depreciation. He also noted that the policies and procedures were working effectively. Chairman Vazzana thanked the audit committee and it's Chairman for its work in this regard.

**FBO Review Committee Report.** Mr. Damelio submitted a report dated July 13, 2009 from James A. Fumia, Esq. as Chairperson of the Fixed Base Operator Review Committee. Other members of the Committee are Scott Nasca and John DiMarco Jr. Mr. Damelio said the Committee did an excellent job. They acquired the necessary documentation regarding the FBO rates and held a public hearing to allow all tenants to express any comments or concerns they may have about the proposed rates. As a result of the Committee's work, revised rates were negotiated with the FBO which in the opinion of the Committee and the Director were fair and reasonable.

Chairman Vazzana thanked the Committee for its work and asked that a letter of thanks be prepared to be sent to the Committee Members. He also thanked Director Damelio for his work in bringing this matter to a satisfactory conclusion.

**Authorizing a Second Extension with USAirports Flight Support, LLC, for the Management, Operation and Maintenance of the Fuel Facility at the Greater Rochester International Airport.** Mr. Damelio pointed out that the County owns the storage tanks but the fuel stored in the tanks are owned by the participating airlines. It was determined not to issue an RFP for this contract because of the favorable business arrangements that were in place with the current Manager. There was also some consideration given to the County managing this facility with its own employees but upon investigation this proved to be cost prohibitive. Based upon review of the entire operation Mr. Damelio recommends that the existing agreement be extended pursuant to the proposed resolution through May 31, 2012 which is provided for in the existing contract; all other terms and conditions to remain the same. It was moved by Member Iacovangelo and seconded by member Tucciarello that Resolution No. 13 of 2009 be adopted. The motion passed unanimously 5-0.

**Presentation of Annual Report.** Mr. Damelio distributed the annual report. Jennifer Hanrahan had the lead role in the preparation of the report for 2008.

**Traffic Report.** Dave Haas reviewed the traffic report which he had distributed to all Members. He noted enplanements were down 8% which is approximately at the national average of 9%. Load factors remain constant at about 73% although landing weights are down 4%. He also noted that in regard to departures they have lost one trip.

Chairman Vazzana noted a New York Times article which referred to the lowest enplanements nationally in 20 years. Mr. Haas indicated that this did not seem to be the case in Rochester but that he could do some additional research.

**Directors Report.** Mr. Damelio distributed a Directors Report dated July 15, 2009 and reviewed it in detail with the Members.

**Others Business.** Chairman Vazzana congratulated the Airport Staff on the great job on the renovations occurring on the ground floor. He also welcomed Willie Lightfoot Jr. as a special guest to the meeting, son of Member Willie Lightfoot.

The meeting was adjourned at 12:45 pm. The next meeting is scheduled for September 16, 2009.

Respectfully Submitted,



Charles S. Turner  
Assistant Secretary

Dated: 8-10-09

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 13 of 2009**

**AUTHORIZING A SECOND EXTENSION WITH USAIRPORTS FLIGHT  
SUPPORT, LLC, FOR THE MANAGEMENT, OPERATION AND  
MAINTENANCE OF THE FUEL FACILITY AT THE GREATER  
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY  
AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an extension, and any amendments thereto, on behalf of the Monroe County Airport Authority, with USAirports Flight Support, LLC, One Airport Way, Rochester, New York 14624, for the management, operation, and maintenance of the fuel facility at the Greater Rochester International Airport for the term of August 1, 2009 through May 31, 2012. (The Agreement dated June 1, 2004 states that there may be an extension for up to three (3) years by mutual consent of the Authority and Operator. The extension shall incorporate the requirements and terms of the original Agreement dated June 1, 2004).

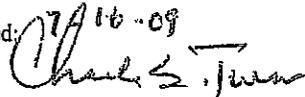
Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: July 15, 2009

Vote: 5-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
Certify that the within resolution was duly adopted  
By the Monroe County Airport Authority at a  
General meeting held July 15, 2009.

Dated:

7/16/09  


Charles S. Turner, Assistant Secretary

**Minutes  
Monroe County Airport Authority  
Regular Meeting  
September 23, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Nick Juskiw  
Don Johnson  
Susan Keith  
Steve Tucciarello

**Absent:** Willie Lightfoot

**Others Present:** David P. Damelio, Director of Aviation  
Scott Adair, Treasurer  
Daniel DeLaus, Secretary  
Tammy Buck, Assistant to the Director  
David Haas, Sr. Management Analyst  
Phil Mancini, Internal Auditor  
Charles Turner, Assistant Secretary  
Angela Veltre, Assistant Treasurer

The regular meeting of the Monroe County Airport Authority was called to order at 12:00 pm by Chairman Vazzana.

**Approval of Minutes from July 15, 2009.** It was moved by Member Keith and seconded by Member Iacovangelo that the minutes of the meeting from July 15, 2009 be approved. The motion passed unanimously 6-0.

**Audit Committee Report.** Chairman Iacovangelo reported that they had received a report from the Internal Auditor Philip Mancini who has completed several reports which demonstrates compliance by the Concessionaires with their contracts. The financial statements show that the airport is doing well and that the revenues and expenses show approximately a 2 million dollar surplus when depreciation is excluded. Overall he feels that airport management is doing a good job regarding the finances of the airport. Chairman Vazzana thanked the Committee for its fine work.

**Authorizing Resolution to Amend Contract with Colon Management, Inc., dba Goody Goodies.** This Resolution will authorize the Airport Authority to take back some space on Concourse A from Colon Management to develop additional sources of revenue for the airport. This Concessionaire is behind on its rent payments but has a plan to pay back all arrears. The release of this space to the airport will allow Goody Goodies to

consolidate its operation at its other location in the terminal. Colon Management is a minority business and has been in the airport since 1992. It was moved by Member Tucciarello and seconded by Member Juskiw that Resolution No. 14 of 2009 be adopted. The motion passed unanimously 6-0.

**Resolution to Amend Contract with USAirports Flight Support South, LLC.**

Director Damelio advised the Authority that this Resolution will allow the Authority to tack back certain parcels which are presently unused from the lease with USAirports Flight Support South, LLC. Mr. Damelio noted the location of the parcels in a photograph. The airport is exploring ways to utilize this property. The return of this property to the Authority has been approved by the FAA to avoid the banking of property by any one tenant. It was moved by Member Iacovangelo and seconded by Member Keith that Resolution No. 15 of 2009 be adopted. The motion passed unanimously 6-0.

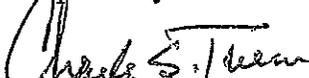
**Action Item Website FAQ's.** Director Damelio distributed a memo containing a number of frequently asked questions which will be posted on the Authority's website. The staff put these FAQ's together on an internal basis incurring no expense. Any suggestions by the Board for additional items to be included in this FAQ should be sent to Director Damelio.

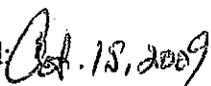
**Traffic Report.** David Haas reviewed the traffic report which had been distributed to all Members of the Authority. He noted that year to date enplanements are down about 6 percent which is below the national average of 8.1 percent. Syracuse for example is down 10 percent. Load factors are up from last year in the June, July, August time frame. Landing rates have stabilized. There are presently 73 departures per day which is the same as last year.

**Directors Report.** Director Damelio distributed his report dated September 23, 2009 and reviewed the items contained in the report. He also distributed a letter from Congresswoman Louise Slaughter dated September 16, 2009 regarding a federal grant to rehabilitate the taxiway Phase 2 Improve the Line-Of-Sight between Runways 4/22 and 10/28 at the airport. Director Damelio commented that the airport has received very positive support from both Congresswoman Slaughter and Senator Schumer.

The meeting was adjourned at 12:35 pm. The next meeting will be December 2, 2009.

Respectfully Submitted,

  
Charles S. Turner  
Assistant Secretary

Dated: 

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 14 OF 2009**

**AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH COLON  
MANAGEMENT, INC d/b/a/ GOODY GOODIES IN THE TERMINAL AT THE  
GREATER ROCHESTER INTERNATIONAL AIRPORT**

WHEREAS, the Concessionaire, Colon Management, Inc. d/b/a Goody Goodies has requested consolidation of their operation to one location within the Terminal. This revision to their business plan will allow them to operate more efficiently.

WHEREAS, the continued operation of Colon Management, Inc d/b/a Goody Goodies, a Minority and Women's Business Development (MWBD) entity, is beneficial to the Greater Rochester International Airport.

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment to the Operation of Food & Concession Agreement between the Monroe County Airport Authority and Colon Management, Inc. d/b/a Goody Goodies ("Concessionaire") dated January 1, 2005, authorizing the Concessionaire to cease operations, without further liability, of a concession kiosk in Concourse A of the Greater Rochester International Airport effective September 1, 2009, mutually agreed upon adjustments to the Minimum Annual Guarantee, and collection of any outstanding fees owing by the Concessionaire.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: September 23, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held September 23, 2009

Dated:

*Oct. 15, 2009*  
*Charles S. Turner*

Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 15 OF 2009**

**AUTHORIZE AMENDMENT TO CONTRACT WITH USAIRPORTS FLIGHT  
SUPPORT SOUTH, LLC AT THE GREATER ROCHESTER INTERNATIONAL  
AIRPORT**

WHEREAS, the Monroe County Airport Authority is desirous of taking back certain parcels leased by USAirports Flight Support South, LLC as these parcels are currently being utilized for operation by the Greater Rochester International Airport as well afford opportunity for potential development by the Authority.

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment to the lease agreement between the Authority and USAirports Flight Support South, LLC dated December 19, 2008 to remove the parcels included in Schedules "A" and "B" of the lease agreement without further liability of either party to the other effective January 1, 2009.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: September 23, 2009

Vote: 6-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held September 23, 2009

Dated:

*Oct. 15, 2009*

*Charles S. Turner*

Charles S. Turner, Assistant Secretary

**Minutes**  
**Monroe County Airport Authority**  
**Regular Meeting**  
**December 2, 2009**

**Present:** James Vazzana, Chairperson  
Bernard Iacovangelo  
Nick Juskiw  
Steve Tucciarello

**Absent:** Don Johnson - excused  
Susan Keith - excused  
Willie Lightfoot

**Others Present:** David P. Damelio, Director of Aviation  
Scott Adair, Treasurer  
David Haas, Sr. Management Analyst  
Charles Turner, Assistant Secretary  
William Taylor, County Attorney  
Tammy Buck, Staff Assistant to the Director

The regular meeting of the Monroe County Airport Authority was called to order at 12:00 pm by Chairman Vazzana.

**Public Hearing on a Resolution of the Monroe County Airport Authority Authorizing a Sub-Lease with Rochester Flight Services, LLC for an aircraft hangar located at 1205 Scottsville Road.** Chairman Vazzana opened the public hearing and noted that the hearing had been duly advertised. He asked if anyone wished to speak. There being no requests by anyone to speak, the public hearing was closed.

**Public Hearing on a Resolution of the Monroe County Airport Authority Authorizing a Ground Sub-Lease for the premises located at 1185-1191 Scottsville Road for aviation purposes.** Chairman Vazzana opened the public hearing and noted that the hearing had been duly advertised. He noted that the Airport Administration had reported that there was no response to the RFP in this matter and that the Airport Administration was not prepared to recommend an award of this Sub-Lease. Therefore, Chairman Vazzana declared the Public Hearing cancelled.

**Approval of Minutes from September 23, 2009.** It was moved by member Nick Juskiw and seconded by member Bernard Iacovangelo that the minutes of the meeting of September 23, 2009 be approved. The motion was passed unanimously 4-0.

**Audit Committee Report.** Chairman Iacovangelo reported that the Audit Committee had met November 16, 2009. Minutes had been prepared of the meeting and have been posted on the Authority's website. The committee reviewed the Audit Plan for the 2009

Audit with audit partner Randall Sheppard of Bonadio & Co. The committee further heard a report from the Internal Auditor for the Authority, Phil Mancini, regarding work completed and in progress to date. Chairman Iacovangelo noted that the staff of the airport had been very pro-active in insuring compliance with all requirements of those operating on the airport.

**Approval and Adoption of the 2010 MCAA Budget.** Audit Committee Chairman Iacovangelo noted that the proposed budget had been reviewed in detail at the Audit Committee and the committee recommended its adoption by the Authority. It was moved by member Nick Juskiw and was seconded by member Steve Tucciarello that Resolution #16 of 2009 be adopted. The motion passed unanimously 4-0.

**Approval and Adoption of the 2010 Renewal and Replacement Budget for the Monroe County Authority.** Chairman Iacovangelo reported that the Audit Committee had reviewed this Renewal and Replacement Budget in detail at the Audit Committee Meeting and recommended approval by the Authority. It was moved by member Nick Juskiw and seconded by member Bernard Iacovangelo that Resolution #17 of 2009 be adopted. The motion passed unanimously 4-0.

**Approval and Adoption of the 2010 Rates and Charges at the Greater Rochester International Airport.** Director Damelio reported that this had been reviewed in detail with representatives of the airline. He provided to the Authority a copy of the PowerPoint Presentation which had been given to said representatives. He noted the substantial assistance provided by Angela Veltre and David Haas of the airport staff. They had received positive feedback from several airlines and have attempted to work closely with the airlines for a better understanding as to the basis of said rates and charges. It was moved by member Bernard Iacovangelo and seconded by member Steve Tucciarello that Resolution #18 of 2009 be adopted. The motion passed unanimously 4-0.

**Approval of Amended Lease Agreement with Eastman Kodak Company for the lease of land located at 1205 Scottsville Road at the Greater Rochester International Airport.** Director Damelio noted that this had been a matter of discussion over approximately a two year period with Kodak. Kodak desired to return the hanger to the Authority. Director Damelio met with the FAA who strongly supported this decision. This will allow the airport to promote the use of the hanger stimulating economic development and maintains a good relationship with Eastman Kodak Company. Member Bernard Iacovangelo noted that Kodak had originally constructed this building and the Authority will take possession of the building and parcel without additional cost. It was moved by member Bernard Iacovangelo and seconded by member Nick Juskiw that Resolution #20 of 2009 be adopted. The motion passed unanimously 4-0.

**Authorize a Sub-Lease Agreement with Rochester Flight Services, LLC for an Aircraft Hangar located at 1205 Scottsville Road at the Greater Rochester International Airport.** Director Damelio noted that this is the same hangar and parcel which was the subject of Resolution #20 of 2009. The award of this Sub-Lease is the

result of an RFP. The Authority received two responses to the RFP and Rochester Flight Services; LLC is the recommended proposer by the five member selection committee. The sub-tenant will not be providing fixed based operator services but rather will be using the facility as a hanger and will purchase FBO services. Member Bernard Iacovangelo noted that the Authority will be receiving a fair commercial rate for this property. In response to a question by Chairman Vazzana, Director Damelio noted that Kodak is current on its rent and that the principals of the successful proposer had submitted financial information to the Authority which was carefully reviewed. It was moved by member Bernard Iacovangelo and seconded by member Nick Juskiw that Resolution #19 be adopted. The motion passed unanimously 4-0.

**Approval and Adoption of the Revision to the Minimum Standards for Commercial Aeronautical Activities at the Greater Rochester International Airport.** Director Damelio noted that this had been prepared in consultation with aviation counsel Scott Lewis and had not previously been reviewed since 1977. It gives the Authority more control over operation by its tenants through enhanced reporting and provides further safety protection at the airport. The draft has been submitted to the FAA for review which was favorable. We will submit the final version to the FAA for additional review. All tenants will be bound by these minimal standards which will be reviewed with all tenants prior to its effective date of January 1, 2010. It was moved by member Juskiw and seconded by member Iacovengalo that Resolution #21 2009 be adopted. The motion passed unanimously 4-0.

**Authorize Amendment of a Contract with the County of Monroe to Provide Legal Services.** County Attorney William Taylor noted that this extends the existing contract for one additional year through December 31, 2010. There is no increase in fees. It was moved by member Bernard Iacovangelo and seconded by member Nick Juskiw that Resolution #22 of 2009 be adopted. The motion passed unanimously 4-0.

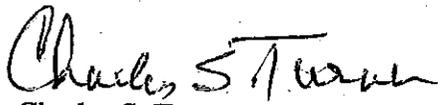
**Traffic Report.** David Haas presented the written travel report and noted that enplanements are 5.5% lower than 2008 but this is still stronger than the national averages. Load factors are up from 2008. Security screening during Thanksgiving week was very satisfactory. Landing rates are stable and number of departing flights are 3.4% down from 2008.

**Directors Report.** Director Damelio submitted a written report dated December 2, 2009 and reviewed each of the items on the report.

**Schedule of 2010 Authority Meetings.** The schedule was distributed to all members with the next meeting being January 20, 2010. Chairman Vazzana noted that there is an Open House at the Airport scheduled for December 17, 2009 and that all Authority members are invited.

The meeting was adjourned at 12:50 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Charles S. Turner". The signature is written in dark ink and is positioned above the printed name.

Charles S. Turner  
Assistant Secretary

Dated: 12-8-09

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 16 OF 2009**

**APPROVAL AND ADOPTION OF THE 2010 MONROE COUNTY AIRPORT  
AUTHORITY OPERATING BUDGET**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The 2010 Budget, in the form presented to the Authority and attached  
hereto is adopted.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held December 2, 2009

*Charles S. Turner*

Dated: 12-8-09

# MONROE COUNTY AIRPORT AUTHORITY

THE 2010 PROPOSED BUDGET AND ANALYSIS IS AS FOLLOWS:

	2009 BUDGET	2010 BUDGET	Increase (Decrease)	% Change
PROFESSIONAL SERVICES	\$ 675,000	\$ 643,700	\$ (31,300)	-4.6%
OTHER EXPENSES	505,000	506,300	1,300	0.3%
COUNTY OPERATION & MAINTENANCE	17,412,939	17,520,595	107,656	0.6%
COUNTY SUBORDINATED DEBT-PRINCIPAL	684,344	1,308,568	624,224	91.2%
COUNTY SUBORDINATED DEBT-INTEREST	589,431	1,140,966	551,535	93.6%
REVENUE & REFUNDING BOND DEBT SERVICE	8,294,386	8,511,010	216,624	2.6%
AMORTIZATION OF BOND ISSUANCE COSTS	759,950	698,825	(61,125)	-8.0%
TRANSFER TO RENEWAL & REPLACEMENT FUND	3,047,695	3,078,696	31,001	1.0%
TRANSFER TO OPERATION & MAINT. RESERVE FUND	0	0	0	
<b>TOTAL</b>	<b>\$ 31,968,745</b>	<b>\$ 33,408,660</b>	<b>\$ 1,439,915</b>	<b>4.5%</b>

THE ATTACHED WORKSHEET PROVIDES SUPPORT FOR THE LINE ITEMS ABOVE.

AT THIS DATE THE COUNTY BUDGET HAS NOT BEEN APPROVED.

THE 2010 RATES AND CHARGES MATERIAL TO BE PROVIDED AT DECEMBER 2, 2009 MEETING.

**2010 BUDGET REQUIREMENT**

**FUND AND ITEM**

**RENEWAL & REPLACEMENT FUND:**

2010 AUTHORIZED SPENDING		\$	3,094,167	
LESS: ESTIMATED INTEREST EARNINGS @	1.00%		<u>15,471</u>	
NET REQUIREMENT				\$ <u>3,078,696</u>

**OPERATION & MAINTENANCE RESERVE FUND:**

AIRPORT ENTERPRISE FUND BUDGET		\$	20,951,802	
LESS: DEBT SERVICE			<u>3,431,207</u>	
PLUS: MCAA PROFESSIONAL SERVICES & OTHER EXPENSES			<u>1,150,000</u>	
BALANCE TO BE RESERVED		\$	<u>18,670,595</u>	
RESERVE REQUIREMENT (1/6 OF ABOVE)				\$ 3,111,765
LESS: 12/31/09 ESTIMATED BALANCE		\$	3,080,955	
INTEREST @	1.00%		<u>30,810</u>	
NET REQUIREMENT				\$ <u>0</u>

**RENT TO COUNTY:**

PRINCIPAL		\$	1,801,419	
INTEREST			<u>1,629,788</u>	
TOTAL		\$	<u>3,431,207</u>	
LESS FUEL FARM REVENUE & RESERVE FOR BONDED DEBT			<u>(981,673)</u>	
TOTAL				\$ <u>2,449,534</u>

**MCAA DEBT SERVICE:**

TERMINAL		\$	6,890,882	
AUTO PARKING			<u>1,722,639</u>	
AIRFIELD			6,816	
FREIGHT SERVICE			0	
GENERAL AVIATION			<u>0</u>	
TOTAL		\$	<u>8,620,337</u>	

LESS: INTEREST ON DEBT SERV FND @	1.00%		21,551	
INTEREST ON DBT SRV RSRV FND @	1.00%		<u>87,776</u>	
NET REQUIREMENT				\$ <u>8,511,010</u>

**PROFESSIONAL SERVICES:**

AVIATION PLANNING & CONSULTANTS		\$	368,700	
FINANCIAL AUDIT			40,000	
COUNTY ATTORNEY			75,000	
COUNTY FINANCE DEPT			75,000	
INTERNAL AUDIT			75,000	
TRUSTEE AND OTHER SERVICES			<u>10,000</u>	
TOTAL				\$ 643,700

**OTHER EXPENSES:**

EVENTS (AIR SHOW/WALK THE RUNWAY)		\$	20,000	
BOARD EXPENSES			10,000	
EXIT LANE SECURITY COSTS			461,300	
TRAVEL			<u>15,000</u>	
TOTAL AUTHORITY EXPENSES				\$ <u>506,300</u>
TOTAL AUTHORITY EXPENSES				\$ <u>1,150,000</u>

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 17 OF 2009**

**APPROVAL AND ADOPTION OF THE 2010 RENEWAL AND REPLACEMENT  
BUDGET FOR THE MONROE COUNTY AIRPORT AUTHORITY**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the  
2010 Renewal and Replacement Budget as presented at this meeting and appended  
hereto and made a part hereof.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held December 2, 2009

Dated: 12-8-09

*Charles S. Turner*

Charles S. Turner, Assistant Secretary

**Greater Rochester International Airport  
2010 Renewal and Replacement Fund  
Approval Date: December 2, 2009**

**Sources of Funds:**

Annual Allocated (as calculated in rates and charges model)	\$1,493,550
Annual Capital Appropriation from Surplus (as calculated in rates and charges model)	1,000,617
Annual Allocation (Airline contract minimum)	600,000
 Total available:	 \$3,094,167

**Budgeted Uses of Funds:**

Terminal Facility Enhancement Projects:	\$1,204,167
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Allocation of funding for green energy initiatives, facility improvements, build-outs and maintenance equipment related to the terminal and adjacent area including parking.

Field Maintenance Operational Projects:	1,150,000
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Allocation of funding for capital improvement projects to include buildings, hangars, taxiways, aprons, roadways, and parking areas. To include allocation of funding for green energy initiatives. Projects include but are not limited to replacement/repair of structural systems, roofs, hvac systems, fire/sprinkler systems, and resurfacing of pavement areas.

Airport Capital Project:	240,000
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Allocation of funding for capital projects: Local share (2.5%) of FAA Grant aid of \$9.6 million in Airport Improvement Program (AIP) aid (\$4.6m Entitlement Funds, \$5.0m Discretionary Funds)

*Note: Based upon allocation for Federal fiscal year 10/1/2009 to 9/30/2010*

Property Acquisition:	500,000
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Allocation of funding for property acquisition as outlined in the Airport Master Plan

 Total uses of funds:	 \$3,094,167
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Any de minimis unencumbered funds or adjusted funds from the final year end allocation (as required by the airline agreement formula) will impact current year allocations or be an advance purchase to meet 2009 requirements.

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 18 OF 2009**

**APPROVAL AND ADOPTION OF THE 2010 RATES AND CHARGES AT THE  
GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the 2010 Rates and Charges at the Greater Rochester International Airport as presented at this meeting and appended hereto and made a part hereof.

Section 2. This resolution shall take effect immediately.

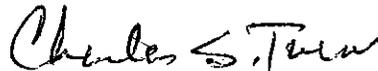
ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held December 2, 2009

Dated:

12-8-09



Charles S. Turner, Assistant Secretary

**EXHIBIT "G-3"**  
**PROPOSED**  
**GREATER ROCHESTER INTERNATIONAL AIRPORT**  
**TERMINAL RENTAL CHARGES**  
**AND**  
**LANDING FEE CHARGES**

**JANUARY 1, 2010 THROUGH DECEMBER 31, 2010**  
(Rates and Charges Subject to Change)

<u>TERMINAL RENTAL CHARGES</u>	<u>Signatory</u> <u>Rate</u>	<u>Non Signatory</u> <u>Rate</u>
Ticket Counter & Queue	\$ 70.77	\$ 88.46
Ticket Offices; Upper Level Offices V.I.P. Rooms; Hold Rooms	\$ 63.69	\$ 79.61
Bag Claim; Baggage Services Offices; Sec. Chkpt.	\$ 56.61	\$ 70.77
Bag Make Up; Operations Area Ofcs.	\$ 49.54	\$ 61.92
Tug Drives	\$ 17.69	\$ 22.11
<u>FACILITY USE FEE (Non-Signatory Scheduled Operations)</u>	n.a.	\$ 3.16
Charter Operations		\$ 3.48
<u>PASSENGER FACILITY CHARGE (PFC)</u>	\$ 4.50	\$ 4.50

**JOINT USE FEES**

Security Checkpoint, Bag claim and Tug Drive Charges are based upon 10% of the total rentals prorated equally among the Scheduled Air Carriers using the facilities and the remaining 90% of the total rentals are prorated among each Scheduled Air Carrier's enplaned passengers during the month as a percentage of the total enplaned passengers of all Scheduled Air Carriers using these facilities.

<u>AIRCRAFT APRON FEE (p.l.f.)</u>	\$ 531.20	\$ 664.00
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**AIRCRAFT PARKING CHARGES**

Charges for the parking of aircraft on unleased ramp aprons or taxiways. Charges are per aircraft and are per eight hour period (RON).

Aircraft with 49 or less seats	\$ 100.00	\$ 100.00
Aircraft with 50 or more seats	\$ 200.00	\$ 200.00

Charges will be waived for Signatory Airlines parking aircraft due to mechanical delays.

<u>AIRCRAFT LANDING FEES (/1000 lbs. Mglw)</u>	\$ 2.82	\$ 3.52
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<u>AUTHORITY GATE USE CHARGE (per turn)</u>	\$ 151.53	\$ 189.41
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<u>LOADING BRIDGE RENTAL CHARGE (monthly)</u>	\$ 1,231.28	\$ 1,539.10
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<u>FUEL FLOWAGE FEE (per applied gallon)</u>	N.A.	\$ 0.07
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<u>GLYCOL FLOWAGE FEE (per applied gallon)</u>	\$ 0.64	\$ 0.64
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**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 20 OF 2009**

**APPROVAL OF AMENDED LEASE AGREEMENT WITH EASTMAN KODAK COMPANY FOR THE LEASE OF LAND LOCATED AT 1205 SCOTTSVILLE ROAD AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

WHEREAS, Landlord and Tenant desire to amend certain terms of the Lease to reflect the mutual understanding of the parties that Tenant no longer desires to rent the aircraft hangar located on the Property that is noted as Hangar A in the map attached as Exhibit A-1, and Landlord desires to regain full possession and use of said aircraft hangar.

WHEREAS, Landlord and Tenant desire to amend certain terms of the Lease to reflect the transfer of full use and possession of said aircraft hangar to Landlord, to adjust and reduce the rental payments by Tenant accordingly, and to provide for the shared use of certain areas of the Property which were formerly exclusively used by Tenant, consisting of entranceway from Scottsville Road and the main parking area.

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves the lease as amended with Eastman Kodak Company to provide for the following:

- A. lease agreement is hereby amended to consist of approximately 176,055 square feet of land at the Greater Rochester International Airport, the boundaries of which leased land are identified as "Kodak" on the map attached as Exhibit A-1, and which leased land is improved by a certain building identified as Hangar B on said map and certain other structures, appurtenances, and improvements
- B. annual rent of \$59,858.70 at the rental rate of \$.34 per square foot of land, to be paid in twelve (12) equal installments on the first day of each month
- C. landlord accepts the surrendered property and the common areas and security gate and all other improvements on the common areas in their current, "as-is" condition; and
- D. landlord shall be responsible to maintain, repair, and replace as necessary all the common areas and the improvements thereon, including without limitation the removal of snow, maintenance of landscaping, the security fence and the security gate, and restriping of parking area.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority

at a General Meeting held December 2, 2009

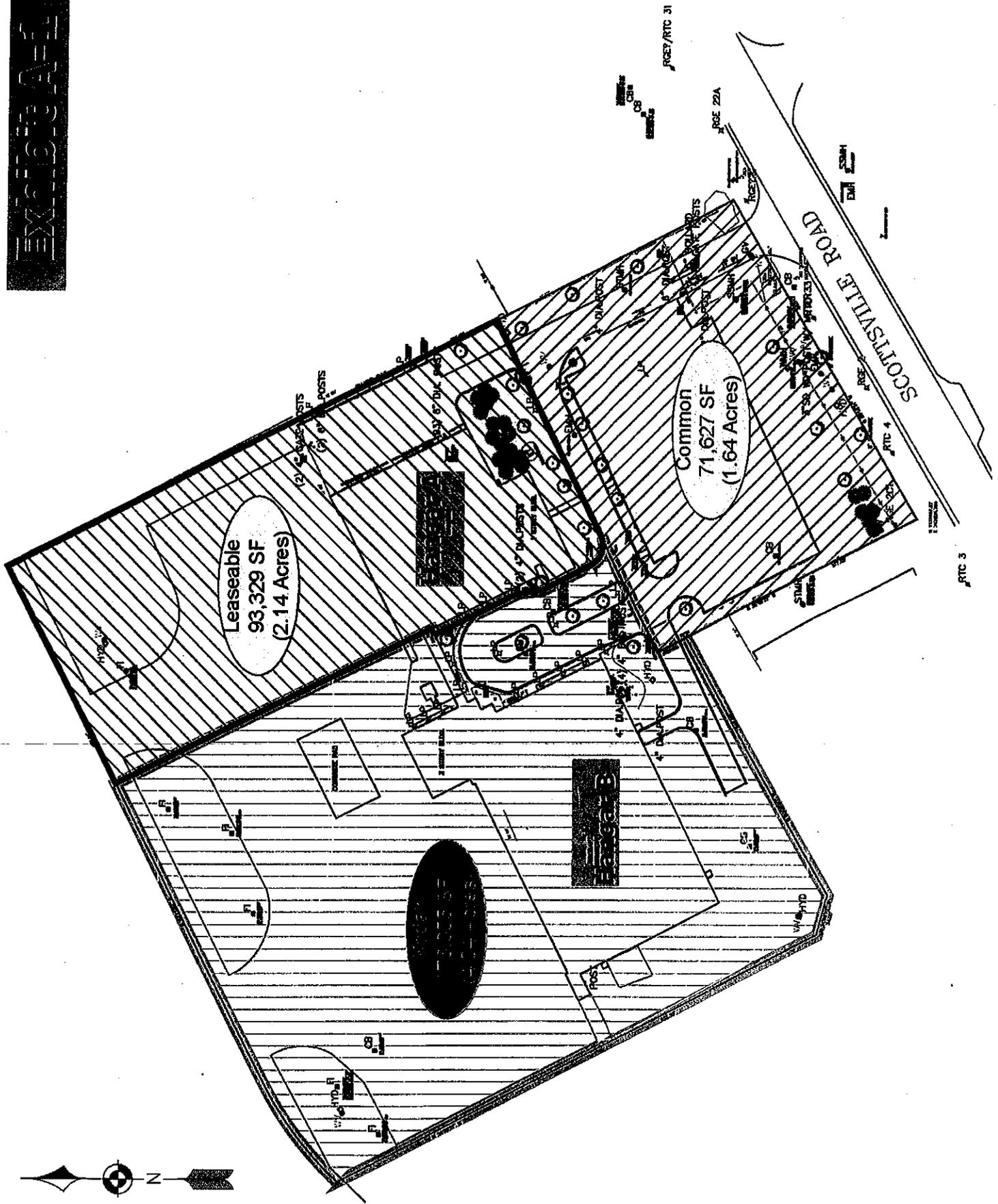
Dated:

12-8-09

*Charles S. Turner*

Charles S. Turner, Assistant Secretary

# EXCISE AREA



RTC 3

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 19 OF 2009**

**AUTHORIZE A SUB-LEASE AGREEMENT WITH ROCHESTER FLIGHT SERVICES, LLC FOR AN AIRCRAFT HANGAR LOCATED AT 1205 SCOTTSVILLE ROAD AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The County Executive, or her designee, is hereby authorized to execute a sub-lease agreement with Rochester Flight Services, LLC to provide for the following:

- A. a premises consisting of 73,589 square feet of land, and 19,740 square feet of aircraft hangar space, located at 1205 Scottsville Road, in the Town of Chili
- B. a term of five (5) years commencing on January 1, 2010 with the option to extend the term for two additional consecutive five year terms by mutual consent
- C. an annual rent of \$ 143,460.26 at the rental rate of \$6.00 per square foot of aircraft hangar space, and \$.34 per square foot of land, to be paid in twelve (12) equal installments on the first day of each month
- D. rental rates set forth above shall be subject to review and possible escalation at three (3) year intervals during the term of this Sub-Lease and any extension(s); such escalations shall be based upon increases in the Consumer Price Index of the US Department of Labor from the effective date of this lease; and in no event shall the annual rental be less than set forth above.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held December 2, 2009

Dated:

12-8-09



Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 21 OF 2009**

**APPROVAL AND ADOPTION OF THE REVISION TO THE MINIMUM STANDARDS  
FOR COMMERCIAL AERONAUTICAL ACTIVITIES AT THE GREATER ROCHESTER  
INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the  
Minimum Standards for Commercial Aeronautical Activities at the Greater Rochester  
International Airport, as revised.

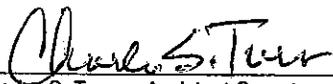
Section 2. This resolution shall take effect January 1, 2010.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held December 2, 2009

Dated: 12-8-09

  
\_\_\_\_\_  
Charles S. Turner, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 22 OF 2009**

**AUTHORIZE AMENDMENT OF A CONTRACT WITH THE COUNTY  
OF MONROE TO PROVIDE LEGAL SERVICES**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the  
Administrative Director to execute an amendment to a contract with the County of Monroe  
for legal services effective January 1, 2005 through December 31, 2007 as amended to  
extend the term of said contract from January 1, 2010 through December 31, 2010 on the  
same terms and conditions.

Section 2. Funds have been appropriated in the 2010 Authority budget.

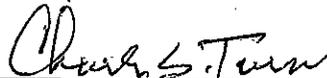
Section 3. This resolution shall take effect immediately.

ADOPTION: Dated: December 2, 2009

Vote: 4-0

I, Charles S. Turner, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport Authority  
at a General Meeting held December 2, 2009

Dated: 12-8-09



Charles S. Turner, Assistant Secretary