

**Agenda**  
**Monroe County Airport Authority**  
**Regular Meeting**  
**July 24, 2013**  
**12:00 pm**

- |     |   |          |
|-----|---|----------|
| 1.  | Pledge of Allegiance  | Vazzana  |
| 2.  | Roll Call   | Vazzana  |
| 3.  | Approval of Minutes from May 15, 2013   | Vazzana  |
| 4.  | Appoint Vice Chairperson to the Monroe County Airport Authority Board   | Vazzana  |
| 5.  | Appointment of Committee Members to the Monroe County Airport Authority Board   | Vazzana  |
| 6.  | Treasurers Report   | Franklin |
| 7.  | Authorize a Contract with Bonadio & Co., LLP to provide External Audit Services for the Monroe County Airport Authority at the Greater Rochester International Airport  | Veltre   |
| 8.  | Authorize a Contract with Bruce Fennie & Associates to Provide Consultant and Federal Lobbying Services for the Monroe County Airport Authority at the Greater Rochester International Airport  | Veltre   |
| 9.  | Authorize a Contract with Steve General Contractor, Inc. for Construction Services Relating to the Construction of the Fuel Farm Operations Building for the Monroe County Airport Authority at the Greater Rochester International Airport | Veltre   |
| 10. | Ethics Hotline Report   | Smith    |
| 11. | Traffic Report  | Haas     |
| 12. | Directors Report  | Giardino |
| 13. | Other Business  | Vazzana  |

The next meeting will be September 18, 2013

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_ OF 2013**

**APPOINT VICE CHAIRPERSON TO THE MONROE COUNTY AIRPORT  
AUTHORITY BOARD**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. That \_\_\_\_\_ shall be appointed Vice Chairperson to the Monroe County Airport Authority Board effective July 24, 2013 pursuant to the Bylaws of the Monroe County Airport Authority adopted August 23, 1989 and as amended January 22, 2004, October 19, 2005, May 17, 2006, and March 24, 2010.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: July 24, 2013

Vote:

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_\_ of 2013**

**APPOINTMENT OF COMMITTEE MEMBERS TO THE MONROE COUNTY  
AIRPORT AUTHORITY BOARD**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby appoints Members to the Governance, Audit, and Finance Committees as follows:

Governance

R. Thomas Flynn, (*Chair*)

James G. Vazzana, Esq.

Susan Keith

Audit

\_\_\_\_\_, (*Chair*)

\_\_\_\_\_  
Stephen Tucciarello

Finance

\_\_\_\_\_, (*Chair*)

James G. Vazzana, Esq.

Susan Keith

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: July 24, 2013

Vote:

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_\_ of 2013**

**AUTHORIZE A CONTRACT WITH BONADIO & CO., LLP TO PROVIDE  
EXTERNAL AUDIT SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY  
AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Bonadio & Co., LLP with offices at 171 Sully's Trail, Suite 201, Pittsford, New York 14543, to provide external audit services for the Monroe County Airport Authority at the Greater Rochester International Airport.

Section 2. Bonadio & Co., LLP was determined by a Selection Committee to be a qualified respondent to a Request for Proposal (RFP) advertised by the Monroe County Airport Authority. The contract will be for a period of three (3) years, October 1, 2013 through September 30, 2016. The contract and any amendments thereto, is awarded at an annual cost as follows:

Year 1- 2013 Audit:	\$37,300
Year 2- 2014 Audit:	\$38,800
Year 3- 2015 Audit:	\$40,000

Section 3. Funds have been appropriated in the 2014 budget for this purpose.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither, Bonadio & Co., LLP, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: July 24, 2013

Vote:

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_\_ of 2013**

**AUTHORIZE A CONTRACT WITH BRUCE FENNIE & ASSOCIATES TO PROVIDE  
CONSULTANT AND FEDERAL LOBBYING SERVICES FOR THE MONROE COUNTY AIRPORT  
AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Bruce Fennie & Associates to provide Consultant and Federal Lobbying Services for the Monroe County Airport Authority.

Section 2. Bruce Fennie & Associates was determined by a Selection Committee to be the most qualified of the seven respondents. This contract will be for a one (1) year period, July 1, 2013 through June 30, 2014, with the option to renew for up to three (3) consecutive one (1) year terms, at the sole discretion of the Authority. The contract is awarded at an annual cost not to exceed \$156,000.

Section 3. Funds have been appropriated in the 2013 budget for this purpose.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither Bruce Fennie & Associates, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: July 24, 2013

Vote:

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. \_\_\_\_\_ of 2013**

**AUTHORIZE A CONTRACT WITH STEVE GENERAL CONTRACTOR, INC FOR CONSTRUCTION SERVICES RELATING TO THE CONSTRUCTION OF THE FUEL FARM OPERATIONS BUILDING FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT**

*WHEREAS*, Resolution 13 of 2012 authorized a contract with CHA Consulting, LLC for design services relating to the construction of a permanent Fuel Farm operations building, and

*WHEREAS*, the Monroe County Purchasing Department advertised and held a public bid for proposals for construction of said building.

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Steve General Contractor, Inc., 3774 Telephone Road, Caledonia, New York, 14423 for Construction Services relating to the construction of a Fuel Farm Operations Building to replace the trailer currently housing fuel facility staff and equipment for the Monroe County Airport Authority at the Greater Rochester International Airport, in the amount of \$322,000, along with any amendments necessary to complete the project within the total fund(s) appropriation.

Section 2. Funding for this project is available in the Fuel Farm Reserve Account and the Authority's Renewal and Replacement Fund.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither Steve General Contractor, Inc., nor any of its principal officers, owes any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: July 24, 2013

Vote: