

**APPENDIX A (Administrative – YB)
ANNUAL PLAN UPDATE (10/15/08 – 12/31/09)
CHECKLIST
ADMINISTRATIVE COMPONENT – YOUTH BUREAU**

Monroe County

All Youth Bureaus (county and municipal) are required to complete this checklist. For each item below, please indicate whether there are any changes to report. For each item that is answered yes, a response is required.

YES NO

- | | | |
|--------------------------|--------------------------|---|
| | | I. Administrative Requirements |
| | x | a. Youth Bureau Role and Structure within County/Municipal Government. |
| x | <input type="checkbox"/> | b. Youth Bureau Organization and Staffing |
| x | <input type="checkbox"/> | c. Youth Board |
| <input type="checkbox"/> | x | d. Youth Bureau Program Operations |
| | x | e. Funding Administered |
| <input type="checkbox"/> | x | II. Resource Allocation Procedures |
| <input type="checkbox"/> | x | III. a. Monitoring Procedures (This is Section V.6 for Municipal Youth Bureaus.) |
| <input type="checkbox"/> | x | b. Evaluation Procedures (This is Section V.7 for Municipal Youth Bureaus.) |
| | | IV. Runaway and Homeless Youth Act (RHYA) – If required.
If the county receives <i>no</i> RHYA funds, please check here. |
| <input type="checkbox"/> | x | a. Provide a statement concerning the designation, responsibilities, and duties of the Runaway and Homeless Youth Coordinator. |
| <input type="checkbox"/> | x | b. Describe the system for responding to inquiries concerning available shelter space, transportation, and services, 24 hours per day. |
| x | <input type="checkbox"/> | c. List all residential programs serving runaway and homeless youth, including agency, address, capacity, and description of population served. Please include federally funded RHY programs. |
| <input type="checkbox"/> | x | d. Describe any new services to be provided and current services to be expanded. |
| <input type="checkbox"/> | x | e. Describe how education, and transportation to education, will be provided to youth residing in RHY residential programs. |
| | | V. For Municipal Youth Bureaus (Required) |
| X | | a. Describe the planning and needs assessment activities undertaken to determine the youth needs in your municipality. |
| <input type="checkbox"/> | <input type="checkbox"/> | b. Describe new or ongoing planning needs assessment activities to be undertaken in the next year. |
| <input type="checkbox"/> | <input type="checkbox"/> | c. Describe the municipality’s outcomes and strategies. |
| <input type="checkbox"/> | <input type="checkbox"/> | d. Describe the involvement the municipal youth bureau has had in the development of the county’s Child and Family Services Plan. |

IV. Runaway and Homeless Youth Act (RHYA)

c. The Runway and Homeless youth services in Monroe County include:

The Center for Youth Center House

905 Monroe Avenue, Rochester, NY 14620

A twelve bed coed shelter for youth ages 12 – 17; a certified bed Host Home Program (current capacity two beds); Federal HHS RHY Transitional Living Program which includes case management and 6 transitional beds for youth 16-20, including one teen parent. The Center also receives HUD Supportive Housing Program (SHP) funds for independent Living skills services & beginning in 2008 for 5 transitional living beds.

Salvation Army Genesis House Program

P.O. Box 41210, Rochester, NY 14604

A fourteen (14) bed coed shelter for youth ages 16-20, with case management services. Genesis House has received Federal HHS RHY Basic center funds for the last six years. They did not receive these funds in 2006 and will re-apply in 2007. They have received Monroe County Community Development Block (CDBG) funds for physical plant improvements.

Hillside Children Alternatives for Youth (AIY)

1337 East Main Street, Rochester, NY 14609

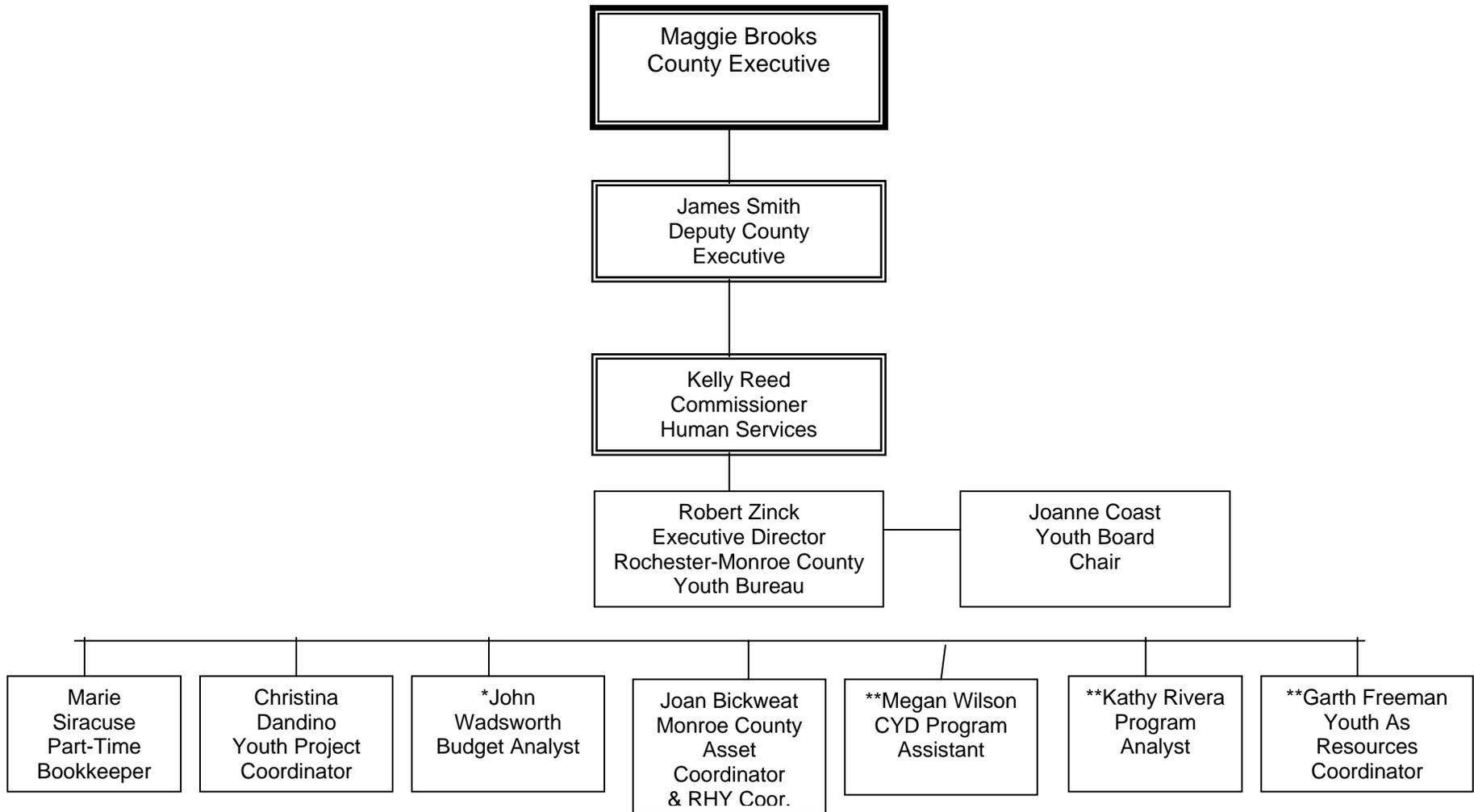
An older homeless youth case management program for 16-20 year olds that provides both intensive case management services and individual advocacy services. The program includes crisis counseling to youth & their families to prevent out of home placement; intake and case management services to a supportive living apartment program which consists of twelve coed beds for older homeless youth ages 16-20; AIY lost their Federal HHS RHY Transitional Living Program in September 2007 that included 5 coed beds for 16-20 that had the capacity for one teen parent & child. AIY also lost their Federal Street Outreach Program in September 2007. The AIY program has continued to operate a DROP IN program.

Monroe County Dept. of Human Services (MCDHS) Youth Emergency Housing Specialist (YEHS)

111 Westfall Road, Rochester, NY 14620

A liaison position to link homeless youth (16-20) with the Dept. of Human Services and the RHY services which is housed at DHS who provides services to the youth shelters, AIY and to the Adult shelters who house older youth (16-20). This position has been funded through a contracted HUD SHP grant with DHS-RMCYB since 1997.

Rochester – Monroe County Youth Bureau



* MC Department of Finance

** Contracted with Coordinated Care Services, Inc. (CCSI)

**Rochester-Monroe County Youth Board
2008**

<p><u>Mr. Mazi Bakari</u> 205 Norran Drive Rochester, NY 14609 Work Phone: 214-8638 Home Phone: 266-5856 E-mail: mazi@bakari.net <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/09</i> <i>Committee: Communications/Marketing</i></p>	<p><u>Ms. Joanne Coast</u> <i>Board Officer: Chairperson</i> Town of Irondequoit Parks and Recreation 154 Pinegrove Avenue Rochester, NY 14617 Work Phone: 336-7267 Cell Phone: 202-4020 E-mail: jcoast@irondequoit.org <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/08</i> <i>Committee: Executive/Nominations</i></p>
<p><u>Ms. Melissa Barrett</u> 1 Brimfield Circle Fairport, NY 14450 Work Phone: 428-3889 Home Phone: 223-6213 E-mail: melissabarrett@yahoo.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/09</i> <i>Committee: Programs</i></p>	<p><u>Ms. Carolyn Lee-Davis</u> The Children's Agenda 500 East Avenue Rochester, NY 14607 Work Phone: 256-2065 Cell Phone: 214-9947 E-mail: carolyn@thechildrensagenda.org <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/10</i> <i>Committee:</i></p>
<p><u>Ms. Margaret Burns</u> <u>Board Officer: Secretary/Treasurer</u> 288 Chapel Hill Drive Rochester, NY 14617 Home Phone: 544-4871 Cell Phone: 230-4600 E-mail: dmburns214@hotmail.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires:</i> <i>Committee: Executive/Nominations</i></p>	<p><u>Ms. Sara DeVecchio</u> Maplewood Family YMCA 25 Driving Park Avenue Rochester, NY 14613 Work Phone: 647-3600 E-mail: sarad@rochesterymca.org <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/10</i> <i>Committee:</i></p>
<p><u>Ms. Jackie Campbell</u> City of Rochester, Bureau of Youth Services 30 Church Street, Room 222B Rochester, NY 14614 Work Phone: 428-6225 E-mail: Jackie.campbell@cityofrochester.gov <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/09</i> <i>Committee: Executive/Nominations</i></p>	<p><u>Mr. Michael Doughty</u> 17 Slate Drive N. Chili, NY 14514 Thornell Road School-Pittsford Schools Work Phone: 267-1701 E-mail: Michael_doughty@pittsford.monroe.edu <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/09</i> <i>Committee: Programs</i></p>

<p><u>Ms. Bobbi Drew</u> 1915 Pinnacle Road Henrietta, NY 14467 Home Phone: 334-5421 Cell Phone: 295-3720 E-mail: bobbidrew@rochester.rr.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/10</i> <i>Committee: Advocacy</i></p>	<p><u>Ms. JudieLynn McAvinney</u> Deputy Commissioner, City of Rochester, Recreation & Youth Services 30 Church Street, Room 222B Rochester, NY 14614 Work Phone: 428-6750 E-mail: mcavinnj@cityofrochester.gov <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/09</i> <i>Committee: Programs</i></p>
<p><u>Ms. Joan Hildebrand</u> Cell Phone: 739-2476 Home Phone: 442-9623 E-mail: jbhflower@aol.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/09</i> <i>Committee: Communications/Marketing</i></p>	<p><u>Ms. Kathryn “Kat” Piacentino</u> Youth Board Member 1561 Jackson Road Penfield, NY 14526 Home Phone: 872-0694 E-mail: ktino14@aol.com Christine (mom) : christinepia@aol.com Cell Phone: 261-0294 <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/08 HS Senior</i> <i>Committee:</i></p>
<p><u>Ms. Paula Howk</u> Board Officer: Vice Chairperson Public Relations Consultant 15 Old Farm Circle Pittsford, NY 14534 Home Phone: 381-5162 E-mail: pshowk@frontiernet.net <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/08</i> <i>Committee: Executive/Nominations</i></p>	<p><u>Mr. Fred Rion</u> Office of Emergency Management 1190 Scottsville Road, Suite 200 Rochester, NY 14626 Work Phone: 753-3753 150 Farmington Road Rochester, NY 14609 Home Phone: 482-1975 E-mail: frion@monroecounty.gov <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires: 12/31/10</i> <i>Committee: Programs</i></p>
<p><u>Ms. Asia Luster</u> Youth Board Member 82 Fernwood Park Rochester, NY 14609 Home Phone: 319-3795 Cell Phone: 709-9598 E-mail: scoobygurl2@yahoo.com <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/09</i> <i>Committee:</i></p>	<p><u>Ms. Tabita Torres Rodriguez</u> Campaign Associate, United Way of Greater Rochester 106 Maxwell Avenue Rochester, NY 14619 Cell Phone: 506-8604 E-mail: tabita_torres@yahoo.com, tabita.torres@uwrochester.org <i>Appointed by: Mayor Robert Duffy</i> <i>Term Expires: 12/31/10</i> <i>Committee:</i></p>

<p><u>Mr. C.J. Kausch</u> Youth Board Member 731 Brookeville Dr. Webster, NY 14680 Home: 585-787-0023 E-mail: ckausch@rochester.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires:</i> <i>Committee:</i></p>	<p><u>Ms. Jamie Ruddy</u> Youth Board Member 60 Karlan DR. Rochester, NY 14617 Home: 585-467-4761 E-mail: Pruddy99@aol.com <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires:</i> <i>Committee:</i></p>
<p><u>Neil Flood</u></p> <p>E-Mail: neil_flood@websterschools.org <i>Appointed by: County Executive Maggie Brooks</i> <i>Term Expires:</i> <i>Committee:</i></p>	

Ex-Officio Members

<p><u>Mr. Jeff Adair</u> County Legislative District 12 777 Quaker Road Scottsville, NY 14546 Home Phone: 889-1377 E-mail: jadair@gwbakeries.com</p>	<p><u>Dr. Elaine Spaul</u> City Council Member The Center for Youth 905 Monroe Avenue Rochester, NY 14620 Phone: 473-2464 E-mail: espaul@centerforyouth.net</p>
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Monroe County Staff

<p><u>Ms. Kara Halstead</u> Senior Staff Assistant to County Executive Maggie Brooks 39 W. Main Street Rochester, NY 14614 Work Phone: 753-1004 E-mail: khalstead@monroecounty.gov</p>	
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Monroe County Department of Human Services Staff

<p><u>Ms. Kelly Reed</u> Commissioner, Monroe County Department of Human Services 111 Westfall Road, Room 660 Rochester, NY 14620 Work Phone: 753-6298 E-mail: Kelly.reed@dfa.state.ny.us</p>	
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Department of Human Services, Rochester-Monroe County Youth Bureau Staff

<p><u>Mr. Robert (Bob) Zinck</u> Executive Director, Rochester-Monroe County Youth Bureau 111 Westfall Road, Room 370 Rochester, NY 14620 Work Phone: 753-6461 E-mail: rzinck@monroecounty.gov <i>Committee: Executive/Nominations</i></p>	
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New York State Office of Children & Family Services

<p><u>Ms. Lydia Dzus</u> Youth Development Coordinator Rochester Region NYS OCFS 259 Monroe Avenue, Room 309 Rochester, NY 14607 Work Phone: 238-8281 Cell: 943-9590 E-mail: Lydia.Dzus@OCFS.state.ny.us <i>Committee:</i></p>	
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**APPENDIX A (Administrative – YB)
ANNUAL PLAN UPDATE (10/15/08 – 12/31/09)
CHECKLIST
ADMINISTRATIVE COMPONENT – YOUTH BUREAU**

MONROE County

Town of Greece

All Youth Bureaus (county and municipal) are required to complete this checklist. For each item below, please indicate whether there are any changes to report. For each item that is answered yes, a response is required.

YES NO

- | | | |
|--------------------------|--------------------------|---|
| | | I. Administrative Requirements |
| | X | a. Youth Bureau Role and Structure within County/Municipal Government. |
| | X | b. Youth Bureau Organization and Staffing |
| X | <input type="checkbox"/> | c. Youth Board |
| <input type="checkbox"/> | X | d. Youth Bureau Program Operations |
| <input type="checkbox"/> | X | e. Funding Administered |
| <input type="checkbox"/> | X | II. Resource Allocation Procedures |
| <input type="checkbox"/> | X | III. a. Monitoring Procedures (This is Section V.6 for Municipal Youth Bureaus.) |
| <input type="checkbox"/> | X | b. Evaluation Procedures (This is Section V.7 for Municipal Youth Bureaus.) |
| | | V. Runaway and Homeless Youth Act (RHYA) – If required.
If the county receives <i>no</i> RHYA funds, please check here. X |
| <input type="checkbox"/> | <input type="checkbox"/> | a. Provide a statement concerning the designation, responsibilities, and duties of the Runaway and Homeless Youth Coordinator. |
| <input type="checkbox"/> | <input type="checkbox"/> | b. Describe the system for responding to inquiries concerning available shelter space, transportation, and services, 24 hours per day. |
| <input type="checkbox"/> | <input type="checkbox"/> | c. List all residential programs serving runaway and homeless youth, including agency, address, capacity, and description of population served. Please include federally funded RHY programs. |
| <input type="checkbox"/> | <input type="checkbox"/> | d. Describe any new services to be provided and current services to be expanded. |
| <input type="checkbox"/> | <input type="checkbox"/> | e. Describe how education, and transportation to education, will be provided to youth residing in RHY residential programs. |

- V. For Municipal Youth Bureaus (Required)
- X a. Describe the planning and needs assessment activities undertaken to determine the youth needs in your municipality.
- X b. Describe new or ongoing planning needs assessment activities to be undertaken in the next year.
- X c. Describe the municipality's outcomes and strategies.
- X d. Describe the involvement the municipal youth bureau has had in the development of the county's Child and Family Services Plan.

V. Municipal Planning Activities

- a. Describe the planning and needs assessment activities undertaken to determine youth needs in your municipality.

The primary expenditure for our OCFS monies is toward our counselors. Their caseload comes directly through referrals from the school district, parents and members of the community. Counselors paid for through Youth Bureau funds engage in planning meetings to address particular issues that are facing their clients and through their contacts in the schools. They have developed programs based on this analysis.

- b. Describe new or ongoing planning needs assessment activities to be undertaken in the next year.

We will be utilizing the 2007 Student Data Summary from the Greece Central School District in order to better their ability to focus on particular areas of need within GCSD, which is the largest of our three districts. The Youth Bureau Director is also a member of the Hilton Parma Action Committee.

- c. Describe your municipalities' outcomes and strategies.

Municipal outcomes and strategies:

- The three main outcomes which we wish to achieve through the services and programs for youth are:
 - 1.) Positive interaction with others. Fostering positive interaction between and among peer groups in order to establish and build relationships, working and participating cooperatively with others,
 - 2.) Enriching experiences. Emphasis on providing constructive, enriching opportunities for youth,
 - 3.) Sense of belonging. Providing a positive, supportive environment in which youth can participate in a variety of social and recreational activities outside the home and develop their sense of community.
- Strategies to achieve these outcomes include developing and implementing programs, which bring youth together in a variety of ways. Peer group activities, recreational activities, mentoring, learning skills and fostering new and different interests.

- d. Describe the involvement the municipal youth bureau has had in the Development of the county's Child and Family Services Plan.

Our role has been to provide information about our community, the programs we currently provide for youth and our future planning.

Appendix A –Town of Greece Youth Board

2008 Greece Youth Board Members

Ardino, Mariangela	104 Dorian Lane Rochester, NY 14626 Phone: 225-7969 mardino@brockport.edu	Office of Career Services SUNY College Brockport 350 New Campus Drive Brockport, NY 14420 Phone: 395-5417 Fax: 395-2708
Barry, Mike	4 Brimley Manor Greece NY 14612 Phone: 305-5973	Town Board Member
Boily, Roger	1249 Flynn Rd Rochester, NY 14612 Phone: 723-4625 scr2@netzero.net	GCSD Board member Former Supervisor
Cantatore, Alexandra	93 Barbara Lane Greece, NY 14626 Phone: 723-0015	Student Northstar Christian Academy
Cattron, Karen	73 Burlwood Drive Rochester, NY 14612 Phone: 225-7368 kcattron@aol.com	Messiah Preschool 4301 Mt. Read Blvd. Rochester, NY 14616 Phone: 865-5108
Cooper, Kay	329 Judy Ann Drive Rochester, NY 14616 Phone: 227-4340 gackec@aol.com	Resident
DeStephano, Ralph	130 King Arthur's Court Rochester, NY 14626 Phone: 723-0684	Business owner/Resident
Firkins, Kathryn Non-voting member	764 Macintosh Drive Rochester, NY 14626 Phone: 227-8426 Kfirkins@rochester.rr.com	Director of Constituent Services Youth Bureau Exec. Director Town of Greece One Vince Tofany Boulevard Greece, NY 14612 Phone: 723-2361 kfirkins@greecenyny.gov
Frye, Charlene	46 Lucinda Lane Rochester, NY 14626 Phone: 225-5580 Phone: 966-4400	West Ridge School 200 Alcott Road Rochester, NY 14626

Justice, Brian	Rochester Chiropractic Group 1687 English Road Rochester, NY 14616 Phone: 227-7720	
Korsch, Joan	316 True Hickory Drive Rochester, NY 14615 Phone: 621-4847	Resident/Board Chair
Laco-Schiano, Lori	450 Red Spruce Lane Rochester, NY 14616 453-9651	Resident
Nadolinski, Don Non-voting Member	8889 Lover's Lane Road Corfu, NY 14036 Phone: 599-3503	Assistant Superintendent Greece Central School Phone: 621-1000 Don.Nadolinski@greece.k12.ny.us
Peritsky, Amy	330 Southridge Drive Rochester, NY 14626 Phone: 227-6657	Greece Community Education Greece Central School Aperitsk@mail.greece.k12.ny.us
Rahn, Merritt Non-voting member	Chief of Police Greece Police Department 400 Island Cottage Road Rochester, NY 14612 581-4034	
Stewart, Henry	42 Interlaken Road Rochester, NY 14612 Phone: 227-1812	Attorney at Law
Webster, Amanda	135 Wood song Lane Greece, NY 14612 Phone: 621-2357	Student Mother of Sorrows School
Williamson, Mary	37 Damsen Road Rochester, NY 14612 Phone: 225-1321	Center for Dispute Settlement 242 Andrews Street Rochester, NY 14604 mkaswil@yahoo.com

**APPENDIX A (Administrative – YB)
ANNUAL PLAN UPDATE (10/15/08 – 12/31/09)
CHECKLIST
ADMINISTRATIVE COMPONENT – YOUTH BUREAU**

**MONROE COUNTY
TOWN OF HENRIETTA**

All Youth Bureaus (county and municipal) are required to complete this checklist. For each item below, please indicate whether there are any changes to report. For each item that is answered yes, a response is required.

- | <u>YES</u> | <u>NO</u> | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | X | I. Administrative Requirements |
| <input type="checkbox"/> | X | a. Youth Bureau Role and Structure within County/Municipal Government. |
| <input type="checkbox"/> | X | b. Youth Bureau Organization and Staffing |
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| | | VI. Runaway and Homeless Youth Act (RHYA) – If required. |
| | | If the county receives <i>no</i> RHYA funds, please check here. X-NO FUNDS |
| <input type="checkbox"/> | <input type="checkbox"/> | a. Provide a statement concerning the designation, responsibilities, and duties of the Runaway and Homeless Youth Coordinator. |
| <input type="checkbox"/> | <input type="checkbox"/> | b. Describe the system for responding to inquiries concerning available shelter space, transportation, and services, 24 hours per day. |
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5A. Describe the planning and needs assessment activities undertaken to determine the youth needs in your municipality.

5A. Some of the planning and needs assessment tools that the Henrietta Youth Bureau utilizes to determine the strength and needs of Henrietta's youth are R E A D Y, Rochester evaluation of asset development in youth. This assessment tool was administered to 24 members of our youth asset team in January of 2008. Additionally, we continue to identify program and youth needs through evaluations such as the Monroe County Youth at risk survey and Search Institutes Profile of our youth Survey. Planning meetings are conducted between the Assistant Director of the Youth Bureau and various Youth Bureau program staff using the information and Knowledge obtained from these assessment tools.

Services and programs that are operated by the Youth Bureau are monitored in a variety of ways. Forms for each program are set up to monitor and evaluate each program. Measuring the capacity of our Youth is a youth development outcomes measure and is an evaluation tool that we are using to evaluate program & participant progress. The Assistant Director meets weekly with program staff to go over short term goals that will help us to reach our longer term objectives. Program evaluations are administered, kept and reviewed to assist with the program planning process. Attendance is kept and recorded for each community meeting, youth events, and regular programs as well as special asset building events.

Regular visits are made by Youth Bureau Staff to review program process, to monitor progress and to receive feedback from staff & participants, so that changes can be made as appropriate. More informal methods of gathering feedback & information from parents, staff and program participants are also considered important to the program planning process.

Appendix B

Town of Henrietta Youth Board

Henrietta Youth Board						
Name	Address	City	Field1	Zip	Phone	Employment & Affiliation
James Scott	48 Fieldstone Lane	W. Henrietta	nscott47@rochester.rr.com	14586	334-6917(H)	Youth Board-Retired Volunteer
Joanne Day	460 Martin Road	W. Henrietta	gardenlady460@frontiernet.net	14586	734-9754 (H)	Youth Board-Retired Volunteer
Karen Winden	40 Alton Way	W. Henrietta	karenwinden@yahoo.com	14586	359-9004 (H)	Youth Board-Murray Learning Center
Rick Page	320 Galahad Drive	Rochester	rpage@rhnet.org	14623	489-8027 ©	Youth Board-Retired Volunteer RH School District
Shruti Date	27 Langston Point	Pittsford	datesp25@yahoo.com	14534	586-0136 (H)	Youth Board
Regis Steinkamp	112 Citation Drive	Henrietta	rncjl@aol.com	14467	359-1193 (H)	Town of Henrietta-Dept. Head
Kelly Ford Ellingham	1799 Lehigh Station Road	Henrietta	kellingham@rhnet.org	14467	359-5211 (W)	Hall of Fame Committee RH School District
Theresa Parker	94 Walbar Street	Rochester	tduane@rochester.rr.com	14609	288-1495 (H)	Hall of Fame Committee Monroe Fair & Expo Center
Jack Moore	6500 West Henrietta Road	Henrietta	jack@gromooore.com	14543	359-3310 (W)	Gro Moore Farms-Henrietta Town Board Liaison to Youth Board

**APPENDIX A (Administrative – YB)
ANNUAL PLAN UPDATE (10/15/08 – 12/31/09)
CHECKLIST
ADMINISTRATIVE COMPONENT – YOUTH BUREAU**

MONROE County

Town of IRONDEQUOIT

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I. a. Youth Bureau Role and structure within Municipal government

In 2007 the Town of Irondequoit changed the supervision and reporting of the Youth Bureau Director from the Town Supervisor to the Director of Parks and Recreation. This organizational change was requested by the town in 2007 and formally approved in April 2008. See the attached organizational chart.

V. FOR MUNICIPAL YOUTH BUREAUS ONLY

a. Municipal Planning Activities

The youth bureau has utilized information from formal (e.g. Search Institute or Youth Risk Behavior Survey) and informal (e.g. skate board park survey, community center) surveys. The town youth bureau surveyed over 1800 middle school youth from two town school districts (Search Institute Survey of Attitudes and Resources). From this data, a plan was developed to look at youth needs and resources, to strive to increase the number of developmental assets and in doing so reduce risky behaviors. The bureau and the advisory board are in a process of exploring the possible need for a teen court. The board is looking at other teen courts in the county and state and hopes to have one in place in the next 6-12 months. Preliminary meetings have been held with school and town officials.

The youth bureau director with the help of the advisory board gathers information about youth needs and then works on a plan to strive to see that those needs are met. The Bureau meets at various times throughout the year with school leaders and other youth service providers to review existing services, needs and how to best service Irondequoit youth. Occasionally there are meetings and workshops with the supervisor and town board. Advisory Board minutes, once approved are sent to the Town Supervisor and Town Board. Youth input is also received at town wide open forums and through questionnaires. Information and other data is also gathered from schools, police department, the health department, task forces and community agencies that service youth.

The bureau continues to work with the advisory board and other agencies to solicit and encourage community action and involvement for the benefit of town youth. It meets regularly to discuss those needs and available resources and establishes committees as needed to address needs. Review of existing services available, evaluations, questionnaires and focus groups assist in the ongoing planning needs process.

The Youth Bureau Director is a member of the Youth Services Quality Council and the Community Asset Partner Network. She actively participates on the planning committees of annual events and on going work committees.

ATTACHMENTS:

Addendum B: Advisory Board Members

Addendum C: Organization Chart

Submitted by: Town of Irondequoit Youth Bureau

154 Pinegrove Avenue

Rochester, NY 14617

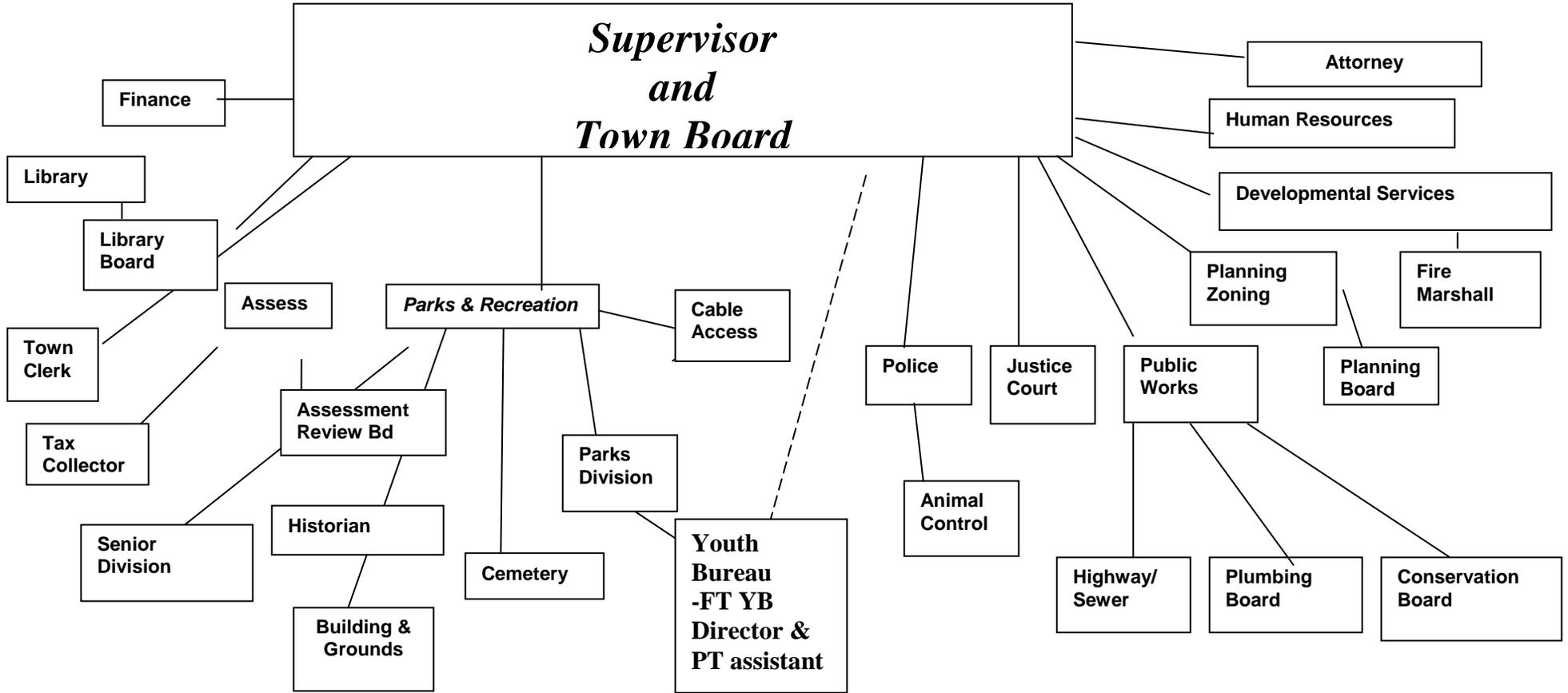
585-336-7267

Contact Person: Joanne S. Coast, Director

585-336-6070 or fax 585-336-6084

e-mail: jcoast@irondequoit.org

2008 Town of Irondequoit Organizational Chart



Updated 5/21/2008

ADVISORY BOARD/COMMISSION

Board of Directors' Functions: oversight of financial, corporate and contractual affairs; approval of key administrators, all duties imposed by NYS Not-for profit Corporation Law, and other relevant laws, and the contractor's by-laws. Other: **NOTE: This is an ADVISORY BOARD ONLY,** not policy making.

Name of Agency/Municipality: Town of Irondequoit Youth Bureau

Mailing Address: 154 Pinegrove Ave., Rochester, NY 14617

Name	Board Position	Home/Mailing Address	Employer	Employer's Address and Phone	Professional or Community Affiliation
Eileen Richard	Member	50 Idyllwood Rochester, NY 14617	Town of Irondequoit Police Dept.	Irondequoit Police Dept. 1300 Titus Avenue Rochester, NY 14617 W: 336-6000 x2287	Irondequoit Police Dept. Community Service Assistant
Sarah E. Culp	Member	74 Coronado Drive Rochester, NY 14617	American Baptist Churches Rochester Genesee Region	1100 S. Goodman St. Rochester, NY 14620	Minister-Faith Community
James S. Hinman	Member	103 Minocqua Dr. Rochester, NY 14617	James S. Hinman	16 E. Main St. Suite 160 Rochester, NY 14614 325-6722	Attorney Family Court Representative Private School Representative
TBD - Vacant	Member			2732 Culver Road 14622	Minister-Faith Community
Sara J. Schmerbeck	Member	2016 Titus Avenue Rochester, NY 14622	St. Cecilia's Church		
TBD - Vacant			East Irondequoit School		Library Aide-EICSD
TBD - Vacant	Member		Irondequoit Police Dept.	Youth Services Bureau 1300 Titus Avenue	Police Officer-Dare

				Rochester, NY. 14617	
Hon. Joseph Genier	Chair	P.O. Box 17350 Rochester, NY 14617 H: 292-5090 (u)	Town of Irondequoit J.T. Genier Security	1300 Titus Avenue Rochester, NY 14617 336-6040 x2334	Town Justice Business Owner
Douglas Decker	Member	19 Stanridge Court Rochester, NY 14617 342-2090 738-8430 (cell)	Directional Development dd@directionaldevelopment.com	19 Stanridge Court Rochester, NY 14617 342-2090	and Irondequoit Chamber of Commerce

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Name of Agency/Municipality: Town of Irondequoit Youth Bureau

Mailing Address: 154 Pinegrove Ave., Rochester, NY 14617

Name	Board Position	Home/Mailing Address	Employer	Employer's Address and Phone	Professional or Community Affiliation
LaRon E. Nelson	Member(at large)	330 Orchard Park Blvd. Rochester, NY 14609 563-7743 (h)	Monroe County Dept. of Public Health lnelson@monroecounty.gov	111 Westfall Road - Room 950 P.O. Box 92832 Rochester, NY 14692-8932 753-2989	Town Resident Health Professional
TBD - Vacant	Member		East Irondequoit CSD		East Irondequoit School Representative
Diane Irwin	Member	55 Paladine Road Rochester, NY 14617 342-2885	West Irondequoit CSD	Irondequoit High School 260 Cooper Road Rochester, NY 14617	West Irondequoit School Representative
Corky Wightman	Member	105 East Parkway Rochester, NY 14617 H: 544-9091	Personal Designs, Owner	105 East Parkway Rochester, NY 14617	Foundation for Youth in Irondequoit Representative
TBD - Vacant	Member				Parent
Melissa Benbow	Member	410 Norran Drive Rochester, NY 14609		Student Eastridge High School	Youth Member
TBD - Vacant	Member				Youth
TBD - Vacant	Member				Youth