



Department of Human Resources

Monroe County, New York

Maggie Brooks
County Executive

Brayton M. Connard
Director

2010 Open Enrollment

New this Year: Monroe County is pleased to offer for the first time a **new suite of voluntary benefits**, including discounts on home and automobile insurance and access to life insurance and disability insurance at group rates without the need for medical review. Representatives will be available during the open enrollment process.

Health Insurance: A comparison of health insurance plans and the 2010 biweekly contribution rate sheets are enclosed so that you can analyze different health insurance benefits and compare out-of-pocket costs. **In many cases you can save money by enrolling in a less expensive health plan.** If you wish to change medical plans, submit an enrollment form to the Human Resources Department by December 8, 2009.

Flexible Spending Account: Use pre-tax dollars and save approximately 25% for medical and dental out-of-pocket expenses, eye glasses and many over-the-counter medications, as well as dependent childcare expenses. The amount you elect to contribute to the flexible spending account will be divided by 26 pay periods in 2010 and becomes a biweekly payroll deduction. Complete a flexible spending account enrollment form if you wish to participate. Please note:

- If you participated in the flexible spending account for 2009 and wish to continue to participate, **you must complete a new enrollment form for 2010.**
- Flexible Spending Account funds do not roll-over from year to year, but you have until March 31, 2010 to submit your flexible spending account claims for 2009.

Qualified Pre-Tax Parking/Transit Commute Program: Use pre-tax dollars and save approximately 25% for the cost of parking or taking the bus to work. Determine your total monthly parking/transit expenses and submit an enrollment form for the annual amount. Your pre-tax payroll deduction will be taken from the first 24 paychecks of 2010. Please note:

- **You must complete a new enrollment form for 2010, UNLESS** you currently have automatic payments to Sister Cities, Civic Center or MAPCO lots and you wish to continue.
- You have until December 8, 2009 to submit your parking/commuting claims for 2009.
- For 2010, claims must be submitted by December 3, 2010. If there is a balance in your account after your claims have been processed, it will be refunded in your paycheck no later than pay period 26 of 2010.

Please call HEG at 241-9500 for any questions about your flexible spending or pre-tax parking account.

Open enrollment informational sessions: Representatives from Human Resources and several of our insurance and employee benefit vendors will be invited to attend in order to answer your questions. Please refer to the attached schedule for the dates and times of these sessions.

Please submit all enrollment/change forms to the Department of Human Resources, Room 210, County Office Building no later than December 8, 2009.