

Internet and Telephone Orders

If you choose, you may use your credit card to order a certified copy of your certificate over the Internet (online) or by telephone. You may also choose to have the copy returned to you by UPS. These services are made possible through a contract with VitalChek Network, Inc.



Fees:

- VitalChek Processing Fee - \$6.00 per transaction and includes all certificate copies requested.
- UPS Delivery Charge - \$17.50 per transaction to destinations within the continental United States.
- Certified Copy Fee - \$30.00 per copy

** You must use your own credit card to purchase a certified birth/death record using the internet or phone services. Charges will be seen on your bill at VitalChek.

How long will it take?

Internet and telephone orders are processed within 24 to 48 hours from receipt. Depending on which delivery service you have chosen applicable mailing time applies. The Office of Vital Records is not responsible for delays due to the postal service.

To place an order via the internet, visit the [Vital Chek website](#).

To order by telephone – please call (585) 427-2412.