Department of **Environmental Services**
Monroe County, New York

Maggie Brooks
County Executive

John E. Graham, P.E.
Director

RE: Sewer Use Permit – Initial

Dear Sir or Madam:

Enclosed is an application for an Initial Sewer Use Permit. Be advised the Sewer Use Permit is a legal document. Please provide all requested information accurately. Any name or address changes will require a new Initial Sewer Use Permit application. An officer of the company must sign the permit or appoint a duly authorized representative. The letter of appointment must be included with the permit package. The renewal will become effective upon the expiration date of your present permit and be in effect for three (3) years.

Pure Waters, under Section 57 of the Worker's Compensation Law and Section 220 - Subdivision 8 of the Disability Benefits Law, is required to have on file proof your company has workers compensation and disability benefits for your employees. A form from your insurance carrier stating such coverage will thus be required before your permit can be processed.

A check for the initial permit fee of $125.00 should be made payable to the Director of Finance, County of Monroe. All copies of the application, the form from your insurance carrier, and the check should be mailed to:

Monroe County Pure Waters - IWC
444 E. Henrietta Road, Bldg., 15
Rochester, New York 14620

If you have any questions regarding the permit, please call the
Industrial Waste Section at 753-7600 option 4.

Sincerely,

Harry M. Reiter
Pretreatment Coordinator

INITIAL SEWER USE PERMIT

County of Monroe Pure Waters District No. _____ Permit No: _____

Expires: _____

Fee: $125.00

Firm Name _____

Address _____

_____

Type of Business or Service _____

I. The above-named applicant is permitted to discharge wastes into the Pure Waters Sewer system or Tributary thereto as applied for by an application dated_____ and verified by the applicant except the Director of Pure Waters requires the following terms and conditions to govern the permitted discharge:
A._____
B._____
C._____

II. The applicant further agrees to:

1. Accept and abide by all provisions of the Sewer Use Law of Monroe County and of all pertinent rules or regulations now in force or shall be adopted in the future.

2. Notify the Director of Pure Waters in writing of any revision to the plant sewer system or any change in industrial wastes discharge to the public sewers listed in Exhibit "B". The latter encompasses either (1) an increase or decrease in average daily volume or strength of wastes listed in Exhibit "B" or (2) new wastes that were not listed in Exhibit "B".

3. Furnish the Director of Pure Waters upon request any additional information related to the installation or use of sewer or drain for which this permit is sought.

4. Operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the public sewer of the industrial wastes involved, in an efficient manner at all times, and at no expense to the County.

5. Cooperate with the Director of Pure Waters or his representatives in their inspecting, sampling, and study of wastes, or the facilities provided for pretreatment.

6. Notify the Director of Pure Waters immediately of any accident, negligence, breakdown of pretreatment equipment, or other occurrence that occasions discharge to the public sewers of any wastes or process waters not covered by this permit.

Applicant’s Name (please print)_____ Phone _____

Applicant's Signature _____ Date _____

Applicant's Title _____

Emergency Contact _____ Phone _____

Permit Approved by_____ Date _____
Director of Pure Waters

APPLICATION FOR LICENSE OR PERMIT FOR DISCHARGE INTO PURE WATERS SEWER SYSTEM OR TRIBUTARY

(Exhibit B)

1. Name of Applicant: _____
Company or Individual

2. Address of Applicant: _____

_____

_____

3. Location of Property: _____

4. Ownership of Property: _____
Name/Address if different than above

5. Number of sewer connections requiring license/permit _____

6. Type of activity producing wastes requiring license or permit pursuant to Sewer Use Law of Monroe County _____

7. Department of Health or of New York State Permit # (if any) _____

8. Number of Attachments: _____
(See page 1c)

Exhibit "A" _____

Exhibit "B" _____

Exhibit "C" _____

Exhibit "D" _____

Note: Fill in all applicable spaces. if not applicable, mark N.A. in appropriate space.

444 East Henrietta Road, Rochester, New York 14620 - 585-753-7600 option 4, fax 585-324-1213

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SUMMARY OF INDUSTRIAL WASTE CHARACTERISTICS
(Exhibit C)

Firm: _____

Address:_____

Industrial Waste Characteristics and Quantity

Characteristics	(Unit)	Avg.	Minimum	Maximum
Volume (Gal. or CF/month)				
Temperature (F or C)				
pH				
Biochemical Oxygen Demand (mg/L or lbs/mil. gal.)				
Chlorine Demand (mg/L or lbs/mil. gal.)				
Suspended Solids (mg/L or lbs/mil. gal.)				
Phosphate or Phosphorus (mg/L or lbs/mil. gal.)				

SUBSTANCES UNDER ARTICLES IV, V, VI, VII OF SEWER USE LAW

(List item and concentration (or volume) under appropriate heading. If none, so state).

1. Unpolluted waters (Sect. 4.1) _____

2. Prohibited Materials (Sect. 4.2) _____

3. Certain materials and/ or characteristics (Sect. 4.3) _____

4. Toxic Substances (Sect. 5.1, 5.2) _____

5. Pathogenic Bacteria (Sect. 5.1) _____

6. Radioactive Wastes (Sect. 6.2) _____

7. Scavenger Wastes (Sect. 7.1, 7.2) _____

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ATTACHMENTS TO ACCOMPANY APPLICATION

1. A plot or tape location map of the property showing accurately the size and location of all sewer and drainage connections to the sewerage system, all pretreatment devices and all manholes or other accessible sampling points. Each sewer or drain connection shown on drawing shall be designated by an identification number. The plot or tape location map shall be attached as Exhibit "A".

2. A complete schedule of all process waters and industrial wastes produced or expected to be produced at said property, including a description of the character of each waste, the daily volume and whether the flow is continuous or intermittent. The schedule shall be attached as Exhibit "B".

3. A summary of the total waste water characteristics to be received from the applicant shall be submitted in proper form as Exhibit "C".

4. Additional information requested by the Director of Pure Waters shall be prepared as Exhibit "D" and be attached to the application as required.

_____

_____
Title

Phone #_____

Person to be contacted for
inspection or emergency
purposes and phone number

_____

Tel#_____

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