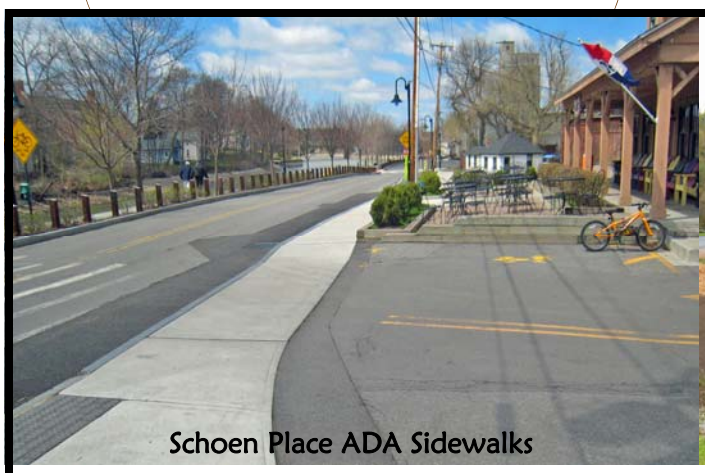
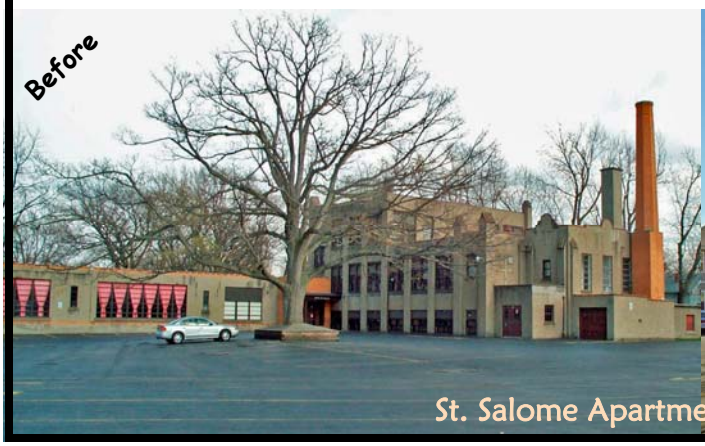
2009 Annual Action Plan for Housing & Community Development in Suburban Monroe County


Schoen Place ADA Sidewalks

Davis Park ADA Playground



St. Salome Apartments - Irondequoit

June 16, 2009

Maggie Brooks
County Executive

Department of Planning & Development
Judy A. Seil, Director
8100 City Place, 50 West Main Street
Rochester, NY 14614
585-753-2000 - Fax: 585-753-2028
www.monroecounty.gov

Monroe Count

Consolidated Plan
Management Process

CPMP Version 2.0

Grantee Information Workheet

Monroe County			UOG: NY369055 MONROE COUNTY
50 West Main Street			Organizational DUNS 079678249 ?
Suite 8100			Organizational Unit
Rochester			Department of Planning and Development
New York	14614	Country U.S.A.	Community Development Administration
Monroe County			8/1

Employer Identification Number (EIN):	16-6002563		
Applicant Type:	Local Government: County		Specify Other Type

Person to be contacted regarding this application:		
Patricia	A.	Stevens
Community Dev. Manager	585-753-1003	585-753-2000
pstevens@monroecounty.gov	www.monroecounty.gov	Other Contact

"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.

Signature	Maggie Brooks	Date: (MM/DD/YY)	06/10/09
	Maggie Brooks, County Executive		

Fifth Program Year Action Plan

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 06/16/09	16-6002563	**Type of Submission**	
Date Received by state	State Identifier	**Application**	**Pre-application**
Date Received by HUD	Federal Identifier	☒ Construction	☐ Construction
		☒ Non Construction	☐ Non Construction
Applicant Information			
Monroe County		NY369055 MONROE COUNTY	
50 West Main Street		Organizational DUNS 079678249	
Suite 8100		Organizational Unit	
Rochester	New York	Department of Planning and Development	
14614	Country U.S.A.	Community Development Administration	
Employer Identification Number (EIN):		Monroe County	
16-6002563		8/1	
Applicant Type:		**Specify Other Type if necessary:**	
Local Government: County		Specify Other Type	
Program Funding		**U.S. Department of Housing and Urban Development**	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles Various Project Titles		Description of Areas Affected by CDBG Project(s) Monroe County	
$CDBG Grant Amount $1,923,382	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged	
$Locally Leveraged Funds		$Grantee Funds Leveraged	
$Anticipated Program Income $ 300,000 (Section 108 $ 218,487)		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles Various Project Titles		Description of Areas Affected by HOME Project(s) Monroe County	
$HOME Grant Amount $ 1,407,952	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged	
$Locally Leveraged Funds		$Grantee Funds Leveraged	

$Anticipated Program Income $ 50,000	Other (Describe)
Total Funds Leveraged for HOME-based Project(s)	

Housing Opportunities for People with AIDS	14.241 HOPWA	
HOPWA Project Titles	Description of Areas Affected by HOPWA Project(s)	
$HOPWA Grant Amount	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program	14.231 ESG	
ESG Project Titles Various Project Titles	Description of Areas Affected by ESG Project(s)	
$ESG Grant Amount $ 84,616	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of: 25, 26, 28 and 29		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on DATE
		☐ No	**Program is not covered by EO 12372**
☐ Yes	☒ No	☒ N/A	**Program has not been selected by the state for review**

Person to be contacted regarding this application		
Patricia	A.	Stevens
Community Dev. Manager	585-753-1003	585-753-2000
pstevens@monroecounty.gov	www.monroecounty.gov	Other Contact
Signature of Authorized Representative Maggie Brooks County Executive	Maggie Brooks	Date Signed 6/9/09

Fifth Program Year Action Plan

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 5 Action Plan Executive Summary:

1) Mission Statement:

To improve the quality of life for low to moderate-income families, seniors and persons with special needs in suburban Monroe County by financing public facilities improvements, creating and retaining jobs, repairing and conserving existing housing, promoting affordable rental and homeownership opportunities, without discrimination, and providing public services that stabilize and enhance living conditions.

2) Purpose

The CDBG, HOME and ESG programs will help Monroe County direct $3.4 million into the suburban towns and villages that comprise the Monroe County Community Development Consortium in support of public works, housing, economic development, community services and homeless assistance programs that primarily benefit low to moderate-income households, seniors and persons with special needs.

Funding for these programs is provided through the U.S. Department of Housing and Urban Development (HUD). In order to remain compliant with the Consolidated Planning Regulations, which cover these federal allocations, Monroe County is required to complete an annual action plan for the 2009 program year, which addresses projects funded on an annual basis and new program initiatives for the program year.

This is the fifth action plan that the Community Development (CD) office has developed using the Consolidated Plan Management Planning (CPMP) Tool. Accomplishments are entered into CPMP, which aids in the compilation of information for the Consolidated Annual Performance and Evaluation Report (CAPER), published annually in September.

The purpose of Monroe County's 2009 Action Plan is to make a clear presentation of projects, programs, and new initiatives that CD intends to fund during the program year, the availability of federal dollars to complete those projects and to encourage public commentary in this endeavor. The Action Plan also serves as a reporting mechanism to HUD on the planning and evaluation of programs.

3) Consortium Membership

In 2009 the CDBG program will operate in 17 towns and 10 villages in suburban Monroe County. All municipalities in Monroe County are members of the consortium with the exception of the Towns of Greece and Irondequoit and the City of Rochester. By virtue of their populations, the Towns of Greece and Irondequoit are entitlement communities in their own right, and as such receive their own CDBG allocations. The HOME program includes the Towns of Greece and Irondequoit, bringing the HOME consortium membership to 19 towns and 10 villages. The City of Rochester receives its own CDBG, HOME and ESG allocations.

The Urban County re-qualification was completed during the 2008 program year for the 2009-2011 program years.

The upper quartile of eligible block groups, commonly known as Low Mod Areas (LMAs), consists of 60 block groups, which are eligible for funding for a broad range of projects. Public works projects in municipalities without eligible LMAs are more restricted in their project selection and tend to be limited to ADA and other accessibility enhancements in public facilities.

Municipalities with more than four eligible block groups are the Towns of Brighton, Chili, Gates, Henrietta, and the Villages of Brockport and East Rochester.

Municipalities with one to four eligible block groups are the Towns of Clarkson, Hamlin, Ogden, Penfield, Perinton, Pittsford, Riga, Sweden, Webster and the Villages of Fairport, Scottsville and Webster.

Municipalities with less than one eligible block group are the Town of Parma and the Village of Hilton.

The seven municipalities without any eligible block groups are the Towns of Mendon, Rush, and Wheatland and the Villages of Churchville, Honeoye Falls, Pittsford and Spencerport.

Should membership of the consortium change for any reason, HUD would re-calculate the eligible low-mod block groups to take effect for the following program year.

4) Allocation

Monroe County expects to receive an allocation of $3,416,066 from HUD for the CDBG, HOME and ESG programs. These allocations represent an overall increase in funding of $98,329 over 2008 levels. The County's anticipated CDBG allocation is $1,923,382, an increase of $22,899; the HOME allocation is $1,407,952, an increase of $75,648; and the ESG allocation is $84,616, a decrease of $218. Estimated program income (interest on outstanding loans and other repayments) is expected to total $300,000 for the CDBG program and $50,000 for the HOME program. The level of program income is anticipated to be the same as in 2008. Total resources anticipated to be available, including program income, are $3,765,961. Monroe County also expects to receive Section 108 loan repayments totaling $218,487 during the 2009 program year. Monroe County does not intend to reprogram any funds remaining from previous program years for the 2009 program year. Monroe County and HUD are not bound by these estimates as they are subject to approval of the Action Plan submission to HUD.

Slightly more than $2.2 million is available through all CDBG sources to fulfill $2.6 million worth of requests. These are the primary programs and new initiatives that are addressed in the 2009 Action Plan.

5) Program Goals

CDBG, HOME and ESG funds will be directed toward accomplishing the following primary program goals and objectives during 2009:

a) Develop affordable rental and homeownership opportunities for all low to moderate-income residents, without discrimination
b) Repair and conserve existing housing stock
c) Improve access to and quality of public facilities
d) Provide essential utility infrastructure in lower income areas
e) Provide job training and economic development opportunities for low to moderate-income persons and persons with special needs
f) Provide essential public services, particularly those that promote homeownership, fair housing and housing stability
g) Revitalize deteriorated neighborhoods

6) Citizen Participation

The first public notice in regard to the availability of funds and the first public hearing appeared in The Shopping Bag Advertiser (a free county-wide publication) and The Daily Record on December 17, 2008. The first public hearing in regard to the 2009 Annual Action Plan was held on January 7, 2009 in the Large Conference Room of the Ebenezer Watts Conference Center located at 49 South Fitzhugh Street in downtown Rochester. There were 26 people in attendance, including 5 CD staff members, which resulted in 2 comments from 2 municipal officials. The Steering Committee meeting to start the program year was held on January 7, 2009 at the Watts Conference Center immediately following the public hearing.

CDBG project applications were due February 13, 2009. Preliminary award letters from the County Executive were sent out the week of April 20, 2009. The public notice listing the projects intended for funding and the second public hearing appeared in The Shopping Bag Advertiser and The Daily Record on April 22, 2009. The Annual Action Plan was made available to the public and filed with the Monroe County Legislature on May 13. The 30-day comment period is May 13 to June 12, 2009.

The second public hearing was held on May 13, 2009 at 10:00 a.m. at the CityPlace Building, 50 West Main Street, Rochester. Twelve people, including 6 CD staff, attended the hearing. The legislative referral was introduced into the Monroe County Legislature on May 12, and was unanimously approved by the Planning and Economic Development and Ways and Means Committees on May 26 and 27. The referral was approved by the full Legislature on June 9, 2009. The Annual Action Plan is due to HUD on June 16, 2009.

7) CDBG and HOME Funded Programs

a) Housing Rehabilitation

The Home Improvement Program (HIP) will receive a combined allocation of $617,004 ($314,296 from CDBG and $302,708 from HOME), which will fund over 85 housing rehabilitation projects when combined with prior years funds. Continuation of this popular and essential program did not impact the funding available for other CDBG program categories. Currently, applications are processed on a first-come, first-served basis; however, emergency situations are given high priority. CD continues to monitor the volume of applications to determine the necessity of a wait-list at any given time. It is anticipated that the number of eligible applicants for the program will increase substantially with proposed changes to the HIP in 2009, as well as the increase in income limits this year. The program changes that are planned include increasing the grant income eligibility to all households at or below 80% of area median income. Previously, the HIP program guidelines provided those with incomes between 61-80% with a grant for half of the project cost and the opportunity to apply for a low-interest loan for the other half or fund half of the project cost themselves. In the 2009 program year, all low and moderate income households will be eligible for a full grant and grant limits will be increased from $7,500 to $10,000. Over the last year, it has become increasingly necessary for grant amounts to be increased on a case-by-case basis in order to accomplish needed health and safety repairs. The program allowable liquid asset limit will also be increased from $20,000 to $50,000. All proposed HIP program changes will become effective at the start of the 2009 program year on August 1, 2009, with the exception of the increased income limits, which went into effect on April 27, 2009.

During the first eight months of the 2009 program year (through April 1, 2009), 49 HIP projects were completed and 71 active projects are in various stages of progress. Communities with the greatest number of program participants are Gates, East Rochester, Chili and Henrietta.

Lead-based paint risk assessments and clearance tests are conducted under contract with Proway Management.

b) Home Ownership & First-Time Home Buyer Assistance

First-time home buyer assistance is provided free of charge to prospective home buyers through the Homeownership Program, which is administered under contract by Providence Housing Development Corporation. The contract with Providence, considered a public service, is funded through CDBG. Providence expects 30 clients to receive financial assistance to purchase their first homes during the program year. The direct home buyer subsidy is paid through HOME. The 2009 HOME allocation of $200,000, as well as unexpended HOME and ADDI funds from prior years will be the primary sources of funds for direct home buyer subsidy.

During the first eight months of the 2008 program year (through April 1, 2009), 253 prospective first-time homebuyers have been counseled; 26 first-time home buyers have received down payment and closing cost assistance to purchase a home; and 18 prospective first-time home buyers are in the process of purchasing a first home.

As indicated in previous Action Plans, CD has pursued the development of newly constructed houses for first-time home buyers through various partnerships and direct subsidy through the HOME program. CD budgeted $250,000 for the new construction component in 2005, but has been unable to develop the program as intended. Site location, land costs and construction costs have negatively impacted the launch of this project. In 2008, CD committed $150,000 of these funds to the Urban League of Rochester Economic Development Corporation (ULREDC) to provide up to $15,000 each for 10 families to purchase newly constructed homes in two Monroe County suburban locations that ULREDC is currently developing. As of April 1, 2009, 4 families have purchased new homes through ULREDC. The remaining $100,000 of the new construction funding budgeted in 2005 was applied to the First-Time Home Buyer Program to provide direct subsidy to low-income persons to purchase their first homes, either existing or newly constructed.

8) CDBG Funded Activities

a) Public Facilities Improvements

The need for public facilities improvements remains high in the suburban towns and villages, particularly in communities with greater concentration of low to moderate-income areas and/or aging infrastructure. Combined with the growing older adult population and persons with impaired mobility, the need for accessible public facilities remains a high priority. Twenty-one proposals totaling $912,046 were received for public facilities improvements.

The largest portion of the CDBG program (36%) is public works projects in the towns and villages.

Proposals were not received from the towns of Mendon, Ogden, Pittsford and the villages of Churchville, East Rochester, Hilton and Spencerport. Due to limited funding, some municipalities may not receive the full amount requested in 2009. Proposed grant amounts for towns and villages range from a maximum of $30,000 for municipalities with less than one LMA, a maximum of $40,000 for one to four LMAs and a maximum of $50,000 for more than four LMAs. Grants are targeted to those communities with the greatest concentration of low to moderate-income areas, which is consistent with prior program years.

Nine public works/facilities projects are proposed for LMAs; four are located in villages and five are located in towns. Additionally, one village requested a study in a LMA, which will be funded, as required, through Planning and Administration.

During the first eight months of the 2008 program year (through April 1, 2009), 16 municipal public works projects were completed, 16 are underway, and the remaining 8 will start later this spring.

b) Economic Development

The Economic Development Grant and Loan Fund is funded at $254,002. This amount of funding should allow for grants and/or loans to at least four companies, and create 15 and retain 50 jobs, at least 51% of which will be for low to moderate-income persons.

During the first eight months of the 2008 program year (through April 1, 2009), 4 businesses received loans totaling $275,000 through the ED Grant and Loan fund. These loans will create 57 jobs.

c) Public Services

Requests for public services totaled $434,061, which greatly exceeds the allowable limit. Grant amounts in community services have been scaled back over the last few years in order to maintain priority housing related services and meet the regulatory spending cap for public services. Monroe County's public services are provided free of charge to program participants.

As part of this Action Plan, Providence Housing is retained to administer the County's Home Ownership Program and The Housing Council is retained to provide comprehensive counseling in the following housing-related areas: Fair Housing and Landlord/Tenant Counseling and Foreclosure Prevention. Fair Housing for Special Needs populations will be conducted through a new contract with Anne Peterson, Fair Housing Consultant. An additional program will be undertaken by Anne Peterson to provide housing marketing and outreach, entitled "Affordable Monroe". The services of LifeSpan are retained to administer the Safety and Security for Seniors Program, which provides minor home and safety repairs that cannot be made through the Home Improvement Program for the suburban senior population.

Volunteers of America will expand its existing Working Wardrobe Program to provide business attire and employment supportive services to low income and/or previously homeless men.

Rochester Rehabilitation Center will receive funding to purchase an adapted vehicle and equipment to transport elderly and disabled individuals to its SportsNet activities and purchase adaptive recreational equipment.

Partners in Community Development will provide educational and supportive services in two suburban lower income apartment complexes, Phillips Village in the Town of Webster and Pines of Perinton in the Town of Perinton through the Neighborhood Enrichment Program.

Two public services are not recommended for funding this year. One entity received funds for a similar project last year through the ESG Program. One applicant will be proposed for funding in the Community Development Block Grant allocation through the Amercian Recovery and Reinvestment Act of 2009 (Recovery Act).

9) HOME Funded Activities

a) Affordable Housing

To ensure fair housing choice through expanding the provision of affordable rental housing opportunities, Monroe County issued a funding commitment to one 2007 rental project in March 2008 after welcoming the developer to bring the project back for consideration in August 2008, and re-issued funding commitments to two 2007 proposed rental projects in December 2008 for the development of permanent affordable rental housing. The 2008 HOME funding commitment for the three (3) proposed rental projects totaled $1,400,000 and overall projected development costs are $16,744,733. Construction costs continue to escalate and construction interest costs have increased.

Two of the three project developers submitted applications to the NYS Division of Housing and Community Renewal through NYS's Low Income Housing, HOME, HTF, Homes for Working Families, Open Window-Small Project Initiative and Low Income Credit Programs. A third project developer submitted an application to HUD through the Section 202 (Supportive Housing for the Elderly) Program. HUD committed funding to one project in November 2007 and NYS DHCR committed funding to one project in December 2008. The third proposal was submitted to NYS DHCR in February 11, 2009 under the Open Window-Small Project Initiative. NYS funding announcements are expected to be announced in July or August of 2009. If all three of the projects move forward, the proposed County financed projects will produce 103 rental units consisting of 24 small family units to include (20, 2-bedroom and 4, 3-bedroom) apartments with garages and 79 units for single persons and well elderly to include (28, 1 and 2-bedroom) apartments for older adults - age 55 and older; (18, 1-bedroom) apartments for single persons and older adults - age 55 and older; and (33, 1-bedroom) apartments for older adults - age 62 and older.

New 2009 (YR-18) HOME Rental Housing Production (RHP) funds in the amount of $598,256, and new RHP-CHDO funds in the amount of $211,193 will be combined with 2006 (YR-15) RHP-CHDO HOME funds, 2007 (YR-16) RHP-CHDO HOME funds, and 2008 (YR-17) RHP and RHP-CHDO HOME funds designated for the development of affordable rental housing, but not obligated to specific RHP and/or RHP-CHDO projects, to fund the proposed rental projects. Listed below, in descending order of financial commitment, are the three (3) proposed affordable rental housing project applications that received Monroe County 2008-2009 HOME funding commitments:

i) $400,000 for Atwood Park Apartments (HUD Section 202) by Providence Housing Development Corporation to construct 33 one-bedroom apartments for seniors/older adults (age 62+) in the Town of Gates;

ii) $800,000 for Union Meadows II by Rochester's Cornerstone Group, Ltd. to construct 42 one, two and three-bedroom apartments with attached garages for single persons and well-elderly/older adults (age 55+) in the Town of Chili (This represents the third year that Monroe County has committed funds to this priority rental project);

iii) $200,000 for Blakes Landing by Rural Housing Opportunities Corporation (an affiliate of PathStone) to construct 28 one and two-bedroom apartments for seniors/older adults (age 55+) in the Town of Clarkson. (This represents the second year that Monroe County has committed funds to this priority rental project.)

10) Fair Housing Activities

To meet jurisdictional requirements for Fair Housing Planning and Implementation as mandated by HUD's Office of Fair Housing and Equal Opportunity (FHEO), the County is nearing completion of updating the Analysis of Impediments to Fair Housing (AI) Action Plan in accordance with HUD's Fair Housing Planning Guide process. This Action Plan will describe the appropriate actions, including short and long-term goals, to overcome and eliminate the effects of any impediments identified through the Analysis of Impediments to Fair Housing Choice 2005 that was completed in December 2005 by The Housing Council and submitted to HUD in January 2006. To formalize the necessary steps required to develop and implement a new AI Action Plan, the County commissioned Anne S. Peterson, Fair Housing Consultant, to prepare the new Action Plan. As part of the process that is underway to develop the new AI Action Plan, Monroe County and the Towns of Greece and Irondequoit will implement and/or have taken the following steps:

- Ensure that diverse groups in the community are provided a real opportunity to take part in the development process

- Create the structure for the design and implementation of the actions

- Define a clear set of Fair Housing planning objectives that are directly related to the conclusions and recommendations contained in the AI

- Establish a set of goals for each objective, i.e. the completion of one or more discrete actions, or a set of actions, which serve as milestones toward achieving each objective

- Establish measureable results intended for each defined objective

- Determine the time period for completion of the Action Plan

- Identify public and private resources (local, State, Federal agencies or programs, financial institutions, nonprofit, and other organizations to finance and/or support fair housing actions)

- Identify individuals, groups and organizations to become involved in each action and define their responsibilities

- Set priorities; schedule actions for a time period which is consistent with the Strategic (Consolidated) Plan cycle and that utilizes a phasing process in order to coordinate with various schedules of other private and public funding sources, programs, and community, state and federal partners

11) Homeless Continuum of Care (CoC)

Several Monroe County departments, including CD, remain very active in the Homeless Continuum of Care Team.

CD staff was elected in August 2007 to become the Chairperson of the CoC Team and will continue to participate on all of the six CoC Subcommittees: Executive Committee; HMIS Advisory Committee; Ten-Year Plan to End Homelessness Committee; Project Monitoring Committee; Nominating/Membership Subcommittee and the Monitoring Subcommittee during the 2009 program year.
As in prior years, the primary activity during the 2009 program year will be the completion of a coordinated and equitable HUD Super NOFA that will administer the process for local applicants; review and rank eligible Super NOFA applications per CoC priorities and update the CoC Super NOFA Exhibit I for submission to HUD. In 2008, this process resulted in $8.9 million that will flow into the community for various housing and supportive service programs for the homeless, which exceeds the 2007 funding level of $7.9 million.

The Fiscal Year 2008 CoC Super NOFA was issued by HUD on August 14, 2008, with an initial Washington submission date of September 26, 2008 that was extended to October 16, 2008. Unlike previous years, only the general section of the 2008 Fiscal Year Super NOFA was issued on March 19, 2008. The 2008 Super NOFA Applicant Workshop was held in April to provide information pertaining to the changes in the 2008 NOFA, and instructions for the local application and new electronic submission process. HUD required electronic submissions for the first time under the 2008 Super NOFA, which dramatically changed how the submission process was conducted. Local 2008 applications were rated and ranked on May 21, 2008, which allowed homeless service organizations and developers sufficient time to prepare their applications for submission to HUD.

The CoC has played an active role in assisting and collaborating with the County and City to facilitate joint County/City efforts to allocate funds under the American Recovery and Reinvestment Act of 2009 (Recovery Act). Through the Recovery Act, HUD Stimulus funds have been allocated to the City ($3,954,235) and County ($789,300) through the Homeless Prevention and Rapid Re-Housing Program (HPRP). The HPRP funding allocations are described in both the City and County HPRP Substantial Amendment to the Consolidated Plan 2008 Action Plan and other required documents submitted to HUD prior to the May 18, 2009 deadline.

On February 26, 2009 the CoC hosted the first meeting of a newly created Rapid Re-Housing Committee (RRH) consisting of a diverse group of community partners assigned to the planning task of developing a RRH community model. The RRH model will reduce the amount of time homeless households are homeless and to prevent households from returning to homelessness. In addition, the model will include a central intake system and common assessment tool process.

In anticipation of the HPRP funds to be received by the County ($789,300) and City ($3,954,235) under the Recovery Act, the RRH Committee's planning efforts had been prioritized to expedite the development of a proposed HPRP model to be submitted to the County/City/CoC HPRP Team for final recommendations and approval and inclusion in the joint County/City HPRP NOFA issued on May 22, 2009.

All HPRP approved activities will be implemented and administered jointly by the County and City, in cooperation with the CoC, pursuant to the Recovery Act and as described in both the County and City Substantial Amendments to the Consolidated Plan 2008 Action Plan for the HPRP submitted to HUD prior to May 18, 2009.

As required by HUD, the implementation of the Homeless Management Information System (HMIS) as a tool of gathering accurate information about the homeless population is actively in place in Monroe County. The CoC sponsors have entered into a Memorandum of Understanding with Catholic Family Center that covers the implementation and maintenance of the HMIS system. The HMIS vendor is Service Point, and training for the system began in the 2004 program year. Implementation of the Homeless Management Information System (HMIS) has progressed over the past year and is almost at full HMIS implementation.

After careful review and recommendation of the Public Policy Committee of the United Way of Greater Rochester (UW), the Ten-Year Plan to End Chronic Homelessness was selected by vote of the UW Board of Directors, at the September 2006 meeting, to become one of three Public Policy priorities for 2007-08. UW has provided staff to further CoC Ten Year Planning efforts and has assumed a key role as a catalyst in the development and implementation of the community's Ten-Year Plan to end chronic homelessness.

The 2008 goals included in the Ten Year Plan are described below:

- To increase the resources available for homelessness prevention services.
- To increase the quality and availability of case management and support services for homeless persons across the entire CoC.
- To increase the number of affordable housing units in the community.
- To increase the number of Permanent Supportive Housing units for the chronically homeless and other homeless special needs populations, including the development of a Housing First program.

To further this planning effort, the CoC commissioned InSite Housing Solutions, LLC to prepare a special study entitled "Supportive Housing Production Implementation Plan" to review our current emergency housing stock, assess housing gaps for specific subpopulations (special needs, chronically homeless, families, youth), provide projections for the types and quantities of housing units required to fill the overall need, provide cost projections, and review appropriate case management services. This Plan was funded by the UW and Enterprise Community Partners. Special meetings were held with key community stakeholders, including the City and County, to review and discuss the Plan and the potential of implementing various recommendations. This Plan is available at www.homelessservicesrochesterny.org or the Monroe County CD Office.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Program Year 5 Action Plan General Questions response:

1. Geographic Areas in which Assistance Will Be Directed

Several community-wide public services will reach a broad array of residents in all consortium communities. These include The Housing Council's programs to provide fair housing and landlord/tenant counseling and foreclosure prevention and predatory lending counseling, and fair housing education; Anne Peterson's special needs fair housing education and housing marketing and outreach programs, as well as home ownership counseling provided by Providence Housing and the safety and security training provided by LifeSpan. Monroe County's public services are offered free of charge to suburban Monroe County residents.

Access to a park playground and facilities as part of the Monroe County Parks system and ADA improvements, will also positively impact a broad spectrum of County residents.

The Home Improvement Program will help 85 or more families from all geographic areas of the consortium. Some municipalities have more applicants per year than others, such as Gates, Henrietta, Chili and East Rochester, but residents from all parts of the County have participated in this long-standing program. Likewise, the Home Ownership Program will provide counseling to prospective home buyers and purchase subsidy to over 30 first-time home buyers from the entire consortium area. First-time homebuyers may settle in any town or village, but purchase most frequently in the Towns of Greece, Irondequoit, Gates and Henrietta. Since Brighton and East Rochester became eligible for funds in 2005, residents of both municipalities continue to be active participants in the housing rehab and home ownership programs.

Nine of 21 public works projects are planned for LMAs: 5 located in towns; 4 located in villages. One village also proposed to conduct a study in a LMA that will most likely result in public works projects in coming program years. Projects specifically targeted for LMAs include: sidewalks in Brighton and Chili, Town Hall improvements in Hamlin, sewer system improvements in the Town of Henrietta and Village of Scottsville, park improvements in Gates, facade improvements in Brockport, water main improvements in Webster Village and street improvements in Fairport. In addition, the study project in Brockport for Clinton Street Revitalization is also located in a low-mod area.

Projects to enhance access to public facilities and recreation areas are planned for the remaining towns and villages, because over half of the consortium municipalities have one or fewer LMA's.

Funding commitments for affordable rental housing developments were made to projects in Chili, Clarkson and Gates.

2. Basis for Allocating Funding and Assigning Priority

The rationale for assigning funding priorities is consistent with the evaluation criteria set forth in the Strategic Plan. Monroe County administers a competitive application process for all CDBG and HOME-funded programs. The 2009 CDBG application requires additional information on funding sources to more closely evaluate the leveraging of public and private funds. CD does not administer multi-year contracts; therefore all municipalities and sub-recipients are required to apply for funds on an annual basis. While this may create budgetary challenges for sub-recipients, it affords CD flexibility while facing inconsistent CDBG resources. While maximizing available funds, Monroe County's objective is to fund CD's core programs and services to the greatest extent possible, particularly programs and services that could not be administered by another department or funding source. Maximum municipal grant amounts are as follows: >4 LMAs = $50,000 maximum; 1-4 LMAs = $40,000 maximum; <1 LMA = $30,000 maximum.

Public facilities improvements will also take place in one County Park. The ED Grant and Loan Fund will receive a substantial allocation, and the popular Home Improvement Program will receive CDBG and HOME allocations. Public services, which are subject to a 15% cap, will round out the County's housing program through counseling services provided by The Housing Council, Providence Housing, Anne Peterson and LifeSpan.

3. Actions to Address Obstacles to Meeting Underserved Needs

The greatest obstacle to meeting underserved needs is the lack of stable funding levels and the threat of future funding reductions. With a best case scenario of status quo funding for CDBG, it becomes increasingly difficult to fund new community services initiatives. As a result fewer programs can be funded and limited service expansions are under consideration.

Projects covering all program areas that could not be funded due to lack of funds available for public services are the Salvation Army Emergency Services Freezer and Repairs and ABVI Goodwill Call Center Expansion projects. All applicants are encouraged to seek CDBG funds in the future and participate in other grant opportunities that may be available through the division and elsewhere.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 5 Action Plan Managing the Process response:

1. Lead Agency

Monroe County is the lead agency that oversees the Action Plan through the six-person Community Development (CD) Division of the Department of Planning and Development. Programs are administered by the CD staff with assistance from the three other divisions of the Planning and Development Department, as well as municipal consortium members and private sector subrecipients. CD staff administer the Home Improvement Program and contracts with towns, villages, subrecipients and first-time homebuyers. The Economic Development (ED) Division of the Department administers the CDBG-funded ED Grant and Loan Fund, the Section 108 Loan Guarantee Program and a wide variety of County business incentive programs. The Planning Division evaluates municipal planning and development activities including CDBG infrastructure projects and HOME-funded affordable rental developments. The Workforce Development Division of the Department serves as a resource for programs and other funds that address employment and training needs of the unemployed and underemployed.

Non-profit subrecipients responsible for administering programs covered by the Action Plan include The Housing Council, Providence Housing Development Corporation and LIFESPAN.

2. Significant Aspects of Plan Development and Other Participants

County inter-departmental consultation and collaboration with municipal members of the Monroe County Community Development Consortium and related public and private-sector agencies, boards and committees is vital to the development of the action plans. (Specific agencies, groups and organizations are identified below.) The process began in January 2009 at the Steering Committee meeting in order to begin gathering input from committee members on long-term community development needs. Further input was obtained at the January 2009 public hearing. The Action Plan was developed based on the priorities identified by the Steering Committee. Projects were reviewed for eligibility within the Department and by the County Executive. The Action Plan is then presented to the public, the Steering Committee and the County Legislature for a thirty-day comment period. A public hearing is held during this time to gather further input. The matter will be reviewed by at least two standing committees of the Legislature and later by the full Legislature on June 9, 2009. Each of these entities plays a key role in the formulation of projects, integration of community-wide goals and objectives and overall program development.

3. Consulting Agencies

Affordable Housing Needs and Strategies: United Way of Greater Rochester, Greater Rochester Housing Partnership, The Housing Council, Bishop Sheen Ecumenical Housing Foundation, Rochester Housing Authority, Urban League of Rochester, Habitat for Humanity, Fair Housing Coalition, County/City Community Choice Advisory Committee, Greater Rochester Association of Realtors, Rochester Home Builders Association, Conifer Realty, The DiMarco Group

CHDOs Providing Input on Housing Issues: Rural Housing Opportunities Corporation, Housing Opportunities, Inc., Heritage Christian Services, ISLA Housing and Development Corporation, Providence Housing Development Corporation

Homeless Issues: County/City Homeless Continuum of Care (CoC) Team, Monroe County Department of Human Services (MCDHS), the primary consultant and provider of services, MC Office for the Aging, MC Office of Mental Health, Rochester/Monroe County Youth Bureau, Salvation Army, The Housing Council, Rochester Housing Authority (RHA), Unity Health, Catholic Family Center, United Way

Elderly Needs and Strategies: MC Office for the Aging, MC Health Department, LifeSpan, MC Council of Elders and affordable housing developers (listed above)

Lead-Based Paint Hazards: MC Health Department, Environmental Protection Agency and environmental consulting firms

Disabled Needs and Strategies: Regional Center for Independent Living, Center for Disability Rights, Lifetime Assistance, Inc., Continuing Developmental Services, Inc., Rochester Rehabilitation Center, Monroe Community Hospital, The Housing Council, MCDHS

Persons with AIDS: AIDS Rochester and Monroe County Health Department

Economic Development and Employment Issues: Rochester Business Alliance, Small Business Administration, Rochester Works, Inc., County of Monroe Industrial Development Agency (COMIDA) and Greater Rochester Enterprise (GRE)

Citizen Participation

1. Provide a summary of the citizen participation process.

2. Provide a summary of citizen comments or views on the plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 5 Action Plan Citizen Participation response:

1. Summary of Citizen Participation Process

CD followed the Citizen Participation Process outlined in the 2005-2010 Strategic Plan to formulate the 2009 Action Plan. The first public notice in regard to the availability of funds and the first public hearing appeared in The Shopping Bag Advertiser (a free county-wide publication) and The Daily Record on December 17, 2008. The first public hearing in regard to the 2009 Plan was held on January 7, 2009 at 9:30 a.m. at the Watts Conference Center, located at 49 South Fitzhugh Street in downtown Rochester. The Steering Committee meeting to start the program year planning process was held immediately following the Public Hearing at 10:00 a.m. on January 7, 2009 at the Watts Conference Center.

Two comments received from speakers at the first public hearing are summarized below.

The public notice announcing the projects intended for funding and the second public hearing appeared in The Shopping Bag Advertiser and The Daily Record on April 22, 2009. Preliminary award letters were sent to all prospective grant recipients and declination letters were sent to all entities not intended for funding the week of April 20, 2009. The 30-day comment period is May 13 - June 12, 2009. Copies of the proposed plan were provided to the Steering Committee, elected and public officials, and interested community development and housing agencies throughout Monroe County. It was also posted on the County's website, monroecounty.gov.

The second public hearing was held on Wednesday, May 13 at 10:00 a.m. at the CityPlace Building, 50 West Main Street, Rochester. The facility is fully accessible. Ten people, including 6 CD staff, attended the hearing. There were no public speakers at the hearing.

Monroe County used the CPMP Tool again in 2009 to provide a cohesive, efficient plan for public review and information dissemination. The time period for the action plan development process was also condensed, resulting in a coordinated notification process again in 2009. The Steering Committee, the County Legislature and the general public now review and comment on projects at the same time.

2. Summary of Citizen Comments

The first public hearing on the development of the 2009 Action Plan was held on Wednesday, January 7, 2009 at 9:30 a.m. to obtain public comments and input on the planning process. The meeting was held at the Watts Conference Center, which is ADA accessible. The hearing was videotaped and is available to the public upon request. The hearing was held before the allocation amounts were released by HUD. Patricia Stevens, Community Development Manager, conducted the hearing and informed the public of the following:

"Monroe County expects to receive an allocation of about $3.2 million from the U.S. Department of Housing and Urban Development (HUD) in 2009. This amount represents allocations for the Community Development Block Grant (CDBG) in the amount of $1.9 million, the HOME Investment Partnership Program (HOME) in the amount of $1.2 million, and the Emergency Shelter Grants Program (ESG) in the amount of $84,000. These estimates are comparable to the actual levels of funding approved by HUD for these programs in Monroe County for the 2008 program year. Program income for the CDBG and HOME Programs in 2009 is expected to make available an additional $300,000, for a combined total of $3.5 million.

Funds will be used to continue existing programs and to identify new housing and community development activities that principally benefit low to moderate-income individuals.

Low to moderate-income persons are invited to participate in the Consolidated Plan process by proposing projects that serve community needs and by commenting on projects proposed by local Towns, Villages and community service agencies.

In accordance with federal regulations, a notice of funding availability was published in the December 17, 2008 issues of The Shopping Bag Advertiser and The Daily Record to solicit participation from the public in the planning process for 2009 and to encourage comments from private individuals, consortium members and community service agencies.

Community Development is accepting project proposals for grants that will be made available on or after August 1, 2009. CDBG project applications are due Friday, February 13, 2009 at 5:00 p.m. Applications for funding are available on the table near the exit, if you would like one. If you require assistance completing your application, please contact the appropriate staff member listed in the instructions. We will be happy to assist you.

Upon conducting a detailed assessment of existing programmatic and economic changes impacting the feasibility of potential affordable housing projects, the County has decided to extend last year's 2008-09 HOME Rental Housing Program funding commitments to two (2) priority rental projects.

Both funding commitment extensions will remain in effect during the 2009-10 RHP program year to develop Union Meadows II in the Town of Chili and Blakes Landing in the Town of Clarkson. As a result, Community Development did not issue an annual HOME Rental Housing Program 2009-10 NOFA in December 2008.

Priority activities are those which develop affordable rental and homeownership opportunities for all low to moderate-income residents, without discrimination; repair and conserve existing housing stock; improve access to and quality of public facilities; replace deteriorated infrastructure with safe utilities; provide job training and economic development opportunities for low-mod income persons and persons with special needs; provide essential public services, particularly those that promote homeownership, fair housing and housing stability; and revitalize deteriorated neighborhoods

The program area for the CDBG Program includes all municipalities in Monroe County with the exception of the City of Rochester and the Towns of Greece and Irondequoit. The HOME Program area consists of all suburban towns and villages in Monroe County, excluding the City of Rochester. To be eligible for funding, projects must principally benefit low to moderate-income persons and comply with other regulations of the CDBG, HOME or ESG Programs."

Twenty-six people, including speakers and CD staff members, attended the first hearing. There were two public speakers who expressed comments, which are summarized as follows:

Commenter #1: Steve Fowler, Recreation Director for the Town of Parma, commented on the value of the Community Development Block Grant funds received by the Town of Parma over the 20+ years he has worked there in the Parks and Recreation Department. He stated that there have been significant improvements to the town parks that have had dramatic impact and thanked the County for their support.

Commenter #2: Willard Barham, Building Inspector for the Village of Webster, also offered his thanks for the past grants awarded to the Village for infrastructure improvements. He stated that the Village has aging infrastructure and that Community Development Block Grant funds have been critical in upgrading these systems. The shortage of State funding is having a significant impact on municipalities and the CDBG funds are more important than ever in updating public facilities. He also thanked CD staff for their support and assistance over the years.

The second public hearing on the development of the 2009 Action Plan and the Substantial Amendments to the 2008 Action Plan was held on May 13, 2009 to obtain public comments and input on the planning process. The meeting was held at the CityPlace Building 3rd Floor Auditorium, 50 West Main Street, in Rochester, which is ADA accessible. The hearing was videotaped and is available to the public upon request. The Steering Committee meeting was held immediately following the Public Hearing, at 10:30 a.m. Ten people, including CD staff members, attended the second public hearing. Hearing and Steering Committee meeting materials were also direct mailed to all Steering Committee Members who were not in attendance. Patricia A. Stevens, Community Development Manager, conducted the hearing and informed attendees of the following:

"Thank you for attending the second public hearing for 2009 on Monroe County's Annual Action Plan for Housing and Community Development in Suburban Monroe County. The purpose of this public hearing is to gather citizen input on the 2009 Annual Action Plan and the proposed projects. This public hearing is also being held to gather citizen input on the Substantial Amendments to the 2008 Annual Action Plan. This forum is required by the U.S. Department of Housing and Urban Development (HUD). It includes the following programs: Community Development Block Grant, the HOME Investment Partnerships Program and the Emergency Shelter Grants Program. In addition, programs under the American Recovery and Reinvestment Act of 2009 that include CDBG-R and the Homeless Prevention Fund, referred to as the Homeless Prevention and Rapid Re-housing Program (HPRP).

I will first introduce the 2009 Annual Action Plan and the proposed projects then subsequently, give details on the American Recovery and Reinvestment Act of 2009 (Recovery Act).

In 2009, Monroe County expects to receive an allocation of $3,416,066 from HUD. This amount represents allocations for the Community Development Block Grant (CDBG) Program in the amount of $1,923,498, the HOME Investment Partnerships Program (HOME) in the amount of 1,407,952 and the Emergency Shelter Grants Program (ESG) in the amount of $84,616. Estimated program income is $300,000 for the CDBG Program and $50,000 for the HOME Program. Thus the combined estimated total program resources represents an overall increase of $98,445 over 2008 levels, specifically an increase of $23,015 in CDBG, an increase of $75,648 in HOME and a decrease of $218 in ESG funds.

Funds will be used to continue existing programs and identify new housing and community development activities that principally benefit low to moderate income households.

Low to moderate income persons are invited to participate in the Consolidated Plan process by proposing projects that serve community needs and by commenting on projects proposed by local towns, villages and community service agencies and private, non-profit developers.

In accordance with Federal regulations, a Notice of Funding Availability was published in the April 22, 2009 issues of The Shopping Bag Advertiser and The Daily Record to solicit participation from the public in the planning process for 2009 and to encourage comments from private individuals, consortium members and community service agencies.

Monroe County accepted project proposals for grants and loans on February 13, 2009 for CDBG projects. Funds will be made available on or after August 1, 2009.

Priority activities are those which repair and conserve existing housing stock; improve access to and quality of public facilities; replace deteriorated infrastructure with safe utilities; provide job training and economic development opportunities for low-mod income persons and persons with special needs; provide essential public services, particularly those that promote homeownership, fair housing and housing stability; and revitalize deteriorated neighborhoods.

Towns and villages applied to receive grants for projects which are listed in the Annual Action Plan and in the public notice. Twenty-one public works proposals, totaling over $912,046 were received. Grants are targeted to those communities with the greatest need based on the number of low to moderate income census block groups. Public Service project requests totaled $434,061, which exceeds the allowable limit. All approved Public Service projects are free of charge to program participants and are listed in the Annual Action Plan.

A HOME Rental Housing Program NOFA was not issued for the 2009 Program Year. Projects requested in 2007 and 2008 were resubmitted and were issued funding commitments from the 2009 HOME allocation. The County will support two priority rental projects in the 2009 Program Year to develop Union Meadows II in the Town of Chili and Blakes Landing in the Town of Clarkson.

The program area for the CDBG Program includes all municipalities in Monroe County, with the exception of the City of Rochester and Towns of Greece and Irondequoit. The HOME Program area consists of all suburban towns and villages in Monroe County, excluding the City of Rochester. All projects must benefit low to moderate-income persons and comply with additional program Federal regulations.

In addition to our annual program allocations, Monroe County will receive 2009 Recovery Act funding. This allocation is considered by HUD to be a supplemental appropriation. As such, HUD is treating the use of its CDBG-R to be a Substantial Amendment to our current, approved Consolidated Plan and 2008 Annual Action Plan. The Recovery Act is designed to provide a boost to our economy and create jobs, restore economic growth and strengthen America's middle class. As announced on February 25, 2009, Monroe County is to receive a CDBG-R allocation of $515,914 and a HPRP allocation of $789,300.

The CDBG-R program investments will support infrastructure projects that are ready to go. Funds are to be used primarily for economic development, housing, infrastructure and other public facilities activities that will quickly spur economic investment, increase energy efficiency and create and retain jobs. Priority will be given to projects that can award contracts in 120 days from the date funds are made available. An additional requirement is that all iron, steel and manufactured goods used in infrastructure projects be produced in the United States.

Monroe County issued a Notice of Funding Availability on March 20, 2009, to obtain proposals from Community Development Consortium municipalities to be prepared to allocate the CDBG-R funds within the 120-day deadline. There were eleven public facilities improvement project proposals submitted in response to this NOFA and one public service project. All proposed projects have been evaluated for consistency with the overarching goals of the Recovery Act as well as all applicable CDBG regulations. A complete list of proposed projects for the CDBG-R funding is available at this hearing and will be included in the Substantial Amendment to the 2008 Action Plan, which will be posted on our website at www.monroecounty.gov. The public comment period for the CDBG-R Substantial Amendment and the proposed projects will be May 13 – June 1, 2009. All comments received will be included in the final submission to HUD on June 5, 2009.

In addition to the CDBG-R funding, Monroe County will receive a grant allocation under the Recovery Act of 2009 for the Homeless Prevention and Rapid Re-Housing Program (HPRP) in the amount of $789,300. To obtain these HPRP funds, Monroe County is required to prepare and submit a Substantial Amendment to the 2008 Annual Action Plan by May 18, 2009.

The HPRP funding will provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. The funds are intended to target individuals and families who would be homeless but for this assistance. The funds will provide for a variety of assistance including case management, housing relocation and stabilization and short or medium term rental assistance.

Monroe County will issue a Notice of Funding Availability to obtain proposals from homeless service providers and supportive housing agencies to allocation the HPRP funds through a competitive process, pursuant to HUD regulations.

Monroe County appreciates your comments on these programs and thanks you for attending this morning."

There were no public speakers at the second public hearing.

The following two written comments were received during the public comment period:

Written Comment #1: Morton Wexler, Mayor of the Village of Brockport wrote: "The Village of Brockport would like to thank you for including us in the Community Development Block Grant (CDBG) program. The $40,000 for the Facade Improvement Program and $8,700 for the Clinton Street Revitalization Study will be of tremendous assistance. Once again, thank you for including the Village of Brockport in the CDBG program."

Written Comment #2: Sandra Frankel, Supervisor of the Town of Brighton wrote: "The Town Board and I wish to express our support for the inclusion of our South Clinton Avenue Sidewalk Construction Project at an amount of $50,000. With these funds, supplemented by Town funds, we will construct this needed sidewalk connection. This will provide for safe pedestrian access to this income-eligible area. Thank you for recognizing the needs of our community. Please enter this comment into the record."

3. Efforts to Broaden Public Participation

The proposed Action Plan is sent to all consortium members, program sub-recipients and interested community development agencies. The Plan is available free of charge in paper copy or CD format from the Community Development Office of the Department of Planning and Development. The document is also posted on the County's website at www.monroecounty.gov. The notice of funding availability and notice of projects proposed for funding are published in The Daily Record and Shopping Bag Advertiser when the Plan is released in May for public comment.

The FONSI/IRROF is another public notice that will be published in August for public commentary. It describes the County's intent to request the release of funds from HUD and lists projects that have received negative environmental declarations.

CD will continue to provide promotional materials to educate residents on CD-funded programs. Monroecounty.gov provides interested persons with immediate access to program materials. Information is also disseminated at municipal offices and local housing agencies to reach special populations of low-mod income, elderly and disabled residents. Notices are issued to allow reasonable and timely notification of local meetings and encourage citizen participation throughout all stages of the program.

Staff participation in the housing development module of the County's training sessions for planning and zoning board members is critical to expanding community-wide understanding of the development of affordable housing. This 3-hour evening session includes CD staff, a property manager and a housing agency executive director, and also includes fair housing as it pertains to housing development.

Technical assistance is provided upon request to housing, economic and community development agencies and community task forces and committees for elderly, disabled and homeless persons. Outreach and assistance is also available to low-mod residents of public housing facilities. CD sponsors workshops for low-mod income suburban residents on the Home Improvement Program, lead-based paint issues and available housing services.

4. Comments Not Accepted

First Public Hearing: There were no comments at the hearing that were not accepted.

Second Public Hearing: There were no comments at the hearing that were not accepted.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 5 Action Plan Institutional Structure response:

1. Actions to Develop Institutional Structure

CD will continue to work closely with all applicable public, private and government entities within Monroe County's organizational structure to further enhance collaboration and communication and improve program delivery. Toward this goal, County staff communicates with RHA periodically in regard to the Section 8 Program, Shelter Plus Care and other services provided by RHA.

Staff participation in the CoC expanded to include the Executive Committee, Monitoring Subcommittee, Homeless Management Information Systems (HMIS) Subcommittee, the Subcommittee to End Homelessness in 10 Years, and the Severe Weather Plan Subcommittee. In addition, a CD staff member has been elected to become the Chairperson of the CoC Committee Team; a two-year term. Staff continues to coordinate activities and outreach with the Manager of Monroe County's Office of Faith Based & Community Initiatives to effectively implement HUD guidelines for the equitable treatment of faith-based organizations and expand outreach to entities that may be eligible for the Emergency Shelter Grants program.

ED Staff will coordinate the CDBG funded Economic Development (ED) Grant and Loan Fund with new programs developed in the community and the agencies that administer them, including The Entrepreneurs Network (TEN) that offers intensive training and mentoring for high-tech entrepreneurs and PTAC that connects vendors to procurement opportunities with the federal government.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 5 Action Plan Monitoring response:

a) CDBG Project Monitoring & Compliance

The CDBG Program is monitored using standard Monroe County financial practices and federal program regulations to measure fiscal, regulatory and programmatic performance and compliance of all activities with local, state and federal regulations. Policies establish project eligibility compliance with primary and national objectives. Detailed contracts between Monroe County and the sub-grantee specify project goals and objectives, as well as agreed upon costs and services.

Uniform financial procedures scrutinize the legitimacy and appropriateness of project costs. Sub-grantees submit claim vouchers with progress reports and statistical data to obtain reimbursement. Voucher materials are project specific to include invoices for materials purchased, personnel records for labor involved, a detailed scope of services performed, and other data to evidence project costs. Narrative documentation includes program status reports, a description of services performed, and a breakdown of project beneficiaries by income, age, residence, ethnic background and disability.

Nine public service projects will be funded in 2009. Five involve housing services, one project provides minor home modifications for seniors, one project is for purchase of a van and adaptive equipment for a special needs agency, one will provide educational and supportive services to residents of two suburban lower income apartment complexes and one will provide and expansion of a current program to provide business attire and employment interviewing services for low income and/or homeless individuals.

In-house reviews will be conducted with all sub-recipients to evaluate contracts, progress reports, vouchers and financial materials. Monitoring visits are conducted to insure that services are provided in compliance with federal regulations. Sub-recipients are given specific monitoring forms to record activities in progress and to identify project beneficiaries by income, age, residence, ethnic background and disability. Staff monitors performance and effectiveness in reaching target recipients, program objectives and compliance with regulations, formulate monitoring strategies and recommend appropriate follow-up actions. In-depth project reviews will be conducted annually to insure compliance.

Twenty one public works and facility improvement projects will be funded in 2009. During the eligibility analysis on these projects, beneficiaries are projected by number, income, age, residence, ethnic background and disability. All construction projects are evaluated to insure that the proper HUD Procurement method is used.

For public bid projects, CD staff will meet with project engineers and municipal project managers to ensure that contract agreements, bid documents and public bid notices comply with federal regulations, specifically labor standards provisions, as they relate to Davis Bacon Wage Rates, EEO, M/WBE plan, funding clauses, Section 3 provisions and applicable federal, state and local certifications. All contractors and subcontractors will be reviewed against the federal lists of suspended and debarred contractors and must also sign a County Debarment Certification to verify that they are not listed on any other suspended or debarred list.

Staff will attend pre-bid and bid openings, pre-construction conferences and other progress meetings. Projects are monitored with an initial inspection to verify that federal notices are posted and to verify the site prior to construction. Progress inspections will be conducted to verify that work billed to the County has been completed. One employee of each contractor and sub-contractor is interviewed in accordance with HUD guidelines. Final inspections are performed with the project engineer to verify the satisfactory completion of the project, evidenced by photos.

For construction projects performed by municipal work forces, CD staff will meet with municipal staff to execute contracts between municipalities and the County and describe the force account process. Reimbursable items are materials purchased, the cost of labor and fringe benefits for municipal workers and the cost of any equipment rented to accomplish the project.

The ED Grant & Loan Fund, uses HUD guidelines as a framework for financially underwriting and selecting eligible businesses to receive assistance. HUD's public benefit standards are used to insure compliance. Eligible businesses must demonstrate that the assistance is appropriate and commit to making 51% of full-time new or retained jobs available to low-mod income persons and provide training as needed. Businesses must list permanent jobs created or retained, jobs available to low-mod income persons, jobs requiring special skills or education, part-time jobs, and actions taken to insure first consideration of low-mod income persons. For job retention, evidence that jobs would be lost without funding is needed. Businesses must also provide documents to evidence compliance with the income benefit requirements for all beneficiaries.

The CAPER and IDIS are effective monitoring resource documents that contain the financial status and performance measures for funded activities. Other records are Monroe County internal audit and sub-recipient audit reports, Public Service Monitoring Visit reports, construction inspection documents and project contracts.

b) HOME Program Monitoring

To ensure HOME Program compliance, monitoring visits will be conducted for each type of rental housing project (disabled, elderly and family). Family, elderly and disabled rental projects are scheduled to be conducted during the spring-summer-fall of 2009.

All rental housing projects will continue to be monitored to determine compliance with Housing Quality Standards (HQS) and federal regulations (24 CFR 92) to verify that the project owner maintains the appropriate mix of low-income tenants throughout the compliance period; collects the required information and annually determines the income eligibility of tenants in the assisted units; collects rents that do not exceed the HOME maximum rents, and maintains the units in accordance with HQS.

Prior to construction, staff will assist developers with construction bid documents to ensure inclusion of federal regulations and attend bid openings and pre-construction meetings to assure compliance with HUD requirements. During construction, staff attends frequent on-site meetings and performs periodic inspections and employee interviews. After completion of construction, staff conducts inspections of a sufficient sample of units to ensure that the owner maintains units in compliance with Section 8 HQS. The CAPER and other records will continue to be kept this year to verify income certification, rent levels, ethnic groups served, family size, type of unit, and sales price of unit to insure compliance with program regulations and the housing strategic plan.

The Home Improvement Program (HIP) will continue to be monitored using the existing system. Program applications are taken on a first-come, first-served basis with priority given to health and safety related emergencies. The selection criteria is: household income at or below 80% AMI, cash or liquid assets below $50,000, property ownership for at least 1 year with all taxes paid. In December 2007 a program change was implemented whereby prior HIP grant recipients may apply for one repeat grant ten (10) years after completion of their first project, and are only allowed one repeat grant. The only exclusion to the revised repeat grant policy is owners of mobile homes, where no repeat grants are allowed. General contractors, selected by the homeowner, provide direct supervision of all rehabilitation work. Rehab staff conducts eligibility inspections prior to funding, environmental reviews, prepares work specifications, assists homeowners in obtaining estimates, and verifies that completed improvements meet or exceed federal HQS. Lead-based paint federal regulations apply most to this program and were implemented in 2000. Housing staff prepares program grant and loan agreements and monitors projects during the required recapture period by recording liens against each property.

c) Compliance with Match Requirements

Match contributions will be made from non-federal resources and will be in the form of one or more of the sources permissible under Section 92.220. The match contributions will total no less than 25 percent of the funds drawn from the County's HOME Investment Trust Fund Treasury account in the fiscal year. Monroe County maintains records demonstrating compliance with HOME match requirements, including a running log and project records documenting the type and amount of match contributions by project. Match funds earned in 2007 exceeded match requirements and allowed the County to carry forward $1,441,818 in match for the 2008 program year. Monroe County is currently carrying forward $1,391,145 in available match.

The HOME Program attracts substantial private and other public dollars into its funded projects. The potential sources of these leveraged funds (other than match funds) are many: investor equity, including tax credit syndications; homebuyer down payments; private rental and home ownership loans; other state, federal and local housing and community development programs and foundations.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

Program Year 5 Action Plan Lead-based Paint response:

1. Actions to Evaluate and Reduce Housing Units Containing Lead-Based Paint Hazards

In 2009, the CD Division will continue to enforce actions specific to its housing programs in lead-based paint hazard identification, disclosure and reduction. Lead-based paint hazard reduction activities are expected to make up half of the repairs undertaken this year in the Home Improvement Program. Federal requirements for lead-safe work practices and contractor certifications have substantially increased the costs of home repairs, making it more difficult to accomplish all that is necessary to ensure that health and safety related deficiencies are corrected. For this reason, CD has again allocated substantial CDBG and HOME funds to the Home Improvement Program (HIP) for 2009. CD will also be implementing a change to the HIP in the 2009 program year to increase the grant limit for projects from $7,500 to $10,000. This change will enable CD to undertake more lead hazard reduction activities in HIP projects.

Proway Management, a Rochester-based lead paint testing firm, is currently under contract to provide risk assessment and clearance inspection services for the Home Improvement Program.

All properties purchased through the County's First-Time Homebuyer Program must have inspections for lead-based paint hazards prior to final approval of applications for assistance. Purchase subsidies are only issued after receipt of inspection reports indicating that there are no lead-based paint hazards present at the time of purchase.

The Monroe County Department of Public Health is the lead agency in regard to lead poisoning prevention.

On November 1, 2006, the Monroe County Department of Public Health (MCDOPH) Lead Program was awarded and began another HUD Grant where they received $2,998,283 to provide lead hazard control for 370 units in the City of Rochester. This was later amended to 410 units in 2008. An estimated 850 children will be protected after the lead hazard control is completed. This grant runs through October 31, 2009. As of March 31, 2009, 389 units have been completed.

The Monroe County Department of Public Health Lead Program also received another $89,307 Healthy Neighborhoods grant for outreach from the NYSDOH. The grant runs through September 2009. The focus of the grant is primary prevention for Tobacco Control, Fire Safety, Lead Prevention, Indoor Air Quality, General Housing Conditions and Asthma. Outreach workers will perform four hundred (400) initial visits in the City of Rochester within the following 4 Zip Codes; 14605, 14608, 14609 and 14611. A total of 100 follow up visits are required. A room-by-room inspection and a survey form will be completed for each home. Topics covered will include; lead poisoning prevention (deteriorated paint, dust, cleaning and nutrition), fire safety issues, carbon monoxide, general sanitation issues, code violations, electrical problems and mold. Referrals will be made to MCDOPH programs and other agencies when problems are identified.

Lead Safe Work Practices Training - All persons conducting the lead hazard control work that is ordered in the “Notice and Demand,” and participating in the HUD grant must successfully complete an approved 8-hour Housing and Urban Development “Lead Safe Work Practices” (LSWP) class. Prior to the commencement of lead hazard control work the recipient of the “Notice and Demand” and/or property owner must submit proof of LSWP training to the MCPHD for all such persons. The acceptable proof of training shall be the class certificate issued by the LSWP training provider. The purpose of this class is to provide workers with information they need to understand that lead-based paint can create health hazards and that using proper work practices can control hazards. A total of 26 classes, including 5 Saturday classes, will be conducted. The Cornell School of Industrial Relations is the EPA certified training provider again for 2009. This year the training is being paid for with funds from the Lead Poisoning Primary Prevention grant.

The Childhood Lead Poisoning Prevention Program received a Lead Poisoning Primary Prevention grant from the NYSDOH for $427,411. This grant runs from October 1, 2008 through September 30, 2009. It will expand the City of Rochester’s existing Certificate of Occupancy (C of O) activities and enhance efforts by performing additional lead visual inspections (2196) and lead dust wipe test sampling (1275).

In addition, a MCDOPH Lead Program Public Health Sanitarian will visit the homes of the 200 families who have children with venous levels between 5 and 9ug/dl. He/she will conduct an EPA Lead Visual assessment and will provide a healthy home inspection and education. Properties found to have deteriorated paint will be referred directly to the City of Rochester Lead Program for inspection and enforcement through the Lead Ordinance. Those properties that do not have deteriorated paint will also be referred to the City of Rochester Lead Program for performance of lead dust wipe testing. A MCDOPH Lead Program Public Health Sanitarian will also visit the homes of the 50 women participating in the Nurse-Family Partnership (NFP) program of the MCDOPH. He/she will conduct a lead inspection and will provide a healthy home inspection and education. Properties found to have conditions conducive to lead poisoning will be designated an “Area of High Risk” under Public Health Law and have a Notice and Demand issued to the property owner.

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. Priorities and Objectives

The specific objectives developed to expand the provision of affordable housing opportunities and ensure fair housing choice are as follows:

i) Develop additional rental units for low to moderate income elderly and handicapped/disabled households (with supportive services) and families.

ii) Continue and enhance programs to assist low to moderate-income elderly, family and disabled homeowners to repair and maintain their homes, including accessibility improvements for those with disabilities.

iii) Provide home ownership opportunities through the County's First-Time Home Buyer Program, including assistance to access the single family housing market for low to moderate-income families, particularly single headed households.

iv) Educate and counsel residents to facilitate homeownership and housing stability.

v) Assist homeless persons, in accordance with the Homeless CoC Plan, to secure supportive housing (emergency, transitional and permanent) and services necessary to achieve independent living.

vi) Support the preservation of existing affordable rental housing developments.

In addition, private and non profit developers are encouraged to set aside rental units in proposed projects that are affordable to households in the 0-30% AMI income level. To achieve this objective, it may be necessary to increase the number of proposed units in a project to allow fixed costs for management and maintenance to be more widely spread in project operating budgets. Also, it may be possible to reduce debt service and increase equity in such projects through creative financing (i.e. increasing loan terms and combining various financial sources to provide increased funding amounts). In addition to serving households at and below 30% AMI, proposed affordable rental housing project applications that provide additional handicap accessible and/or adaptable units would enhance the potential to obtain County support and/or financial assistance. To contribute to the long-term sustainability of affordable housing, developers are also encouraged by HUD and the County to submit mixed-income rental housing projects. Mixed-income projects are comprised of housing units with differing levels of affordability, typically consisting of some market-rate housing and some below market-rate housing that is available to low-income occupants.

2. Resources to Address Housing Needs

a) Housing rehabilitation will be addressed with $302,708 from HOME and $314,296 from CDBG to provide grants to homeowners for rehabilitation of substandard, single-family owner-occupied homes through the Home Improvement Program (HIP). The grants will provide health and safety related repairs, accessibility improvements, structural and major systems repairs as well as energy conservation improvements to at least 85 low to moderate-income homeowners.

In 2009, CD plans to make significant changes in the HIP, enabling more residents to access grants for needed home improvements, and to provide larger grant amounts to allow for the ever-increasing costs of rehabilitation. The program changes that are planned include increasing the grant income eligiblity to all households at or below 80% of area median income. Previously, the HIP program guidelines provided those with incomes between 61-80% with a grant for half of the project and the opportunity to apply for a low-interest loan for the other half or fund half of the project cost themselves. In the 2009 program year, all low and moderate income households will be eligible for a full grant and grant limits will be increased from $7,500 to $10,000. Over the last year, it has become increasingly necessary for grant amounts to be increased on a case-by-case basis in order to accomplish needed health and safety repairs. The program allowable liquid asset limit will also be increased from $20,000 to $50,000. Program requirements for disability grants have not changed. Households with a disabled member with incomes at or below 80% AMI are eligible for an additional grant of up to $2,500 for accessibility improvements. The 2009 income limits have increased, effective 4/27/09, which will also increase the pool of potential HIP program participants. All proposed HIP program changes will become effective at the start of the 2009 program year on August 1, 2009, with the exception of the increased income limits, which went into effect on April 27, 2009.

b) Home ownership will be addressed through three funding sources. The CDBG program will fund the Home Ownership Program provided by sub-recipient Providence Housing Development Corporation ($87,000). This program will provide pre- and post-purchase counseling to prospective first-time home buyer families. Downpayment, closing cost and principal reduction assistance will be provided through prior years' ADDI funds, as well as a current HOME allocation of $200,000. It is anticipated that over 30 families will purchase new homes through this program in 2009.

c) Affordable Rental Housing Development will use $211,193 in HOME RHP-CHDO set-aside (15%) funds and $598,256 in HOME RHP funds for the development of rental housing for low to moderate-income elderly, families and persons with special needs, as described below.

To ensure fair housing choice through the provision of affordable housing opportunities, the HOME Consortium, including Monroe County and the Towns of Greece and Irondequoit, works with both non-profit development corporations and for-profit private corporations to expand the development of affordable housing projects.

During the 2008-2009 program year, the County approved and re-committed HOME Program financing to three (3) 2008 affordable housing proposals.

Two of the three project developers submitted applications to the NYS Division of Housing and Community Renewal through New York State's Low Income Housing, HOME, HTF, Homes for Working Families, Open Window-Small Project Initiative and Low Income Credit Programs. A third project developer submitted an application to HUD through the Section 202 (Supportive Housing for the Elderly) Program. HUD committed funding to one project in November 2007 and NYS DHCR committed funding to one project in December 2008. The third proposal was submitted to NYS DHCR on February 11, 2009 under the Open Window-Small Project Initiative. NYS funding announcements are expected to be announced in July or August, 2009.

If all three of the projects move forward, the proposed County financed projects will produce 103 rental units consisting of 24 small family units to include (20, 2-bedroom and 4, 3-bedroom) apartments with garages and 79 units for single persons and well elderly to include (28 1 and 2-bedroom) apartments for older adults - age 55 and older; (18, 1-bedroom) apartments for single persons and older adults - age 55 and older; and (33, 1-bedroom) apartments for older adults - age 62 and older.

HOME 2006 (YR-15) RHP-CHDO funds, 2007 (YR-16) RHP-CHDO HOME funds, 2008 (YR-17) RHP and RHP-CHDO HOME funds and this year's 2009 (YR-18) HOME RHP and RHP-CHDO funds designated for the development of affordable rental housing, but not obligated to specific projects, will be used to fund one or more of the proposed rental projects detailed below. Descriptions of the three proposed affordable rental housing project applications that received Monroe County 2008-2009 HOME funding commitments are listed below: Information regarding the number of accessible and adaptable units is provided by project developers.

Project Name: Atwood Park Apartments (HUD Section 202)

- Proposed Funds: HOME - $400,000 Deferred Loan
- Developer: Providence Housing Development Corporation
- Description: 1-bedroom apartments (new construction)
  Location: Gates
- Target Population: Elderly, including (Age 62+), with incomes below 30 and 50% AMI
- Total Units: 33 (1-bedroom)
- Accessible Units: 2
- Adaptable Units: 31
- Total Project Cost: $4,539,543

Project Name: Union Meadows II

- Proposed Funds: HOME - $800,000 Loan
- Developer: Rochester's Cornerstone Group, Ltd.
- Description: 1, 2 and 3-bedroom apartments (new construction)
- Location: Town of Chili
- Target Population: Well Elderly (Age 55+), Disabled, Single Persons and Working Families with incomes below 60 and 50% AMI
- Total Units: 42 (18-1-bedroom, 20, 2-bedroom, and 4, 3-bedroom)
- Accessible Units: 5
- Adaptable Units: 18
- Total Project Cost: $8,828,240

Project Name: Blakes Landing

- Proposed Funds: HOME - $200,000 Loan
- Developer: Rural Housing Opportunities Corporation
- Description: 1 and 2-bedroom apartments (new construction)
- Location: Town of Clarkson
- Target Population: Elderly, including frail, (Age 55+), with incomes below 55 and 30% AMI
- Total Units: 28 (25, 1-bedroom, and 3 2-bedroom)
- Accessible Units: 28
- Adaptable Units: 0
- Total Project Cost: $3,376,950

A map of the 2009 proposed HOME-funded affordable housing projects appears in the Appendix.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 5 Action Plan Public Housing Strategy response:

1. Addressing Needs of Public Housing

Please refer to the following sections provided by the Rochester Housing Authority (RHA) and the Fairport Urban Renewal Agency (FURA):

a) RHA Public Housing Located in Suburban Monroe County

Number of Units (Occupied and Unoccupied) - To date, only one (1) suburban Monroe County public housing rental project is maintained by RHA outside of the City of Rochester. This project, Antoinette Blackwell Estates, is located in the Town of Henrietta. Antoinette Blackwell Estates was developed prior to a legal opinion stating that RHA is prohibited from owning property outside of the City of Rochester. Antoinette Blackwell Estates consists of 100-units (99, 1-Bdrm and 1, 2-Bdrm) for elderly households. In March 2009, occupancy reports indicated that all 100 units are occupied (100% occupancy rate).

Physical Condition – All RHA public housing units are classified as above standard.

Restoration and Revitalization Needs - RHA is planning a moderate rehabilitation to all apartment units in Spring/Summer 2009. In 2008 properties had been re-roofed.

b) RHA Public Housing Located in the City of Rochester

Number of Units (Occupied and Unoccupied) - The need for public housing continues to be significant. A steady demand for family public housing units continues, while there is a good supply of affordable public housing located in the City of Rochester for the elderly. As of March 2009 the total units available in the City totaled 2,418. The new higher unit total includes 15 units at Anthony Square and 70 units between the recently constructed Carlson Commons and Olean Kennedy. Occupany rate in the City public housing units is 98%, with the number of vacant units at 34.

As mentioned above, all Antoinette Blackwell Estates 100 units located in suburban Monroe County are also occupied, which brings the overall RHA public housing units to 2,518, of which 2,484 public housing units were reported to be occupied as of March 1, 2009.

Public Housing Waiting List

Significant demand exists for public housing as evidenced by the waiting lists. There is a 3:1 demand for family housing compared to demand for elderly housing. Annually, the demand for elderly housing continues to grow. For families, the greatest demand continues to be for two bedroom units now at 56%. The number of families/households on the public housing waiting list as of March 2009 was 3,867.

RHA Public Housing Waiting List Per Bedroom

Bedroom	Demand	Percentage
1	1,047	27%
2	2,174	56%
3	311	8%
4	283	7%
5+	52	2%

TOTAL: 3,867 (Households on RHA Public Housing Waiting List as of March 2009)

RHA is currently accepting applications for public housing using the combined waitlist application. RHA eliminated the Section 8 lottery system in February 2009. The Section 8 waiting list is now open and applicants are able to apply online on the same application for either Public Housing, Tenant-Based Section 8 or Project-Based Section 8. After meeting income criteria, prospective applicants are selected according to the date of application and the availability of a unit appropriate for the applicant's household.

Designated elderly housing is public housing exclusively available to persons age 50 and older. Non-designated elderly housing is available to either the elderly or individuals below age 50 who are disabled or handicapped. Currently, RHA has designated 899 units exclusively for elderly occupancy, and 477 non-designated elderly housing units for either the elderly or persons with disabilities, totaling 1,376, 0 and 1-bedroom units.

c) Physical Condition (Restoration and Revitalization Needs)

None of the occupied or unoccupied units located in the City are classified as substandard. The physical condition of RHA's public housing units located in the City of Rochester and Suburban Monroe County is very good, as evidenced by HUD's overall assessment score for RHA of 85%.

The restoration and revitalization needs of RHA public housing are detailed in RHA's five-year Capital Comprehensive Fund Programs (CFP) plan which is produced annually on an overlapping basis.

The CFP five-year spending plan is established for physical improvements, management improvements and supportive services for public housing residents. Each year RHA will receive an annual formula allocation to address identified needs. Under the most recent CFP Plan totals, RHA will receive approximately $4.7 million. The approved plan covers Federal Fiscal Years. The CFP plan is based upon a complete evaluation of the public housing units that are included in RHA's inventory. Presented in the plan is a physical needs assessment for each of RHA's 26 project locations and its scattered sites. The plan also identifies activities to improve management and to provide support services to residents.

Management and Operations

RHA is proposing $50,000 in management/operational improvements for FY 2009. Scheduled management improvements assist in enhancing property management operations and services, while expanding tenant involvement in property management. Management improvements for FY 2009 include:

- Provide additional maintenance staff training
- Continue water management program
- Update computer software, including preventive maintenance scheduling, and provide related staff training

A complete copy of the CFP plan may be reviewed at the following location:

Rochester Housing Authority
Executive and Administrative Offices
675 West Main Street
Rochester, New York 14611

SECTION 8 Housing Choice Voucher Program

Suburban Monroe County

In 2000, HUD approved the transfer of the Irondequoit, Penfield and Greece Section 8 Programs to RHA. This reduced the number of Section 8 Programs in the Rochester/Monroe County area from five to two. RHA and the Fairport Urban Renewal Agency (FURA) administer the two existing Section 8 Programs. RHA currently administers the City/County Program and FURA administers the Fairport Program. Since the consolidation of the three Section 8 Programs to RHA, the RHA voucher inventory has expanded from 6,667 in 2000 to 7,463 in 2009.

A centralized waiting list currently exists in the Rochester/Monroe County area, with the exception of the Fairport program, as a result of the transfer of programs to RHA. In addition the RHA program includes over 500 Shelter Plus Care households.

The FURA Section 8 Program, increased from 368 to 393 vouchers effective September 30, 2002 through the Fair Share Section 8 Program. The FURA Section 8 Program territory encompasses the Town of Macedon within Wayne County and the eastern part of Monroe County, excluding the Town of Irondequoit and the City of Rochester. In addition, the FURA administers ten (10) Section 8 Project-Based units in the 21-unit Fairport Crosman Senior Apartments project located in the Village of Fairport.

FURA Tenant-Based (Section 8) Waiting List

In addition to the 393 vouchers for tenants receiving tenant-based assistance in privately-owned units included in the FURA Housing Authority's Section 8 inventory, as of April 1, 2009, there were 322 families/households on the FURA Section 8 waiting list. Even after continually purging older, non-responsive applications, the wait for families to be assisted increased to approximately 2 to 3½ years. This has forced FURA to again close the waiting list effective September 1, 2008.

The demand for Section 8 for families with extremely low-income (below 30% AMI) is the greatest at 74% of the waiting list, and continues to grow substantially each year. In contrast, extremely low-income family households represented 55% of the waiting list in 2006. The rest of the demand is for higher income families, but not over 50% AMI. The current applicant makeup of the waiting list is 20% elderly, 27% disabled and the remaining are families with children.

FURA also administers the Family Self-Sufficiency Program to promote families becoming economically self-sufficient. In addition, the FURA Housing Authority has prioritized mobility and de-concentration, and has developed programs to lessen the impediments for low-income families to move to higher income areas of its jurisdiction. These include the Project-Based Voucher and Security Deposit Programs.

RHA Tenant-Based (Section 8) Waiting List

Currently, there are a total of 7,463 vouchers for tenants receiving tenant-based assistance in privately owned units included in the Rochester Housing Authority Section 8 inventory. As of March 2009, there were 8,109 families/households on the RHA Section 8 waitlist. The combined waitlist has reached 11,976 in total since opening in February 2009. As in the case of public housing, the demand for Section 8 one or two bedroom units is the greatest at 38%. The demand for one bedroom units currently, however, is almost reaching the demand for two bedroom units.

RHA Tenant-Based (Section 8) Waiting List Per Bedroom

Bedroom	Demand	Percentage
1	2,640	33%
2	3,090	38%
3	1,819	22%
4	435	5%
5+	125	2%

TOTAL : 8,109 (Households on RHA Tenant-Based Waiting List as of March 2009)

Currently, 77% of all RHA program participants and applicants have incomes below 30% of the AMI. RHA is required to target 75% of Section 8 assistance to households below 30% of the AMI. Of all of RHA's program participants, 80% reside within the City limits.

In December 2008, RHA was awarded 256 Enhanced Vouchers in conjunction with a Housing Conversion action at the St. Simons Apartment Complex in the City of Rochester. There are a number of projects that are now looking into the conversion option as existing agreements are scheduled to expire.

Subsequent to implementing exception rents in most of the suburban towns in 1998 for one and two bedroom units, RHA has used its discretionary authority to set the one, two, three and four bedroom Section 8 Payment Standards at 110% of the Fair Market Rent (FMR) in all suburban towns. Additionally, based upon previous HUD approval, ten towns (Brighton, East Rochester, Henrietta, Irondequoit, Ogden, Penfield, Perinton, Pittsford, Webster and Wheatland) have payment standards ranging between 110% and 120% of the FMR.

RHA manages a Section 8 Home Ownership Program. This program is designed to promote and support home ownership for "first-time" home owners. Through this program, eligible families are allowed to purchase a home with Section 8 payments being used to facilitate the transition from rental to home ownership. The Home Ownership Program has produced 69 closings. The majority of closings were for properties located in the City of Rochester. Approximately 22% of the 69 Home Ownership Program properties are located in suburban Monroe County (Chili, East Rochester, Gates, Greece, Henrietta, Riga, Irondequoit and Brockport). Those that purchased in the suburbs also received subsidies through Monroe County's First-Time Home Buyer Program.

Public Housing Agency Strategies

RHA has been engaging in a multi-faceted approach to serve the needs of family households. These efforts currently include the administration of:

- Project-Based (Section 8) Voucher Program
- Self-sufficiency home-ownership programs administered out of the Resident Services Center
- Investigating the use of RHA's bonding capacity to fund private housing developments with the assistance of not-for-profit organizations

- Creation of Homestead Management, LLC an affiliate of the RHA to manage and apply for non-HUD funding for the creation of (LIHTC and Section 8) safe, decent affordable housing for families and seniors throughout the City of Rochester and Monroe County. Homestead will joint venture partner with North Star Housing and Development, a 501c3 not for profit housing and development company, to further these affordable housing opportunities throughout Monroe County.
- The RHA, through its affiliate Homestead Management, LLC will also further affordable homeownership opportunities in the City of Rochester, specifically in the J.O.S.A.N.A. neighborhood and in various towns and villages throughout Monroe County where opportunity affords it.

Public Housing Agency Plans

In accordance with the Quality Housing and Work Responsibilities Act (QHWR) of 1998, beginning with funding received in Federal Fiscal Year 2000, the RHA and FURA were both required to prepare a five-year plan and annual plans. As described in detail in the Public Housing Strategy of the five-year Strategic Plan, the Public Housing Agency Plans cover tenant-based assistance (Section 8) operations for both RHA and FURA public housing authorities as well as RHA's public housing operations.

A complete copy of the respective above-referenced Public Houisng Agency Plans may be reviewed at the following locations:

Rochester Housing Authority
Executive and Administrative Office
675 West Main Street
Rochester, New York 14611

Fairport Urban Renewal Agency
Fairport Village Hall
31 South Main Street
Fairport, New York 14450

PUBLIC HOUSING RESIDENT INITIATIVES

Tenant Associations/Self Sufficiency Activities

The Resident Advisory Board is comprised of 16 public housing residents. The Resident Advisory Board reviews and provides input into tenant related policies and RHA's Agency Plan. Resident councils continue to develop and organize recreational and community activities for RHA residents. RHA provides staff support, facilities and financial assistance to encourage and support resident initiatives.

Living Environment

RHA continues its activities to improve the living environment of RHA residents through its Resident Services Department. Enrichment activities are available to youth and adults. The following is a listing of activities provided:

Youth Programs

a) Educational: After school and evening tutorial programs in conjunction with the City School District (Schools Nos. 2, 4, 6, 9 and 50), and the Urban League of Rochester

b) Recreational: Youth programs including Summer Camp; City Recreational Programs

c) Senior Citizen Programs: Consortium on Elderly Substance Abuse; RSVP Program; Visiting Nurse Service/Monroe County Health Department; Grocery Shopping Bus Service, I'm Okay Program through the American Red Cross

d) Crime Prevention: Security Consultant Services; Crime prevention lectures, displays, security surveys, and patrols; Resident Crime Prevention Organizing/Tenant Security Programs; High-rise Guard Stations

e) Other Counseling/Support Services: Enriched Housing Program (at 3 locations); Catholic Family Center; Eviction Prevention Counseling; Social Services Counselor; Resident Council; Resident Advisory Board; and onsite Eldersource caseworkers for all senior/disabled residents

e) Additional activities of the Resident Services Department include case management, education, training and employment services for residents to reach self-sufficiency and economic stability. Examples of some of the programs are: Employment (skills assessment, job search assistance and job placement); Training (computer skills, construction trades, child care provider, financial assistance for other training opportunities, and job readiness training); Education (computer-assisted GED classes, scholarship assistance, post-GED math and reading review); Business Start-UP (small business development workshop and financial assistance for business start-up/micro-loan); Skilled Trades Training (homebuyer seminars, budgeting and household finances, time management, family support, financial counseling services, credit restoration and money management); and Support Groups (barriers to success, mental wellness, nutrition and values clarification).

Section 8 Programs - Home Ownership Opportunities

HUD issued the final regulations on September 12, 2000 authorizing the use of Section 8 housing subsidies to encourage home ownership opportunities. RHA operates two Section 8 home ownership programs; one a tenant-based (Section 8 voucher holder) program and the other, a public housing tenant based program. Clients enroll in the RHA's Resident Services Center program to prepare for home ownership opportunities.

Under RHA's Section 8 Home Ownership Program, the Section 8 participant's portion of the monthly housing payment is applied to a mortgage along with the Section 8 housing payment. As of March 2009, the Home Ownership Program has produced 69 closings. Of the 69 home owners, approximately 22% percent purchased homes in suburban Monroe County (Chili, East Rochester, Gates, Greece, Henrietta, Riga Irondequoit and Brockport).

Rochester Housing Authority – Community Choice Initiatives

Two of the eighty-one strategies described in the 1996 Fair Housing Community Choice Action Plan and identified as priorities in the April Action Plan – Phase I, specifically recommend the participation of RHA in facilitating suburban Monroe County housing opportunities. The status of these two Community Choice Action Plan strategies is described in the five-year Strategic Plan. Please refer to the outcome that has been updated for one of the two RHA strategies as follows:

Strategy #31

Investigate RHA's ability to participate in owning, managing or increasing affordable housing units throughout Monroe County, particularly for very low-income households, e.g., providing project-based Section 8 vouchers to enhance project feasibility. Section 8 project-based units are available to households with incomes at or below 50% of the AMI under the RHA Section 8 Project-Based Voucher Programs.

Outcome: As a result of various Project-Based Voucher RFP's, RHA has awarded 424 project-based vouchers to 29 County projects. Another 136 vouchers have been earmarked for 14 developments presently in the planning and funding phase.

2. N/A

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

1. Actions to Remove Barriers to Affordable Housing

The Analysis of Impediments to Fair Housing Choice in Monroe County, NY 2005 (AI) was completed by The Housing Council in December 2005. The AI was jointly funded by Monroe County, the Town of Greece and the Town of Irondequoit. The AI study addressed a wide array of issues affecting housing choice in suburban Monroe County and was submitted as required to the U.S. Department of Housing and Urban Development (HUD) in 2006. As indicated in the Strategic Plan, the AI report is a review of impediments to fair housing choice in the public and private sector.

The AI anaysis involves:

- An assessment of conditions, both public and private, affecting fair housing choice for all protected classes

- A comprehensive review of the jurisdiction's laws, regulations, and administrative policies, procedures and practices

- An assessment of how those laws, etc. affect the location, availability and accessibility of housing

- An assessment of the availability of affordable, accessible housing in a range of unit sizes

In January 2006, the AI became available at both The Housing Council and the Community Development Office of the Department of Planning and Development. The AI is also available on The Housing Council website, www.thehousingcouncil.org.

As discussed above, the Monroe County Department of Planning and Development and the Towns of Greece and Irondequoit conducted the AI utilizing HUD guidelines. The Department of Planning and Development and the Towns of Greece and Irondequoit are now in the process of working with a consultant to determine relevant activities and to formulate a Fair Housing Action Plan (FH Action Plan).

Representatives of local governments met to review the AI's conclusions and recommendations. Working with the consultant, they designed a plan to identify specific activities that would further enhance housing choice for county residents. As a result of these meetings, the consultant conducted personal interviews with representatives of local governments, providers of both market rate and assisted housing and housing advocates concerned with homelessness and the needs of elderly and disabled residents. The purpose of these interviews was to identify current barriers to housing choice, activities that currently address housing choice and best practices designed to address impediments to housing choice.

In addition to personal interviews of housing professionals, the consultant has conducted two focus groups; one for housing providers and advocates, the other for low-income protected class members. The provider focus group was convened to identify current barriers to housing choice. The protected class focus group was designed to identify barriers and elicit concerns of individual members of protected classes in identifying and obtaining appropriate housing. Both focus groups were asked to offer proposed solutions to identified barriers.

The consultant is now in the process of preparing a report categorizing priorities to address current barriers to housing choice addressed through the initial review process and the individual interviews and focus groups. The report will identify effective initiatives to be undertaken with relevant activities and measures for each initiative, which will be incorporated in the FH Action Plan. Consistent with the AI, the FH Action Plan will also meet jurisdictional requirements for Fair Housing Planning and Implementation, as mandated by HUD's Office of Fair Housing and Equal Opportunity (FHEO).

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
   a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
   b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
   c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
   d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
   e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
   f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
   a. Describe the planned use of the ADDI funds.
   b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
   c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

1. Other Forms of Investment

N/A

2. Resale/Recapture Guidelines for Home Buyers

Monroe County provides conditional grants to eligible applicants in the First-Time Home Buyer Program to reduce the cost of purchasing eligible single-family properties. At the time that an applicant enters into a Purchase Agreement on an eligible property, the applicant accepts the amount, terms and conditions of the grant by execution of a Buyer's Agreement.

At the time of closing, a Note and Mortgage is executed by each home buyer and recorded, securing the total grant funds awarded for the purchase, and obligating the applicant to recapture provisions if they fail to reside in the purchased property for the requisite affordability period. This HUD-approved practice will continue in effect for all future home ownership activities, including the subsidies provided through HOME and ADDI.

3. Refinancing Guidelines

N/A

4. American Dream Down Payment Initiative (ADDI) Narratives

Monroe County will not be receiving ADDI funds in 2009.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

1. Sources of Funds

The CoC requested funding under the 2008-09 CoC Super NOFA to finance seventeen (17) local projects. In February 2009, HUD announced that all seventeen (17) Rochester-Monroe County CoC proposed and recommended projects received funding awards totaling $8,859,080. This funding announcement includes one-year through five-year project renewals. An adjustment was made by HUD to accommodate the increased fair market rents (FMR) for the Rochester Housing Authority's Tenant Rental Assistance Program. Described below are the 2008-09 CoC Super NOFA proposed priority projects that were selected by the CoC Team to fill a gap in the Rochester-Monroe County CoC system that were funded by HUD, which includes four (4) new projects, five (5) competitive renewal projects and seven (7) Shelter Plus Care renewal projects:

Eastman Commons - $978,000 Award (Shelter Plus Care Program-New)

Eastman Commons - $300,000 Award (Supportive Housing Program-New)

Catholic Family Center/Lafayette Housing II - $394,636 Award (Supportive Housing Program-New)

Transitional Living/Hillside - $157,500 Award - (Supportive Housing Program-New)

Families First/Reunite Families (MR/MCDHS) - $118,692 Award (Supportive Housing Program-Renewal)

Health Care for the Homeless - $960,899 Award (Supportive Housing Program-Renewal)

Catholic Family Center/Homeless Management Information System (HMIS) - $493,882 Award (Supportive Housing Program-Renewal)

NYS Office of Mental Health/DePaul Community Services - $ 161,880 Award (Shelter Plus Care-Renewal)

NYS OASAS/Providence Housing Development Corporation - $417,168 Award (Shelter Plus Care-Renewal)

S+C5 - Rochester Housing Authority/MCDHS - $1,957,992 Award (Shelter Plus Care-Renewal)

S+C6 - Rochester Housing Authority/Veterans Outreach Center - $89,544 Award (Shelter Plus Care-Renewal)

S+C3 2008 - Salvation Army - $872,748 Award (Shelter Plus Care-Renewal)

Safe Haven - Salvation Army - $747,810 Award (Supportive Housing Program-Renewal)

S+C7 - Rochester Housing Authority/Unity Health System MMWC - $390,936 Award (Shelter Plus Care-Renewal)

Shelter Plus Care Chronically Homeless - Rochester Housing Authority/Unity Health - $508,560 Award (Shelter Plus Care-Renewal)

Rochester Housing Authority/Strong Ties - $185,172 Award (Shelter Plus Care-Renewal)

Support Services for Chronically Homeless/Unity Health - $123,661 Award (Supportive Housing Program-Renwal)

2. Homelessness

The Rochester/Monroe County Homeless Continuum of Care 2009 "SuperNOFA Funding" Priorities are in ranked order as follows:

1) Increase the supply of permanent, affordable housing with support services for the chronically homeless (this includes Shelter Plus Care and Housing First projects.)

2) Increase the supply of permanent, affordable housing with support services for the homeless in general and targeted toward special needs populations:
- Older homeless youth; pregnant/parenting older homeless youth
- Homeless with criminal and poor credit histories
- Homeless with mental health and/or substance abuse issues
- Homeless families with children
- Veterans (including female vets) and their families
- Transgender

3) Maintain current inventory of HUD funded homeless housing and services at current levels (renewal projects)

4) Transitional housing for homeless special needs populations:
- Homeless, Re-Entry population, in particular for sex offenders

5) Support Services:
- Increase capacity and access to comprehensive case management services from entry into the homeless system through follow up services in un-supported permanent housing
- Employment/Job Placement services for persons with little or no employment history (including child care and transportation)
- Improve access to and capacity of permanent, supportive housing programs
- Outreach/Engagement services for the chronically homeless and frequent users of the homeless system

Only projects that meet the above-referenced priorities and are eligible activities under the CoC SuperNOFA will be rated.

Renewal Applications - Must meet or exceed HUD's national performance measuresments. These projects must clearly demonstrate that the services provided continue to be a need of the homeless in this community and are an essential component of the community's continuum of care.

In addition to the above Homeless CoC 2009 "SuperNOFA Funding" priorities, the Rochester/Monroe County Homeless Continuum of Care 2009 "Community" Priorities include the Implementation of this community's Ten-Year Plan to End Homelessness - "Housing Options for All", and the following priorities which are not in any ranked order:

- Consistent, quality case management services available across the continuum
- Employment/Job Placement Services for special needs populations
- Improvements to, and coordination of, discharge planning processes and protocols
- Increase Homelessness Prevention services
- Community education and advocacy around issues of homelessness and housing
    - Accessing mainstream services/systems advocacy
    - Cross systems approach to meeting the needs of the homeless
    - "Putting a face on Homelessness", decreasing NIMBYism

CoC Homeless Population and Subpopulations

The following sheltered and unsheltered homeless populations and homeless subpopulations were reported in the 2008 CoC Super NOFA-Exhibit I Homeless Population and Subpopulations Chart:

Homeless Population
Sheltered in Emergency Housing

- Number of Households with Dependent Children – 70
- Total Number of Persons in these Households (adults & children) - 231
- Number of Households without Dependent Children - 265
- Total Number of Persons in these Households - 265

- Total Persons = 496

Sheltered in Transitional Housing

- Number of Households with Dependent Children – 34
- Total Number of Persons in these Households (adults & children) - 92
- Number of Households without Dependent Children - 75
- Total Number of Persons in these Households - 75

- Total Persons = 167

Unsheltered

- Number of Households with Dependent Children – 0
- Total Number of Persons in these Households (adults & children) - 0
- Number of Households without Dependent Children - 0
- Total Number of Persons in these Households - 0

- Total Persons = 0

- TOTAL Sheltered in Emergency Housing, Transitional Housing, and Unsheltered = 663

Homeless Subpopulations
Sheltered and Unshelterd

- Chronically Homeless – Sheltered (in Emergency Shelter Only) - 75
- Chronically Homeless - Unshelterd - 0
- Total Chronically Homeless Sheltered & Unsheltered - 75

- Severely Mentally Ill – Sheltered - 125; Unsheltered – 0; Total - 125
- Chronic Substance Abuse – Sheltered - 193; Unsheltered - 0; Total - 193
- Veterans – Sheltered - 45; Unsheltered - 0; Total - 45
- Persons with HIV/AIDS – Sheltered - 3; Unsheltered - 0; Total - 3
- Victims of Domestic Violence –Sheltered - 91; Unsheltered - 0; - Total - 91
- Unaccompanied Youth (Under Age 18)–Sheltered-48; Unsheltered–0; Total 48

- TOTAL Subpopulations Sheltered and Unsheltered = 580

3. Chronic Homelessness

The CoC Ten-Year Plan to End Chronic Homelessness Planning Committee has been meeting to develop the Rochester-Monroe County Ten-Year Plan. After careful review and recommendation of the Public Policy Committee of the United Way of Greater Rochester (UW), the community's CoC Ten-Year Plan to End Chronic Homelessness was selected by vote of the UW Board of Directors, at the September 2006 meeting, to become one of three UW Public Policy priorities for 2007-08, which will continue to be a prioirty in 2009. UW staff met with CoC members in 2007 and 2008 to establish potential roles for UW to assume as a catalyst in the development and implementation of the community's Ten-Year planning process to end chronic homelessness, which include the following:

- Raising community awareness of homeless issues in the community
- UW's unique ability to bring new partners to the table for the planning process
- Provide UW staff support in the planning process

Since UW adopted the community's public policy initiative in September 2006 to develop and implement an effective Ten-Year Plan to End Chronic Homelessness, the
Ten-Year Planning Committee, which includes UW staff representatives, has been meeting regularly. Current activities of the Ten-Year Plan Planning Committee include the following:

- Gathering data on the chronic homeless to accurately assess this population
- Establish a cost analysis of services/resources to serve the chronic homeless
- Utilizing data from the Homeless Services Network (HSN) Homeless Needs Survey and Point-in-Time Survey conducted on January 29, 2009
- Conducting focus groups with the chronically homeless and the providers in the community that primarly serve this population
- Released the Ten-Year Plan to end homelessness in Rochester/Monroe County entitled "Housing Options for All - A Strategy to End Homelessness in Rochester/
Monroe County" at the Homeless Services Network's Annual Western NY Homeless & Hunger Symposium on September 19, 2007, which is also available at www.homelessservicesrochesterny.org or the Monroe County CD office
- Began implementation of Phase I of the above referenced Ten-Year Plan, "Housing Options for All - A Strategy to End Homelessness in Rochester/Monroe County" by contracting with an independent consultant, Creating Community Change, to develp a 2008-2017 "Supportive Housing Production Implementation Plan" (SHPI) that was completed in February 2009, which is available at www.homelessservicesrochesterny.org. or the Monroe County CD office

The SHPI study included the following research components:

1. A comprehensive review of current emergency housing stock and inventory of existing and planned supportive housing available, including location, population served, services provided and financing sources for services in Rochester and Monroe County
2. Detailed assessment of housing gaps for specific subpopulations (special needs, chronically homeless, families and youth)
3. Appropriate mix of housing types and models to fill the overall need with focus on homeless populations with incomes below than 30% AMI
4. Identification of potential developers and service providers to faciliate the provision of supportive housing development
5. Detailed projections for the types and quantitites of housing units required to fill the overall need
6. Short and long-term cost projections for the provision of supportive housing developments, i.e. Housing First model and permanent supportive housing
7. Map of all available federal, state, local and private supportive housing development resources and highlight examples of projects with multiple financing sources
8. Review of appropriate case management services
9. Potential implementation timelines
10. Presentation of Implementation Plan to key community stakeholders

The SHPI Plan recommends the simultaneous pursuit of three (3) major components in ending homelessness:

1. Prevention
2. Comprehensive Support Services
3. Affordable Permanent Housing*

*(Affordable permanent housing is a means to address all three of the major components noted above to serve people who are most likely to be homeless repeatedly or for long periods of time.)

This SHPI Plan is designed to build on the existing foundation of the current 698 supportive housing units in Monroe County and to provide guidance and ideas for increasing the availability of supportive housing over the ten-year period.

In 2006, research of other community Plans and successful models of Housing First projects was completed. The Committee's initial research found that such a Plan will require the identification of additional resources, especially for ongoing operation of a Housing First model and/or for permanent supportive housing. Upon further analysis of planning efforts across the country, the Committee drafted a preliminary Plan outline and made the following recommendations in 2006:

- Include other homeless populations in this community's Plan, even though 10-Year Plans focus on the chronically homeless
- Developing additional units of affordable, permanent supportive housing is the solution to ending homelessness and should, therefore, be a key component of this community's Ten-Year Plan
- Build on the strong infrastructure of homeless housing and services that currently exists in this community
- Identify potential new funding sources for implementation of the 10-Year Plan

Potential partner organizations and community leaders have been identified and a list of potential community stakeholders has been developed. Both the City of Rochester Mayor and the Monroe County Executive submitted letters supporting the ten-year planning initiative. As mentioned above, the Ten-Year Planning Committee released the Ten-Year Plan entitled "Housing Options for All - A Strategy to End Homelessness in Rochester/Monroe County" at the Homeless Services Network's Annual Western NY Homeless & Hunger Symposium on September 19, 2007.

Current Chronic Homelessness Strategy (2006-09)

Past strategies continue as a strong framework on which we can build and they remain an integral part of our current strategy. We continue to provide strong support of the movement to serve the chronic homeless through our community's Shelter Plus Care programs that occurs mostly through non-traditional case management programs. The support services, in addition to the affordable, permanent housing, has allowed the chronically homeless to remain in permanent housing. All of existing permanent housing programs for individuals are serving the chronically homeless and we continue to encourage providers to designate a specific number of beds for the chronically homeless.

The CoC Team has conducted monthly point in time surveys since February 2002. In May 2003, the survey began asking shelter providers to provide numbers of individuals that fit either of the definitions of chronic homelessness to attempt to get an accurate picture of the number of chronic homeless. The Point in Time Survey conducted on January 29, 2009 identified 75 individuals as being chronically homeless; 28 less individuals than reported in the Point in Time Survey conducted on January 27, 2005.

The CoC Team continues to monitor the CoC system to ensure that the chronically homeless are accessing mainstream financial entitlements and mainstream service providers in a timely manner.

The County, City, Red Cross, CoC Team and Poor People United developed and implemented a plan to assist the unsheltered homeless in accessing existing shelter beds and providing additional overflow beds during severe weather conditions beginning in the winter of 2004. Nightly outreach efforts by a grassroots organizing group, Poor People United, were conducted during the winter months to subway beds, bridges and parking garages to arrange for placements in shelters or hotels when no shelter beds were available. This plan has been updated annually and continues to be used during severe weather conditions.

The Special Needs Populations Committee of the HSN developed a list of resources and service providers available to homeless persons who are sanctioned or otherwise unable to access financial entitlement programs, many of whom are chronically homeless.

The Special Needs Populations Committee of the HSN worked with Coordinated Care Service, Inc. (CCSI) to develop discharge guidelines from public in-patient mental health programs to outpatient treatment. An addendum to the plan was made with specific protocols for discharge of persons who were in homeless shelters to ensure shelter providers have information on medications, outpatient treatment providers, etc.

4. Homelessness Prevention

Described in detail in the Homelessness Prevention section of the Strategic Plan are the specific planned action steps that remain in effect for the 2009 program year, particularly those designed for individuals and families with children at imminent risk of becoming homeless.

On February 26, 2009 the CoC facilitated the first meeting of a community Rapid Re-Housing Committee (RRH) to develop a RRH model to reduce the amount of time homeless households are homeless and to prevent households from returning to homelessness. The model will include a ceneral intake system and common assessment tool process. Planning efforts of the RRH Committee have been prioritized to facilitate the development of a Homeless Prevention/Rapid Re-Housing model to prevent homelessness and stabilize households. To ensure that program participants are linked to ongoing assistance, such as Section 8 housing vouchers, intensive case management, or assertive community treatment, the RRH model will coordinate closely with other communtiy resources.

5. Discharge Coordination Policy

The community continues to work toward the Discharge Coordination Policy detailed in the Strategic Plan.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 5 Action Plan ESG response:

For the first time in nearly ten years, Monroe County received an Emergency Shelter Grants (ESG) allocation in the amount of $85,093 in 2007. The 2007 ESG allocation was awarded to The Salvation Army to purchase equipment for operations and essential services for four (4) homeless shelters (HOPE House, Genesis House, Safe Haven and Booth Haven.)

Monroe County issued a Request for Proposals (RFP) on January 30, 2009 to solicit projects for the 2008 ESG allocation of $84,834 and the 2009 allocation of $84,616. All local homeless service providers were directly invited to submit proposals for ESG funds, which were due on February 20, 2009. CD consulted with the Homeless Continuum of Care to ensure that a broad spectrum of homeless service providers were made aware of the issuance of the RFP and availability of ESG funds.

Twelve proposals, totalling $293,845, were received through the ESG RFP, four of which were determined to be ineligible and were, therefore, not considered for funding. A committee was formed to review the proposals submitted through the RFP process which consisted of staff from Monroe County CD, Monroe County Purchasing, the Rochester/Monroe County Youth Bureau, and the Rochester/Monroe County Homeless Continuum of Care. The committee reviewed and ranked all eligible proposals and made recommendations for funding, as noted below.

2008 funding has been allocated to the following four projects:

- Alternatives for Battered Women - $21,000 - Emergency Shelter Operations
- Dimitri House - $16,834 - Emergency Shelter Operations and Homeless Prevention
- Sojourner House - $20,000 - Emergency Shelter Operations
- Spiritus Christi Prison Outreach - $27,000 - Emergency Shelter Operations

2009 funding will be allocated to the following four projects:

- Center for Youth Services - $25,450 - Essential Services for Runaway Homeless Youth
- HOPE Ministry - $25,450 - Homeless Prevention Assistance
- The Salvation Army - $17,485 - Emergency Shelter Renovations
- Volunteers of America - $12,000 - Emergency Shelter Renovations

The City of Rochester will receive an ESG allocation of $423,909 in 2009.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.
   *Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

1. Priority Non-Housing Community Development Needs

Monroe County's non-housing Community Development needs for this program year generally align with the overall needs outlined in the Strategic Plan: improve access to and quality of public facilities; provide essential utility infrastructure in lower income areas; provide job training and economic development opportunities for low to moderate-income persons and persons with special needs; provide essential public services, particularly those that promote homeownership, fair housing and housing stability; and, revitalize neighborhoods.

By eligibility category, Monroe County's priority community development needs are as follows:

Public Facilities and Improvements - general (03); neighborhood facilities (03E); parks and recreation facilities (03F); water/sewer improvements (03J); street improvements (03K); sidewalks (03L)

Projects in these categories include:

(03) General: Clarkson Courthouse ADA, Honeoye Falls Village Hall ADA, Hamlin, Rush and Wheatland Town Hall ADA

(03E) Neighborhood Facilities Improvements: Penfield Community Center ADA, Sweden/Clarkson Community Center

(03F) Parks & Recreation Facilities: Monroe County Parks ADA, Gates Memorial Park ADA, Riga Sanford Road Park ADA, Webster Arboretum ADA and Perinton Erie Canal Park ADA

(03J) Water/Sewer Improvements: Webster Village Water Main, Scottsville Browns Avenue Sewer, Henrietta Wildbriar Road Sewer,

(03K) Street Improvements: Fairport High Street Improvements

(03L) Sidewalks: Brighton Sidewalks, Chili Sidewalks, Pittsford Village Sidewalks and Parma Walkway

Housing - construction of housing (12); direct homeownership assistance (13); rehab single-unit residential (14A); rehab multi-unit residential (14B); rehabilitation administration (14H)

Projects in these categories include:

(12) Affordable Rental Housing Development (funded through HOME)
(13) First-Time Homebuyer Program (subsidy funded through HOME)
(14A, B, H) Home Improvement Program

Each of these program areas is detailed fully in the Housing section of the Action Plan.

Public Services - general (05); senior services (05A); handicapped services (05B); fair housing activities (05J); tenant/landlord counseling (05K); housing counseling (05U)

Projects in this category include:
(05) Volunteers of America Working Wardrobe, PICD Neighborhood Enrichment Program
(05A) LifeSpan Safety and Security for Seniors Program
(05B) Rochester Rehabilitation Center SportsNet Vehicle
(05J) Fair Housing Education by The Housing Council and Fair Housing Special Needs Services by Anne Peterson
(05K) Landlord/Tenant Counseling by The Housing Council
(05U) Home Ownership Program by Providence Housing, Foreclosure Prevention by The Housing Council and Affordable Monroe by Anne Peterson

Neighborhood Revitalization – Rehab publicly or privately owned commercial/industrial (14E)

(14E) Brockport Facade Improvement Program

Economic Development - ED direct financial assistance (18A); ED technical assistance (18B)

Projects in this category create and retain local jobs and include:
(18A) ED Grant and Loan Fund
(18B) ED Technical Assistance

Planning - (20)

Projects in this category include: Brockport Clinton Street Revitalization Study

Monroe County defines, analyzes and assigns priority to community needs using many reliable data sources and input from the community as a whole. These factors help CD determine the priority of a project -- absolute need, relative need, availability of other funds, local preference and spending cap by category.

Composition of the consortium expanded in 2005 to include Brighton and East Rochester. HUD re-calculated the eligible block groups, commonly known as Low Mod Areas (LMA's), to include these municipalities. Currently, there are 60 block groups which are eligible for funding in Monroe County's upper quartile. Neighborhoods targeted for public improvements are located in eligible census tracts and block groups where the highest percentages of low/mod income residents are located. These statistics geographically define a concentration of residents in need of programs and services.

CD staff works closely with several County Departments that provide health and social services. These partnerships provide valuable assistance in identifying the needs of County residents. Monroe County's Office for the Aging has provided three resource documents in the last six years to assist in analyzing community needs for elderly persons. These include the 1999 Elderly Housing Study, the 2000 Aging Well Report, and the most recently, the 2004 Senior Action Plan. These documents contain statistical data, analysis and recommendations to substantiate elderly needs and strategies.

The Monroe County Department of Human Services (MCDHS) provides the annual Homeless Services Report, which is used to identify trends and needs of the homeless population and is included in the Appendix of this Plan. Other valuable data was obtained from the County's Economic Development Strategy Team and the Budget Advisory Team, two committees convened by County Executive Maggie Brooks to evaluate current programs and resources and develop a comprehensive approach to providing business assistance and cost savings opportunities, respectively.

Consultation with primary community agencies listed in the Strategic Plan helps to identify local trends, gaps in services and needs of special population groups, including senior citizens, persons with special needs and homeless persons.

The Steering Committee continues to help shape the community development needs analysis through the input of municipal members at semi-annual meetings. Members also participate in focus groups that result in the identification of current and future suburban needs and services. Local preference continues to be a strong determining factor in assigning priority.

Public commentary, provided by County residents through the Citizen Participation Process, provides valuable insight into community needs. Many public suggestions are incorporated into Monroe County's needs analysis and strategic plan, and are funded in the Action Plan.

Staff participation on local committees and boards involved in public service issues provides added input on community needs as well as an opportunity to merge resources for programs that meet identified needs. Involvement on the Homeless CoC Team and the United Way Building Community Impact Team are a few examples of community participation that have been beneficial in this regard.

Many needs identified as medium and low priority are activities that may be more readily funded by other sources, more appropriate to a city than an urban county, or activities requested less frequently (medium priority) or infrequently (low priority) by project applicants. Monroe County does not reject applications for funding solely because the project may be of low priority. Low priority activities are considered for funding, provided the request is for an eligible activity.

2. Long-Term and Short-Term Community Development Objectives

The greatest challenge to meeting long and short-term goals is unpredictable CDBG resources. Monroe County's grant decreased substantially during the period of 2003–2005, funding was consistent for 2006 and 2007, but decreased again in 2008. Monroe County's HUD grant allocations for 2009 have increased by $98,329 (3%) overall, but only $22,899 (1%) for CDBG. Program income (interest on outstanding loans and other repayments) has declined since 2002; limiting the funds Monroe County has available for eligible CDBG activities. Increased competition for resources has limited Monroe County's ability to seek funds from other sources. Lastly, more applicants are seeking community development funds than ever before, creating increased competition. As previously referenced, applicants seeking $2.6 million were competing for $2.2 million in available CDBG funds.

Strategies to address the CD objective of decent housing:

In the 2009 program year, the Home Improvement Program (HIP) will continue services to suburban residents. HIP helps low to moderate-income residents finance home repairs to correct serious housing deficiencies. In 2009, CD plans to make significant changes in the HIP, enabling more residents to access grants for needed home improvements, and to provide larger grant amounts to allow for the ever-increasing costs of rehabilitation. The program changes that are planned include increasing the grant income eligiblity to all households at or below 80% of area median income. Previously, the HIP program guidelines provided those with incomes between 61-80% with a grant for half of the project and the opportunity to apply for a low-interest loan for the other half or fund half of the project cost themselves. In the 2009 program year, all low and moderate income households will be eligible for a full grant and grant limits will be increased from $7,500 to $10,000. Over the last year, it has become increasingly necessary for grant amounts to be increased on a case-by-case basis in order to accomplish needed health and safety repairs. The program allowable limit for liquid assets will also be increased from $20,000 to $50,000. Program requirements for disability grants have not changed. Households with a disabled member with incomes at or below 80% AMI are eligible for an additional grant of up to $2,500 for accessibility improvements. The 2009 income limits have increased, effective 4/27/09, which will also increase the pool of potential HIP program participants. All proposed HIP program changes will become effective at the start of the 2009 program year on August 1, 2009, with the exception of the increased income limits, which went into effect on April 27, 2009.

In addition, the Home Ownership Program and the subsidy provided to income eligible first-time home buyers in the form of down payment and closing cost assistance will continue to expand access to decent housing. Monroe County's home ownership counseling is free to program participants, which allows low to moderate income homebuyers to put more of their resources toward the home purchase.

Strategies to address the objective of providing a suitable living environment:

Improve the safety and livability of neighborhoods by providing utility infrastructure and neighborhood improvements in low to moderate-income areas by utilizing CDBG funds to provide municipal public works projects, as proposed by municipalities according to their needs. The suburban towns and villages continue to list new construction or replacement of utility infrastructure as a priority because of the age and deterioration of sidewalks, sanitary sewers, waterlines and drainage utilities.

For the 2009 program year, these include the replacement of an undersized water main in a Village of Webster LMA to provide an adequate supply of water to residential areas, neighborhood businesses and industrial districts. To improve pedestrian safety in Brighton and Chili LMAs, new sidewalks will be constructed. Street and sidewalk reconstruction will occur in a Fairport LMA.

Municipal officials prioritize the need for ADA improvements because the elderly, mobility impaired and disabled populations have increased substantially in the past decade and continue to increase. Many facilities need initial ADA alterations and some facilities need further accommodations to comply with current ADA construction codes.

To increase access to quality public and private facilities and services, Monroe County will fund the following ADA facility improvements in 2009: Park improvements including installation of an ADA accessible play area and nature trail at Monroe County's Abraham Lincoln Park, construction of ADA roadway and parking lot improvements at the Gates Memorial Park, an ADA walkway and dock at Perinton Erie Canal Park and construction of an ADA compliant basketball facility at Sanford Road Park in Riga.

Public services are necessary to provide a suitable living environment, particularly for low to moderate-income families, seniors and disabled persons. Maximizing public services with limited Community Development dollars and within the 15% funding threshold for public services is a long-term objective. Activities funded this year will improve the quality of life and foster self-sufficiency and independence for low to moderate-income, elderly and disabled populations.

Projects funded in 2009 promote fair housing, housing stability and home ownership. The County will contract with Anne S. Peterson, Fair Housing Consultant, to undertake a Fair Housing Education project and also a housing marketing and outreach program called Affordable Monroe. The Housing Council provides invaluable fair housing education through its housing hotline and referral to other programs. They will also provide foreclosure prevention and landlord/tenant counseling services to promote housing stability among our most vulnerable residents. The CDBG-funded Home Ownership Program will continue in its provision of credit-repair counseling, education, referral and financial assistance to low and moderate-income persons wishing to purchase homes in suburban Monroe County. The long-term credit repair component of this program enables some of the County's lowest income residents to become eligible and prepared for homeownership.

Public services that address the safety and security aspect of housing stability for the growing number of senior citizens and disabled persons in suburban Monroe County will be addressed by a continued CDBG commitment to a public service administered by Lifespan that provides minor home repairs and security improvements that are not addressed by the Home Improvement Program.

Strategies to address the community development objective of economic opportunity require adequate resources and incentives for business retention, expansion and relocation necessary to encourage new jobs and protect existing jobs; and the need for more programs with expanded services that offer employment training and development, especially for displaced workers, unemployed and underemployed residents and persons with special needs. To address the needs of unemployed low income and/or homeless individuals, the Volunteers of America Working Wardrobe Program expansion will provide business attire and job interviewing education services to men as well as women.

A special needs public service funded this year will allow Rochester Rehabilitation Center to purchase a vehicle and adaptive sports equipment for its SportsNet program to provide recreational opportunities to people with disabilities.

The most effective business development strategy available through CDBG is the Economic Development Grant and Loan Fund. The fund provides low-interest loans or grants to local companies for equipment acquisition, infrastructure and leasehold improvements, real estate and working capital activities involved in business start-ups, expansions and relocations. Funds are combined with other public resources to leverage private capital investments, including the CDBG Section 108 Loan Guarantee authority, COMIDA, New York State's Urban Development Corporation and the SBA 504 Program. To stabilize and expand small businesses, the ED Division will continue to work with the Small Business Administration in regard to the SBA 504 Program.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

1. Actions to Reduce the Number of Poverty Level Families

Following the Office of Management and Budget's (OMB's) Directive 14, the Census Bureau uses a set of money income thresholds that vary by family size and composition to identify who is poor. If the total income for a family or unrelated individual falls below the relevant poverty threshold, then the family or unrelated individual is classified as being "below the poverty level."

The poverty status of a household is determined by whether or not their "total income" falls above or below the Poverty Income threshold for the number of people in their household. Total income is the sum of the amounts reported separately for wages, salary, commissions, bonuses or tips; self-employment income for own non-farm or farm businesses, including proprietorships and partnerships; interest, dividends, net rental income, royalty income or income from estates and trusts; Social Security or Railroad Retirement income; Supplemental Security Income (SSI); any public assistance or welfare payments from the state or local welfare office; retirement, survivor or disability pensions; and any other sources of income received regularly such as Veterans' (VA) payments, unemployment compensation, child support or alimony.

The guidelines for poverty level are different than another commonly used income threshold referred to as 30% of the Area Median Family Income Limits. Below is a breakdown by household size of both the 2009 Poverty Guidelines issued by the U.S. Department of Health and Human Services (HHS) and the 2009 Monroe County 30% AMI limits issued by the U.S. Department of Housing and Urban Development for comparison purposes:

Household Size	2009 HHS Poverty Guidelines	2009 30% AMI Limits
1	$10,830	$13,950
2	$14,570	$15,950
3	$18,310	$17,950
4	$22,050	$19,950
5	$25,790	$21,550
6	$29,530	$23,150
7	$33,270	$24,750
8	$37,010	$26,350

Strategies in 2009 include continuation of existing programs that promote a stable living environment, reduce dependency and poverty primarily caused by unemployment, underemployment, housing condition and cost burden. Programs that address a stable living environment include the Home Improvement Program, Home Ownership Program, each of the programs administered by The Housing Council, the Volunteers of America Working Wardrobe Program Expansion and Partners In Community Development's Neighborhood Enrichment Program. Lifespan's program for seniors will continue to provide minor home repairs and safety training to help elderly persons to remain in their homes. In addition, many of the public facilities projects promote a stable living environment by reducing the cost burden placed on municipalities to make these improvements thereby reducing the costs passed on to local taxpayers. Collectively, these programs help prevent homelessness, financial hardship, institutionalization and poverty.

MCDHS is the primary provider of public assistance benefits for poverty level persons and, therefore, has the greatest capacity to reduce the number of poverty level families. Housing efforts, particularly emergency housing, are coordinated with the Homeless Continuum of Care and other community-wide affordable housing agencies.

Programs that will provide job opportunites and reduce poverty include the ED Grant and Loan Fund, which targets job creation to low/mod residents, and non-CDBG funded County programs that provide incentives to businesses that employ local labor, tax credit incentives for companies that increase jobs through the Empire Zone Program, The Entrepreneurs Network, which offers training and mentoring for high-tech entrepreneurs, and programs provided at job centers operated by Rochester Works, Inc. The CDBG Economic Development Grant & Loan Fund will receive and allocation of $254,002 in 2009 to encourage business expansion and relocation with resulting job creation and retention. COMIDA will also continue to provide business development incentives and resources for companies that create and retain jobs.

To improve the cost of living, the County has kept property taxes stable, streamlined social services, enhanced economic development incentives for businesses, created more job centers, and offers a prescription drug discount plan free to all County residents.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. The list below outlines the non-homeless special needs populations' priority needs (H/M/L priorities) and funding source identified in the 5-Year Strategic Plan.

Special Needs Category

Elderly
Housing – H (HOME & CDBG)
Supportive Services – Y (CDBG)

Frail Elderly
Housing – M (HOME & CDBG)
Supportive Services – Y (CDBG)

Persons w/ Severe Mental Illness
Housing - M
Supportive Services - N

Disabled (Developmental or Physical)
Housing – M (HOME)

Supportive Services - N

Alcohol/Other Drug Addicted
Housing - H
Supportive Services - N

Persons w/ HIV-AIDS
Housing - L
Supportive Services - N

Public Housing Residents
Housing – L
Supportive Services – N

To help fund those needs identified as medium and high priorities, Monroe County is funding the following programs to serve the populations identified.

Elderly and Frail Elderly Housing: Home Improvement Program, Affordable Rental Housing Development

Elderly and Frail Elderly Supportive Services: LifeSpan Safety and Security for Seniors

Disabled Housing: Affordable Rental Housing Development, Home Improvement Program and Home Ownership Program

Disabled Supportive Services: Rochester Rehabilitation Center SportsNet Vehicle

2. Monroe County has CDBG and HOME resources available for the housing and supportive services identified above. Other Federal resources, such as the HUD Super NOFA, and other State resources, such as HHAP, OMRDD, VESID and OASAS are more readily available for the housing and supportive services for which Monroe County is not able to reserve resources in this Action Plan.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.

2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.

4. Report on the accomplishments under the annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.

8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.

9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

N/A

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

N/A

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

The table on the next two pages is a complete list of projects and programs proposed for funding through the CDBG, HOME and ESG programs for the 2009 program year (August 1, 2009 – July 31, 2010).

Proposed CDBG Projects for 2009 Program Year		
Public Works and Facility Improvements:		
Town of Brighton	South Clinton Avenue Sidewalk Construction	$50,000
Town of Chili	Old Scottsville-Chili Road Sidewalk Construction	$50,000
Town of Clarkson	Clarkson Courthouse ADA Ramp	$40,000
Town of Gates	Memorial Park ADA Improvements	$50,000
Town of Hamlin	Town Hall ADA Parking Improvements	$40,000
Town of Henrietta	Wildbriar Road Sanitary Sewer Replacement	$50,000
Town of Parma	Pedestrian Walkway over Salmon Creek	$30,000
Town of Penfield	Community Center and Town Hall ADA Improvements	$40,000
Town of Perinton	ADA Walkway and Dock on Erie Canal	$35,000
Town of Riga	South Sanford Road Park ADA Improvements	$40,000
Town of Rush	Town Hall ADA Door Openers	$5,000
Town of Sweden	Sweden/Clarkson Community Center Entrance Imp.	$35,000
Town of Webster	Arboretum Building ADA Improvements	$40,000
Town of Wheatland	Town Hall ADA Improvements	$30,000
Village of Brockport	Facade Improvement Program	$40,000
Village of Fairport	High Street Improvements	$35,000
Village of Honeoye Falls	Village Hall ADA Improvements	$25,823
Village of Pittsford	Schoen Place ADA Improvements Phase IV	$30,000
Village of Scottsville	Browns Avenue Sanitary Sewer Repair	$40,000
Village of Webster	Donovan Park Water Main Phase II	$40,000
Monroe County Parks	ADA Accessible Play Area and Nature Trail in Abraham Lincoln Park	$50,000
Shaded = Project is located within a low to moderate-income area (LMA)		
Community-Wide Public Services:		
Home Ownership Program (Providence Housing)		$87,000
Fair Housing - Landlord/Tenant Counseling (The Housing Council)		$84,000
Foreclosure Prevention & HECM Counseling (The Housing Council)		$90,000
Fair Housing (Special Needs) Education Services (Anne Peterson, Consultant)		$5,500
Affordable Monroe – Housing Marketing & Outreach (Anne Peterson, Consultant)		$13,700
Safety and Security for Seniors Program (Lifespan)		$50,000
Neighborhood Enrichment Program (Partners in Community Development)		$10,000
Volunteers of America Working Wardrobe Program Expansion		$7,100
SportsNet Vehicle (Rochester Rehabilitation Center)		$17,261
Community-Wide Housing Programs:		
Home Improvement Grant Program		$314,296
Community-Wide Economic Development:		
Economic Development Revolving Grant & Loan Fund		$254,002

Planning and Capacity Building Activities:	
General Administration	$435,940
Economic Development Technical Assistance	$25,000
Housing Rehab Program Delivery	$25,000
Village of Brockport Clinton Street Revitalization Study	$8,760
Proposed HOME Categories for 2009 Program Year	
Home Improvement Grant Program	$302,708
First Time Home Buyer Program Direct Subsidy	$200,000
Rental Housing Development (non-CHDO)	$598,256
Rental Housing Development (CHDO)	$211,193
General Administration	$145,795
Proposed ESG Projects for 2009 Program Year	
Center for Youth Services – Runaway Homeless Youth – Essential Services	$25,450
HOPE Ministry – Homeless Prevention Assistance	$25,450
The Salvation Army – Shelter Renovations	$17,485
Volunteers of America – Equipment Purchases for Family Emergency Shelter	$12,000
General Administration	$4,231