



*Department of Environmental Services*  
Monroe County, New York

**Maggie Brooks**  
*County Executive*

**John E. Graham, P.E.**  
*Director*

## Initial Sewer Use Permit Instructions

Please provide all requested information accurately. The Sewer Use Permit is a legal document. Any name or address change will require a new Initial Sewer Use Permit. An officer of the company must sign the permit or designate someone else the responsibility by attachment letter with the permit package. The permit application refers to sections of the Sewer Use Law, which is available in the "Related Documents" section of this Web page.

Pure Waters, under Section 57 of the Worker's Compensation Law and Section 220 - Subdivision 8 of the Disability Benefits Law, is required to have on file proof that your company has workers compensation and disability benefits for your employees. A form from your insurance carrier stating such coverage will thus be required before your permit can be processed.

Initial permit fee of \$40.00 should be made payable to Director of Finance, County of Monroe. All copies of the application, the form from your insurance carrier, and the check should be mailed to:

Division of Pure Waters  
Industrial Waste Control Section  
444 E. Henrietta Road, Bldg. 15  
Rochester, New York 14620

If you have any questions regarding the permit, please call the Industrial Waste Control Section at 760-7600 option 4.



**SUMMARY OF INDUSTRIAL WASTE CHARACTERISTICS  
Exhibit C**

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

**Industrial Waste Characteristics and Quantity**

Characteristics	(Unit)	Avg.	Minimum	Maximum
Volume (Gal. or CF/month)				
Temperature (F or C)				
pH				
Biochemical Oxygen Demand (mg/L or lbs/mil. gal.)				
Chlorine Demand (mg/L or lbs/mil. gal.)				
Suspended Solids (mg/L or lbs/mil. gal.)				
Phosphate or Phosphorus (mg/L or lbs/mil. gal.)				

**SUBSTANCES UNDER ARTICLES IV, V, VI, VII OF SEWER USE LAW**

(List item and concentration (or volume) under appropriate heading. If none, so state.)

1. Unpolluted waters (Sect. 4.1) \_\_\_\_\_
2. Prohibited Materials (Sect. 4.2) \_\_\_\_\_
3. Certain materials and/or characteristics (Sect. 4.3) \_\_\_\_\_
4. Toxic Substances (Sect. 5.1, 5.2) \_\_\_\_\_
5. Pathogenic Bacteria (Sect. 5.1) \_\_\_\_\_
6. Radioactive Wastes (Sect. 6.2) \_\_\_\_\_
7. Scavenger Wastes (Sect. 7.1, 7.2) \_\_\_\_\_

**ATTACHMENTS TO ACCOMPANY APPLICATION**

1. A plot or tape location map of the property showing accurately the size and location of all sewer and drainage connections to the sewerage system, all pretreatment devices and all manholes or other accessible sampling points. Each sewer or drain connection shown on drawing shall be designated by an identification number. The plot or tape location map shall be attached as Exhibit "A".
2. A complete schedule of all process waters and industrial wastes produced or expected to be produced at said property, including a description of the character of each waste, the daily volume and whether the flow is continuous or intermittent. The schedule shall be attached as Exhibit "B".
3. A summary of the total wastewater characteristics to be received from the applicant shall be submitted in proper form as Exhibit "C".
4. Additional information requested by the Director of Pure Waters shall be prepared as Exhibit "D" and be attached to the application as required.

\_\_\_\_\_  
Company Representative Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Phone Number \_\_\_\_\_

Person to be contacted for  
inspection and/or emergency  
purposes including phone number

\_\_\_\_\_  
Print Name

Phone number \_\_\_\_\_

# INITIAL SEWER USE PERMIT

County of Monroe Pure Waters District No. \_\_\_\_\_

Permit No: \_\_\_\_\_

Expires: \_\_\_\_\_

Fee: \$40.00

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

Type of Business or Service \_\_\_\_\_

I. The above-named applicant is permitted to discharge wastes into the Pure Waters Sewer system or Tributary thereto as applied for by an application dated \_\_\_\_\_ and verified by the applicant except the Director of Pure Waters requires the following terms and conditions to govern the permitted discharge:

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

II. The applicant further agrees to:

1. Accept and abide by all provisions of the Sewer Use Law of Monroe County and of all pertinent rules or regulations now in force or shall be adopted in the future.
2. Notify the Director of Pure Waters in writing of any revision to the plant sewer system or any change in industrial wastes discharge to the public sewers listed in Exhibit "B". The latter encompasses either (1) an increase or decrease in average daily volume or strength of wastes listed in Exhibit "B" or (2) new wastes that were not listed in Exhibit "B".
3. Furnish the Director of Pure Waters upon request any additional information related to the installation or use of sewer or drain for which this permit is sought.
4. Operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the public sewer of the industrial wastes involved, in an efficient manner at all times, and at no expense to the County.
5. Cooperate with the Director of Pure Waters or his representatives in their inspecting, sampling, and study of wastes, or the facilities provided for pretreatment.
6. Notify the Director of Pure Waters immediately of any accident, negligence, breakdown of pretreatment equipment, or other occurrence that occasions discharge to the public sewers of any wastes or process waters not covered by this permit.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Title \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Permit Approved by \_\_\_\_\_ Date \_\_\_\_\_

Director of Pure Waters

