



Purchasing and Central Services

Monroe County, New York

Maggie Brooks
County Executive

Dawn C. Staub
Purchasing Manager

ADDENDUM NO: 2

RFP PROJECT: Management and Operations of Laundry Services
for Monroe Community Hospital (MCH)

DATE: 12/10/10

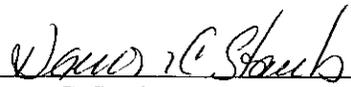
PROPOSERS PLEASE NOTE:

Attached please find the following:

1. Clarifying Questions and Answers from the MCH Facilities Tour

SIGN this Addendum below acknowledging receipt and understanding and INSERT in PROPOSAL packet.

PURCHASING & CENTRAL SERVICES



Dawn C. Staub

The undersigned bidder acknowledges receipt and understanding of Addendum No. 2 to the RFP for Management and Operations of Laundry Services for Monroe Community Hospital (MCH).

_____, 2010
Date

Name of Company

Authorized Signature

Title

RFP CLARIFYING QUESTIONS AND ANSWERS
MANAGEMENT AND OPERATIONS OF LAUNDRY SERVICES

Q1. Cost proposal clarification. Section 3.5.F (Cost Proposal) of the RFP should be deleted in its entirety and replaced by the following:

The proposal shall detail the following components:

- 1) Respondents must provide detailed cost by year for each of the initial five years of the proposal period, with a guaranteed not-to-exceed amount for each year. Respondents must provide a five-year total for all costs. Details costs must include:
 - All labor costs listed below:
 - Management Fee - Annual fixed fee that covers the cost of providing management services.
 - Salaries and Benefits of Management Personnel.
 - Salaries and Benefits of non-Management Personnel.
 - Miscellaneous Costs, including all start-up costs.
- 2) Respondents must detail the proposed method of compensation for the services.

Q2. Does MCH want the proposed breakdown of individuals' salaries and benefits?

A2. MCH wants all Respondents to detail their staffing plan, and would like a guaranteed yearly not-to-exceed total of labor and miscellaneous fees, but Respondents do not need to detail the individual costs for each position.

Q3. Should the cost proposal include inflation?

A3. Yes, the cost total for each year should include all factors that would affect the total, including inflation.

Q4. Will MCH provide maintenance and all repairs on equipment?

A4. Yes, MCH owns the equipment and will repair the equipment as needed.

Q5. Provide the operational costs.

A5. Total Operating Expenses for laundry services in 2009 was \$1,069,866

Q6. Can other site visits be arranged?

A6. No. The MCH tour was the vendors' opportunity to visit the facilities during the RFP period.

Q7. Can vendors obtain a copy of the Union contract?

A7. The Union contract may only be obtained by submitting a Freedom of Information Law (FOIL) Request, through the Monroe County Department of Communications

Q8. Will MCH pay for all chemical costs?

A8. Yes. However, throughout the contract term, MCH will review the total costs to be sure they do not exceed the MCH budgeted dollar amounts