



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: HEAVY EQUIPMENT RENTAL

CONTRACT #: BP#0908-02

CONTRACT DATES: 10/01/02 - 10/31/07

BUYER: WALTER B. LARAUS

PHONE: 585-753-1121

FAX: 585-753-1104

VENDOR: C P WARD, INCORPORATED
100 RIVER ROAD
P.O. BOX 900
SCOTTSVILLE, NEW YORK 14546

PHONE: 585-889-8800

FAX: 585-889-6008

TERMS AND CONDITIONS

BID ITEM: HEAVY EQUIPMENT RENTAL

FOR: VARIOUS MONROE COUNTY AGENCIES

DUPLICATE COPIES: PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.

QUANTITIES: The quantities listed are the estimated annual quantities for Monroe County and should not be construed to represent guaranteed maximum or minimum quantities to be purchased. All unit prices bid will be extended for the actual number of units purchased during the contract term.

DELIVERY: All deliveries will be F.O.B. destination as outlined in the attached technical specifications and as specified by a purchase order.

SPECIFICATION ALTERATIONS: Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

METHOD OF AWARD: Monroe County will award a contract to the **LOWEST RESPONSIVE AND RESPONSIBLE BIDDER based on the GRAND TOTAL BID. Bidder must meet the terms of the specifications.** However, Monroe County reserves the right to award the contract as a whole or on a group by group basis, depending on whichever method is in the best interest of Monroe County, taking into account the inherent costs of multiple awards. **ANY BID WITHOUT A BID FOR LABORERS/OPERATORS/MASONS CANNOT BE CONSIDERED. A BIDDER MUST HAVE THE APPROPRIATE LABORERS/OPERATORS/MASONS AVAILABLE FOR THE EQUIPMENT ON WHICH HE IS BIDDING.**

CONTRACT TERM: This contract will be in effect from the date of award through September 30, 2003, with the option to renew for up to four (4) additional one (1) year terms at the mutual consent of both parties.

PURCHASE ORDER ISSUANCE AND BLANKET ORDERS: Delivery of goods may be directed by the receipt of a purchase order or a purchase order number. In addition, if a contract results from this bid, you may receive "blanket orders" which authorize you to release the commodities or services contracted for up to the dollar value specified on the purchase order. In these instances, you are prohibited from supplying items that are not on contract or substituting other items. **ITEMS SUPPLIED OR SERVICES RENDERED THAT ARE NOT PART OF THIS BID PROJECT WILL NOT BE PAID FOR BY MONROE COUNTY.**

Exceptions may only be authorized by the Purchasing Manager or his authorized agent prior to delivery on that same purchase order or by issuance of another purchase order.

The above statement applies to all purchase orders issued by Monroe County.

PRICE CHANGE ALLOWANCE:

Price changes may be proposed by either party no later than forty-five (45) days prior to contract renewal based upon industry price trends. Should price changes not be acceptable to both parties, the contract will not be renewed. Prices may change only once per year, at the time of renewal.

BILLING PROCEDURE:

All invoices for items/services sold any agency as a result of this contract must be billed in the following manner:

- Specify: 1) Purchase order number
2) Description of item(s) rented
3) Unit prices and extensions

INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.

UNCONTEMPLATED PURCHASES:

Monroe County reserves the right to request separate bids for such quantities of items that may be best procured via separate public bid offering and to otherwise act in furthering its own interests.

SECURITIES AND INSURANCE:

Any Certificates of Insurance, Bond or other forms of security required by this bid are to be submitted to the Purchasing Manager no later than ten (10) normal business days following the date of notification of award. Documents must be received by the close of business, 5:00 PM on that day. Bonds and insurance must be written by companies licensed to do business in New York State and must be on a form acceptable to Monroe County.

Failure to adhere to this may result in the award being rescinded and awarded to the next lowest bidder or being rebid, whichever is determined by the Manager to be in the best interests of Monroe County.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

ADDITIONAL ITEMS:

Monroe County reserves the right to add related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or his designee.

CONTRACTOR RESPONSIBILITY:

Contractor is responsible for obtaining all applicable licenses, permits, and certifications and must comply with all applicable federal, state, local laws and regulations, rules and procedures.

WAGE RATES:

Pursuant to the provision of Section 220-A of the New York State Labor law, as amended, the Contractor (and his Sub-Contractors), will be obligated to pay all workers in the covered classes the applicable prevailing wage rates and supplements. The minimum hourly wage rate to be paid the various classes of labor performing work under this contract shall be in accordance with schedules which have been established or may hereafter be established or increased by the New York State Department of Labor during the contract term.

BRAND REFERENCE:

References to a manufacturer's product by brand name or number is done solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates but must attach catalog sheets listing the specifications for any alternate bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the product will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER:

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to his ability to perform.**

**SUBMITTAL OF
BID PROPOSAL:**

Bid proposal must be legible and submitted in the original form bearing an original signature. **COPIES AND FACSIMILES ARE NOT ACCEPTABLE.**

All bidders must submit proof that they have obtained the required workers' compensation and disability benefits coverage or proof that they are exempt.

OTHER AGENCIES:

The Contractor must honor the prices, terms and conditions of this contract with any and all municipalities, school districts, fire districts or other district or public authority within Monroe County. The Contractor must also offer the prices, terms and conditions of this contract to political subdivisions, fire companies or districts located entirely or partly within Monroe County. Orders placed against this contract between any subdivision or agency or corporation will be contracts solely between the Contractor and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor and any third party.

**REPORT OF
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered to any and all agencies under this contract. This includes deliveries to not only the County but also any other municipality or agency, which orders from this contract.

DAMAGES:

Any damages found by the County to be the direct result of the Contractor's performance under this contract will be the responsibility of the Contractor.

CONTACT:

Questions can be directed to John Dominica, Environmental Services, (585) 760-7610 Ext. 7074.

EXCEPTION:

Any exception to this bid must be in writing and attached to the proposal sheet.

BP#0908-02

HEAVY EQUIPMENT RENTAL

TECHNICAL SPECIFICATIONS

1. **DEFINITIONS:** Lessor - The Contractor(s) awarded this contract
Lessee - Monroe County

2. **RENTAL RATES:** It is understood and agreed upon that the rental rates specified on the unit price sheet are based upon defined hours of the lessee's right to possession of and maximum use of the equipment rented. Hours are defined on the following rental bases as follows:
 - a. **Daily Basis** - Any use up to a total of eight (8) hours. Additional hours will be pro-rated according to eight (8) hour days.

 - b. **5-Day weekly Basis** - Any use up to a total of five (5) days, eight (8) hours per day. Additional hours will be pro-rated according to five (5) day weeks.

 - c. **20-Day Monthly Basis** - Any use up to a total of twenty (20) days, eight (8) hours per day. Additional hours will be pro-rated according to twenty (20) days/month.

3. **RENTAL PERIOD:** The rental period shall begin on the date and time of acceptance of the equipment by the lessee and shall end at the time and date of the lessee's verbal notification to the lessor that the equipment is no longer needed. If the lessor chooses to delay picking up the equipment, thereby leaving it on the lessee's property an additional day or more beyond the daily, weekly or monthly rental period, he may do so as long as this is mutually agreeable between the two parties. **However, there will be no additional charge for the equipment to the lessee once the lessor is notified that the equipment is no longer needed.**

4. **EQUIPMENT:** The lessor shall use reasonable care to see that the equipment is in proper working condition before shipment to the lessee. It is not to be actually operated or tested unless such operation or test is deemed necessary by the lessor or unless the lessee shall request such operation or test results in writing. In the event of notice to the lessor by the lessee that the equipment is not in good, safe and serviceable condition and fit for use upon its arrival, the lessor shall have the obligation to put the equipment in good, safe and serviceable condition within a reasonable length of time. If this cannot be done by the time use of the equipment is required by the lessee, then the lessor will provide a different but similar piece of equipment to the lessee for its use.

5. **MAINTENANCE:** The lessor agrees to maintain the specified equipment in good operating condition throughout the term of the rental agreement and shall perform such maintenance and repair in accordance with the manufacturer's instruction. The lessor further agrees it will perform such maintenance including fuel (if the equipment is operator equipped), lubrication and the installation of replacement parts and components, as the lessee may deem necessary for the preservation of such equipment. **The lessee will not be responsible for any rental charges while the equipment is down and not operating due to maintenance by the lessor.**
6. **RESPONSIBILITY:** The lessor must accept full and complete responsibility for providing equipment that is in excellent operating condition, capable of performing and adequate to perform the tasks identified by the lessee. The lessor also must accept full responsibility for providing licensed, qualified, experienced operators (where indicated on the unit price sheet) who can perform the work required. The lessee will not accept responsibility for any equipment or other damage or failure caused by the lessor's failure to provide equipment or operators capable of performing the tasks specified. Although the lessee will provide general supervision, the lessee will not be responsible or liable for operator negligence.
- In addition, the lessor agrees to defend, hold harmless and indemnify the lessee from and against any or all claims arising out of the acts or negligence of the lessor, its agents or employees.
7. **MOBILIZATION****This delivery and set up fee will only be allowed for crawler/track type FEE:**
equipment. Each bidder must indicate mobilization fees on the unit price sheet, where appropriate. Any mobilization fee(s) deemed by Monroe County to be excessive could be cause for rejection of that vendor's bid. The fee represents round trip delivery service from the lessor's place of business to the Monroe County work site.
- Other equipment (ie. rubber tire loaders), normally transported by lowboy trailer, will require rental of the lowboy trailer on this contract by the lessee.
8. **DELIVERY:** All equipment must be delivered to the Monroe County work site (as specified by the ordering agency) within four (4) hours of the verbal request of the lessee. The lessor may charge the lessee only the mobilization fee associated with that particular piece of equipment (if applicable). No other delivery/travel charges will be allowed. Rental requests must be honored 24 hours/day, 7 days/week.
9. **OPERATORS:** Prices bid are for equipment without operators (unless otherwise noted on the unit price sheet). Should the lessee require an operator, the lessor must provide the operator within the delivery time frame specified and must pay applicable New York State Wage rates at a minimum.

10. **OPERATOR HOURLY RATE:** The lessor will be paid for the number of hours actually expended at the job site times the labor rate per hour as bid. Overtime rate will be defined as time and one half of the hourly rate after eight (8) hours per day and on Saturdays (1.5 x labor rate per hour). Double time will be defined as double the hourly rate for Sundays and holidays (2 x labor rate per hour).
11. **FUEL:** Delivery and return of all equipment shall be with a full tank of fuel. The lessor will assume responsibility for fueling operator-equipped equipment during the rental period. Delivery of fuel by the lessor to the work site may be required and must be at no additional charge to Monroe County. The price of the fuel will be determined by the current market rate and will be added to the invoice as a separate item billed in gallons. The Contractor is required to submit fuel price updates to Monroe County. Fuel prices can be adjusted on a monthly basis only. The lessee will be responsible for fueling equipment provided without an operator.

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HEAVY EQUIPMENT RENTAL
AWARD SHEET

		RENTAL RATE PER HOUR		
GRP/ ITEM	DESCRIPTION	DAILY RATE	5 DAY WEEKLY	20 DAY MONTH
	FUEL REIMBURSEMENT FOR OPERATOR EQUIPPED EQT. ONLY	N / A	N / A	N / A
A. BACKHOES/EXCAVATORS, WITH RUBBER TIRES				
1	Hydraulic Loader Backhoe, 5/8 cu. yd., rubber tires., digging depth not less than 12 ft., for trenching, loading, hoisting	\$22.00/hr	\$17.60/hr	\$14.08/hr
2	Backhoe, rubber tires, 750 ft. lb. w/hoe-ram attachment, to reach 12 ft. depth	\$58.12/hr	\$46.50/hr	\$37.20/hr
3	Hydraulic Backhoe, 1/2 to 3/4 cu. yd., rubber tires, digging depth not less than 17 ft., for trenching, loading, hoisting	\$32.50/hr	\$26.00/hr	\$20.80/hr
B. EXCAVATORS, CRAWLER TYPE				
1	Hydraulic Backhoe, 1/2 cu. yd., w/crawler type undercarriage, digging depth not less than 14 ft., for trenching, loading, hoisting Mobilization fee: \$225.00	\$27.50/hr	\$22.00/hr	\$17.60/hr
2	Hydraulic Backhoe, 1/2 to 3/4 cu. yd., w/crawler type undercarriage, digging depth not less than 17 ft., for trenching, loading, hoisting Mobilization fee: \$225.00	\$54.00/hr	\$43.20/hr	\$34.56/hr
2a	Hydraulic hoe-ram attachment, 3000 lb., to fit 1/2 to 3/4 cu. yd. Hydraulic backhoe	\$90.00/hr	\$72.00/hr	\$57.60/hr
2b	Hydraulic hoe-ram attachment, 4000 lb., to fit 1/2 to 3/4 cu. yd. Hydraulic backhoe	\$102.00/hr	\$81.60/hr	\$65.28/hr
3	Hydraulic Backhoe, 1-1/2 to 2 cu. yd., w/crawler type undercarriage, digging depth not less than 25 ft., for trenching, loading, hoisting Mobilization fee: \$450.00 Permit fee: \$125.00	\$106.25/hr	\$85.00/hr	\$68.00/hr
4	Hydraulic Backhoe, 2 cu. Yd., w/crawler type undercarriage, digging depth greater than 25 ft, reach of 55 ft., for trenching, loading, hoisting Mobilization fee: \$1,100.00	\$150.00/hr	\$120.00/hr	\$96.00/hr
C. LOADERS, WHEEL TYPE				
1	Skid Steer Loader, rubber tires, 54" wide general purpose bucket, with minimum 90 cu. in. cylinder displacement	\$16.50/hr	\$13.20/hr	\$10.56/hr
2	Rubber Tire Wheel Loader, 2-1/2 cu. yd. General purpose bucket, with side dump capability	\$32.50/hr	\$26.00/hr	\$20.80/hr
3	Rubber Tire Wheel Loader, 4 cu. yd. General purpose bucket, 4 wheel articulated drive	\$45.00/hr	\$36.00/hr	\$28.80/hr

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		RENTAL RATE PER HOUR		
GRP/ ITEM	DESCRIPTION	DAILY RATE	5 DAY WEEKLY	20 DAY MONTH
D. LOADERS, CRAWLER TYPE				
1	Loader, 1-3/4 cu. yd., with crawler type undercarriage and general purpose bucket	\$44.50/hr	\$35.60/hr	\$28.48/hr
	Mobilization fee: \$225.00			
E. BULLDOZERS, CRAWLER TYPE				
1	Tractor Dozer, track type, with straight and angle blades, flywheel horsepower up to 75 hp	\$24.38/hr	\$19.50/hr	\$15.60/hr
	Mobilization fee: \$225.00			
2	Tractor Dozer, track type, with straight and angle blades, flywheel horsepower up to 105hp	\$37.75/hr	\$30.20/hr	\$24.16/hr
	Mobilization fee: \$225.00			
3	Tractor Dozer, track type, with straight and angle blades, flywheel horsepower to 140hp	\$50.75/hr	\$40.60/hr	\$32.48/hr
	Mobilization fee: \$295.00			
4	Tractor, Dozer, Track Type w/Straight & Angle Blades, Fly Wheel Horsepower to 190 HP	\$93.75/hr	\$76.20/hr	\$57.00/hr
	Mobilization fee: \$450.00			
	Permit fee: \$125.00			
		RENTAL RATE PER HOUR (WITHOUT OPERATOR)		
F. CRANES				
1	5 ton Truck Crane, with 22 ft. carry deck and 40 ft. boom	\$13.65/hr	\$10.92/hr	\$8.74/hr
2	18 ton minimum Crane, rubber tires, with a minimum of 60 ft. boom, lifting capacity of 6000 lbs @ 35 ft. reach, telescoping boom and four wheel drive	\$31.00/hr	\$24.80/hr	\$19.84/hr
3	30 ton minimum Rough Terrain Crane, rubber tires, with a boom from 30-70 ft., telescoping type and four wheel drive	\$36.00/hr	\$28.80/hr	\$23.04/hr
4	30 ton minimum Crane, with a boom from 30-70 ft. Rigid type is acceptable. Undercarriage must be crawler type	\$65.00/hr	\$52.00/hr	\$41.60/hr
	Mobilization fee: \$400.00			
5	50 ton minimum Rough Terrain Crane, rubber tires, with a boom from 40-115 ft., telescoping type and four wheel drive, including anti two-blocking system and positive shut down valves	\$60.00/hr	\$48.00/hr	\$38.40/hr
6	75 ton Hydraulic Truck Crane, rubber tires, with a boom from 40-126 ft., telescoping type, plus 60 ft. jib, load motion indicator (LMI) with positive shut down valves	\$101.50/hr	\$81.20/hr	\$64.96/hr
G. WATER TRUCK				
1	3000 gal. capacity	\$61.25	\$49.00	\$39.25

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HEAVY EQUIPMENT RENTAL

AWARD SHEET

		RENTAL RATE PER HOUR (WITHOUT OPERATOR)		
GRP/ ITEM	DESCRIPTION	DAILY RATE	5 DAY WEEKLY	20 DAY MONTH
G. ROLLERS				
1	8 - 12 Ton Double Drum Static Roller (Rex or equal)	\$33.75/hr	\$27.00/hr	\$21.60/hr
2	3 - 5 ton Static Roller with pintle towing attachment and hydraulic transport wheel	\$16.25/hr	\$13.00/hr	\$10.40/hr
3	10 Ton Vibratory Dirt Roller, single front drum	\$35.00/hr	\$28.00/hr	\$22.40/hr
4	10 Ton Pneumatic Tire Roller, 9 wheels, 68" wide, 17,000 lb. Rating	\$60.00/hr	\$60.00/hr	\$55.00/hr
5	5 Ton Vibratory Dirt Roller, 48" wide, single front drum	\$22.50/hr	\$20.00/hr	\$16.00/hr
6	1 Ton Vibratory Plate Tamper, 28" wide plate for trench compaction	\$13.50/hr	\$10.80/hr	\$ 8.64/hr
7	Rental: 10 ton roller w/min. 84" sheepsfoot drum	\$69.75/hr	\$41.85/hr	\$31.40/hr
H. PAVING EQUIPMENT				
1	Automated Paver, 10 ft. wide w/extension capability (Blaw Knox PF 120 or equal)	\$66.63/hr	\$65.00/hr	\$65.00/hr
2	Road Widener w/4 ft. to 6 ft. wing (Caterpillar 14 or equal)	\$97.90/hr	\$97.90/hr	\$97.90/hr
I. MISCELLANEOUS EQUIPMENT				
1	Rough Terrain Forklift capable of lifting 5,000 lbs. a minimum of 18 vertical ft.	\$18.75/hr	\$18.75/hr	\$18.75/hr
2	Trencher, rubber tires, all wheel drive, capable of 8 in. trench width and depth of up to 4 ft.	\$44.70/hr	\$35.76/hr	\$28.61/hr
3	160 - 300 DFM Pneumatic Compressor trailer mounted pintle hook towing device	\$ 7.50/hr	\$ 7.00/hr	\$ 6.50/hr
4	225 Ampere Welding Machine mounted on a truck chassis, complete with 100 linear feet of welding leads, rod and oxygen/acetylene tanks, hoses, etc.	\$23.10/hr	\$18.48/hr	\$14.78/hr
5	Line Truck with cable winch and pulling accessories	\$30.00/hr	\$24.00/hr	\$19.20/hr
6	Straw Mulcher, Finn B-70 or equal	\$ 9.63/hr	\$ 7.70/hr	\$ 6.16/hr
7	Dump Truck, 6 cu. Yd. Capacity	\$18.70/hr	\$14.96/hr	\$11.97/hr
8	60 ft. Telescoping Boom Lift	\$20.63/hr	\$16.50/hr	\$13.20/hr
9	Excavator with Grapple, to assist in material handling of logs & brush	\$75.00/hr	\$75.00/hr	\$70.00/hr
10	Hydroax, rubber tires, to cut trees to 8" diameter	\$85.00/hr	\$85.00/hr	\$85.00/hr
11	Log Skidder (Caterpillar 515 cable skidder or equal)	\$65.20/hr	\$60.00/hr	\$50.00/hr
12	7 Cubic Yard Stone Box I-13	\$ 7.90/hr	\$ 6.25/hr	\$ 4.95/hr
13	6" Pump with suction & 100' discharge hose	\$17.40/hr	\$13.90/hr	\$11.15/hr
14	Topsoil screener 2 ½ yd. hopper with conveyer	\$75.00/hr	\$47.50/hr	\$38.13/hr

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HEAVY EQUIPMENT RENTAL

AWARD SHEET

		RENTAL RATE PER HOUR (WITH DRIVER)		
GRP/ ITEM	DESCRIPTION	DAILY RATE	5 DAY WEEKLY	20 DAY MONTH
J. EQUIPMENT WITH DRIVER				
1	Dump Truck, 10 wheel, 16 cu. yd. Capacity	\$57.00/hr	\$57.00/hr	\$57.00/hr
2	Dump Truck, 6 wheel, 6 cu. yd. Capacity	\$41.50/hr	\$41.50/hr	\$41.50/hr
3	Dump Trailer, 18 wheel with tractor, 25 ton minimum	\$73.50/hr	\$73.50/hr	\$73.50/hr
4	Tractor and 40 ft. flatbed/lowboy trailer combination	\$83.00/hr	\$83.00/hr	\$83.00/hr
5	Salt Spreader Truck	\$38.00/hr	\$30.40/hr	\$24.32/hr
6	Deicing Salt for spreader truck (per ton)	\$44.00/ton		
7	65 Ton lattice boom truck crane w/100' of boom on rubber tires w/clamshell bucket	\$211.05/hr	\$185.43/hr	\$146.40/hr (22 day monthly rate)
		STRAIGHT TIME	OVERTIME	DOUBLE TIME
K. ADDITIONAL SERVICES LABOR RATES				
1	Operating Engineer	\$56.49/hr	\$84.74/hr	\$112.98/hr
2	New York State Licensed Crane Operator	\$57.60/hr	\$86.40/hr	\$115.20/hr
3	Laborer	\$43.86/hr	\$65.79/hr	\$87.72/hr
4	Mason	\$48.79/hr	\$73.19/hr	\$97.58/hr

MONROE COUNTY PURCHASING Vendor Performance Survey

Contract Title:

Contract Number:

Vendor:

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

	Poor				Average					Excellent
	1	2	3	4	5	6	7	8	9	10
Item(s) supplied met specifications										
Product provided value (taking into account price, quality, etc.)										
Timeliness of delivery										
Completeness and accuracy of order										
Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?)										
Invoices received promptly and accurately										
Recommendations received from the vendor (ie. product information, cost saving strategies, ideas for better use of resources, etc.)										

Survey Completed by:

Name:

Title:

Agency:

Telephone: _____ Fax:

E-mail:

Please submit this survey to Monroe County Purchasing via e-mail.