



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: WASTE BAGS

CONTRACT #: 1102-04

CONTRACT DATES: 01/01/05 – 06/30/06

BUYER: Mary Ann Wood
PHONE: 585/753-1135
FAX: 585/753-1134

VENDOR(S): Horwitz Supply
340 Oakwood Avenue
Elmira Heights, NY 14903

Phone: (800) 836-7110
Fax: (607) 767-1998

TERMS AND CONDITIONS

BID ITEM:

TYCO WASTE BAGS

FOR:

VARIOUS AGENCIES

DUPLICATE COPIES:

Please submit your bid in duplicate; the original and one (1) copy.

BID INFORMATION:

At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein, and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.

**SUBMITTAL OF
FORMAL PROPOSAL:**

Bid proposal must be legible and submitted in the original form, bearing an original signature. **COPIES AND FACSIMILES ARE NOT ACCEPTABLE.**

All bidders must submit proof that they have obtained the required **Worker's Compensation** and **disability benefits** coverage or proof that they are exempt.

**SPECIFICATION
ALTERATIONS:**

Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

QUANTITIES:

The quantities listed on are the estimated annual requirements and should not be construed to represent either maximum or minimum quantities to be ordered during the contract term. Estimates are based upon actual annual usage for 1999-2004 by County departments only.

BRAND REFERENCE:

References to a manufacturer's product by brand name or number are done solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates, but must attach two (2) copies of manufacturer specifications for any alternate at the time of the bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the equipment will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER: Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to his ability to perform.** Monroe County reserves the right to reject any and all bids if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

METHOD OF AWARD: Monroe County intends to award the bid to the lowest responsive and responsible bidder, based on the **Total**. Bidder must bid on all items to be considered. The County reserves the right to reject any and all bids if the Purchasing Manager deems said action to be in the best interest of the County.

CONTRACT TERM: Contract will start with the date of the contract award and run through March 31, 2005, with the option to renew the contract for a minimum of three (3) month periods, up to a maximum of five (5) years, at the mutual consent of both parties.

PRICE CHANGES: Price changes may be proposed by either party no later than thirty (30) days prior to contract extension, based upon manufacturer price changes which must be supported with documentation. Should price changes not be acceptable to both parties, the contract will not be extended. Prices may change only at the time of extension.

MINIMUM ORDER: No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

DELIVERY: All deliveries to be F.O.B. Monroe County to agency as specified by a Purchase Order. Delivery costs must be built into the unit prices bid. Deliveries must be made within **one (1) week** after receipt of purchase order number. The County reserves the right to terminate the contract in the event the specified delivery time is not met.

PURCHASE ORDER ISSUANCE: Delivery of services may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.** As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or his authorized agent prior to delivery.

BILLING All invoices for items sold any authorized agency as a result of this contract

PROCEDURE:

must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, BP#, Item #, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

UNCONTEMPLATED PURCHASES:

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

RELATED ITEMS:

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or his Designee.

REPORT OF PURCHASE:

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered, to any and all agencies under this contract. This includes deliveries to not only the County but any other municipality or agency which orders from this contract.

OTHER AGENCIES:

The Contractor(s) must honor the prices, terms and conditions of this contract with political subdivisions, school districts, fire districts, or other district or public authority located entirely or partly within Monroe County. Usage of this contract by any of these other political subdivisions or agencies, or corporations will have to be coordinated between that subdivision or agency or corporations and the contractor. Orders placed against this contract between any subdivision or agency or corporation will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained, or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees, or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance, or to assume any such liability for the County by the Contractor.

WASTE BAGS
UNIT PRICE SHEET

ITEM#	COMMODITY DESCRIPTION	MILS	PRICE
01	COLONIAL #CBC-17L CLEAR, REGULAR WEIGHT, 13X4X17, 1000/CS	0.40	\$10.44
02	COLONIAL #CBC-21L CLEAR, REGULAR WEIGHT, 12X8X21, 1000/CS	0.40	\$14.40
03	COLONIAL #CXC-23L CLEAR, REGULAR WEIGHT, 15X9X23, 1000/CS	0.40	\$18.63
04	COLONIAL #CXC-36M CLEAR, MEDIUM WEIGHT, 16X14X36, 250/CS	0.50	\$10.80
05	COLONIAL #CXC-36H CLEAR, X-HEAVY WEIGHT, 16X14X36, 250/CS	0.70	\$15.88
06	COLONIAL #CXC-39M CLEAR, HEAVY WEIGHT, 23X10X39, 250/CS	0.50	\$12.18
07	COLONIAL #PXC39XH CLEAR, X-HVY TUFF WEIGHT, 23X10X39, 100/CS	1.50	\$15.96
08	COLONIAL #CXC-46M CLEAR, MEDIUM WEIGHT, 23X17X46, 250/CS	0.50	\$19.35
09	COLONIAL #CB1-46X CLEAR, X-HEAVY WEIGHT, 23X17X46, 250/CS	0.70	\$27.92
10	COLONIAL #CXC-58AH CLEAR, HEAVY WEIGHT, 22X16X58, 200/CS	0.70	\$24.20
11	COLONIAL #PXC-58X CLEAR, TUFF WEIGHT, 22X16X58, 100/CS	0.90	\$16.99
12	COLONIAL #PXC-58XH CLEAR, X-TUFF WEIGHT, 22X16X58, 100/CS	1.50	\$27.46
13	COLONIAL #PXC-58XXH CLEAR, SUPER HVY TUFF WT, 22X16X58, 100/CS	2.00	\$31.67
14	COLONIAL #CXB-32L BLACK, REGULAR WEIGHT, 23X38, 1000/CS	0.30	\$24.56
15	COLONIAL #CXB-39M BLACK, HEAVY WEIGHT, 23X10X39, 250/CS	0.50	\$13.60
16	COLONIAL #CB2-46X BLACK, X-HEAVY WEIGHT, 23X17X46, 250/CS	0.70	\$27.92
17	COLONIAL #CB2-62X BLACK, X-HEAVY WEIGHT, 22X16X58, 200/CS	0.70	\$26.84
18	COLONIAL #TGG-36X BLACK, TUFF WEIGHT, 16X14X38, 250/CS	1.00	\$24.87
19	COLONIAL #TGG-39XH BLACK, X-HVY TUFF WEIGHT, 23X10X39, 100/CS	1.50	\$14.75
20	COLONIAL #TGG-39XXH BLACK, SUPER HVY TUFF WT, 23X10X39, 100/CS	2.00	\$19.62
21	COLONIAL #TGG-58XH BLACK, X-HVY TUFF WEIGHT, 22X16X58, 100/CS	1.50	\$25.40
22	COLONIAL #TGG-58XXH BLACK, SUPER HVY TUFF WT, 22X16X58, 100/CS	2.00	\$29.91
23	COLONIAL #TGG-46XXH BLACK, SUPER HVY TUFF WT, 23X17X46, 100/CS	2.00	\$28.90

**** NEW PRICING EFFECTIVE**

MONROE COUNTY PURCHASING Vendor Performance Survey

Contract Title: _____

Contract Number: _____

Vendor: _____

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

	Poor				Average					Excellent
	1	2	3	4	5	6	7	8	9	10
Item(s) supplied met specifications										
Product provided value (taking into account price, quality, etc.)										
Timeliness of delivery										
Completeness and accuracy of order										
Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?)										
Invoices received promptly and accurately										
Recommendations received from the vendor (ie. product information, cost saving strategies, ideas for better use of resources, etc.)										

Survey Completed by:

Name: _____

Title: _____

Agency: _____

Telephone: _____ Fax: _____

E-mail: _____

Please submit this survey to Monroe County Purchasing

