



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** Public Health Nurse (\*Provisional Appointment)

**SALARY:** \$35,588 - \$47,569 annually

**LOCATION:** Monroe County Department of Public Health

### **JOB SUMMARY:**

The position of Public Health Nurse is a full time position that is 8 a.m. to 5 p.m. on Monday, Tuesday, Thursday, and Friday, and 12 p.m. to 7 p.m. on Wednesday. It is a shared position of the Immunization and the STD/HIV programs. The position will have three main functions; administer vaccines at the Immunization clinic, implement the NYS Perinatal Hepatitis B Program including home visiting and clinical case management, and review HIV medical records located in private providers offices. The incumbent will work closely with clinic physicians, community providers and community agencies and will require traveling throughout Monroe County. This employee works under general supervision from, and reports directly to, a Supervising Public Health Nurse. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State Registered college or university with a Bachelor's degree in Nursing.

### **SPECIAL REQUIREMENTS:**

Possession of a New York State Registered Professional Nurse's license and current registration to practice as a Registered Professional Nurse in New York State at the time of appointment or examination, whichever is first.

If you are appointed, you will be required to possess a valid license to operate a vehicle in NYS, or otherwise demonstrate your ability to meet the transportation needs of the position.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test and physical. Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**Send Civil Service Application to:** Monroe County Department of Human Resources  
111 Westfall Road – Room752  
Rochester, NY 14620

**Posting Deadline:** July 31, 2008

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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