



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** Assistant Supervising Public Health Nurse (\*Provisional Appointment)

**SALARY:** \$37,956 – 50,580 annually

**LOCATION:** Monroe County Department of Public Health

**JOB SUMMARY:** This is a professional supervisory nursing position responsible for assisting in the development and guidance of a public health nursing staff, the implementation of agency programs and the assessment of health needs within the community. The employee reports directly to, and works under the general supervision of, the Supervising Public Health Nurse or other higher-level staff member. General supervision is exercised over assigned public health care professionals and nursing staff. Does related work as required.

**MINIMUM QUALIFICATIONS:** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus EITHER:

- (A) Two (2) years of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long-term home health care program, or large public health nursing program; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Nursing, Health Education, Community Health, Public Health, Public Administration, or a closely related field, plus one (1) year of experience as described in (A) above; OR,
- (C) Any equivalent combination of training and experience as defined by the limits of (A), and (B) above.

**SPECIAL REQUIREMENTS:** Possession of a New York State license as a Registered Professional Nurse at the time of appointment.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test and physical. Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Human Services  
111 Westfall Rd- Rm. 752  
Rochester, NY 14620

**Posting Deadline:** December 10, 2008

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.