



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton M. Connard
Director

TITLE: Automotive Mechanic
SALARY: \$30,529 - \$39,387 Annually
LOCATION: Monroe County Department of Environmental Services

JOB SUMMARY: This is a skilled mechanic position responsible for completing basic repairs to motor vehicles and equipment such as passenger vehicles, trucks (including vans, school buses, pickups, and environmental services equipment), grounds maintenance equipment (including tractors, lawn mowers, snow removal equipment) and tools and equipment for a town, village, school district, or county agency or department. As distinct from the higher-level position, Senior Automotive Mechanic, employees of this class are initially restricted to minor overhauls not involving complete disassembly and assembly of the unit, although there is immediate exposure as an assistant to basic diesel engine concepts, vacuum and air brake concepts, and major hydraulic repair concepts. Employees may work under unpleasant working conditions, including extremes of heat, cold, fumes and odors, wet, damp and cramped working areas. Work is performed independently or with a repair team under limited supervision. The employee reports directly to and works under the general supervision of a Senior Automotive Mechanic or other higher-level staff person for non-routine, difficult, or costly repairs. May supervise Laborers or other helpers assigned to assist with workload.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- A. Graduation from a regionally accredited or New York State registered college or university with an Associate's or Bachelor's degree in Automotive Mechanics or a closely related field; OR
- B. Two (2) years paid full-time or its part-time equivalent experience as a journeyman level automotive mechanic, including diesel experience; OR,
- C. Five (5) years paid full-time or its part-time equivalent experience as an automotive mechanic or heavy equipment mechanic, including diesel experience; under the supervision of a journeyman-level mechanic; OR,
- D. Any equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

NOTE: Journeyman-level experience refers to skilled mechanical work which would involve maintenance, repair, and rebuilding of all systems: brakes, suspension, cooling, exhaust, electrical, transmission, and engine of vehicle equipment.

Where education is below the minimum specified, additional experience may be substituted on a year-for-year basis.

SPECIAL REQUIREMENTS:

- 1) Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.
- 2) A valid New York State Class B CDL license with airbrake and tanker endorsements is required at the time of appointment.
- 3) Possession of a valid New York State Inspector's license at the time of appointment.
- 4) Be Automotive Service Excellence Certified (ASE certified).
- 5) Candidates may be required to pass a physical examination to determine ability to perform the job.
- 6) May be required to have own tools commensurate to be able to perform work assigned.
- 7) Applicants may be required to undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

Send Civil Service Application to: Monroe County Department of Human Resources
39 W. Main Street - Room 210
Rochester, NY 14614-1471

Posting Deadline: October 27, 2006

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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