



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard  
Director

---

**TITLE:** Nutrition Assistant, Part-time (\*Provisional Appointment)  
**SALARY:** \$10.67 - \$13.67 hourly  
**LOCATION:** Monroe County Department of Public Health - WIC Program - Various Sites

**JOB SUMMARY:** This position in the Monroe County Health Department provides a wide range of psychosocial, low risk nutrition, and breastfeeding information to clients of the Women, Infants, and Children (WIC) program. Work also includes providing support to professional WIC staff. The work is conducted in accordance with WIC regulations, guidelines and procedures. Work may be conducted on weekends and in the evenings. The employee reports directly to and works under general supervision of a senior level staff member.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma; PLUS either:

- (A) One (1) year paid full-time or its part-time equivalent experience\* in a health, social service, or visiting nurse setting, OR providing classroom instruction in an educational setting ; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in human services\*\* or social science; OR,
- (C) Any equivalent combination of training and experience as defined by the limits of (A) and (B) above.

\*acceptable experience does not include maintenance, cleaning, or related experience.

\*\*human services includes social work, social welfare, vocational and psychological counseling and educational

**SPECIAL REQUIREMENTS:**

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.

Applicants may be required to undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Human Resources  
111 Westfall Road - Room 756  
Rochester, NY 14620

**Posting Deadline:** December 21, 2007

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

---

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.  
An Equal Opportunity Employer