



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

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**TITLE:** Public Health Nurse (\*Provisional Appointment)

**SALARY:** \$35,588 - \$47,569 annually

**LOCATION:** Monroe County Department of Public Health – TB Control Program

### **JOB SUMMARY:**

The position of Public Health Nurse is a full time position from 8 a.m. to 5 p.m., Monday through Friday. It requires a regular rotation for a Wednesday evening medication clinic (until 7 p.m.). This position is a professional nursing position responsible for managing and overseeing essential aspects of care for clients with tuberculosis who are managed in the Tuberculosis Control Program. The position works closely with other program staff, including clerical staff, LPNs, RNs, PHNs, Outreach Workers, Physicians, and an X-ray Technician. The work includes nursing assessments, patient histories, obtaining specimens, administering medications, coordinating with other providers, case management and other related work. There is a home visiting component, although most work will be performed in the clinic setting. The work is performed under direct supervision of and report to an Assistant Supervising Public Health Nurse. The incumbent does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State Registered college or university with a Bachelor's degree in Nursing.

### **SPECIAL REQUIREMENTS:**

Possession of a New York State Registered Professional Nurse's license and current registration to practice as a Registered Professional Nurse in New York State at the time of appointment or examination, whichever is first.

If you are appointed, you will be required to possess a valid license to operate a vehicle in NYS, or otherwise demonstrate your ability to meet the transportation needs of the position.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test and physical. Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**Send Civil Service Application to:** Monroe County Department of Human Resources  
111 Westfall Road – Room 752  
Rochester, NY 14620

**Posting Deadline:** August 29, 2008

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.