



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton M. Connard
Director

TITLE: Special Urban Investigator

SALARY: \$34,721 - \$46,409 annually

LOCATION: Monroe County Public Defender's Office

JOB SUMMARY: This is a responsible position involving the conducting of investigations and interviews to substantiate facts for cases being prepared by the Office of the Public Defender. Employees in this class work in accordance with established practices and procedures, under direct supervision of a senior level staff member. The work may be performed on weeknights and during weekends. Employees are on call twenty-four (24) hours a day. Supervision of others is not a responsibility of this position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma, plus EITHER:

- (A) Five (5) years of paid full-time or its part-time/volunteer equivalent experience as a police officer, insurance investigator, private investigator, court officer, probation officer or other related investigative experience; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Criminal Justice, plus three (3) years of experience as defined in (A) above; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree, plus one (1) year experience as defined in (A); OR,
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:

You will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test and physical. Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

Send Civil Service Application to: Monroe County Department of Human Resources
39 W. Main Street - Room 210
Rochester, NY 14614-1471

Posting Deadline: February 8, 2007

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer