



Department of Environmental Services
Monroe County, New York

Maggie Brooks
County Executive

John E. Graham, P.E.
Director

Short Term Permit Instructions

A short term Initial Sewer Use Permit is issued for discharges that will occur for six months or less. It is required when there is a possibility of contaminated groundwater at construction excavations. Please provide all requested information accurately. The Initial Sewer Use Permit is a legal document. Any name or address change will require a new Initial Sewer Use Permit. An officer of the company must sign the permit or designate someone else the responsibility by attachment letter with the permit package. The permit application refers to sections of the Sewer Use Law, which is available in the "Related Documents" section of this Web page.

1. The following information summarized in a letter to the Industrial Waste Control Office is required before considering a request for discharge:

- a) Contractor or environmental representative name
- b) Contact person name, phone number, pager number and fax number
- c) Site name, address
- d) Description of site work and history of commercial/industrial activity.
- e) Former/current contents of underground storage tanks and/or material spilled and/or history of site contaminants.
- f) Quantity of wastewater to be discharged and rate.
- g) Method of treatment (if applicable)
- h) Method to control solids discharge (if applicable)
- i) Statement on status of compliance with New York State Standards for Erosion and Sediment Control and the New York State Stormwater Management Design Manual
- j) Expected date of discharge
- k) Project duration

2) The following additional information is required for groundwater contaminated with petroleum products:

- a) Required testing includes, but is not limited to:
 - (i) Gasoline impacted water - method 602 or equivalent 40 CFR 136 method; and Methyl Tertiary Butyl Ether (MTBE) - monitoring only. Limit not applicable at this time.
 - (ii) Diesel or Fuel Oil impacted water - method 610 or equivalent 40 CFR 136 method.
- b) Required analytical testing of wastewater (Exhibit "C") shall be submitted to this office for review



prior to discharge.

c) The Monroe County limit for the summation of all purgeable halocarbons, aromatics, and polynuclear aromatic hydrocarbons (with a detection level greater than 10 ug/l) is 2.13 mg/l.

d) The applicant must identify a suitable sanitary sewer discharge point. Monroe County will confirm the discharge point in the City of Rochester and the Towns of Gates, Chili and Ogden. Should the applicant be working in a location NOT described above, it will be the applicant's responsibility to contact the applicable Town and/or Village for similar service. The Towns/Villages of Webster, Scottsville, Churchville, Honeoye Falls, and Spencerport are NOT part of the Monroe County Sewer System.

e) A maximum of 10 gpm discharge rate is permitted. Approval must be received from the appropriate agency (noted above) to exceed this rate.

f) Monroe County will conduct a field inspection of the site and issue a permit pending the completion and/or submission of all required information.

Pure Waters, under Section 57 of the Worker's Compensation Law and Section 220 – Subdivision 8 of the Disability Benefits Law is required to have on file proof that your company has workers compensation and disability benefits for your employees. A form from your insurance carrier stating such coverage will thus be required, before your permit can be processed.

A permit fee of \$40.00 should be made payable to The Director of Finance, County of Monroe. The application, additional required information, form from your insurance carrier, and the check should be mailed to the following address:

Division of Pure Waters
Industrial Waste Control Section
444 East Henrietta Road, Bldg. 15
Rochester, New York 14620-4630

Please feel free to call the Industrial Waste Control Section at 760-7600, Option #4, with any questions.



INITIAL SEWER USE PERMIT

County of Monroe Pure Waters District No. _____

Permit No: _____

Expires: _____

Fee: \$40.00

Firm Name _____

Address _____

Type of Business or Service _____

I. The above-named applicant is permitted to discharge wastes into the Pure Waters Sewer system or Tributary thereto as applied for by an application dated _____ and verified by the applicant except the Director of Pure Waters requires the following terms and conditions to govern the permitted discharge:

- A. _____
- B. _____
- C. _____

II. The applicant further agrees to:

1. Accept and abide by all provisions of the Sewer Use Law of Monroe County and of all pertinent rules or regulations now in force or shall be adopted in the future.

2. Notify the Director of Pure Waters in writing of any revision to the plant sewer system or any change in industrial wastes discharge to the public sewers listed in Exhibit "B". The latter encompasses either (1) an increase or decrease in average daily volume or strength of wastes listed in Exhibit "B" or (2) new wastes that were not listed in Exhibit "B".

3. Furnish the Director of Pure Waters upon request any additional information related to the installation or use of sewer or drain for which this permit is sought.

4. Operate and maintain any waste pretreatment facilities, as may be required as a condition of the acceptance into the public sewer of the industrial wastes involved, in an efficient manner at all times, and at no expense to the County.

5. Cooperate with the Director of Pure Waters or his representatives in their inspecting, sampling, and study of wastes, or the facilities provided for pretreatment.

6. Notify the Director of Pure Waters immediately of any accident, negligence, breakdown of pretreatment equipment, or other occurrence that occasions discharge to the public sewers of any wastes or process waters not covered by this permit.

Applicant's Signature _____ Date _____

Applicant's Name _____ Title _____

Emergency Contact _____ Phone _____

Permit Approved by _____ Date _____

Director of Pure Waters

