

Minutes

MONROE COUNTY AIRPORT AUTHORITY
ANNUAL MEETING MINUTES
March 27, 2013

Present:

James G. Vazzana, Esq. Chairman
Bernard J. Iacovangelo, Esq. Vice- Chairman
Susan Keith
Stephen Tucciarello
Willie J. Lightfoot
R. Thomas Flynn

Excused Absence:

Don Johnson

Others Present:

Michael Giardino Director of Aviation
Robert Franklin Treasurer
Angela Veltre Assistant Treasurer
Merideth Smith Secretary
Jennifer Hanrahan
Andrew Moore

Meeting was called to order by the Chairman @ 11:55 am

Approval of the Minutes from March 28, 2012

Moved by Member Keith and seconded by Member Flynn that the minutes be approved without changes. The motion passed unanimously 6-0.

Appointed of Officers

Proposed Slate:

Chairman Vazzana proposed the following appointed officers as annually required by the Authority By Laws: Bernard J. Iacovangelo as Vice – Chairperson, Brett C. Granville, Esq., as Assistant Secretary and Angela Veltre as Assistant Treasurer. Moved by Member Flynn and seconded by Member Keith. The motion passed unanimously 6-0.

Other Business

No other business presented.

Meeting was adjourned @ 11:58 PM

The next Annual Meeting will be scheduled for March 2014.

Respectfully Submitted,



Merideth Smith, Esq.,
Secretary

Dated: 4/19/13

Minutes

MONROE COUNTY AIRPORT AUTHORITY

REGULAR MEETING

March 27, 2013

Present:

James G. Vazzana, Esq., Chairman
Bernard J. Iacovangelo, Esq., Vice- Chairman
Susan Keith
Stephen Tucciarello
Willie J. Lightfoot
R. Thomas Flynn

Excused Absence:

Don Johnson

Late Arrival:

Brett Granville Assistant Secretary

Others Present:

Michael Giardino Director of Aviation
Bob Franklin Treasurer
Angela Veltre Assistant Treasurer
Merideth H. Smith, Esq. Secretary
Jennifer Hanrahan
David Haas
Gary Gaskin
Andrew Moore

Meeting was called to order by the Chairman @ 12:00 p.m.

Approval of the Minutes from February 13, 2013

Moved by Vice-Chairman Iacovangelo and seconded by Member Keith that the minutes be approved without changes. The motion passed unanimously 6-0.

Treasurers Report

Treasurer Franklin reported that there are two reports today to go before the Board. The February credit card usage by the Director had on it nine (9) charges for the reporting period Feb. 29 – Mar. All charges were reviewed by Treasurer Franklin and incurred according to procedure. A motion to accept each report was moved by Member Keith and seconded by Member Iacovangelo. The motions passed unanimously 6-0.

Treasurer Franklin reported the travel and business expense statement since February 2013 and reported that seven (7) items appeared on the card. Total expenses are slightly over \$1,075.96. A motion to accept the travel and business expense report was moved by Vice- Chairman Iacovangelo and seconded by Member Keith. The motions passed unanimously 6-0.

be updated on the status of the sequestration effects on the ROC tower should change come up between now and next meeting. Director Giardino noted that the board would be kept up to date.

Director Giardino also noted that across the country the Department of Defense will be cancelling all airshows after April 1, 2013 should the federal budget sequestration stay in effect. While ROC is cautiously optimistic our airshow will take place we are almost 60 days from show date and this decision will be largely determined and driven by the airshow promoter. If they feel it is not viable or if there is an alternative plan, we will communicate that with the Board.

Director Giardino informed the board of the Southwest Airlines brand joining ROC on April 14, 2013. Marketing & PR Coordinator, Jennifer Hanrahan informed the Board of events taking place Tuesday, April 16, 2013 at ROC to include a press event at 10:30 am and invited the Board members to be guests of Southwest Airlines for this important event.

Director Giardino stated that the State Police would like a 8,500 square foot hanger for storage space, and access to runways/taxiways at ROC.

Director Giardino concluded his remarks noting that today marks one year of him being Director and thanked all of his Airport staff and County partners for their hard work contributing towards ROC being able to accomplish its goals. Director Giardino reported that the ROC Capital Improvement Program is moving forward, staff met with the FAA for 2013-2014 funding. The PFC project in the ticketing lobby is wrapping up and a draft application has been submitted to the FAA for PFC #5, which was approved last board meeting.

Director Giardino also congratulated Assistant Treasurer Angela Veltre for recently completing 35 years with Monroe County.

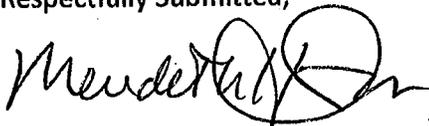
Other Business

Chairman Vazzana thanked Director Giardino for bringing integrity and confidence to the Authority Board over the past year. Member Lightfoot brought a letter that was sent to him from a taxi cab company and requested a copy of the RFP for Taxicab Concessions at ROC as well as the proposals received so that he could dispel accusations in the letter he received. Member Lightfoot received the letter at home. Chairman Vazzana would like copy to all board members and suggested a response to the person based on counsel opinion. Assistant Secretary Granville noted that the RFP is available to all Board members.

Meeting was adjourned @ 12:39 PM

The next Board Meeting is May 15, 2013 at 12:00 noon.

Respectfully Submitted,



Merideth H. Smith, Esq.

Secretary

Dated: 5/11/13