

Monroe County

Sheriff's Office

Recruitment Process

Advertising Locations

- Officer.com
- Flyers to the Military
- Blue Cross Arena
- Frontier Field
- Shopping Malls
 - Marketplace
 - Greece
 - Eastview



- Flyers to local churches
- Flyers to RAMP

- Paetec Park
- Radio
 - 98 PXY
 - WDKX
- News Paper
 - Democrat & Chronicle
 - City Newspaper



- TV
 - YNN
- Myspace
- Facebook
- MCSO
 - Department Bulletin

College Advertising Locations

- Roberts Wesleyan
- Monroe Community College
- Rochester Institute of Technology
- Everest Institute
- St. John Fisher
- SUNY Brockport
- Finger Lakes Community College

R·I·T



Test Preparation Workshops



- Review of Hiring Process
- Practice Tests
- Physical Agility Review
- Medical Process Review
- Background Questionnaire Review



Careers



- Police Bureau
- Jail Bureau



- Court Bureau
- Security



- Civil Bureau

Police Bureau

- Deputy Sheriffs in this bureau are members of the Road Patrol
- Responsible for public safety
- Divisions within in the Police Bureau include:
 - Traffic Enforcement Unit
 - K-9 Unit
 - SCUBA Unit
 - DARE Unit
 - Marine Unit
 - SWAT



"The Bomb Robot "Fred" draws attention from curious onlookers"

Jail Bureau

- Deputies are responsible for the order and safety of all Monroe County incarceration facilities.
- Assignments include:
 - Monroe County Jail
 - Monroe County Correctional Facility
 - Forensic Unit
- Divisions within the Jail Bureau include
 - Transport Unit
 - Gang Intelligence Unit
 - Quick Entry Team

Court Security Bureau

- Deputies provide safety and security to Hall of Justice
- Assignments include:
 - Monroe County Hall of Justice
 - New York State Appellate Court Division
- Deputies conduct property inspections and weapons screening
- Effecting arrests, remands and confiscating contraband when necessary



Civil Bureau

- Deputies are responsible for serving subpoenas, eviction notices, civil warrants, and other court ordered actions.

Testing Levels

Bureau	Minimum Age	Maximum Age
Road	20	34
Civil	20	N/A
Jail	18	N/A
Court	18	N/A

- Road candidates can turn 35 while in the academy or 38 if they have served in the military.
- There is no maximum age for the Civil, Jail, Part-time, or Court Security Bureau.
- High School diploma or GED is the minimum education required.
- No Felony convictions

Steps to becoming a Deputy Sheriff

- Written Exam
- Physical Agility
- Medical
- Psychological Exam
- Background Investigation
- Command Staff Interview
- Selections by the Sheriff/Job Offer

Written Exam

- All candidates must take a civil service administered exam.
- In order to be considered for further testing, candidates have to score a 70 or higher on the exam.
- The number of candidates processed depends on hiring needs of the Sheriff.
- There is a non-refundable \$25.00 testing fee.

Physical Agility

- The Monroe County Sheriff's Office offers two physical agility tests, a Mock and a Real physical agility.
- Mock agility allows candidates to experience how the physical agility is conducted and gives them an opportunity to learn what they need to improve to pass the Real agility.
- If candidates pass the Mock agility then they don't have to participate in the Real agility.
- Upon passing of the physical agility, you will be given a background package that you must complete and hand in on a different date.

Monroe County Sheriff's Office
Academy Physical Fitness Qualifications
 (Cooper Institute Standards)

Male Sit-Ups

%tile	20-29	30-39	40-49	50-59
70	45	41	36	31
60	42	39	34	28
50	40	36	31	26
40	38	35	29	24
30	35	32	27	21

Male Pushups

%tile	20-29	30-39	40-49	50-59
70	41	34	26	21
60	37	30	24	19
50	33	27	21	15
40	29	24	18	13
30	26	20	15	10

Male 1.5 Mile Run

%tile	20-29	30-39	40-49	50-59
70	10:49	11:09	11:52	12:53
60	11:27	11:49	12:25	13:53
50	11:58	12:25	13:05	14:33
40	12:29	12:53	13:50	15:14
30	13:08	13:48	14:33	16:16

Female Sit-Ups

%tile	20-29	30-39	40-49	50-59
70	41	32	27	22
60	38	29	24	20
50	35	27	22	17
40	32	25	20	14
30	30	22	17	12

Female Pushups *

%tile	20-29	30-39	40-49	50-59
70	24	18	14	19**
60	21	15	13	17**
50	18	14	11	13**
40	15	11	9	12**
30	13	9	7	9**

Female 1.5 Mile Run

%tile	20-29	30-39	40-49	50-59
70	12:51	13:41	14:33	16:26
60	13:25	14:33	15:17	17:19
50	14:15	15:14	16:13	18:05
40	15:05	15:56	17:11	19:10
30	15:56	16:46	18:26	20:17

* Full body pushup standards, modified pushups are no longer used by MCSO, 2006.

** Modified standards. There are no standards for full body pushups for females 50-59.

Entry requirements for Road Patrol full time, part time, and Civil are: 40th to get in, (Cooper 50th to get out), PSTC 60th to get out.
 Entry requirements for Jail and Court Security are: 30th to get in, (Cooper 40th to get out), PSTC 50th to get out.
 Physical Fitness Instructors need to pass at the 70th percentile to maintain certification per MCSO guidelines.

Medical

- Applicants will undergo a complete physical which includes a drug screening.
- The Medical is to ensure the general health of each candidate for a sworn position.

Psychological

- The psychological exam includes:
 - Written psychological exam
 - Oral psychological exam
- Written exam can take up to eight hours while the Oral exam usually only lasts 30 minutes to an hour.
- Written and Oral exam are administered on different days.
- The purpose is to determine the candidates fitness to be a Deputy Sheriff. Not everyone is cut out for work in law enforcement.

Background Investigation

- Background investigators will meet with the candidates to go over the completed booklet they received after passing the physical agility.
- The investigators will verify everything written down by the candidate as well as their qualifying credentials.
- Investigators will also review any criminal record of a candidate and interview at least three personal references.
- The background investigation is extensive and any untruthfulness is cause for removal from the process

Command Staff Interview

- The final phase in the selection process
- Candidates will undergo a final oral interview with several commanding Officers.
- Commanding Officers will ask the candidate to discuss his or her interest in the Monroe County Sheriff's Office.
- The command staff oral interview is not part of the civil service process. The oral interview allows the command staff an opportunity to meet the candidates before selection.

Selections by the Sheriff/Job Offer

- The Sheriff and several members of his staff will meet to discuss each candidate's result.
- The Sheriff will then select candidates conforming to civil service's "rule of three."
- The candidates not selected will be informed in writing with-in 30 days.