



# Department of Transportation

Monroe County, New York

**Maggie Brooks**  
*County Executive*

**Terrence J. Rice, P.E.**  
*Director*

## Report to Development Review Committee and /or Engineer

Project:	Attention:
Location:	Date:
Town:	Total Pages:
Owner:	Date To Planning:
Engineer Contact:	DRC Contact:
Engineer Tele./Fax #:	DRC #:
MCDOT Contact: Henry Herdzik, Permits	DRC Tele./Fax #:
MCDOT Tele./Fax#: (585) 753-7711 / 7730	Log In Date:

We have reviewed your plans/report received on \_\_\_\_\_ and have the following general comments.

1. Monumentation must be checked by the M.C.D.E.S. Contact the Survey Office, phone 753-7530. (B)
2. Are there any survey monuments in the work area? If there is, a \$1,200 security deposit and a survey report may be required to protect it. Contact M.C.D.E.S. Survey Office, phone 753-7530. (B)
3. Show the right-of-way width. (B)
4. Show a highway reservation 40 feet from and parallel to the centerline of \_\_\_\_\_. (B)
5. Show a \_\_\_\_ ft. highway reservation. (B)
6. More details are needed; site, drainage and utility plans. (B)
7. Show the existing culvert invert elevations of adjacent properties and roadway cross culverts. Design proposed culverts with invert elevations on the same grade line to promote positive drainage between the existing culverts. (B)
8. What are plans for future development of the land to the \_\_\_\_\_ ? (B)
9. A tie distance to the nearest county or state highway is required for location purposes. (B)
10. Label adjacent property addresses. (B)
11. Plans must have a minimum scale of 1" = 50'. (B)
12. Will there be any adverse impact on down-stream culverts or locations from the increased runoff, provide drainage calculations. Provide pre and post development drainage runoff summary. (B)

13. A standard County drainage note is required. "Highway drainage along the County highway must be maintained. The applicant will be responsible for all required grading in the County right-of-way. The owner will place a culvert and/or storm sewer of a type and size determined by the Monroe County Director of Transportation." (B)
14. Install a \_\_\_\_\_ inch perforated culvert in the center line of the existing ditch and extend it 10 feet beyond the edges of the driveway, install end sections on each end. Define ditch line and clean out prior to culvert installation. (B)
15. Maintain positive drainage away from the highway. (B)
16. The detention pond must be at least \_\_\_\_\_ feet from the edge of pavement. (B)
17. Pipe the entire drainage ditch along \_\_\_\_\_ . (B)
18. Show who will own and maintain the detention/retention pond. (B)
19. A traffic impact study is required. (B)
20. Show the intersection sight distances to the left and right. (B)
21. Locate driveway and/or show driveway width. (B)
22. A 30' radii is required from the new access road and is to end 17 feet from the centerline of the County highway. (B)
23. Show the geometrics of the \_\_\_\_\_ . (B)
24. The driveway and access road must be at a right angle where it intersects the County highway. (B)
25. Show a profile of the intersection of the proposed road and \_\_\_\_\_ . (B)
26. A sag vertical curve is required in the driveway or access road. (B)
27. All utilities must be bored across the County highway. (B)
28. Show where \_\_\_\_\_ will be accessed. (B)
29. Show development frontage plus 200'/500' in each direction on both sides of the County highway showing driveways, intersecting roads, utilities and cross culverts. (B)
30. The proposed access road will cause an offset intersection, 200' must be provided between centerlines. (B)
31. A standard County highway permit note is required. "After MCDOT approves this project, a 136 Highway Permit and a 239K Permit will be required. Inspection of all construction in the right-of-way will be a condition of these permits." (B)
32. As-built record drawings are required. (B)
33. A standard County materials note is required. "All materials installed in the County right-of-way shall be in accordance with the MCDOT Standards and Details in effect when installed." (B)

34. Show MCDOT Figure \_\_\_\_\_ on the plans. If you need an electronic version of the detail, please email MCDOT at [hherdzik@monroecounty.gov](mailto:hherdzik@monroecounty.gov). (B)
35. Remove \_\_\_\_\_ detail from the plans. (B)
36. The maximum allowable plans sheet size for MCDOT Permits is 22" x 34". (B)
37. Show the name of the proposed subdivision street. (B)
38. Show a location sketch map. (B)
39. A review fee of \_\_\_\_\_ is due to continue our review/approval of this project. Please make checks payable to Director of Finance, County of Monroe. (B)