



Monroe County Legislature

STEVE BREW
REPUBLICAN MAJORITY LEADER

VINCENT R. FELDER
DEMOCRATIC MINORITY LEADER

May 26, 2020

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY	
No. <u>200199</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
URGENT	-L

Subject: Bi-Partisan Legislative Action to Create of Six (6) New Positions in the Monroe County Board of Elections and Amend the 2020 Operating Budget

Honorable Legislators:

We recommend this Honorable Body create (6) additional staff positions within the Monroe County Board of Elections to be filled equally by three (3) Republicans and three (3) Democrats in accordance with New York State Election Law.

The Board of Elections conducts all national, state, county, city and town elections in Monroe County. Its two Commissioners and their staff provide the technical, clerical, and mechanical skills to provide services, including bilingual assistance, and information and statistical data to legislators, governmental agencies and to the public.

The COVID-19 pandemic has caused unprecedented and unforeseen changes to the way elections are conducted across the County - including right here in Monroe County. Attempting to hold traditional elections while adhering to social distancing guidelines and proper sanitation standards have drastically altered voting practices. Additionally, Governor Cuomo's Executive Order to mail absentee ballot application to all who qualify has placed additional strain on an already over-burdened workforce.

The impact of these changes will continue beyond the COVID-19 pandemic. The new political calendar has turned what was once considered seasonal fluctuations into a year-round, full-scale operation. As a result, the Board of Elections must have adequate staffing to meet its mission of providing the highest degree of voter participation in honest and fair elections for all citizens of New York in compliance with all election laws and regulations.

At the joint-request of the Board of Elections Commissioners, we are recommending this Honorable Body authorize the creation of six (6) following new positions at the Board of Elections:

- (2) Assistant Deputy Commissioners – Group 20
- (1) Supervisor of Training and Recruitment – Group 15
- (1) Supervisor of Information Services – Group 15
- (1) Supervisor of Absentee Voting – Group 10
- (1) Senior Trainer – Group 10

In accordance with Section 35(f) of the Civil Service Law of the State of New York, all Board of Elections positions are considered Unclassified service and therefore do not require classification action by the Civil Service Commission.

The estimated cost of these positions, including salaries and benefits, is approximately \$220,000 for the remainder of FY 2020. No additional net county support is required, as already established intergovernmental charges for election services will fund these positions. The cost of these positions will be recouped via the 2021 chargeback for election services.

The specific legislative actions required are:

1. Create the following positions in the Monroe County Board of Elections:

<u>Action</u>	<u>Title</u>	<u>Group</u>
Create	Assistant Deputy Commissioner	20
Create	Assistant Deputy Commissioner	20
Create	Supervisor of Training and Recruitment	15
Create	Supervisor of Information Services	15
Create	Supervisor of Absentee Voting	10
Create	Senior Trainer	10

2. Amend the 2020 operating budget of the Board of Elections, by appropriating \$220,000 of unassigned fund balance to general fund 9001, funds center 2003010000, BOE Support.

This action is a Type II Action pursuant to 6 NYCRR 617.5(c) and is not subject to review under the State Environmental Quality Review Act.

Respectfully Submitted,



Steve Brew
Republican Majority Leader



Vincent R. Felder
Democratic Minority Leader

By Legislator _____ and _____

Intro. No. ____

RESOLUTION NO. ____ OF 2020

**CREATING SIX (6) NEW POSITIONS IN MONROE COUNTY BOARD OF ELECTIONS
AND AMENDING 2020 OPERATING BUDGET**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The following positions are hereby created in the Monroe County Board of Election:

1. Two (2) Assistant Deputy Commissioners, Group 20;
2. One (1) Supervisor of Training and Recruitment, Group 15;
3. One (1) Supervisor of Information Services, Group 15;
4. One (1) Supervisor of Absentee Voting, Group 10;
5. One (1) Senior Trainer, Group 10.

Section 2. The 2020 operating budget is hereby amended by appropriating \$220,000 of unassigned fund balance to general fund 9001, funds center 2003010000, BOE Support.

Section 3. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 20-_____

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____