

By Legislators Taylor and Delehanty

Intro. No. _____

RESOLUTION NO. _____ OF 2020

**ADOPTING RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL
GOVERNMENT RECORDS (LGS-1)**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The *Retention and Disposition Schedule for New York Local Government Records (LGS-1)* for use by all officers in legally disposing of valueless records listed therein is hereby adopted.

Section 2. Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein.

Section 3. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Section 4. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Committee of the Whole; October 27, 2020 - CV: 28-0
File No. 20-0312

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____