



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

October 8, 2021

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Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with CW Solutions Inc. d/b/a CW Solutions for Title and Lien Searches for the Fast Forward Monroe Programs

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with CW Solutions Inc. d/b/a CW Solutions in an amount not to exceed \$400,000 for title and lien searches and related services for the County assistance programs to small businesses and the arts and cultural organizations for the period of August 11, 2021 through December 31, 2021.

By Resolution 134 of 2020, as amended, Your Honorable Body accepted funding under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), of which providing financial assistance to businesses negatively affected by the COVID-19 pandemic is an authorized use. Monroe County successfully launched the Fast Forward Monroe program in 2020, providing \$19,040,000 in financial assistance to distressed businesses, and has now replicated the program through Fast Forward Monroe 1.5, Fast Forward Monroe 2.0, and JumpstARTS programs.

These contracts for title and lien searches will provide County staff with additional resources to conduct due diligence and maintain program integrity during the application review and approval process to ensure small businesses and the arts and cultural organizations can receive CARES Act funding in a timely manner before the funding expires on December 31, 2021.

A request for proposals was issued for this contract with CW Solutions Inc. d/b/a CW Solutions the sole responder.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract with CW Solutions Inc. d/b/a CW Solutions, 409 Joyce Kilmer Avenue, Suite 120, New Brunswick, New Jersey 08901, in an amount not to exceed \$400,000 for title and lien searches for the Fast Forward Monroe 1.5, Fast Forward Monroe 2.0 and JumpstARTS programs for the period of August 11, 2021 through December 31, 2021.

This action is a Type II Action pursuant to 6 NYCRR § 617.5 (c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2021 operating budget of Department of Finance-Unallocated, general fund 9001, funds center 1209070100, State of Emergency. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither CW Solutions Inc. d/b/a CW Solutions, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the company are:

Stacie Curtis, President

Robert Weible, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely



Adam J. Bello

Monroe County Executive