

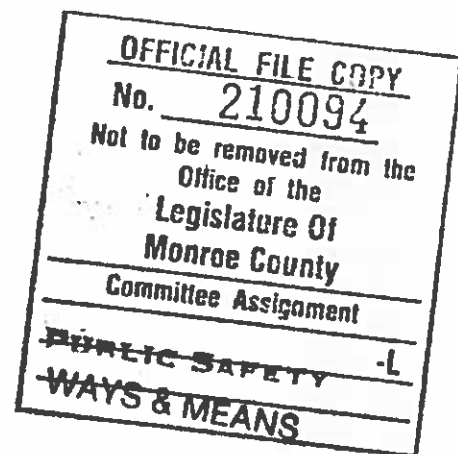


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 5, 2021



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Orion Communications, Inc. for a Scheduling Software Solution for the Sheriff's Office

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize a contract with Orion Communications, Inc. for a Scheduling Software Solution in an amount not to exceed \$320,000 for the period of April 1, 2021 through March 31, 2025, with the option to renew for two (2) additional one-year terms, with each additional term in an annual amount not to exceed \$110,000.

Orion Communications, Inc. will provide a scheduling software solution for the Sheriff's Office to include software installation, software implementation, user training, maintenance and support. The new software application will interface with the current SAP accounting systems and allow interactive analytics as it pertains to workforce activities and budgeting analysis. This new application will replace 2010 Excel non-standardized spreadsheets used currently to schedule across the five bureaus.

A request for proposals was issued for this contract with Orion Communications, Inc. selected as the most qualified to provide this service.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Orion Communications, Inc., 8350 North Central Expressway, Suite 700, Dallas, Texas 75206, for a Scheduling Software Solution in an amount not to exceed \$320,000 for the period of April 1, 2021 through March 31, 2025, with the option to renew for two (2) additional one-year terms, with each additional term in an annual amount not to exceed \$110,000.

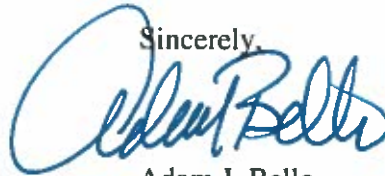
This is a Type II action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Year one funding for this contract is included in the 2021 operating budget of the Sheriff's Office, general fund 9001, funds center 3806020000, Information Services. No additional net County support is required in the current Monroe County budget, and will be requested in future years' budgets.

The records in the Office of the Monroe County Treasury have indicated that neither Orion Communications, Inc., nor its principal officer Leslie DeLatte, President, owe any delinquent Monroe County Property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello

Monroe County Executive

AJB:jc