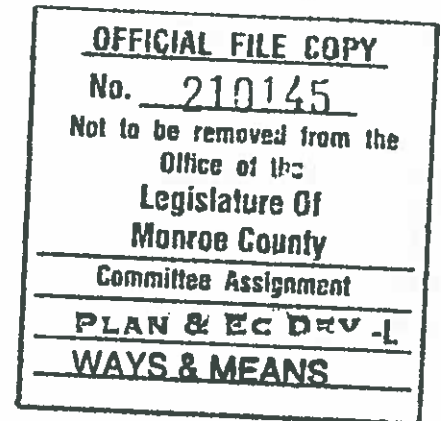


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

April 9, 2021



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with the County of Monroe Industrial Development Agency and Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, DPC for Professional Services for the Monroe County Comprehensive Plan

Dear Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with the County of Monroe Industrial Development Agency to accept \$200,000 for general planning purposes and to authorize a contract with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, DPC ("EDR") in the amount of \$184,953 for professional consulting services for the Monroe County Comprehensive Plan for the period of June 1, 2021 through May 31, 2023, with the option to renew for one (1) year at no additional cost.

Monroe County's last Comprehensive Plan was adopted over forty years ago. This year, 2021, marks the bicentennial of Monroe County and an updated Comprehensive Plan will be a blueprint that guides decision-making for the County, its municipalities, and its residents for at least the next decade. The Plan will focus on a wide array of issues, but at the highest level will address topics of social justice, economic growth, workforce development, quality of life, and environmental sustainability and resiliency. The Plan process will lead to a community inspired vision; community supported goals; and implementable strategies to guide policy and investment within and throughout the County. Upon completion, the Plan will be made available to the County of Monroe Industrial Development Agency to inform its policies and procedures to advance the job opportunities, health, general prosperity, and economic welfare of the people of Monroe County.

A Request for Proposals was issued for this contract and EDR was selected as the most qualified to provide this service.

The specific legislative actions required are:

1. Authorize the County Executive to execute a contract, and any amendments thereto, with the County of Monroe Industrial Development Agency to accept \$200,000 for general planning services for the period of June 1, 2021 through May 31, 2023.
2. Amend the 2021 operating budget of the Department of Planning and Development by appropriating the sum of \$200,000 into general fund 9300, funds center 1401010000, Planning Services.

3. Authorize the County Executive to execute a contract, and any amendments thereto, with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, DPC, 274 North Goodman Street, Suite B260, Rochester, New York 14607, in the amount of \$184,953 for professional consulting services for the Monroe County Comprehensive Plan for the period of June 1, 2021 through May 31, 2023, with the option to renew for one (1) year at no additional cost.

Entering into contracts with the County of Monroe Industrial Development Agency and EDR are Type II Actions pursuant to 6 NYCRR § 617.5(c)(24) ("information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action") and (27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to further review under the State Environmental Quality Review Act.

This contract is 100% funded by the County of Monroe Industrial Development Agency. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, DPC, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Jo Anne C. Gagliano, RLA, President
Thomas F.J. Dussing, P.E., Vice President
Michael Tamblin, P.E., Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

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