



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

February 4, 2022

OFFICIAL FILE COPY	
No.	220052
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
URGENT	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Division of Homeland Security and Emergency Services for the FY2020 Building Resilient Infrastructure and Communities and Authorize a Contract with Tetra Tech, Inc. for Development of a Hazard Mitigation Plan

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Division of Homeland Security and Emergency Services in the amount of \$90,000 for the FY2020 Building Resilient Infrastructure and Communities for the period of December 18, 2021 through December 17, 2024, and authorize a contract with Tetra Tech, Inc. in the amount of \$90,000 for the development of Monroe County's Hazard Mitigation Plan for the period of February 9, 2022 through January 31, 2023.

This project will assist Monroe County in updating its Federal Emergency Management Agency (FEMA) required Hazard Mitigation Plan (HMP). The HMP is federally required in order for a municipality to be eligible for Federal disaster and mitigation funds. All municipalities within Monroe County have adopted Monroe County's HMP as their own. FEMA requires that the HMP be updated on a five year cycle and Monroe County's HMP is due to FEMA April 2022. Major funding for the project will be provided by Federal funds in the amount of 75% of the total project cost (up to \$90,000) and a 25% County share (\$30,000). Overall project administration will be provided by Monroe County. Funds will be used to enter into a contract with Tetra Tech, Inc., who will provide services to develop the Monroe County HMP update. The current total project estimate is \$120,000. This is the first year the County has received this grant.

A Request for Proposals was issued for this contract with Tetra Tech, Inc. selected as the most qualified to provide this service.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept a \$90,000 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Homeland Security and Emergency Services for the FY2020 Building Resilient Infrastructure and Communities, for the period of December 18, 2021 through December 17, 2024.
2. Amend the 2022 operating budget of the Department of Public Safety by appropriating the sum of \$90,000 into general fund 9300, funds center 2408030100, Office of Emergency Management.
3. Authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Tetra Tech Inc., 2000 Linglestown Road, Suite 203, Harrisburg, Pennsylvania 17110, for the development of Monroe County's Hazard Mitigation Plan in an amount not to exceed \$90,000 for the period of February 9, 2022 through January 31, 2023.

4. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual requirements.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

This grant is 75% funded by the Federal Emergency Management Agency (administered by the New York State Division of Homeland Security and Emergency Services). The County's share of 25% will be covered through in-kind services to include grant administration, project management and the salary and benefit costs incurred by the 19 towns, 10 villages and the City of Rochester while working on this project. No net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Tetra Tech, Inc., nor its principal officer Andrew Mazzeo, PMP, Vice President, Northeast Operations, owe any delinquent Monroe County property taxes.

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db

By Legislators _____ and _____

Intro. No. _____

RESOLUTION NO. _____ OF 2022

ACCEPTING GRANT FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY2020 BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES AND AUTHORIZING CONTRACT WITH TETRA TECH, INC. FOR DEVELOPMENT OF HAZARD MITIGATION PLAN

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The County Executive, or his designee, is hereby authorized to accept a \$90,000 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Homeland Security and Emergency Services for the FY2020 Building Resilient Infrastructure and Communities, for the period of December 18, 2021 through December 17, 2024.

Section 2. The 2022 operating budget of the Department of Public Safety is hereby amended by appropriating the sum of \$90,000 into general fund 9300, funds center 2408030100, Office of Emergency Management.

Section 3. The County Executive, or his designee, is hereby authorized to execute a contract, and any amendments thereto, with Tetra Tech, Inc. for the development of Monroe County's Hazard Mitigation Plan in an amount not to exceed \$90,000 for the period of February 9, 2022 through January 31, 2023.

Section 4. The County Executive is hereby authorized to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.

Section 5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

Section 6. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Matter of Urgency
File No. 22-

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF RESOLUTION: _____