



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

September 8, 2023

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No.	230295
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Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Trinity Services Group, Inc. for Professional Food Service Management to Provide Meals to Incarcerated Persons Under the Care and Custody of the Monroe County Sheriff at the Sheriff's Jail Facilities

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize a contract with Trinity Services Group, Inc. for professional food service management to provide meals to incarcerated persons under the care and custody of the Monroe County Sheriff at the Sheriff's jail facilities for the period of December 11, 2023 through December 31, 2023 in an amount not to exceed \$115,068, and for the period of January 1, 2024 through December 31, 2026 in an amount not to exceed \$2,000,000 in the first full contract year and to be adjusted annually in contract years two and three based on the prior year's Consumer Price Index - U.S. City Average CPI-U from the Bureau of Labor Statistics ("CPI-U"), with the option to renew the contract for two (2) additional one-year terms with price adjustments based on the prior year's CPI-U.

Under this contract, the contractor will provide professional food service management and meals to the incarcerated persons under the care and custody of the Monroe County Sheriff at the Sheriff's jail facilities.

A request for proposals was issued and Trinity Services Group, Inc. was selected as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Trinity Services Group, Inc., 477 Commerce Boulevard, Oldsmar, Florida 34677, for professional food service management and meals to incarcerated persons under the care and custody of the Monroe County Sheriff at the Sheriff's jail facilities for the period of December 11, 2023 through December 31, 2023 in an amount not to exceed \$115,068, and for the period of January 1, 2024 through December 31, 2026 in an amount not to exceed not to exceed \$2,000,000 in the first full contract year and to be adjusted annually in contract years two and three based on the prior year's Consumer Price Index - U.S. City Average CPI-U from the Bureau of Labor Statistics ("CPI-U"), with the option to renew the contract for two (2) additional one-year terms with price adjustments based on the prior year's CPI-U.

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the 2023 operating budget of the Sheriff's Office, general fund 9001, funds center 3804080000, Jail Food Service and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Trinity Services Group, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officer of the company is:

Thane Dykstra – President & CEO
Tina Fogarty – Chief Operating Officer
Bob Taylor – Chief Financial Officer

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive