



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

October 5, 2023

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No. <u>230320</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
ENV. & PUB. WORKS-L
WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Atlantic Testing Laboratories, Ltd. and CME Associates Inc. for Material Testing Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Atlantic Testing Laboratories, Ltd. and CME Associates Inc. for material testing term services for a total annual amount not to exceed \$200,000 for the period of January 1, 2024 through December 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

These contracts will provide Monroe County with material testing and inspection services when it is necessary to determine either the quality of the work being performed or subsurface soil conditions. These contracts establish an agreed upon rate for a variety of material testing and inspection services so that when services are required, the County is assured of a timely response to projects. These services will be made available to all County departments.

A Request for Proposals was issued with Atlantic Testing Laboratories, Ltd. and CME Associates Inc. rated the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and amendments thereto, with Atlantic Testing Laboratories, Ltd., 3495 Winton Place, Bldg. B, Suite 4A, Rochester New York 14623, and CME Associates Inc., 491 Elmgrove Road, Suite 600, Rochester, New York 14606, for material testing term services for a total annual amount not to exceed \$200,000 for the period of January 1, 2024 through December 31, 2024, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(1) ("maintenance or repair involving no substantial changes in an existing structure or facility"); (2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part"); (24) ("information collection, including basic data collection and research; water quality and pollution studies, traffic counts, engineering studies; surveys; subsurface investigations; and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"); and (27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these services, consistent with authorized uses, is included in various capital fund(s) and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Atlantic Testing Laboratories, Ltd., nor CME Associates Inc., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Atlantic Testing Laboratories, Ltd

Marijean B. Remington, CEO

James J. Kuhn, President

Scott M. McCasland, Vice President

Christian J Roderick, Vice President

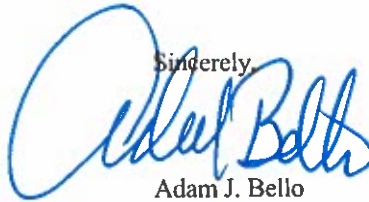
Thomas R. Bundle, Vice President

CME Associates Inc.

Elizabeth Casatelli, President

Christopher Paolini, Senior Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

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