



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 9, 2023

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Committee Assignment	
HUMAN SERVICES	-L
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with Monroe Community College to Provide a Certified Nursing Assistant Training Program for New Employees at Monroe Community Hospital

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Monroe Community College in an amount not to exceed \$75,000 to provide a Certified Nursing Assistant ("CNA") Training Program for new employees at Monroe Community Hospital ("MCH") for the period of January 1, 2024 through December 31, 2024, with the option to renew for four (4) additional one-year terms in an amount not to exceed \$75,000 annually.

Monroe Community Hospital must maintain adequate staffing for patient care. Changes in nursing's popularity as a profession and a decreased workforce has allowed an opportunity for MCH and the County to partner with a higher learning institution and enable the hiring of students into the CNA Trainee position. Staff that graduate from a successful CNA Training Program then become full time MCH employees, bolstering the facility's staffing level, and enhancing MCH's employee retention rate.

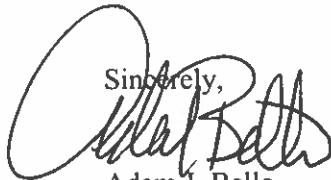
A Request for Proposals was issued for this contract with Monroe Community College selected as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Monroe Community College, 1000 East Henrietta Road, Rochester, New York 14623, in an amount not to exceed \$75,000 to provide a Certified Nursing Assistant Training Program for new employees at Monroe Community Hospital for the period of January 1, 2024 through December 31, 2024, with the option to renew for four (4) additional one-year terms in an amount not to exceed \$75,000 annually.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract is included in the proposed 2024 operating budget of Monroe Community Hospital, hospital fund 9012, funds center 6201080000, Training, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive