



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

November 9, 2023

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| <b>OFFICIAL FILE COPY</b>                                                      |    |
| No. <u>230306</u>                                                              |    |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |    |
| Committee Assignment                                                           |    |
| <b>HUMAN SERVICES</b>                                                          | -L |
| <b>WAYS &amp; MEANS</b>                                                        |    |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Contracts with Karen Rosenbloom, Paul DiStefano, William Hawkins, Pamela Grant, and Any Other Qualified Individual to Provide Municipal Representative Services for the Preschool Special Education Program

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Karen Rosenbloom, Paul DiStefano, William Hawkins, Pamela Grant, and any other qualified individual to provide municipal representative services for the Preschool Special Education Program in a total annual amount not to exceed \$52,500 collectively for the period of January 1, 2024 through December 31, 2024, with the option to renew for two (2) additional one-year terms in a total annual amount not to exceed \$52,500 collectively.

As municipal representatives, Karen Rosenbloom, Paul DiStefano, William Hawkins, Pamela Grant, and any other qualified individual will represent the County of Monroe as its designees to school district Committees on Preschool Special Education as authorized by Section 4410 of the NYS Education Law, as amended, and Part 200 of the Regulations of the Commissioner of Education. The municipal representative is a voting member of each committee in determining initial and continuing eligibility for Preschool Special Education services at the least restrictive environment appropriate to a child's needs.

Requests for Qualifications were issued for these contracts and Karen Rosenbloom, Paul DiStefano, William Hawkins, and Pamela Grant were selected as the most qualified to provide this service. Any additional municipal representative would need to meet qualifications outlined in the previously released Request for Qualifications.

**The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts and any amendments thereto, with Karen Rosenbloom, 24 Callingham Road, Pittsford, New York 14534; Paul DiStefano, 300 Chelmsford Road, Rochester, New York 14618; William Hawkins, 1734 Wallace Road, Piffard, New York 14533; Pamela Grant, 996 Cunningham Drive, Victor, New York 14564; and any other qualified individual to provide municipal representative services for the Preschool Special Education Program in a total annual amount not to exceed \$52,500 collectively for the period of January 1, 2024 through December 31, 2024, with the option to renew for two (2) additional one-year terms in a total annual amount not to exceed \$52,500 collectively.**

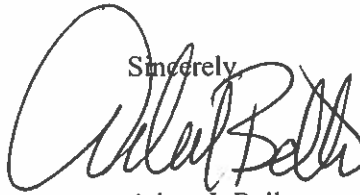
This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the proposed 2024 operating budget of the Department of Public Health, general fund 9001, funds center 5807500000, Preschool Special Education Administration. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Karen Rosenbloom, Paul DiStefano, William Hawkins, nor Pamela Grant owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam J. Bello', written over the word 'Sincerely,'.

Adam J. Bello  
Monroe County Executive

AJB:db