



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

February 10, 2023

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of County-Wide Shared Services Initiative Program Award from the New York State Department of State

Honorable Legislators:

I recommend that Your Honorable Body accept an award from the New York State Department of State in the amount of \$129,906.47 through the County-Wide Shared Service Initiative.

The County-Wide Shared Services Initiative ("CWSSI") is a statewide initiative intended to reduce property taxes and improve local government efficiency. It requires counties to convene a shared services panel consisting of the chief executive officer of all towns, villages, and cities to develop taxpayer savings and efficiency plans. As part of Monroe County's 2020 County-Wide Shared Services Plan, the County proposed sharing resources between municipalities and/or jointly procure contracts to provide programming, facilities, and administration of parks and recreation across municipal boundaries.

In 2021 and 2022, this Honorable Body approved multimillion-dollar improvements and repairs to our Monroe County Parks System. The projects funded by these investments included the paving of roads and parking lots throughout the system, many of which were completed by town and village highway and public works departments. By sharing services with town and village partners, Monroe County saved an estimated \$259,813 in costs. Moreover, Monroe County was eligible for a CWSSI matching award equal to its cost savings. Monroe County will split half of the award with participating municipalities—Clarkson, Henrietta, Irondequoit, Ogden, Riga, Webster, Wheatland, and Spencerport—and retain half of the award itself.

In consultation with the Finance Department, the Parks Department intends to use the \$129,906.47 award to help replace aged passenger vehicles in the Parks Department fleet, including two high-mileage cargo vans used by the department's skilled tradespeople to transport materials and tools to construction projects.

The specific legislative actions required are:

1. Authorize the County Executive, or his designee, to accept an award in the amount of \$129,906.47 from, and to execute a contract and any amendments thereto with, the New York State Department of State through the County-Wide Shared Services Initiative.
2. Amend the 2023 operating budget of the Parks Department by appropriating the sum of \$129,906.47 into general fund 9001, funds center 8801010000, Parks Administration.

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Committee Assignment	
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3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual requirements.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR 617.5(c)(31) ("purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials") and is not subject to further review under the State Environmental Quality Review Act.

This program is 100 percent funded by the New York State Department of State. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

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