



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10 2023

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Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend the 2023 Capital Budget to Provide an Increase in Funding for the Monroe County Library System Fleet Replacement Project and Authorize an Interfund Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023 Capital Budget to provide an increase in funding for the Monroe County Library System Fleet Replacement Project and authorize an interfund transfer.

In 2020 the Monroe County Library System ("MCLS") began planning for replacement of its delivery fleet in the Capital Improvement Program ("CIP"), for cyclical replacement of three (3) box trucks which are seven years old. Funding was allocated in the 2022 CIP based on cost estimates from early 2021. Bids were received in spring 2022 with cost exceeding the debt allocation of \$216,000 by over \$59,000, given the current inflationary and supply chain environment.

To continue progress, the MCLS awarded the first two vehicles and with a fund balance appropriation in June 2022 and requested fall bid of the third vehicle. Cost escalation for the final vehicle, with delivery not anticipated until 2024, has exceeded prior CIP and fund balance appropriations. An additional appropriation from the fund balance is requested to award bid of the third truck at \$110,000.

The MCLS provides member library delivery services Monday through Friday as part of a shared service agreement. Delivery includes pickup and drop-off of library material returns, requests/holds, and interoffice mail. For decades, the MCLS has provided the community with the ability to check out and return library materials at any MCLS location of convenience, known as *One County, One Card*. In the MCLS catalog library users can also place requests for materials filled as first available across the MCLS, delivered via MCLS fleet to their preferred pick-up location.

The specific legislative actions required are:

1. Amend the 2023 capital budget to increase funding for the Monroe County Library System Fleet Replacement project in the amount of \$20,000, from \$286,000 to \$306,000, for a total project authorization of \$306,000.
2. Authorize an interfund transfer of \$20,000 from library fund 9006 to capital fund 2035.

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(31) ("purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be available in capital fund 2035 once the interfund transfer requested herein is approved and in any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam J. Bello", is written over the word "Sincerely,".

Adam J. Bello
Monroe County Executive