

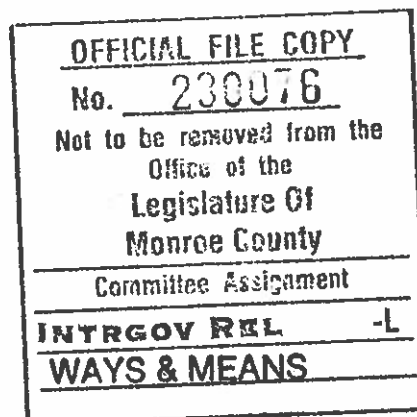


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10, 2023



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the City of Rochester for the Provision of County Historian Services

Honorable Legislators:

I recommend that Your Honorable Body authorize an Intermunicipal Agreement ("IMA") with the City of Rochester ("City") for the provision of County Historian Services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.

The City will move the County's historical archives from its current location at St. John Fisher's Lavery Library to the Local History and Genealogy Division of the Central Library of Rochester and Monroe County, hold and maintain the County's historical archives, perform the duties of the County Historian, and engage consultants to assess and evaluate the County Historian responsibilities and collections, County's historical archives, feasibility of shared service between the County and City for a regional history center, possibility of a long term plan for the working relationship between the parties for the maintaining County's historical archives and the functioning as the County Historian as well as optimal physical and virtual spaces to provide these services.

The City will supply two (2) full-time historians, two (2) part-time historians, two (2) full-time librarians, and three (3) part-time support staff or such other numbers and titles of employees parties, as agreed to by the parties, to perform the services required by the IMA. The County's historical archives and the County Historian office will be available to the public during all Central Library hours of operation (55 hours/week) including at times on Saturdays, ensure the Collection is maintained in accordance with industry accepted practices.

A request for qualifications was issued for these services with the City of Rochester/Rochester Public Library selected as the most qualified to provide the services.

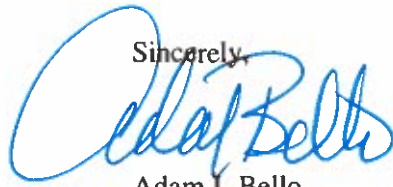
The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the City of Rochester for the provision of County Historian support services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.

Funding for this contract is included in the 2023 operating budget of the Department of Finance, general fund 9001, funds center 1207010000, Purchasing. No additional net County support is required in the current Monroe County budget.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam Bello", is written over the word "Sincerely,".

Adam J. Bello
Monroe County Executive