



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

March 10, 2023

OFFICIAL FILE COPY	
No.	<u>230098</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
WAYS & MEANS	-L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project Entitled "ERP System Replacement" and Authorize an Interfund Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to add a project entitled "ERP System Replacement" in the amount of \$9,500,000 and authorize an interfund transfer for the project in the amount of \$9,500,000.

Monroe County's current Enterprise Resource Planning ("ERP") system, SAP, was acquired in 2004 and put into production in 2005. After eighteen years, significant customization, and numerous upgrades, the system has reached the end of its serviceable useful life. Procurement for a replacement system has begun with the assistance of our contracted ERP advisors, Averro, LLC, and County staff from several administrative and operating departments are evaluating the solicited proposals that have been received.

The purpose of this capital project is to secure authorization for the necessary professional services to appropriately configure a new ERP system for County use, allow for sufficient data migration from SAP and accessible archived data for historical data that will not migrate, provide connectivity solutions for other existing County systems that will continue to operate outside of the ERP environment, provide the requisite employee training prior to full system production, and provide post-production support.

Upon selection of a new ERP system, we will request authorization from Your Honorable Body to enter into agreements for ERP system licensing and professional services for system implementation.

This project is scheduled to be considered by the Monroe County Planning Board at its March 23, 2023 meeting.

The specific legislative actions required are:

1. Amend the 2023-2028 Capital Improvement Program to add a project entitled "ERP System Replacement," in the amount of \$9,500,000.
2. Amend the 2023 Capital Budget to add a project entitled "ERP System Replacement," in the amount of \$9,500,000.

3. Appropriate fund balance in the amount of \$9,500,000 and authorize its transfer from general fund 9001 to the capital fund to be created for the project entitled "ERP System Replacement."

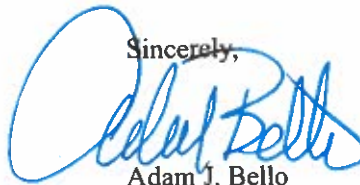
This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in the capital fund to be established once the interfund transfer is approved, and any other capital fund(s) created for the same intended purpose.

The interfund transfer will require \$9,500,000 of net County support for which the appropriation of fund balance is requested.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello
Monroe County Executive

AJB:db