



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

April 7, 2023

OFFICIAL FILE COPY	
No.	<u>230126</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
TRANSPORTATION	-L
WAYS & MEANS	

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Hunt Engineers, Architects, Land Surveyors and Landscape Architects, D.P.C. and Marathon Engineering & Surveying of Rochester, D.P.C. for General Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Hunt Engineers, Architects, Land Surveyors and Landscape Architects, D.P.C. and Marathon Engineering & Surveying of Rochester, D.P.C. in an annual amount not to exceed \$200,000 each for general engineering term services for the period of May 1, 2023 through April 30, 2024, with the option to renew for two (2) additional one-year extensions, with escalation for the extension to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

The scope of services generally consists of providing consultation, design, survey, and mapping and construction inspection on an as-needed basis concerning upcoming signal, highway, bridge, or culvert projects scheduled for construction as part of the Department of Transportation's highway major maintenance, capital culvert replacement program, traffic engineering, and spot improvements program. The services will be used for design of projects to improve the condition of road surfaces, drainage improvements, including highway culverts, and increased safety by improving traffic signals, highway alignment, profile, and sight distance. The Department of Transportation does not routinely conduct in-house design and would utilize these services as an extension of its staff on an as-needed basis.

A request for proposals was issued for these services with Hunt Engineers, Architects, Land Surveyors and Landscape Architects, D.P.C. and Marathon Engineering & Surveying of Rochester, D.P.C. selected as the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with Hunt Engineers, Architects, Land Surveyors and Landscape Architects, D.P.C., 4 Commercial Street, Suite 300, Rochester, New York 14614 and Marathon Engineering & Surveying of Rochester, D.P.C., 39 Cascade Dr., Rochester, New York 14614, for general engineering term services in an annual amount not to exceed \$200,000 each for the period of May 1, 2023 through April 30, 2024, with the option to renew for two (2) additional one-year extensions, with escalation for the extension to be limited to an amount equal to the increase in the previous year's Consumer Price Index (U.S. City Average CPI-U from the Bureau of Labor Statistics).

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(18) (“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations, and soil studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”) and (27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, is included in various capital funds and any future capital fund(s) created for the same intended purpose, and is also included in the operating budget of the Department of Transportation, road fund 9002, funds center 8002040000, Road Maintenance and road fund 9002, funds center 8002050000, Consolidated Highway Improvement Project (CHIPS). No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Hunt Engineers, Architects, Land Surveyors and Landscape Architects, DPC nor Marathon Engineering of Rochester, P.C. nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Hunt Engineers, Architects, Land Surveyors and Landscape Architects, D.P.C.

Christopher J. Bond, CEO/President

Greg J. Barr, Vice President

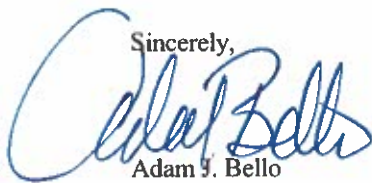
Dean C. Hackett, Vice President

Darin Rathbun, Vice President

Marathon Engineering & Surveying of Rochester, D.P.C.

Robert P. Bringley, President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello

Monroe County Executive