



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

July 7, 2023

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No. <u>230239</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS-L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Classification of Action and Determination of Significance Pursuant to the State Environmental Quality Review Act for the Monroe County Food Scraps Collection Pilot Program

Honorable Legislators:

I recommend that Your Honorable Body determine whether a Pilot Program for the Collection of Food Scraps may have a significant adverse impact on the environment pursuant to the State Environmental Quality Review Act ("SEQRA").

Monroe County will be commencing three (3) pilot food scraps collections at the Monroe County Jail, the Monroe Community Hospital, and in partnership with the Town of Pittsford at the Town of Pittsford Dog Park, 34 East Street, Town of Pittsford, New York. This pilot project will collect pre-consumer food scraps generated in the kitchens of the Monroe County Jail and the Monroe Community Hospital. Monroe County will partner with the Town of Pittsford to provide food collection lidded buckets to 500 pilot program participants and staff a communal drop off location at the Town of Pittsford Dog Park, and if necessary, an additional location within the Town of Pittsford. The second location, if needed, is anticipated to be owned by the Town and will need to have a parking area of at least 18,000 square feet; provide at least 60 parking spots; offer room for off-street queuing for at least five vehicles; and provide sufficient space for securing the carts.

The Monroe County Food Scraps Pilot Program has been preliminary classified as an Unlisted action. The SEQRA regulations found at 6 NYCRR Part 617 requires that no agency shall carry out or approve an Action until it has complied with the requirements of SEQRA.

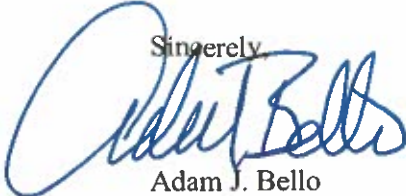
**The specific legislative actions required are:**

1. Determine whether a Food Scraps Collection Pilot Program is an Unlisted action.
2. Designate Monroe County as Lead Agency for a Food Scraps Collection Pilot Program.
3. Make a determination of significance regarding a Food Scraps Collection Pilot Program pursuant to 6 NYCRR § 617.7.

4. Authorize the County Executive, or his designee, to take such actions to comply with the requirements of the State Environmental Quality Review Act, including without limitation, the execution of documents and the filing, distribution and publication of the documents required under the State Environmental Quality Review Act, and any other actions to implement the intent of this resolution.

This designation will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive

AJB:db

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
The County and the Town of Pittsford desire to partner on the development of a pilot program for the collection of residential food scraps			
Name of Action or Project: Food Scraps collection Pilot			
Project Location (describe, and attach a location map): 1) MC Jail ; 2) MC Community Hospital and 3) Town of Pittsford - Drop off location Pittsford Dog park parking lot			
Brief Description of Proposed Action: Monroe County will be commencing three (3) pilot food scraps collections at the MC Jail, the MC Hospital and a partnering municipality. The collections at the County facilities will be in support of the County's Phase I Climate Action Plan. Currently food scraps at these County facilities are not separated for organics recycling. The proposed project involves collecting pre-consumer food scraps generated in the kitchens of these two (2) County facilities in receptacles separate from other waste. The municipal partnership pilot will target the residents of the Town of Pittsford. Monroe County will partner with the Town of Pittsford to provide food scrap collection lidded buckets to the 500 pilot program participants and staff one communal food scraps drop-off location at the Town's Dog Park, and, depending on the success of the program, a second location to be agreed upon by the County and the Town. The second location, if needed, is anticipated to be owned by the Town and will need to have a parking area of at least 18,000 square feet; provide at least 60 parking spots; offer room for off-street queuing for at least five vehicles, and provide sufficient space for securing the carts. It is anticipated that the proposed food scraps pilot programs will run from the third quarter of 2023 through the third quarter of 2024, for a total duration of 12 months. As the end of the 12 months nears, the County and Town will consider expanding and/or renewing the programs.			
Name of Applicant or Sponsor: Monroe County Department of Environmental Services and Town of Pittsford		Telephone: (585) 753 7600 E-Mail: yasminguevara@monroecounty.gov	
Address: 7100 City Place 50 W Main St			
City/PO: Rochester		State: New York	Zip Code: 14614
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		Less than 1 acres	
b. Total acreage to be physically disturbed?		0.0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		25.76 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify) <input checked="" type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

PRINT FORM

### **Short Environmental Assessment Form Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The anticipated impacts from this project are minimal. The sites, Monroe Community Hospital, the Monroe County Jail, and the Pittsford Dog Park are solely serving as drop off and collection points in closed containers. No form or organic recycling such as composting will take place on site. The selected hauler will provide 64 gallon totes (similar to residential garbage and recycling totes) at a location suitable for the site and hauler.

The Pittsford Dog Park may see a slight increase in traffic. However, that increase represents less than 2% of the Town's population. Of which, some are anticipated to already be current dog park users and will consolidate trips to visit the dog park and food scraps drop off site, thereby not adding any new traffic on site.

Additionally, to mitigate any peak traffic issues to the Park or surrounding areas, the location of the carts will be coordinated with the Town's Parks' Officers to minimize disturbances to the park operations and existing circulation patterns. It is also anticipated that carts will be accessible for disposal throughout the week enabling participants to drop off their food scraps at a time of their choosing. This will reduce concerns related to peak traffic as trips can be spread out. Accordingly, traffic impacts are expected to be small.

To ameliorate any disturbances to the Park or surrounding area occur from debris, smell, etc. Town Park staff will monitor the totes and notify necessary parties of any potential nuisance issues. Lastly, the Town and Monroe County will support an education and outreach program to inform participants on how to properly participate in the food scraps collection program and reduce the potential for issues that may impact sites or the surrounding area.

In the event the County and the Town identify a second location for collection, the second location will be required to have a parking area of at least 18,000 square feet; provide at least 60 parking spots; offer room for off-street queuing for at least five vehicles; and provide sufficient space for securing the carts. By meeting these requirements, the second location is not anticipated to have any impacts above the small impacts identified for the first location.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Monroe County	
Name of Lead Agency	Date
Adam J. Bello	County Executive
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	<i>Yasmin Gervan</i>
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**





# Town of Pittsford - Dog Park



Legend  
☐ Parcels

Notes

752.3 0 376.17 752.3 Feet



The information contained herein is provided for informational purposes only. Monroe County, New York and their mapping and software consultants provide this GIS data and metadata with no claim as to the completeness, usefulness or accuracy of its content, positional or otherwise. Your use and browsing of information is at your own risk. In providing this data and application or access to a Monroe County New York, assumes no obligation to assist the user in the use of such data or in the development, use or maintenance of any applications applied to or associated with the data or metadata.

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