

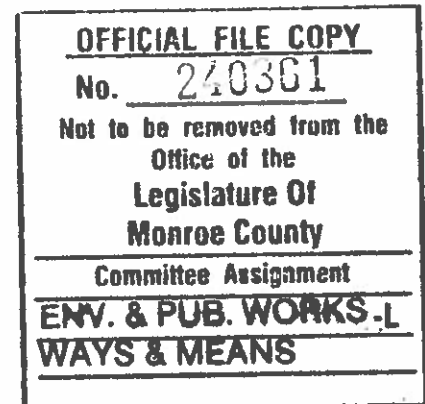


Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

November 8, 2024



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with C&S Architects, Engineers & Landscape Architect, PLLC; CPL Architects, Engineers and Landscape Architect D.P.C.; and Erdman, Anthony and Associates, Inc. for Monroe Community Hospital Architectural and Engineering Term Services

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with C&S Architects, Engineers & Landscape Architect, PLLC; CPL Architects, Engineers and Landscape Architect D.P.C.; and Erdman, Anthony and Associates, Inc. for Monroe Community Hospital Architectural and Engineering Term Services for a total annual aggregate amount not to exceed \$250,000 for the period of January 1, 2025 through December 31, 2025, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

These contracts will provide architectural and engineering term services for small-scale projects as well as those projects at Monroe Community Hospital requiring prompt turn-around. Specific services include space utilization, programming and planning; general interior and exterior architectural design and layout; compliance with New York State Building Code and Americans with Disabilities Act (ADA) requirements; civil/site, mechanical, electrical and plumbing, and structural system evaluation and improvement; preparation of contract drawings and specifications; and cost estimating and construction phase services including inspection. County staff do not routinely perform in-house architectural and engineering services and the Department of Environmental Services will utilize the consultant's services as an extension of its staff on an as-needed basis.

Several consultants were considered, with C&S Architects, Engineers & Landscape Architect, PLLC; CPL Architects, Engineers and Landscape Architect D.P.C.; and Erdman, Anthony and Associates, Inc. rated the most qualified to provide these services.

The specific legislative action required is to authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with C&S Architects, Engineers & Landscape Architect, PLLC, 100 S. Clinton Avenue, Suite 2700, Rochester, New York 14604; CPL Architects, Engineers and Landscape Architect D.P.C., 205 St. Paul Street, Suite 500, Rochester, New York 14604; Erdman, Anthony and Associates, Inc., 145 Culver Road, Suite 200, Rochester, New York 14620 for general architectural and engineering term services, for a total annual aggregate amount not to exceed \$250,000 for the period of January 1, 2025 through December 31, 2025, with the option to renew for two (2) additional one-year extensions, with escalations for the extensions to be limited to an amount equal to the increase in the previous year's Consumer Price Index (CPI) U.S. City Average CPI-U from the Bureau of Labor Statistics.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(24) ("information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action"); (26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment"); and (27) ("conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action") and is not subject to further review under the State Environmental Quality Review Act.

Funding for these services, consistent with authorized uses, is included in various capital fund(s). No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither C&S Architects, Engineers & Landscape Architect, PLLC; CPL Architects, Engineers and Landscape Architect D.P.C.; Erdman, Anthony and Associates, Inc.; nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

C&S Architects, Engineers & Landscape Architect, PLLC

Aileen Maguire Meyer - Chair & President
Michael D. Hotaling - Senior Vice President
Robert J. Koller - Vice President/Secretary
John T. Camp - Senior VP/Treasurer

CPL Architects, Engineers and Landscape Architect D.P.C.

Todd M. Liebert - Chief Executive Officer
Michelle Trott - Principal-in-Charge

Erdman, Anthony and Associates, Inc.

Curt Helman - CEO / President / Chairman of the Board
Stephen Easton - CFO / Treasurer
Karin Pecora - CMO / Vice President
Bruce Wallmann - Principal Associate

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive

AJB:db