



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 1, 2024

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Committee Assignment	
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To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with Penfield Central School District for the Purchase of Fuel for Vehicles of the Monroe County Sheriff's Office

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize an intermunicipal agreement with the Penfield Central School District for the purchase of fuel for vehicles of the Monroe County Sheriff's Office for the period of September 1, 2024 through August 31, 2025, with the option to renew for two (2) additional one-year periods at the rate of ten cents (\$.10) per gallon above the New York State contract price.


The Sheriff's Office has purchased gasoline from the Penfield Central School District in the past in an effort to reduce the time spent driving vehicles to fueling sites, thus increasing patrol coverage. This agreement is consistent with other fueling arrangements negotiated by the Sheriff's Office. The initial term of this agreement will only run through June 30, 2025 thereafter with the option to renew for two (2) full one-year periods to align the start and end date of the contracts with the start and end date of the school year.

The specific legislative actions required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the Penfield Central School District for the purchase of fuel for vehicles of the Monroe County Sheriff's Office for the period of September 1, 2024 through August 31, 2025, with the option to renew for two (2) additional one-year periods at the rate of ten cents (\$.10) per gallon above the New York State contract price.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this agreement is included in the 2024 operating budget of the Sheriff’s Office, general fund 9001, funds center 3803020000, Sheriff Road Patrol A Zone, and will be requested in future years budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Adam J. Bello
Monroe County Executive